TOWN COUNCIL
WATERTOWN, CONNECTICUT
MONDAY, JULY 18, 2022
REGULAR MEETING – 7:00 P.M.
MINUTES
WATERTOWN TOWN HALL
TOWN COUNCIL CHAMBERS
61 ECHO LAKE RD.
WATERTOWN, CT 06795

1. Call Meeting to Order.
Chair Jonathan Ramsay called the meeting to order at 7:00 p.m.

2. Pledge of Allegiance.
Chair Jonathan Ramsay led the pledge of allegiance.

3. Roll Call.
PRESENT: Jonathan Ramsay, Chair
Mary Ann Rosa, Vice Chair
Ken Demirs
Robert Desena
Gary Lafferty (phone)
Robert Retallick
Denise Russ
Rachael Ryan (phone)

ABSENT: Anthony DiBona

OTHERS PRESENT: Mark Raimo, Town Manager
Susan Zappone, Asst. Town Manager/Finance Director

4. Public Comment.
Katherine Camara, 31 Cottage Place: Ms. Camara talked about the cancellation of the meeting in June. Ms. Camara handed out a picture regarding a truck parked on the sidewalk in Oakville for the holidays with the flags displayed and talked about safety. Ms. Camara talked in regards to employment opportunities and requirements needed. She also talked about the intersection at Sperry Road and Lake Winnemaug Road in regards to a stop sign.
Al Mickel, 95 Woodvine Avenue: Mr. Mickel wanted public participation on the agenda in regards to the bonding requests. Mr. Mickel did the FOI request form on line and stated it needed enhancing. Mr. Mickel talked about a letter sent to Town Council asking questions in regards to the debt and is awaiting a response. Mr. Mickel stated the non-meeting listed on the agenda should be listed as a public non-meeting by FOI.

John Gavallas: Mr. Gavallas stated he saw the truck with the flags in Oakville and as a U.S. Navy Veteran he was proud to see the flags displayed on the fourth of July.

Mary Ann Rosa: My comments tonight are to commend Chief Bromley and the responding EMS members of our town that came to my home recently when we had an emergency. The Chief’s presence, his attitude, his abilities and how he handled the situation put myself and my son at ease. When you are dealing with a heart condition it is a very important thing, it wasn’t the first time it had come and it seems to be an ongoing thing. I felt the need to say thank you very much for your prompt response and their concern and caring for my family and for other residents in Town. I know they have been busy but they still seem to be there and I wanted to be on record, thank you.

Katherine Camara, 31 Cottage Place: Ms. Camara wanted to apologize to everyone on the Town Council and anyone in the audience who felt that she has offended them by the comment she made. Ms. Camara stated she has nothing against any service members, anybody when we celebrate on July 4th and Memorial Day. The point she was trying to make is the liability. Ms. Camara talked about the Deputy Chief job posting and the interview process.

5. Minutes.
   a. Special Meeting - June 22, 2022

Motion: Mary Ann Rosa seconded by Robert Retallick: I move to approve the Special Meeting minutes dated June 22, 2022 as presented.

Discussion: none.

Motion passed unanimously


7. Town Manager’s Report
Mark Raimo reported:
Are there were any questions I could answer regarding the topics that were brought up for public participation.
Hearing none.

Mark Raimo, Town Manager: For the record I would like to state that Katherine Camara has not been to any meetings that I have had with the Deputy Chief. By reviewing some limited emails that she has received, I think her statements are inaccurate and I assure you she has not been involved in any meetings that I had with any of the staff. I will hold most of my comments as we go through the agenda because there is mostly topics that we are currently working on that are on the agenda.

8. Subcommittee Reports. – none.


Chair Jonathan Ramsay: For the following three sets of motions, unless there is an objection regarding the full reading of the resolutions, I would like to waive the full reading of each. Copies will be available on the town website as well as from the Council Clerk, Sue King.

a. Consider a resolution regarding the introduction, and public hearing scheduling for the proposed bond ordinance entitled:

AN ORDINANCE APPROPRIATING $1,500,000 FOR THE ACQUISITION OF A FIRE TRUCK AND RELATED EQUIPMENT; AND AUTHORIZING THE ISSUE OF BONDS OR NOTES AND TEMPORARY NOTES IN THE SAME AMOUNT TO FINANCE THE APPROPRIATION

RESOLUTIONS OF TOWN COUNCIL
(Introduction, Public Hearing Scheduling, and Section 8-24 Referral)

Item 9a. :

RESOLVED, that the Town Council hold a public hearing on Tuesday, August 30, 2022, at 6:30p.m. at Watertown Town Hall, Town Council Chambers in Watertown, Connecticut, on the following proposed bond ordinance, which is hereby introduced:

“AN ORDINANCE APPROPRIATING $1,500,000 FOR THE ACQUISITION OF A FIRE TRUCK AND RELATED EQUIPMENT; AND AUTHORIZING THE ISSUE OF BONDS OR NOTES AND TEMPORARY NOTES IN THE SAME AMOUNT TO FINANCE THE APPROPRIATION
BE IT ORDAINED BY THE TOWN COUNCIL OF THE TOWN OF WATERTOWN:

1. That the sum of ONE MILLION FIVE HUNDRED THOUSAND DOLLARS ($1,500,000) is hereby appropriated for costs of acquiring a fire truck or similar apparatus to replace Ladder 2, and related equipment (the "Project"). The appropriation may be spent for acquisition and delivery costs, equipment, consulting fees, legal fees, net interest on borrowings and other financing costs, and other expenses related to the Project. The Town Manager is, or such person or persons delegated such power by the Town Manager are, authorized to determine the scope and particulars of the Project, and may reduce or modify the scope of the Project, and the appropriation may be spent on the Project as so reduced or modified.

