1. Call Meeting to Order
   Chair Jonathan Ramsay called the meeting to order at 7:00 p.m.

2. Pledge of Allegiance
   Chair Jonathan Ramsay led the pledge of allegiance.

3. Roll Call
   PRESENT:
   Jonathan Ramsay, Chair
   Mary Ann Rosa, Vice Chair
   Ken Demirs
   Robert Desena
   Anthony DiBona
   Gary Lafferty
   Robert Retallick
   Denise Russ

   ABSENT:
   Rachael Ryan

   OTHERS PRESENT:
   Mark Raimo, Town Manager
   Susan Zappone, Asst. Town Manager/Finance Director

4. Public Comments
   Al Mickel, 95 Woodvine Avenue: Mr. Mickel talked about having Public Participation back on the agenda. He was looking for responses to questions asked regarding debt. Mr. Mickel asked if DEEP should be contacted about the creek near the Senior Center due to equipment cleaning in the area. Mr. Mickel noted that the Community Center should be called the Senior Center/Community Center. Mr. Mickel asked where he can view the older audits and minutes on the website. He asked when the audit was closing and mentioned the SAS99 having questions during the audits. He talked about the sick time bank needing more work and should be looked at more carefully.
5. Minutes
   a. Regular Meeting – July 18, 2022

   Motion: Mary Ann Rosa seconded by Robert Retallick: I move to accept the Regular Meeting minutes dated July 18, 2022 as presented.

   Aye: 7 Ramsay, Rosa, Demirs, Desena, Lafferty, Retallick, Russ
   Nay: 0
   Abstain: 1 DiBona

   Motion passes

6. Chairman’s Report
   a. Correspondence

   Chair Jonathan Ramsay: A reminder, the public hearing is on August 30th related to bonding. We also received an annual report from the Torrington Area Health District in the packet.

7. Town Manager’s Report
   Mark Raimo reported:
   - An update regarding COVID, we are 10.1 percent positivity rate. We had approximately 80 people test positive over the last two weeks.
   - The Noise Ordinance is still pending waiting for responses from the Department of DEEP.
   - The Wilson Bridge Street is still ready, we are trying to get it out to bid.
   - Guernseytown Road, we are ready to go out to bid but we are lacking an inspection contract with Weston & Sampson. We are working through that process with them, it was not included in the original grant process. It was something the past Public Works Director felt would be more important to do that after the project was awarded.
   - Steele Brook & Naugatuck Greenways are pending waiting for funds to be sent to us so we can move forward with that.
   - Both STEAP Grants were applied for today, we did get them in on time. We should hear something around September 15th. Just as a reminder, that is the Heminway Park Road STEAP Grant and the funds we requested for the communication system for the schools.
   - The Police Department had several retirements over the last month and a half. Officer David McDonnell, Sargent Christopher Marciano, Detective Tom McDonnell all retired. We have replaced one of those officers who was hired last week and the Chief advised me before he went on vacation that they made another conditional officer so we should be having somebody join our ranks shortly.
   - Deputy Chief interviewers will be conducted this week.
   - The Police Department, Highway, the Fire Department and multiple other agencies had a Public Safety Day which was very well attended.
I had an opportunity to go down to the Senior Center and I just wanted to plant the seed for you as we move forward. Our Senior Center is very well attended, we have 131 new members since June of 2021. They are at a total of 358 members at this time and they are averaging three to five sign ups per week. They are short staffed down there and parking is very tight down there. As we move forward with the new budget season which is right around the corner, we would have to probably talk about increasing staff.

Our Town Clerk Lisa Dalton is part of the Executive Board for the Connecticut Town Clerks Association they lobbied for the state for reimbursement for funds regarding the absentee ballots. Watertown processed approximately 3,300 ballots for the last Presidential election. We are expected to receive approximately five thousand dollars to help us for the next election to apply for absentee ballot processing.

8. Subcommittee Reports.
   Public Works, Ken Demirs – The search for the new Public Works Director will come to an end on Friday it was posted 4 weeks and we have 9 or 10 applications.

9. New Business
   a. Consider approval of a Sick Bank Policy for Town employees.

   Motion: Mary Ann Rosa seconded by Robert Retallick: I move to approve the Sick Bank Policy for Town employees to be effective August 1, 2022.

   Chair Jonathan Ramsay: Mark, the reason why this is before us is mainly because we wanted to better define who was paying the taxes on sick time given and also received from the sick bank.

