1. Call Meeting to Order.
   Chairman Jonathan Ramsay called the meeting to order at 7:00 p.m.

2. Pledge of Allegiance.
   Chairman Jonathan Ramsay led the pledge of allegiance.

3. Roll Call.

   PRESENT:  
   Jonathan Ramsay, Chairman  
   Mary Ann Rosa, Vice Chair  
   Ken Demirs  
   Robert Desena  
   Anthony DiBona  
   Gary Lafferty  
   Denise Russ  
   Rachael Ryan

   ABSENT:  
   Robert Retallick

   OTHERS PRESENT: Susan Zappone, Assistant Town Manager/Finance Director

4. Recognitions. – none.
5. Minutes.
   a. September 18, 2023 – Regular Meeting

   Motion: Mary Ann Rosa seconded by Denise Russ: I move to approve the Regular Meeting
   minutes dated September 18, 2023 as presented.

   Motion passed unanimously

6. Chairman’s Report
   a. Correspondence.
      1. Letter of resignation from Lisa Carew as a member of the Greater Waterbury
         Transit District, effective November 1, 2023.


8. Subcommittee Reports.
   Ordinance Subcommittee - Anthony DiBona reported: the Ordinance Subcommittee met
   tonight and we are recommending based on Attorney Jessell’s recommendations to us that
   the council consider sending back to the committee that was formed for the elderly credit
   to rework it so that we most benefit the taxpayers.

   a. Consider a resolution regarding participation in the Housatonic Valley Association
      regarding the Highland Conservation Act.

      RESOLUTION

      WHEREAS, the Highlands region, encompasses more than three million acres of
      Pennsylvania, New York, New Jersey, and Connecticut; and

      WHEREAS, the Highlands region is an area of national significance, possessing substantial
      natural beauty, containing contiguous forest and productive farmland, numerous cultural
      and historic sites, plentiful recreation opportunities, and the protection and supply of
      important drinking water sources for over fifteen million people; and

      WHEREAS, the U.S. Congress, in bipartisanship, passed the Highlands Conservation Act,
      Public Law 10-421 that was signed into law by the President of the United States on
      November 30, 2004, designating the Highlands as a significant national conservation
      priority region; and
WHEREAS, the Highlands Conservation Act authorizes the Secretary of the Interior and the Secretary of Agriculture to provide financial assistance to Highlands States to preserve and protect high priority conservation land in the Highlands region; and

WHEREAS, the United States Fish and Wildlife Service manages a voluntary grant program to assist Highlands States, local units of government, and private forest and farm landowners in the conservation of land and natural resources in the Highlands region in coordination with willing sellers; and

WHEREAS, land preservation efforts in the Highlands region should link the parks, historic sites, wetlands, wildlife habitats, streams, rivers, reservoirs, watershed, trails, scenic and natural lands and other protected areas unique to the region for the enjoyment of future generations;

NOW THEREFORE BE IT RESOLVED that the Watertown Town Council supports being officially included in the federal Highlands boundary, as maintained by the U.S. Fish and Wildlife Service for the Highlands Conservation Act grant program, thereby qualifying for financial and technical assistance provided by the U.S. Congress

Dated at Watertown, Connecticut this 16th day of October, 2023.

Jonathan Ramsay, Chairman
Watertown Town Council

Motion: Mary Ann Rosa seconded by Ken Demirs: I move to approve the resolution regarding participation in the Housatonic Valley Association regarding the Highland Conservation Act as presented.

Chairman Jonathan Ramsay stated this is the presentation we had last month.

Motions passed unanimously

b. Consider an appropriation from the General fund in the amount of $13,000 to the following Police Department line items:

Funds have been received through a donation from Taft School.

1. $5,150 to the telephone line item for the purchase of a recorder upgrade

2. $4,020 to the uniform line item for the purchase of Bike and Honor Guard Uniforms

3. $3,800 to the Law Enforcement Equipment line item for miscellaneous equipment to include challenge coins, Axon signal sidearms for detectives, bike helmets and lights and radar sign poles.
Motion: Mary Ann Rosa seconded by Robert Desena: I move to appropriate from the General Fund $13,000 from a Taft Donation to the Watertown Police Department to the Police Department line items as follows:

1. $5,150 to the telephone line item for the purchase of a recorder upgrade
2. $4,020 to the uniform line item for the purchase of Bike and Honor Guard Uniforms
3. $3,800 to the Law Enforcement Equipment line item for miscellaneous equipment to include challenge coins, Axon signal sidearms for detectives, bike helmets and lights and radar sign poles.