2. That the Town issue bonds or notes in an amount not to exceed ONE MILLION FIVE HUNDRED THOUSAND DOLLARS ($1,500,000) to finance the appropriation for the project. The bonds or notes shall be issued pursuant to Section 7-369 of the General Statutes of Connecticut, Revision of 1958, as amended, and any other enabling acts. The bonds or notes shall be general obligations of the Town secured by the irrevocable pledge of the full faith and credit of the Town.

3. That the Town issue and renew temporary notes from time to time in anticipation of the receipt of the proceeds from the sale of the bonds or notes. The amount of the notes outstanding at any time shall not exceed ONE MILLION FIVE HUNDRED THOUSAND DOLLARS ($1,500,000). The notes shall be issued pursuant to Section 7-378 of the General Statutes of Connecticut, Revision of 1958, as amended, and any other enabling acts. The notes shall be general obligations of the Town and shall be secured by the irrevocable pledge of the full faith and credit of the Town. The Town shall comply with the provisions of Section 7-378a of the General Statutes with respect to any notes that do not mature within the time permitted by said Section 7-378.

4. That the Town Manager and the Director of Finance of the Town shall sign any bonds or notes by their manual or facsimile signatures. The law firm of Pullman & Comley, LLC is designated as bond counsel to approve the legality of the bonds or notes. The Town Manager and the Director of Finance are authorized to determine the amounts, dates, interest rates, maturities, redemption provisions, form and other details of the bonds or notes; to designate one or more banks or trust companies to be certifying bank, registrar, transfer agent and paying agent for the bonds or notes; to provide for the keeping of a record of the bonds or notes; to designate a financial advisor to the Town in connection with the sale of the bonds or notes; to sell the bonds or notes at public or private sale; to deliver the bonds or notes; and to perform all other acts which are necessary or appropriate to issue the bonds or notes.
5. That the Town hereby declares its official intent under Federal Income Tax Regulation Section 1.150-2 that project costs may be paid from temporary advances of available funds and that the Town reasonably expects to reimburse any such advances from the proceeds of borrowings in an aggregate principal amount not in excess of the amount of borrowing authorized above for the project. The Town Manager and the Director of Finance are authorized to amend such declaration of official intent as they deem necessary or advisable and to bind the Town pursuant to such representations and covenants as they deem necessary or advisable in order to maintain the continued exemption from federal income taxation of interest on the bonds or notes authorized by this resolution, if issued on a tax-exempt basis, including covenants to pay rebates of investment earnings to the United States in future years.

6. That the Town Manager and the Director of Finance are authorized to make representations and enter into written agreements for the benefit of holders of the bonds or notes to provide secondary market disclosure information, which agreements may include such terms as they deem advisable or appropriate in order to comply with applicable laws or rules pertaining to the sale or purchase of such bonds or notes.

7. That the Town Manager, the Director of Finance, and other proper officers and officials of the Town are authorized to take all other action which is necessary or desirable to complete the Project and to issue bonds, notes or temporary notes and obtain other funding to finance the aforesaid appropriation, including but not limited to applying for and accepting grants and funds that may be available for the Project.

8. This ordinance shall be published in full within ten days after passage by the Town Council in a newspaper having circulation within the Town, and shall become effective on the 21st day after such publication and after approval at referendum."

FURTHER RESOLVED, that notice of such public hearing be given by the Chairman, Town Manager or Assistant Town Clerk.

Dated at Watertown, Connecticut this 18th day of July, 2022.
The foregoing resolution was passed by the following a voice vote:

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Motion: Mary Ann Rosa seconded by Robert Retallick: I make a motion that the Town Council authorize the resolution setting a public hearing on Tuesday, August 30, 2022 at 6:30 p.m. at Watertown Town Hall, in the Town Council Chambers on the following proposed bond ordinance, which is hereby introduced:

AN ORDINANCE APPROPRIATING $1,500,000 FOR THE ACQUISITION OF A FIRE TRUCK AND RELATED EQUIPMENT; AND AUTHORIZING THE ISSUE OF BONDS OR NOTES AND TEMPORARY NOTES IN THE SAME AMOUNT TO FINANCE THE APPROPRIATION

Discussion: none.

Motion passed unanimously

b. Consider a resolution regarding the introduction, public hearing scheduling and section 8-24 referral for the proposed bond ordinance entitled:

AN ORDINANCE APPROPRIATING $5,000,000 FOR VARIOUS ROAD IMPROVEMENTS AND RELATED WORK; AND AUTHORIZING THE ISSUE OF BONDS OR NOTES AND TEMPORARY NOTES IN THE SAME AMOUNT TO FINANCE THE APPROPRIATION

Item 9b:

RESOLVED, that the Town Council hold a public hearing on Tuesday, August 30, 2022, at 7:00 p.m. at Watertown Town Hall, Town Council Chambers in Watertown, Connecticut, on the following proposed bond ordinance, which is hereby introduced
"AN ORDINANCE APPROPRIATING $5,000,000 FOR VARIOUS ROAD IMPROVEMENTS AND RELATED WORK; AND AUTHORIZING THE ISSUE OF BONDS OR NOTES AND TEMPORARY NOTES IN THE SAME AMOUNT TO FINANCE THE APPROPRIATION

BE IT ORDAINED BY THE TOWN COUNCIL OF THE TOWN OF WATERTOWN:

1. That the sum of FIVE MILLION DOLLARS ($5,000,000) is hereby appropriated for costs of milling, paving and other improvements to Town Roads (the "Project"). The Project shall consist of milling and removal of waste materials, paving and materials, installation of manholes and drainage risers, traffic protection, including signage and police and flag personnel. The appropriation may be spent for design, demolition and construction costs, equipment, furnishings, materials, site improvements, survey costs, architects’ fees, engineering fees, other consultants’ fees, legal fees, net temporary interest and other financing costs, and other expenses related to the Project. The Town Manager is, or such person or persons delegated such power by the Town Manager are, upon consultation with the Director of Public Works, authorized to determine the scope and particulars of the Project, and may reduce or modify the scope of the Project, and the appropriation may be spent on the Project as so reduced or modified.