   Mark Raimo, Town Manager: That is correct, in the past the way the town has proceeded with the sick bank an employee would be in the need, they would request it and it is reviewed and approved. From what I found out through the IRS ruling the employee that donates the time would be responsible for paying the taxes on that donation. After speaking with Joe Summa our Labor Attorney, we went through and he did the research and this is a result of his research that it is in the best interest of the Town and the employee’s if we chose to move forward. It’s an actual bank, if an employee under the guidelines of this policy decides to invest into that bank, they would be entitled to use it in case of that need if it were to arise. We have gone through this policy several times; we believe this is the best avenue for us to manage this and move forward. To clarify one of the comments during Public Participation, no employee would be entitled to take any of the sick days back out as a sick time buyout moving forward. The Town use to award on average 75 days, my suggestion would be if we were to move forward with this, we limit it to 60 work days that would give somebody time if needed without it being over beneficial.
Gary Lafferty: What happens if the bank goes empty and say 2 or 3 employees use it during the year and it would run out.

Mark Raimo, Town Manager: There is language in here we would reopen that up to collect additional days from the employees. The bottom line is, the Town is paying for days it is not actually the employee. This is a short-term, medium-term disability type program. In the past we have done this for the unions.

Gary Lafferty: If some employees get a day saved up and they take it off. What happens if they get hurt or sick afterwards, they are not eligible to go into that bank.

Mark Raimo, Town Manager: There is criteria to get into the bank I don’t remember all the criteria I can read through this and give you all the details if you like. It’s a small investment between one and three days up front.

Chair Jonathan Ramsay: If I recall this is for if they use all their paid time off, sick time, vacation time, whatever it might be before they are eligible for any time.

Robert Retallick: This is funded by the employee of the Town that gives up three of their days?

Mark Raimo, Town Manager: That is correct.

Robert Retallick: I was confused you said it was Town funded.

Mark Raimo, Town Manager: The Town gives the sick days, the employee is giving it back it is not eligible to them to use. It would be a small investment actually the Town pays for it.

Robert Retallick: Does the Town have current long-term, short-term disability also.

Mark Raimo, Town Manager: We have both, payment on short term disability I believe is $25.00 a week, there is not much benefit to that. The long-term policy is not much better I don’t have a number on that. If we are going to create this, this is the best avenue for us to take.

Anthony DiBona: Do we have this in writing anywhere or has this been written up in the past?

Mark Raimo, Town Manager: That is correct. I believe in each individual case they would write it up.

Susan Zappone, Asst. Town Manager/Finance Director: It would be approved by the council for each individual situation.
Anthony DiBona: This was drafted by our attorney and reviewed by our attorney and approved by our attorney and recommended by our attorney.

Mark Raimo, Town Manager: Yes.

Vice Chair Mary Ann Rosa: I have seen a lot of use of the sick bank over the years that I have been involved. I think it is a good thing but I don’t think we should have anything that involves finances or time off that we don’t have a written policy on how it is administered. I think it is really important that it be in writing so that everybody is treated with the same guidelines and requirements and no one is given favoritism getting more days than someone else. I think the policy is really necessary.

Motion passed unanimously

b. Consider a resolution authorizing tax refunds.

RESOLUTION

WHEREAS, taxpayers have made applications for property tax refunds in accordance with C.G.S. Section 12-129 Refunds of Excess Payment:

WHEREAS, the Tax Collector recommends that the refunds be made in accordance with the provisions of Section 12-1298;

NOW THEREFORE BE IT RESOLVED, that the Town Council approves the attached listing of tax refunds.

Dated at Watertown, Connecticut this 15th day of August, 2022.

Jonathan Ramsay, Chairman
Watertown Town Council

Motion: Mary Ann Rosa seconded by Robert Retallick: I move to approve the resolution authorizing tax refunds.

Discussion: none.

Motion passed unanimously
c. Consider a resolution authorizing the transfer of funds between line items for Fiscal Year 2022-2023.

RESOLUTION

WHEREAS, expenses in the 2022-23 fiscal year require the transfer of funds:

NOW THEREFORE BE IT RESOLVED, by vote of the Watertown Town Council, that the following actions are taken relative to the transfer of funds.

TOWN ROAD AID FUND

AMOUNT: $100,518.60
FROM: 062-50799-090-1851-9062 – Chip Seal
TO: 062-50799-090-2885-9062 – Pave Rehab Sect V
REASON: Bookkeeping entry to record to use of funds

2013 PUBLIC WORKS PROJECTS FUND

AMOUNT: $21,739.00
FROM: 234-50526-246-2674-9234 – Northfield Rd Culvert Relining
$7,619.00
234-50526-246-2837-9234 – Bowers Culvert Replacement $14,120.00
TO: 234-50526-246-2885-9234 – Pave Rehab Sect V
REASON: Bookkeeping entry to record to use of funds

Dated at Watertown, Connecticut this 15th day of August, 2022.

Jonathan Ramsey, Chairman
Watertown Town Council

Motion: Mary Ann Rosa seconded by Ken Demirs: I move to approve the resolution authorizing the transfer of funds between line items for Fiscal Year 2022-2023.

Discussion: none.