Robert Desena stated this is a wise allocation of the funds received by the department through the administration of both the Chief of Police and the Deputy Police Chief.

Denise Russ and Rachael Ryan asked for more information regarding line item 3.

Renee Dominguez, Deputy Police Chief answered challenge coins are a coin for certain units within the department. When you are out at events or when you do a good job, it is for someone in charge of the unit to give this coin to the receiver. Axon Signal Side Arm, we switched over for our body and dash cameras, our holsters for all of the department have a signal that when you take your gun out of the holster it will activate your body or dash camera automatically. The detectives have two holsters they have one on their regular duty belt that everyone would wear but then they have their everyday one. If they are going to respond to something immediately, they are not going to probably have their fully duty belt on. We wanted those holsters to also have that so their body cam would activate. Bike helmets were not included in the uniform full purchase, they were purchased separately for the two new bike officers that went through bike training. Lights for the bikes, during training we realized that our bikes did not have lights. Radar sign poles, the radar units that you see are able to be moved however there are locations that the community has requested the sign go on but if there is no pole, we can’t affix it. It would be a pole that is put into the ground so we could move the sign but the pole would be there permanently then moving the sign throughout as requested by the community.

Motion passed unanimously


Robert Desena stated there has been much in the media lately that the Detective that was assigned to the Statewide Violent Crime Force received numerous honors and awards both statewide from federal government and local, Detective Kevin Ferrucci, He is being returned to detective duty to actively investigate cases, another officer is going to be reassigned on this assignment for October 30th.

Motion passed unanimously

d. Consider an appropriation in the amount of $2,485.35 from the General Fund to the Police overtime account. Funds received from the State of Connecticut for participation in the Organized Crime Drug Enforcement Task Force.

Motion: Mary Ann Rosa seconded by Robert Desena: I move to authorize an appropriation in the amount of $2,485.35 from the General Fund to the Police overtime account. Funds received from the State of Connecticut for participation in the Organized Crime Drug Enforcement Task Force.

Discussion: none.

Motion passed unanimously

e. Consider an appropriation in the amount of $1,749.80 from the General Fund to the Police overtime account. Funds reimbursed from the State of Connecticut Department of Transportation for Click-It-Or-Ticket enforcement.

Motion: Mary Ann Rosa seconded by Robert Desena: I move to authorize an appropriation in the amount of $1,749.80 from the General Fund to the Police overtime account. Funds reimbursed from the State of Connecticut Department of Transportation for Click-It-Or-Ticket enforcement.

Rachael Ryan asked how successful these programs are, do you think it changes the behavior?

Renee Domingues, Deputy Police Chief answered its successful in the thought we post it prior. It potentially does change behavior for people who get pulled over for a ticket.

Motion passed unanimously
f. Consider approval of job descriptions for the position of Police Department Records Clerk.

Motion: Mary Ann Rosa seconded by Robert Desena: I move to approve the job description for the position of Police Department Records Clerk.

Denise Russ asked if this was an added position or is someone retiring?

Renee Domingues, Deputy Police Chief answered one of our records clerks is moving over to dispatch, that leaves a vacancy in the records room.

Robert Desena added the position of a records clerk at the Watertown Police Department is obviously very important for two reasons, one they are well trained and well versed in FOI, if the wrong information is given out it could cause liability to the town and if information is not given out that would be a violation of FOI, the record clerks are very well trained and well versed.

Denise Russ asked if the job description has been revised from the first one?

Renee Domingues, Deputy Police Chief answered yes it has, HR and I and our current records clerk looked at it and added things that needed to be added and took away things that are outdated. It is more comprehensive of what they do and they do a lot more than they did 10 years ago when the current records clerk was hired.

Motion passed unanimously

g. Consider approval of job description for the position of Economic Development Coordinator.