2. That the Town issue bonds or notes in an amount not to exceed FIVE MILLION DOLLARS ($5,000,000) to finance the appropriation for the project. The bonds or notes shall be issued pursuant to Section 7-369 of the General Statutes of Connecticut, Revision of 1958, as amended, and any other enabling acts. The bonds or notes shall be general obligations of the Town secured by the irrevocable pledge of the full faith and credit of the Town.

3. That the Town issue and renew temporary notes from time to time in anticipation of the receipt of the proceeds from the sale of the bonds or notes. The amount of the notes outstanding at any time shall not exceed FIVE MILLION DOLLARS ($5,000,000). The notes shall be issued pursuant to Section 7-378 of the General Statutes of Connecticut, Revision of 1958, as amended, and any other enabling acts. The notes shall be general obligations of the Town and shall be secured by the irrevocable pledge of the full faith and credit of the Town. The Town shall comply with the provisions of Section 7-378a of the General Statutes with respect to any notes that do not mature within the time permitted by said Section 7-378.

4. That the Town Manager and the Director of Finance of the Town shall sign any bonds or notes by their manual or facsimile signatures. The law firm of Pullman & Comley, LLC is designated as bond counsel to approve the legality of the bonds or notes. The Town Manager and the Director of Finance are authorized to determine the amounts, dates, interest rates, maturities, redemption provisions, form and other details of the bonds or notes; to designate one or more banks or trust
companies to be certifying bank, registrar, transfer agent and paying agent for the bonds or notes; to provide for the keeping of a record of the bonds or notes; to designate a financial advisor to the Town in connection with the sale of the bonds or notes; to sell the bonds or notes at public or private sale; to deliver the bonds or notes; and to perform all other acts which are necessary or appropriate to issue the bonds or notes.

5. That the Town hereby declares its official intent under Federal Income Tax Regulation Section 1.150-2 that project costs may be paid from temporary advances of available funds and that the Town reasonably expects to reimburse any such advances from the proceeds of borrowings in an aggregate principal amount not in excess of the amount of borrowings authorized above for the project. The Town Manager and the Director of Finance are authorized to amend such declaration of official intent as they deem necessary or advisable and to bind the Town pursuant to such representations and covenants as they deem necessary or advisable in order to maintain the continued exemption from federal income taxation of interest on the bonds or notes authorized by this resolution, if issued on a tax-exempt basis, including covenants to pay rebates of investment earnings to the United States in future years.

6. That the Town Manager and the Director of Finance are authorized to make representations and enter into written agreements for the benefit of holders of the bonds or notes to provide secondary market disclosure information, which agreements may include such terms as they deem advisable or appropriate in order to comply with applicable laws or rules pertaining to the sale or purchase of such bonds or notes.

7. That the Town Manager, the Director of Finance, and other proper officers and officials of the Town are authorized to take all other action which is necessary or desirable to complete the Project and to issue bonds, notes or temporary notes and obtain other funding to finance the aforesaid appropriation, including but not limited to applying for and accepting grants and funds that may be available for the Project.

8. This ordinance shall be published in full within ten days after passage by the Town Council in a newspaper having circulation within the Town, and shall become effective on the 21st day after such publication and after approval at referendum.”

FURTHER RESOLVED, that notice of such public hearing be given by the Chairman, Town Manager or Assistant Town Clerk.

FURTHER RESOLVED, that the project that is the subject of the ordinance be referred to the Planning and Zoning Commission for its review pursuant to Section 8-24 of the General Statute of Connecticut, Revision of 1958, as amended.

Dated at Watertown, Connecticut this 18th day of July, 2022.
The foregoing resolution was passed by the following a voice vote:

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Motion: Mary Ann Rosa seconded by Robert Retallick: I make a motion that the Town Council authorize the resolution setting a public hearing on Tuesday, August 30, 2022 at 7:00 p.m. at Watertown Town Hall, in the Town Council Chambers, on the following proposed bond ordinance, which is hereby introduced.

AN ORDINANCE APPROPRIATING $5,000,000 FOR VARIOUS ROAD IMPROVEMENTS AND RELATED WORK; AND AUTHORIZING THE ISSUE OF BONDS OR NOTES AND TEMPORARY NOTES IN THE SAME AMOUNT TO FINANCE THE APPROPRIATION.

Discussion: None.

Motion passed unanimously

Motion: Mary Ann Rosa seconded by Ken Demirs: I further move that the project that is the subject of the ordinance be referred to the Planning and Zoning Commission for its review pursuant to Section 8-24 of the General Statute of Connecticut, Revision of 1958, as amended.

Chair Jonathan Ramsay: Just for the record this is referring to the previous motion that we have of 5 million dollars for various road improvements.

Motion passed unanimously

c. Consider a resolution regarding the introduction, public hearing scheduling and section 8-24 referral for the proposed bond ordinance entitled:

AN ORDINANCE APPROPRIATING $11,000,000 FOR VARIOUS SCHOOL CAPITAL IMPROVEMENTS; AND AUTHORIZING THE ISSUE OF BONDS OR NOTES AND TEMPORARY NOTES IN THE SAME AMOUNT TO FINANCE THE APPROPRIATION
Item 9c.

