TOWN COUNCIL
WATERTOWN, CONNECTICUT

MONDAY, MARCH 18, 2024
REGULAR MEETING – 7:00 P.M.

AGENDA

WATERTOWN TOWN HALL
TOWN COUNCIL CHAMBERS
61 ECHO LAKE RD.
WATERTOWN, CT 06795

1. Call Meeting to Order.

2. Pledge of Allegiance.

3. Roll Call.

4. Recognitions

5. Minutes.
   a. March 3, 2024 – Regular Meeting

6. Chairman’s Report
   a. Correspondence.

7. Subcommittee and Liaison Reports
   a. Ordinance – Anthony DiBona, Chair
   b. Public Works – Robert Retallick, Chair
   c. Elderly Tax Relief- Jonathan Ramsay, Chair
   d. Munson House Subcommittee, Ken Demirks

8. Town Manager’s Report.

   a. Finance Subcommittee – Fiscal Year 2024-2025 Budget Reviews
      1. Public Works Department (pg. 14)
      2. Misc Centralized Services (pg.12)
4. General Fund Revenue (See attachment)

5. Revaluation Update
b. Consider appointments to boards and commissions.

c. Consider approval of the Capital Improvement Program for 2024.

d. Consider an appropriation from the General Fund in the amount of $21,714.30 for Communications Project equipment. Funds received for the purchase of Communications Department equipment. Funds received from the Jahana Hayes Congressional Cops Grant for the Radio Communication Project.

e. Consider a resolution authorizing an appropriation of $7,510.48 for tax refunds.

f. Consider a resolution authorizing tax refunds.

g. Consider authorizing an appropriation from the General Fund in the amount of $10,500 for early voting expenses. Funds received from the State of Connecticut Early Voting Grant.

10. Executive Session

a. Personnel – Town Manager Review.


a. Consider Town Manager compensation adjustment.

b. Consider Department Heads and Non-Organized wage adjustments.

12. Public Participation.

MEMORANDUM

To: Jerry Lukowski, Director of Public Works

From: Mark A. Raimo, Town Manager

Date: March 11, 2024

Re: Recognition of Public Works Department response to Fire on Northfield Road

I am writing to acknowledge the commendable actions of Highway Superintendent Robert Grandpre, Foreman Paul LaFauci, Forman Matt Daley and Ian Birtwistle in response to the recent fire incident at Northfield Rd.

During the Saturday fire incident, it was brought to my attention that these members of Public Works Department responded to the Northfield Road fire upon recognizing that the Town had stored the 2021 VAC Truck at the location for the winter. Their primary objective was to attempt to remove the equipment if feasible. In the face of challenging circumstances, Superintendent Grandpre exhibited exemplary leadership and quick decision-making skills by effectively coordinating with Foreman LaFauci and responding member Ian Birtwistle to retrieve the necessary access device to facilitate the removal of the equipment from the building. Forman Daley shuttled fuel to the fire trucks from his saddle tank to mitigate the need for additional fuel by the Fire Department. Their coordinated efforts showcased a high level of teamwork and dedication in an attempt to mitigate potential damage or loss to the Town.

Despite their best efforts, the fire unfortunately resulted in a total loss.

Please extend my gratitude to Superintendent Grandpre, Foreman LaFauci, Forman Daley and Ian Birtwistle for their exceptional efforts and leadership during this challenging situation.

cc: R. Grandpre
    P. LaFauci
    M. Daley
    I. Birtwistle
MEMORANDUM

To: Chief David Bromley

From: Mark A. Raimo, Town Manager

Date: March 11, 2024

Re: Fire Department Appreciation

I am writing to express my sincere appreciation for the exemplary response of the Fire Department and its volunteer members to the recent fires at a residence on Guernsytown Rd and the commercial fire on Northfield Rd. As the Town Manager and a member of the community, I witnessed firsthand the dedication, professionalism, and sense of duty displayed by your team during these challenging incidents.

Firstly, I would like to commend the coordinated response exhibited during the fire at the residence on Guernsytown Rd, especially considering the ongoing construction in the area. The seamless coordination of apparatus and personnel under such circumstances is a testament to the training and preparedness of your department. Additionally, the command and control of the scene were handled with utmost professionalism and clarity, ensuring effective management of resources and swift response to the evolving situation.

Furthermore, I had the opportunity to observe your department in action during the commercial fire on Northfield Rd. Despite the unfortunate outcome of the fire resulting in a total loss, your team’s efforts were instrumental in containing the fire within the property and safeguarding the neighboring properties. Your department’s commitment to protecting lives and property exemplifies the highest standards of service and professionalism.