Motion: Mary Ann Rosa seconded by Rachael Ryan: I move to approve the job description for the position of Economic Development Coordinator.

Rachael Ryan asked about the hourly rate and is that high enough to get somebody interested in the position?

Raymond Lagasse, Human Resources answered when the individual had this position, it's a part time position. He has retired so we kept him on he is helping us with the search, also the council is helping us with the search. We have compared Watertown to other surrounding towns to make sure that we are competitive and we find this rate is within the budgeted amount that will make us competitive.

Motion passed unanimously
h. Discussion and possible action on setting a public hearing date to hear public comment on a proposed amendment to Town Ordinances concerning elderly tax relief.

Town Attorney Paul Jessell stated the tax exemption subcommittee referred to the ordinance committee, a charge to essentially make the town’s tax exemption for the elderly follow the state’s exemption. While the town’s exemption is a straight line across no matter what you are if you followed an income limit you get a tax exemption. Our highest tax exemption currently under the local program is $743.00. Under the state program the highest amount of the exemption is $1,250 they have four levels and at the minimum levels you could be giving less of a tax credit to someone at that income level than they would get under the current town ordinance. It was thought, that it is probably not what the town intended or what the Town Council intended. I think the Town Council intended when they established this, to increase the tax exemption for our senior tax payers. The recommendation that I made was to go back to the original subcommittee, have them take a look at the low end of the scale. See where they wanted to put there but then do the computation for what that cost would be to the town. It would require changing those lower levels on each of the income level streams. I think the Town Council’s intention here, is to help the seniors unfortunately the state’s part could have hurt some of them.

Chairman Jonathan Ramsay asked when comparing the senior tax relief subcommittee voted on and the intentions behind it, many of the income levels and the math would have worked out that the relief would have been more but there is one group depending on different criteria it would actually reduce their rate.

Town Attorney Paul Jessell answered that is correct the state program is based on a formula; the intention is that we follow that formula in granting the local tax exemption. Just as an example currently the town offers a tax exemption at the lowest income level of $743.00 for all levels. The state exemption at the lowest acceptable level under their formula would be $350.00. The exemption under the state program is half or less than half of what our current exemption is at that income level. I think the intention is that we bring that minimum up to about where we are now. But the other part of this program, that the Town Council will have the ability to follow changes in the state law both in the designation of the income limits and in the tax credits available.

Chairman Jonathan Ramsay asked it is your recommendation that it go back to the Senior Tax Relief subcommittee to adjust the minimum.

Town Attorney Paul Jessell answered along with that to try to determine what the impact to the town is from granting these exemptions.

Anthony DiBona stated just to be clear, this new credit is going replace or supplant the existing one, is that right?
Town Attorney Paul Jessell answered that the state program is mandatory and that gets granted regardless. The local program is one that is done generally by ordinance and we have an ordinance and that is why it went from the subcommittee to the ordinance subcommittee. Because we are going to have to modify our ordinance. What we will do is to take the ordinance that currently establishes the local tax exemption and modify it. The basic thing that it will do is increase to some extent the income limits that are entitled to tax relief and the amount out of that tax exemption.

Anthony DiBona asked and that maximum tax exemption would go from what is now $743 to $1,250.

Town Attorney Paul Jessell answered the maximum state currently. The state changes their program every year what we hope to do in this ordinance is establish an ability for the Town Council to increase not only the credit in conjunction with what the state does but increase the income limits in conjunction with what the state does.

Chairman Jonathan Ramsay stated if I recall the ordinance subcommittee their motion was to bring it to back to the Town Council and the Senior Tax Relief subcommittee.

Attorney Paul Jessell answered I would just make a referral. I don’t think you need a motion on that without objection.

A referral will be sent back to the Senior Tax Relief Committee.

NO ACTION REQUIRED AT THIS TIME

i. Consider setting a Special Town Meeting to consider an appropriation in the amount of $1,000,000 for the Main Street Corridor Improvements Project. Appropriation is for project design including survey costs, architects’ fees, engineering fees, other consultants’ fees, and legal fees.