RESOLVED, that the Town Council hold a public hearing on Tuesday, August 30, 2022, at 7:30 p.m. at Watertown Town Hall, Town Council Chambers in Watertown, Connecticut, on the following proposed bond ordinance, which is hereby introduced "AN ORDINANCE APPROPRIATING $11,000,000 FOR VARIOUS SCHOOL CAPITAL IMPROVEMENTS; AND AUTHORIZING THE ISSUE OF BONDS OR NOTES AND TEMPORARY NOTES IN THE SAME AMOUNT TO FINANCE THE APPROPRIATION"

BE IT ORDAINED BY THE TOWN COUNCIL OF THE TOWN OF WATERTOWN:

1. That the sum of ELEVEN MILLION DOLLARS ($11,000,000) is hereby appropriated for costs of various school capital improvements contemplated to include, but not limited to, (1) Watertown High School roof replacement, (2) Watertown High School artificial turf and track replacement, (3) Swift Middle School artificial turf replacement, (4) John Trumbull Primary School roof repair, (5) John Trumbull Primary School sloped shingle section roof repair, (6) John Trumbull Primary School HVAC, (7) John Trumbull PreSchool roof tops and heat trace on water piping, (8) Swift Middle School roof maintenance, (9) Watertown High School security camera replacement and upgrade, (10) John Trumbull Primary School flooring replacement, (11) John Trumbull Primary School boiler plant system replacement, and (12) Judson Elementary School boiler burner replacement (the "Project"). The appropriation may be spent for planning, design, construction, acquisition, site improvements, demolition and removal of materials, installation, relocation, permitting and environmental costs, furnishings, fixtures, equipment, technology, materials, site improvements, architectural, engineering and other consultant fees, legal fees, net interest on borrowings and other financing costs, and other expenses related to the Project and its financing, including the preparation of schematic drawings and outline specifications for the Project. The Town Council, or such committee or committees shall determine the scope and particulars of the Project and may reduce or modify the scope of the Project including without limitation the deletion of portions of the Project, and the entire appropriation may be spent on the Project as so reduced or modified. The Town Council shall appoint a committee to serve as a school building committee for the Project. Where applicable, the Town anticipates applying for and receiving grants from the State Department of Education to defray a portion of the eligible costs of the Project.

2. That the Town issue bonds or notes in an amount not to exceed ELEVEN MILLION DOLLARS ($11,000,000) to finance the appropriation for the project. The amount of bonds or notes authorized to be issued shall be reduced by the amount of grants received for the project and not separately appropriated to pay additional project costs. The bonds or notes shall be issued pursuant to Section 7-369 of the General Statutes of Connecticut, Revision of 1958, as amended, and any other
enabling acts. The bonds or notes shall be general obligations of the Town secured by the irrevocable pledge of the full faith and credit of the Town.

3. That the Town issue and renew temporary notes from time to time in anticipation of the receipt of the proceeds from the sale of the bonds or notes. The amount of the notes outstanding at any time shall not exceed ELEVEN MILLION DOLLARS ($11,000,000). The notes shall be issued pursuant to Section 7-378 of the General Statutes of Connecticut, Revision of 1958, as amended, and any other enabling acts. The notes shall be general obligations of the Town and shall be secured by the irrevocable pledge of the full faith and credit of the Town. The Town shall comply with the provisions of Section 7-378a of the General Statutes with respect to any notes that do not mature within the time permitted by said Section 7-378.

4. That the Town Manager and the Director of Finance of the Town shall sign any bonds or notes by their manual or facsimile signatures. The law firm of Pullman & Comley, LLC is designated as bond counsel to approve the legality of the bonds or notes. The Town Manager and the Director of Finance are authorized to determine the amounts, dates, interest rates, maturities, redemption provisions, form and other details of the bonds or notes; to designate one or more banks or trust companies to be certifying bank, registrar, transfer agent and paying agent for the bonds or notes; to provide for the keeping of a record of the bonds or notes; to designate a financial advisor to the Town in connection with the sale of the bonds or notes; to sell the bonds or notes at public or private sale; to deliver the bonds or notes; and to perform all other acts which are necessary or appropriate to issue the bonds or notes.

5. That the Town hereby declares its official intent under Federal Income Tax Regulation Section 1.150-2 that project costs may be paid from temporary advances of available funds and that the Town reasonably expects to reimburse any such advances from the proceeds of borrowings in an aggregate principal amount not in excess of the amount of borrowing authorized above for the project. The Town Manager and the Director of Finance are authorized to amend such declaration of official intent as they deem necessary or advisable and to bind the Town pursuant to such representations and covenants as they deem necessary or advisable in order to maintain the continued exemption from federal income taxation of interest on the bonds or notes authorized by this resolution, if issued on a tax-exempt basis, including covenants to pay rebates of investment earnings to the United States in future years.

6. That the Town Manager and the Director of Finance are authorized to make representations and enter into written agreements for the benefit of holders of the bonds or notes to provide secondary market disclosure information, which agreements may include such terms as they deem advisable or appropriate in order to comply with applicable laws or rules pertaining to the sale or purchase of such bonds or notes.
7. That the Board of Education and other proper officers of the Town designated by the Town Manager and the Director of Finance are authorized to apply to the Commissioner of Administrative Services and to accept or reject grants for the Project; and to enter into any grant agreement necessary to obtain such grants. Any grant proceeds shall be used to pay Project costs or otherwise be applied to the payment of the principal and interest on bonds, notes or temporary notes.

8. That the Town Manager, the Director of Finance, and other proper officers and officials of the Town are authorized to take all other action which is necessary or desirable to complete the Project and to issue bonds, notes or temporary notes and obtain other funding to finance the aforesaid appropriation, including but not limited to applying for and accepting grants and funds that may be available for the Project.

9. This ordinance shall be published in full within ten days after passage by the Town Council in a newspaper having circulation within the Town, and shall become effective on the 21st day after such publication and after approval at referendum.”

FURTHER RESOLVED, that notice of such public hearing be given by the Chairman, Town Manager or Assistant Town Clerk.