Motion passed unanimously

10. Executive Session. Time In 7:21 p.m.

a. Discussion regarding the sale of Town Property – Former Town Hall, 37 DeForest Street.
Motion: Mary Ann Rosa seconded by Ken Demirs: I move to enter into executive session to discuss the sale of Town Property for the Former Town Hall, 37 DeForest Street. In attendance will be the Town Council present along with the Mark Raimo, Town Manager and Sue Zappone, Assistant Town Manager/Finance Director.

Discussion: none.

Motion passed unanimously

Time Out 7:28 out


b. Consider contract for the purchase of town property located at 37 DeForest Street and authorize the Town Manager to execute documents for the purpose of the sale.

Motion: Mary Ann Rosa seconded by Ken Demirs: I will make a motion to extend the contract that the Town Manager is going to be authorized to enter into until October 15th with the perspective buyer.

Discussion: none.

Motion passed unanimously


Motion: Mary Ann Rosa seconded by Robert Retallick to adjourn the Regular Meeting at 7:30 p.m.

Motion passed unanimously

Respectfully submitted,

Jonathan Ramsay, Chair
Watertown Town Council

Approved:

Susan King, Clerk
<table>
<thead>
<tr>
<th>BIE</th>
<th>Name</th>
<th>Address</th>
<th>City/State/Zip</th>
<th>Prop Loc/Vehicle Info.</th>
<th>Reason</th>
<th>Tax</th>
<th>Int</th>
<th>L/F</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>2018-03-0050609</td>
<td>ALVARADO JAVIER</td>
<td>107 FALLS AVE</td>
<td>OAKVILLE, CT 06564</td>
<td>1995/1876L22X4X5279012</td>
<td>Sec. 12-126 Tangible Personal Property Assessed in more than one Municipality.</td>
<td>82.98</td>
<td></td>
<td></td>
<td>82.98</td>
</tr>
<tr>
<td>2019-03-0050583</td>
<td>ALVARADO JAVIER</td>
<td>107 FALLS AVE</td>
<td>OAKVILLE, CT 06564</td>
<td>1995/1876L22X4X5279012</td>
<td>Sec. 12-126 Tangible Personal Property Assessed in more than one Municipality.</td>
<td>77.33</td>
<td></td>
<td></td>
<td>77.33</td>
</tr>
<tr>
<td>2020-03-0050546</td>
<td>ALVARADO JAVIER</td>
<td>260 CHOWN ST 2-L</td>
<td>NEW HAVEN, CT 06510</td>
<td>1995/1876L22X4X5279012</td>
<td>Sec. 12-126 Tangible Personal Property Assessed in more than one Municipality.</td>
<td>75.00</td>
<td>2.25</td>
<td>5.00</td>
<td>82.25</td>
</tr>
<tr>
<td>2020-03-0058991</td>
<td>HENION DEBRA J</td>
<td>33 NEWFIELD AVE</td>
<td>WATERBURY, CT 06701</td>
<td>2002/JHGES165212H524212</td>
<td>Sec. 12-126 Tangible Personal Property Assessed In more than one Municipality.</td>
<td>76.72</td>
<td>3.45</td>
<td>5.00</td>
<td>85.17</td>
</tr>
<tr>
<td>2020-03-0058992</td>
<td>HENION STEPHEN W</td>
<td>33 NEWFIELD AVE</td>
<td>WATERBURY, CT 06701</td>
<td>2006/WMWRE33506TN27087</td>
<td>Sec. 12-126 Tangible Personal Property Assessed in more than one Municipality.</td>
<td>86.05</td>
<td>3.87</td>
<td>5.00</td>
<td>94.92</td>
</tr>
<tr>
<td>2020-04-0080513</td>
<td>BURDZY AMYELYN</td>
<td>717 MAIN ST</td>
<td>OAKVILLE, CT 06564</td>
<td>2018/TMCFREV0491737078</td>
<td>Sec 12-129 Refund of Excess payments (DUPLICATE PAYMENT)</td>
<td>31.50</td>
<td></td>
<td></td>
<td>31.50</td>
</tr>
<tr>
<td>2020-04-0082751</td>
<td>MCLAUGHLIN MICHAEL D</td>
<td>50 NORWAY ST</td>
<td>OAKVILLE, CT 06564</td>
<td>2016/M2ZJYJ0XGC453582</td>
<td>Sec 12-129 Refund of Excess payments (DUPLICATE PAYMENT)</td>
<td>61.78</td>
<td></td>
<td></td>
<td>61.78</td>
</tr>
<tr>
<td>2020-04-0083286</td>
<td>PISKURA BRYEANNA R</td>
<td>50 NORWAY ST</td>
<td>OAKVILLE, CT 06564</td>
<td>2023/MILHNC357MS400497</td>
<td>Sec 12-129 Refund of Excess payments (DUPLICATE PAYMENT)</td>
<td>129.74</td>
<td></td>
<td></td>
<td>129.74</td>
</tr>
<tr>
<td>TOTAL</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>621.10</td>
<td>9.57</td>
<td>15.00</td>
<td>645.67</td>
</tr>
</tbody>
</table>