Motion: Mary Ann Rosa seconded by Ken Demirs: I move to set a Special Town Meeting to be held on Monday, November 20, 2023 at 7:00 p.m. in the Town Council Chambers to consider an appropriation in the amount of $1,000,000 from ARPA funds that were set aside for contingencies to be used for the purpose of the twenty percent match of the Johanna Hayes Grant for the Main Street Improvement Project for project design, including survey costs, architects’ fees, engineering fees, other consultants’ fees and legal fees

Rachael Ryan asked is this an additional amount than what was already allocated by the ARPA committee?
Chairman Jonathan Ramsay answered this is what is part of the ARPA funds, it was currently sitting in contingency. Part of the 3-million-dollar grant that we received from Johana Hayes there was a matching part of it. This is going towards the matching but it is part of the contingency that was in the ARPA funds.

Rachael Ryans asked so do we know how much if any ARPA fund money is left.

Chairman Jonathan Ramsay answered I would have to refer back to Mark I believe this is the last bucket that's not allocated somewhere, it was allocated as a contingency, which is now being moved to design and everything for the road projects.

Rachael Ryan asked I understood that the towns had to spend the money by January or February of 2024.

Chairman Jonathan Ramsay answered I believe back when we first had the ARPA funds, I believe the federal government said if it was less than 10 million that we can vote and we did not have to spend the additional money in that time frame. There was a certain dollar amount and we were below that, we met all the criteria for federal purposes.

Rachael Ryan stated I would love to know just to double check how much money is left and if there is a time limit at all just to make sure that we use all the money that we have been given.

Anthony DiBona asked I am assuming it provides here for surveys, architects, engineers and consultant and legal fees. Does that amount to 1 million dollars.

Chairman Jonathan Ramsay answered this is the full amount that was in the contingency. A lot of these things will have to go out to bid and we have to get contracts in place for design before we know what the exact cost will be.

Anthony DiBona asked will that be presented at the special town meeting.

Chairman Jonathan Ramsay answered for more detail on the design, we could ask Mark but until we hire someone for the design and how wide that scope is. We will not know what the exact bill is for design vs actual work being done. At the next meeting Mark can give a little more information when he is here.

Anthony Dibona answered I think a little more information would be great and I am in support of it.

Motion passed unanimously
j. Discussion and possible action on a street acceptance resolution accepting 1,500 linear feet of Caruso Drive into the Watertown Roadway System.

RESOLUTION

WHEREAS, the Watertown Planning and Zoning Commission at a regular meeting held on October 4th, 2023 it was voted to recommend to the Town Council the acceptance of the following extension of Caruso Drive into the Town of Watertown's road system, which extension of Caruso Drive is associated with a Subdivision known as Waters of Winnemaug, as described:

All those certain pieces or parcels of land, with all improvements now or hereafter placed thereon, situated in the Town of Watertown, County of Litchfield, and State of Connecticut, and being shown as "CARUSO DRIVE PROPOSED ROW AREA 1.6538± ACRES" on a map entitled "RECORD SUBDIVISION MAP WATERS OF WINNEMAUG CARUSO DRIVE ASSESSOR'S MAP 129, BLOCK 17B, LOT 6A WATERTOWN, CONNECTICUT PREPARED FOR WATERS OF WINNEMAUG LLC." (the "Map"), consisting of two sheets, Sheet R-1 and Sheet R-2, dated February 22, 2006, revised to May 13, 2008, scale 1" = 60' prepared by Stuart Somers Co., LLC, 1211 Main Street South, Southbury, CT, which Map is on file in the Watertown Town Clerk's Office as Map #3375 (Sheet R-1) and Map #3375A (Sheet R-2); and which parcel is more particularly bounded and described as follows:

Commencing at a point, at the southwest corner of Lot 1, said point also being the northwesterly corner of lands of Caruso as shown on said map, thence South 75° 10' 31" West, 50.09 feet, to a point at the easterly property line of Lot 5, thence along the easterly boundary of Lot 5, Lot 6, Parcel C, Lot 7 and Parcel B the following twelve courses, along a tangent curve to the right having a central angle of 09° 40' 58", a radius of 175.00 feet and an arc length of 29.57 feet, North 05° 49' 09" West, 220.59 feet, along a tangent curve to the left having a central angle of 57° 39' 54", a radius of 275.00 feet and an arc length of 276.77 feet, North 63° 29' 03" West, 147.49 feet, along a tangent curve to the right having a central angle of 11° 38' 52", a radius of 175.00 feet and an arc length of 35.58 feet, North 51° 50' 11" West, 338.38 feet, along a tangent curve to the left having a central angle of 76° 54' 03", a radius of 125.00 feet and an arc length of 167.77 feet, South 51° 15' 45" West, 24.33 feet, thence along a tangent curve to the right having a central angle of 21° 40' 44", a radius of 175.00 feet and an arc length of 66.21 feet, South 72° 56' 30" West, 15.91 feet, along a tangent curve to the right having a central angle of 19° 42' 39", a radius of 245.00 feet and an arc length of 84.28 feet to a point at the northwesterly common corner of Parcel B also being the northwesterly common corner of "NOT AN APPROVED LOT "B"", thence North 01° 10' 31" East, 50.02 feet to a point on the southerly property line of Parcel A, thence along the westerly boundary of Parcel A and Lots 1- 4 the following twelve courses, along a tangent curve to the left having a central angle of 20° 05' 23", a radius of 195.00 feet and an arc length of 68.37 feet, North 72° 56' 30" East, 15.91 feet, along a tangent curve to the left having a central angle of 21° 40' 44", a radius of 125.00 feet and an arc length of 47.30 feet, North 51° 15' 45" East, 24.33 feet, along a tangent curve to the right having a central angle of 76° 54' 03", a radius of 175.00 feet and an arc length of 234.88 feet, South 51° 50' 11" East, 338.38 feet, along a tangent curve to the left having a central angle of 11° 38' 52", a radius of 125.00 feet and an arc length of 23.41 feet, South 63° 29' 03" East, 147.49 feet, along a tangent curve to the right having a central angle of 57° 39' 54", a radius of 325.00 feet and an arc length of 327.09 fee, South 05° 49' 09" East, 220.59 feet, along a tangent curve
to the right having a central angle of 09° 40' 58", a radius of 125.00 feet and an arc length of 21.12 feet, North 15° 30' 08" West, 0.59 feet to a point, to the place of commencement.

NOW THEREFORE BE IT RESOLVED, that the Watertown Town Council accepts the recommendation of the Planning and Zoning Commission that the above-described street be incorporated into the Town of Watertown road system.

Dated at Watertown Connecticut, this 16th day of October, 2023.

Jonathan Ramsay, Chairman
Watertown Town Council

Motion: Mary Ann Rosa seconded by Ken Demirs: I move to approve the resolution accepting 1,500 linear feet of Caruso Drive into the Watertown Roadway System.

Town Attorney Paul Jessell stated Caruso Drive is part of the subdivision for the Waters of Winnamaug. This road has been finished actually for a while. The contractor came in, they want to get their bond released and they want to get it accepted into the road system. The engineering department has determined that the road meets all the standards for a town road. The Planning & Zoning commission agrees that the road is ready to be accepted. We got a title search that shows we’re getting a good title to the road and the bond will be released all but a certain amount to be set by engineering department for a one-year warranty on the road.

Rachael Ryan asked to clarify the warranty, I am not familiar with the warranty on the road works?

Town Attorney Paul Jessell answered if the road begins to crumble and fall apart we can call the contractor back to fix it.

Denise Russ asked there was a portion in this report, it says that Caruso Drive is to be used for highway purposes reserving unto the guarantor and its successor and assigns for the benefit for all abutting lots the right to pass or repass on cross or recross Caruso Drive. What does it mean by highway usage?

Town Attorney Paul Jessell answered in the statutes they refer to a state highway and they call everything a state highway. For our purposes it is a town road, it will be maintained and kept up by town. It will be plowed; the school buses will now be able to travel up this road to collect school children where they couldn’t do that before. Not only the people who live on that road will be able to cross and recross but everybody in town because it will be a public street.

Motion passed unanimously
k. Consider a resolution authorizing the Tax Collection Suspense List.

RESOLUTION

WHEREAS per C.G.S. Section 12-165 the Tax Collector has delivered to the Town Council the attached statement giving by rate bill the name and address of the persons against whom each uncollectible tax was levied,

WHEREAS such list includes the reason why the Tax Collector believes each such tax is uncollectible; and

WHEREAS, the Town Council is required to examine such list and designate in writing which tax is uncollectible.