FURTHER RESOLVED, that the project that is the subject of the ordinance be referred to the Planning and Zoning Commission for its review pursuant to Section 8-24 of the General Statute of Connecticut, Revision of 1958, as amended.

Dated at Watertown, Connecticut this 18th day of July, 2022.

The foregoing resolution was passed by the following a voice vote:

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Motion: Mary Ann Rosa seconded by Denise Russ: I make a motion that the Town Council authorize the resolution setting a public hearing on Tuesday, August 30, 2022 at 7:30 p.m. at Watertown Town Hall, in the Town Council Chambers, on the following proposed bond ordinance, which is hereby introduced.
AN ORDINANCE APPROPRIATING $11,000,000 FOR VARIOUS SCHOOL CAPITAL IMPROVEMENTS; AND AUTHORIZING THE ISSUE OF BONDS OR NOTES AND TEMPORARY NOTES IN THE SAME AMOUNT TO FINANCE THE APPROPRIATION.

Chair Jonathan Ramsay: You will notice in the resolution itself it lists out what those various projects are, there is twelve of them I recall.

Motion passed unanimously

Motion: Mary Ann Rosa seconded by Ken Demirs: I further move that the project that is the subject of the ordinance be referred to the Planning and Zoning Commission for its review pursuant to Section 8-24 of the General Statute of Connecticut, Revision of 1958, as amended.

Discussion: none.

Motion passed unanimously

d. Consider a resolution authorizing a bid waiver for the purchase and use of various equipment, materials and supplies to be furnished to the Town of Watertown that have been formally bid by the State of Connecticut Department of Administrative Services.

RESOLUTION

WHEREAS, Town Council approval is required for waiving the bid process and awarding a contract to the lowest responsive, responsible bidder; and

WHEREAS, Town Council authorization is required for any purchase exceeding $25,000 that has not been independently bid by the Town's Purchasing Agent; and

WHEREAS, various equipment, materials and supplies required to be furnished to the Town of Watertown have been formally bid by the State of Connecticut Department of Administrative Services and are available to all State political subdivisions; and

WHEREAS the Town of Watertown has recognized the economy of purchasing in cooperation with the State of Connecticut in prior years;

NOW THEREFORE BE IT RESOLVED, that the Watertown Town Council hereby authorizes the Purchasing Agent of the Town of Watertown to utilize State of Connecticut bid for the purchase of various equipment, materials and supplies in cooperation with the State of Connecticut and in accordance with those requirements established by Town Departments, and
BE IT FURTHER RESOLVED, that this Resolution shall remain in effect for Fiscal Year 2022-2023

Dated at Watertown, Connecticut this 18th day of July, 2022.

Motion: Mary Ann Rosa seconded by Robert Retallick: I move to approve the resolution authorizing a bid waiver for the purchase and use of various equipment, materials and supplies to be furnished to the Town of Watertown that have been formally bid by the State of Connecticut Department of Administrative Services.

Mark Raimo, Town Manager: It would behoove us to piggyback on the state’s bidding process. The state will go through the actual bidding process and it gives us the authority to choose it. As an example, if we were to go through the state bidding and take a paving management company, we would just be able to take it right off the bid cycle instead of going out to bid ourselves, it saves us some time and money.

Motion passed unanimously

e. Consider authorization of the use of ARPA Funds for as follows:

1. As approved in the FY 2022-2023 budget; and
2. Safety improvements at Woodruff Avenue and Main Street.

Motion: Mary Ann Rosa seconded by Robert Retallick: I move to authorize the following for the use of ARPA funds which have been approved in the FY 2022-2023 budget:

- Munson House Water Line 70,000
- Dog Pound Improvements 27,500
- Vehicle I-Pads 3,000
- Canopy - Truck Wash Area 35,000
- Construction Equip Replacement 70,000
- Sander Multi-Hog 5,000
- Oakville Green Sound System Upgrades 7,000
- Trans/Vehicle Rep Fund 150,000
- Business Façade Improvements - Cost 15,000
- Advancect Services 10,000
- Paving 25,000
- RSA Traffic Study 9,500
- Pavement Management Analysis 55,000
Communication Equip Maint.                      42,000
Other Equipment Maint.                         15,000
                                                            539,000

Chair Jonathan Ramsay: Just as a reminder when going through the budget
process we pulled out $500,000 at one of the earlier meetings and this was the list
of items that is for the ARPA Funds.

Motion passed unanimously

Motion: Mary Ann Rosa seconded by Robert Retallick: I further move that
$400,000 be approved for the use of ARPA funds for safety improvements at
Woodruff Avenue and Main Street.

Mark Raimo, Town Manager: Just as a reminder we had a STEAP grant that is
out there in the amount of $128,000 with a 50 percent match by the Town, we
have a line item for $256,000 in it. We have had some design and work done
already from that line item to improve safety on Main Street. It is with Woodruff
Avenue and the rapid flashing beacons along Main Street. This $400,000 would
be looking at creating a safe space by St. John's school. In the original STEAP
grant we had talked about trying to squeeze in 36-inch sidewalk alongside that
Main Street wall. After discussion with the engineers, we thought it would be
better to move that wall back to create a safe space. We have a lot of students that
walk from Taft down to the Starbucks area and now that St. John's and St. Mary
Magdalen Schools have merged, we are going to have the more senior kids in the
St. John's School, so we anticipate more walking traffic in that area. In order to
improve the safety in that corridor it would be in our best interest to move that
wall back and also change the aesthetics of that area into the Main Street corridor.
The $400,000 would be for design and reconstruction of the moving of that wall
and then obviously the rebuilding of it which would coincide with all the
improvements that we are trying to make on Main Street.

Chair Jonathan Ramsay: I also wanted to mention there was a nice presentation
done by SLR related to all the Main Street improvements and this is one of them
they talked about at that meeting.

Denise Russ: We are going to do this project before the full Main Street project
that was presented to everybody at the open meeting? This is a separate project
not be done at the same time the Main Street project if it goes through? Once this
is done it is not going to be touched or have to be dug up or anything?

Mark Raimo, Town Manager: I am not an Engineer, so I am not going to commit
to that but the intent is to do this one time and do it correctly. We would check
with Eversource and all the other power companies that may have worked in that
area to ensure that they are not going to have any changes. As far as the Town is
concerned, we would do our best to ensure that we do not have to do any rework in that area. It would be nice if all of our grants came through and we knew we would be getting that money. Without that assurance we would continue to make good on the original STEAP Grant because it would expire next spring. It is important for us to get that wall moved and the sidewalks installed so we continue to move forward with the other STEAP Grant. It is kind of contingent, we still have to ask for extension on this STEAP grant I don’t know if we will be able to get it all done. If you choose to commit this money it is better ensures that we will get that extension for the original STEAP grant.

Denise Russ: I know that Main Street was going to wide Woodruff Avenue. We are just talking about the stone wall and putting sidewalks starting by the gas station and going down. If we do widen Woodruff Avenue that is going to be widened from the other side? I am just worried we are going to do this and we are going to say I am sorry we have to move it or dig it up and re-put it down.

Mark Raimo, Town Manager: I didn’t get that as we started to talk about the project. I don’t ever recall us talking about widening Woodruff Avenue that does not ring a bell with me. I am not saying that wasn’t said but from my understanding it is a very challenging intersection because there is Eversource, there is electricity and some crosswalks that is why the cost is up around $400,000 to get this done. I have been told that we can get the project done and still make that area as safe as could be for the children that walk down that roadway.

Robert Retallick: I believe that was Heminway Court that they wanted to widen the one that goes up by the church and Walgreens that is the one they talked about. With the priest that came in here and said give us some land to do that.

Mark Raimo, Town Manager: I do remember that conversation, that is the road that runs between Walgreens and the church that is Heminway Court. Father Anthony did ask if we would consider taking ownership of that road and widening it.

Ken Demirs: Mark, there is two other properties that are on Main Street between St. John’s and Starbucks, the sidewalks will extend all the way over to Starbucks?

Mark Raimo, Town Manager: That is correct it would be in the state right of way the wall is in the state right of way. We are going to work with St. Johns to ensure that they support this project because it is going to affect the esthetics of their property. We do have the authority to make the project happen even without the agreement, but it is our intent to work with them.

Ken Demirs: It isn’t St. John’s I was concerned about, there is two other pieces of property to the left.
Mark Raimo, Town Manager: Yes, it would include extending the sidewalk down to Starbucks.

Motion passed unanimously

f. Consider a resolution in support of an application under the State of Connecticut Small Town Economic Assistance Program (CGS Section 4-66g) which funds economic development, community conservation and quality-of-life capital projects for localities. The proposed application would include Main Street safety improvements specifically parking improvements, safety enhancements and sidewalks for Heminway Park Road.

RESOLUTION

WHEREAS, The Small-Town Economic Assistance Program (CGS Section 4-66g) funds economic development, community conservation and quality-of-life capital projects for localities that are ineligible to receive Urban Action (CGS Section 4-66c) bonds; and

WHEREAS, it is desirable and in the public interest that the Town of Watertown make an application to the State under the STEAP Grant Program. The proposed application would include Main Street safety improvements specifically parking improvements, safety enhancements and sidewalks for Heminway Park Road.

NOW THEREFORE, BE IT RESOLVED BY THE Watertown Town Council:

1. that it is cognizant of the conditions and prerequisites for the state financial assistance imposed by section 4-66g of the Connecticut General Statues.

2. that the filing of an application for State financial assistance by the Town of Watertown in an amount not to exceed $300,000 is hereby approved and that Mark A. Raimo is directed to execute and file such application with the State of Connecticut Office of Policy and Management to provide such additional information, to execute such other documents as may be required, to execute an Assistance Agreement with the State of Connecticut for State financial assistance if such an agreement is offered, to execute any amendments, decisions, and revisions thereto, and to act as the authorized representative of the Town of Watertown.

Dated at Watertown, Connecticut this 18th day of July, 2022.

Motion: Mary Ann Rosa seconded by Robert Retallick: I move to authorize the resolution in support of an application under the State of Connecticut Small Town Economic Assistance Program for a proposed project for Main Street safety improvements specifically parking improvements, safety enhancements and sidewalks for Heminway Park Road
Mark Raimo, Town Manager: Heminway Park Road project is actually making that road one way. We had a meeting a couple of weeks ago and discussed the project by making that one way or at least partial the way. You can get 32 slanted parking spots into that roadway. We would also work on doing a bump right out on the Main Street that would be kind of starting the work at the other end of the project in the Main Street Corridor Safety Improvements. In doing that we would re-mill and pave that whole road, restripe everything and work to get sidewalks hopefully the whole way or as far as we can alongside that Main Street. It would improve parking and safety for the Main Street businesses that are up there and would encourage those Main Street businesses that have been closed to work on opening it because we are working on the improvements on parking and safety for them.

Robert Desena: In my opinion would be it would be beneficial for the community and would allow the public to have access to and from the Town Hall Center. It’s beneficial that was the original intention of the Main Street study.

Mark Raimo, Town Manager: Just to touch base on the STEAP grant process, there is no match for us we could apply without the match. In the instructions for the STEAP grant this year they are advising us to better hedge our access to the money that we commit 20 percent to the grant. The grant is up to $500,000 we did split the opportunity here, we are going after $300,000 for the actual Heminway Park Road project which we would have $50,000 match or $60,000 would be the match. Then we have the second one that we will talk about next. Our chances are good we have a design already in place for this Heminway Park Road so that puts ahead, kind of leads us to a shovel ready project putting us ahead of receiving funds. We will have another opportunity to make a decision as to whether to move forward at this time authorizing me to apply for the grant.