NOW THEREFORE BE IT RESOLVED, that the Town Council hereby approves the attached list which shall be provided to the Tax Collector to transfer to the suspense book as uncollectible.

Dated at Watertown, Connecticut this 16th day of October, 2023;

Jonathan Ramsay, Chairma
Watertown Town Council

Motion: Mary Ann Rosa seconded by Ken Demirs: I move to approve the resolution authorizing the Tax Collection Suspense List.

Discussion: none.

Motion passed unanimously

l. Consider a resolution authorizing an appropriation of $57,659.77 for tax refunds.

RESOLUTION

WHEREAS, taxpayers have applied for Tax Refunds pursuant to Section 12-129, Refund of Excess Payments; and

WHEREAS, the Tax Collector recommended that the refunds be made in accordance with the provisions of Section 12-129; and

WHEREAS, in order to refund taxpayers who have been approved for their refunds, monies must be appropriated into the budget line item to expend the funds.
NOW THEREFORE BE IT RESOLVED, that the Town Council appropriates $57,659.77 to line item 010-50341-043-0102 from the General Fund for tax refunds.

Dated at Watertown, Connecticut this 16th day of October, 2023.

Jonathan Ramsay, Chairman
Watertown Town Council

Motion: Mary Ann Rosa seconded by Ken Demirs: I move to approve the resolution authorizing an appropriation of $57,659.77 for tax refunds.

Discussion: none.

Motion passed unanimously

m. Consider a resolution authorizing tax refunds.

RESOLUTION

WHEREAS, taxpayers have made applications for property tax refunds in accordance with C.G.S. Section 12-129 Refunds of Excess Payment:

WHEREAS, the Tax Collector recommends that the refunds be made in accordance with the provisions of Section 12-1298;

NOW THEREFORE BE IT RESOLVED, that the Town Council approves the attached listing of tax refunds.

Dated at Watertown, Connecticut this 16th day of October, 2023

Jonathan Ramsay, Chairman
Watertown Town Council

See attached

Motion: Mary Ann Rosa seconded by Ken Demirs: I move to approve the resolution authorizing tax refunds.

Discussion: none.

Motion passed unanimously
10. Executive Session. (Time In 7:29 p.m.)

a. Litigation – Settlement of the Amgraph Packaging Inc tax assessment appeal.

   Motion: Mary Ann Rosa seconded by Ken Demirs: I move to enter into Executive Session along with the Town Council members present along with the Town Attorney to discussion pending litigation concerning a settlement of the Amgraph Packaging Inc tax assessment appeal.

   Motion passed unanimously

   Time out of executive session 7:40 p.m.


   n. Consider the approval of a stipulated agreement between the Town of Watertown and Amgraph Packaging for a tax assessment appeal.

   Motion: Mary Ann Rosa seconded by Ken Demirs: I move to authorize the approval of the stipulated agreement between the Town of Watertown and Amgraph Packaging for a tax assessment appeal. In lieu of any refunds, any reduction in property Taxes as a result of this reduction in the assessment will be applied as a credit, beginning with the next immediate tax payment when it comes due.

   Motion passed unanimously


   Al Mickel, 95 Woodvine Avenue asked if public comment could be before executive session.

   Catherine Dinsmore, 35 Reynolds talked about the last meeting regarding the payment of water & sewer and the fire district arrearages with concerns about some questions not being answered.

   Richard Rezanski, 35 Reynolds talked about the September 18th council meeting in regards to payment of rates and talked about the history of the lawsuit.

   Katherine Camara, 31 Cottage Place talked about FOI and a complaint she filed.

   Elizabeth Wasiutynski – 514 Sylvan Lake Road asked participation is given to members of the Planning & Zoning Commission for comments and participation who are on zoom and to make it a uniform opportunity for the public?
11. Adjournment.

Motion: Mary Ann Rosa seconded by Ken Demirs: to adjourn the Regular Meeting at 7:56 p.m.

Motion passed unanimously

Respectfully submitted,

Jonathan Ramsay, Chairman
Watertown Town Council

Approved: ____________________________
Susana King, Clerk
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**TOTAL** |

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