Motion passed unanimously

Motion: Mary Ann Rosa seconded by Robert Retallick: I further move that the Town Council set a Special Town Meeting for August 8, 2022 at 6:30 p.m. in the Town Council Chambers to consider the Town’s portion of $60,000 for said grant.

Gary Lafferty: I had my hand raised for the Heminway Park, I was up at West Hartford last week, they have a couple of streets that are set up the way you thinking of setting it up and it’s very hard when you back out of those spaces. I did not know if that is something they want to check out. On the paperwork tonight to it shows that the library has public parking, I thought they took that off for a place to park the vehicles.

Mark Raimo, Town Manager: At the Main Street meeting Tony Ciriello had discussed maybe the library offered public parking. The library owns their own building it is not public parking. They can offer it to us but we cannot just allow the public to park in the library parking lot.
Gary Lafferty: In the diagrams in the handouts, you had it shows public parking on Main Street going into the library.

Chair Jonathan Ramsay: Was it the Town Council packet or was it specifically related to that presentation.

Gary Lafferty: I think it was related to that presentation in the color photo.

Mark Raimo, Town Manager: It was attached to the resolution, it was the original concept that was created by Milone and MacBroom when the Road Safety Committee was put together. I think that was a mistake, Tony was the was the Engineer that was on the road safety audit. I am going to assume that he assumed that back then that there is public parking in the library. He has since been corrected it is not public parking at the library, so we are aware of that Mr. Lafferty.

Robert Desena: To help my bother councilmen on this one, I do recall that both of these questions were brought out at a previous council meeting, the last council meeting of the library not being considered public property for parking and also about the approval was discussed about the parking situation. Merchants were there from the Meat Center in the plaza and that parking 32 spots I believe that would also aide in the parking situation here for the Town Hall Center. People would be able to park on Heminway Park Road and walk here and walk back to their cars. Off course if somebody is backing out onto a road with much traffic, the idea is to have not much traffic on this road. It’s like a road for vehicles and also for pedestrians, thank you.

Motion passed unanimously

g. Consider a resolution in support of an application under the State of Connecticut Small Town Economic Assistance Program (CGS Section 4-66g) which funds economic development, community conservation and quality-of-life capital projects for localities. The proposed application would include emergency notification solutions for school phone and paging/intercom systems for use in the event of an active shooter, lockdown or emergency.

RESOLUTION

WHEREAS, The Small-Town Economic Assistance Program (CGS Section 4-66g) funds economic development, community conservation and quality-of-life capital projects for localities that are ineligible to receive Urban Action (CGS Section 4-66c) bonds, and

WHEREAS, it is desirable and in the public interest that the Town of Watertown make an application to the State under the STEAP Grant Program. The proposed application would include emergency notification solutions for school phone and
paging/intercom systems for use in the event of an active shooter, lockdown or emergency.

NOW THEREFORE, BE IT RESOLVED BY THE Watertown Town Council:
1. that it is cognizant of the conditions and prerequisites for the state financial assistance imposed by section 4-66g of the Connecticut General Statutes.

2. that the filing of an application for State financial assistance by the Town of Watertown in an amount not to exceed $300,000 is hereby approved and that Mark A. Raimo is directed to execute and file such application with the State of Connecticut Office of Policy and Management to provide such additional information, to execute such other documents as may be required, to execute an Assistance Agreement with the State of Connecticut for State financial assistance if such an agreement is offered, to execute any amendments, decisions, and revisions thereto, and to act as the authorized representative of the Town of Watertown.

Dated at Watertown, Connecticut this 18th day of July, 2022.

Motion: Mary Ann Rosa seconded by Robert Retallick: I move to authorize the resolution in support of an application under the State of Connecticut Small Town Economic Assistance Program to assist in the purchase of emergency notification solutions for school phone and paging/intercom systems for use in the event of an active shooter, lockdown or emergency.

Mark Raimo, Town Manager: Obviously everybody is in tune to active shooters and what towns and cities can do to mitigate risk, there is no way to get rid of zero-risk issue. I think by hedging what we can do by investing some money and also investing in our staff members by doing training, reviewing our policies we can mitigate some of the risk when it comes to emergency situations for our school system. Back a month or two ago we had an all-hazards meeting and discussed some of the things that we can do over the summer to increase the safety for our students and our schools. A presentation was had by Eastern Data Comm and they brought to us a system that mirrors a fire alarm type system for active shooters or any type of emergency process. They would bring in additional signs alerting students it would be a one stop shop. A teacher can press the button and they would alert all faculty and staff through different media, like texting, computer messaging. The Police Department would be notified through individual messaging regarding the incident that is occurring. We would also increase our speaker systems in the schools so that there are not any dead spots where students or staff would not be aware of what was going on. They would also do some paging systems and there are some camera solutions that can go along with this project. We did get some prices and I don’t want to speak for Mr. Valardi, he did a lot of work on this but the camera system is at this point it’s not in the realm for us to afford to do that. We are talking somewhere between $270,000 and $360,000 to just do the high school. It would be my recommendation that we go after the other half of this STEAP grant and we use these
monies to increase this alert system that would give us a better chance of alerting all staff and students and then we would rely on our training has we move through the summer dealing with the Police Department and working with the school staff as we start to get back into the school system in the near future. Again, we are looking at a $300,000 grant application with the 20 percent match to put us in the right place. This grant that I want to include St. John’s School and St. Mary Magdalen to get a minimum system so I think we could do that for the money that is accessible to us. It is a great way for us to mitigate some risk.

Denise Russ: Are we going to be using the companies that was in the grant or is this going out to bid?

Mark Raimo, Town Manager: At some point we are going to have to go out to bid. I spoke to the BOE today about that, this is a starting point for us. They did try to contact other companies that do the same type of business and they did not get any response. To be responsible we should go out to bid and make sure that this is the right system. Eastern Data Comm uses Mitel phone system which is the same phones system that we have installed in the Town Hall and all school systems I think it integrates well. I think it plays a big part as we do try to figure it out. I want to get the grant process started so that we don’t miss the deadline. August 15th is when the deadline will close.

Chair Jonathan Ramsay: If approved tonight how long is the grant process and if everything is perfect when we get the grant, what type timeframe do you think to have it installed.

Mark Raimo, Town Manager: The grant process closes August 15th I believe the orders will be made public on September 15th. I don’t know what the process time is, I would say if the Superintendent were to want have this installed while school is in session it would probably have it this school year. If not, I would say it would be easy for us to get done over the next summer.

Motion passed unanimously

Motion: Mary Ann Rosa seconded by Robert Retallick: I further move that the Town Council set a Special Town Meeting for Monday, August 8, 2022 at 6:45 p.m. in the Town Council Chambers to consider the Town’s portion of $60,000 for said grant.

Discussion: none

Motion passed unanimously

h. Consider authorizing the use of annual grant funding under the FEMA Emergency Management Performance Grant (EMPG) which is provided to the Town for developing emergency management capabilities and for preparedness activities.
Motion: Mary Ann Rosa seconded by Ken Demirs: I move that the following be authorized for the use of FEMA Emergency Management Performance Grant funding for emergency management and preparedness activities, the application for 50 percent reimbursement for the following – Emergency Management Director a stipend of $12,500; Emergency Management Deputy Director a stipend of $2,000; Disaster Recovery Manager a stipend of $7,500, job descriptions are provided under the program.

Mark Raimo, Town Manager: This is in response to council member Retallick’s request to look into this RNPG grant. The grant has been out there for a while, Watertown has taken part in that. At the current time we utilize only $7,000 of the grant, we are eligible up to $22,000. After we start looking at the grant responsibilities and the stipend that was given to the Emergency Management Director which is Dave Bromley, our Fire Chief, I looked at some of the other responsibilities that are being had. We have an Emergency Management Director Deputy that was not being compensated in any way and the people who are on this grant are responsible to be available 24/7 and respond to any disaster. As we were looking at the responsibility positions it occurred that we probably should have somebody who is going to take part and follow up on our paperwork and that is how we came to the decision to open this up to an additional position which would be the Disaster Recovery Manager. Most of our monies that we recoup from FEMA during natural disasters comes through our Public Work Department. Mr. Spina is the opportune candidate to take this position over and I thought it would only be fair to give him some of the stipend. What I am requesting is that we take full advantage of the $22,000 grant, it is a 50 percent match to the town, there is a small increase for us to absorb this. As the motion says $12,500 an increase from $7,000 for the Emergency Management Director, a $2,000 stipend to the Deputy Fire Chief, and then the $7,500 stipend to Mr. Spina as the Disaster Recovery Manager. In doing that I would ask that all the members get their emergency command trainings so that they are all up to par on the training. We would formalize the job description by taking the FEMA and then I would ask that we do 2 trainings per year. We have already done one training with the state which is part of the obligation of being in this grant program. I would ask that those individuals do an additional training to ensure that we are doing what we are supposed to do and ready to handle whatever comes forward.

Aye: 7 Ramsay, Rosa, Demirs, Desena, Lafferty, Retallick, Russ
Nay: 0
Abstain: 1 Ryan

Motion passes

i. Consider authorizing a bid waiver for Cocchiola Paving to provide road rehabilitation services for Fiscal Year 2022-2023.
Motion: Mary Ann Rosa seconded by Robert Retallick: I move to approve a bid waiver for road rehabilitation services for Fiscal Year 2022-2023 to be provided by Cocchiola Paving

Discussion: none.

Motion passed unanimously

j. Consider a resolution authorizing tax refunds.

RESOLUTION

WHEREAS, taxpayers have made applications for property tax refunds in accordance with C.G.S. Section 12-129 Refunds of Excess Payment:

WHEREAS, the Tax Collector recommends that the refunds be made in accordance with the provisions of Section 12-1298;

NOW THEREFORE BE IT RESOLVED, that the Town Council approves the attached listing of tax refunds.

Dated at Watertown, Connecticut this 18th day of July, 2022.

Motion: Mary Ann Rosa seconded by Robert Retallick: I make a motion approve the resolution authorizing tax refunds.

Discussion: none

Motion passed unanimously

Time in 7:52 p.m.

BREAK FOR NON-MEETING TO DISCUSS STRATEGY OR NEGOTIATIONS WITH RESPECT TO COLLECTIVE BARGAINING

Time out 8:23 p.m.

k. Consider approval of a proposed collective bargaining unit agreement between the Town of Watertown and AFSCME DPW Local 1303-38 of Council #4.

Motion: Mary Ann Rosa seconded by Robert Retallick: I make a motion to approve the proposed collective bargaining unit agreement between the Town of Watertown
and AFSCME DPW Local 1303-38 of Council #4 for June 1, 2022 through June, 2025.

Discussion: none.

Motion passed unanimously


Motion: Mary Ann Rosa seconded by Robert Retallick: to adjourn the Regular Meeting at 8:25 p.m.

Motion passed unanimously

Respectfully submitted,

________________________________________
Jonathan Ramsay, Chair
Watertown Town Council

Approved:

_______________________________________
Susan King, Clerk
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**TOTAL** | 3,744.90 | 6.35 | 5.00 | 3,756.25