Chief Bromley, please convey my sincere gratitude to all the members of the Fire Department for their dedication, bravery, and selflessness in serving our community. It is through their unwavering commitment and sacrifice that our community remains safe and secure. Your leadership and guidance have undoubtedly played a crucial role in fostering a culture of excellence within the department.

In closing, I want to extend my heartfelt thanks to you and your entire team for the outstanding work they do each day. Your service to our community is truly commendable, and I am proud to support such an exceptional Fire Department.

Thank you once again for your tireless dedication and commitment to keeping our community safe.
MEMORANDUM

To: Chief Joshua Bernegger
From: Mark A. Raimo, Town Manager
Date: March 11, 2024
Re: Police Department Appreciation

I am writing to commend the exceptional coordinated response of our officers to the recent fire incident on Guernsytown Road. As I monitored the response to the fire, I was particularly impressed by the professionalism and proactive communication displayed by one of our officers, maybe Officer Curto, which I believe reflects highly on the training and dedication of our department.

During the incident, the officer effectively communicated with dispatch to coordinate a more efficient response to the location of the fire, taking into account the ongoing construction in the area. She specifically relayed vital information regarding the closure of Guernsytown Rd and West Street construction area, ensuring that all units and fire responders were made aware of the alternate route that should be utilized. This level of awareness and attention to detail, especially in the midst of responding to a hot call, is commendable.

It is evident that the officer's actions were not only guided by a commitment to public safety but also a genuine concern for the well-being of fellow responders. Her proactive approach in ensuring that all units were informed about the construction closure highlights the high level of professionalism and teamwork within our department.

Chief Bernegger, I believe that such exemplary conduct deserves recognition and serves as a testament to the caliber of officers we have in our department. I am proud to acknowledge the dedication and professionalism demonstrated by our officers in serving our community.

Please extend my appreciation to the officers involved and to the entire department for their commitment to excellence and for upholding the highest standards of service.
MEMORANDUM

To: Lisa M. Cattaneo
From: Mark A. Raimo, Town Manager
Date: March 11, 2024
Re: Employee Recognition

I wanted to take a moment to express my sincere gratitude for your exceptional efforts on Saturday, March 9, 2024, regarding the fire incident on Northfield Road. Your dedication and commitment to serving the Town of Watertown do not go unnoticed, and your actions on that day truly exemplify your extraordinary work ethic and leadership qualities.

Your willingness to go above and beyond in initiating the process of filing a claim with our insurance carrier, even on a Saturday, demonstrates your unwavering dedication to the well-being of our community. Your proactive approach and swift action in handling such a critical matter is commendable and greatly appreciated.

It is evident that your day-to-day efforts consistently contribute to the success of our operations here at the office of the Town Manager. Your diligence, professionalism, and strong leadership serve as an inspiration to us all, and I am grateful to have you as a valuable member of our team.

On behalf of the Town of Watertown, I want to extend my heartfelt thanks for your exceptional service and commitment.

Once again, thank you, Lisa, for your outstanding contributions and leadership.

cc: personnel file
## Town Council
March 18, 2024
Item 9 (a) 5

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To: Mark Raimo, Town Manager

From: Mark Massoud, Administrator for Land Use and Building Services

Date: February 23, 2024

Subject: CGS 8-24 Referral from Town of Watertown Public Works Department for 2024 Capital Improvement Program

The Planning and Zoning Commission at a meeting held on February 7, 2024 made an affirmative recommendation to the Town of Watertown Town Council.

Resolution: Motion to make an affirmative recommendation to the Town of Watertown Town Council for adoption of the Capital Improvement Program for 2024 as presented by the Public Works Department.

Adopted February 7, 2024
TOWN OF WATERTOWN
PUBLIC WORKS DEPARTMENT

Capital Improvement Program (CIP)
2024
Year of Accomplishments
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<td>23</td>
</tr>
</tbody>
</table>
INTRODUCTION
TO THE PUBLIC WORKS DEPARTMENT

The Department of Public Works encompasses the Highway Division, the Transfer Station, the Engineering Department, and the Water & Sewer Department.

Highway Garage

The Highway Division of the Public Works Department is responsible for various seasonal operations ranging from snow removal to street sweeping, roadway maintenance, sidewalk repairs, signs and guardrails, drainage work, roadside mowing, and tree trimming/removal.

Responsibilities of this department include:

⇒ Maintenance of 145 miles of accepted paved roads
⇒ 30 miles of storm sewers
⇒ 49 detention basins
⇒ 37 miles of sidewalks
⇒ 4,503 catch basins
⇒ 4 dams
⇒ 26 bridges/culverts, and 6 bridges over 20 feet
Engineering

The Engineering Department is comprised of the Town Engineer, an Assistant Town Engineer and Engineer Technicians. This division of Public Works is responsible for project planning and oversight of construction, tree removal, and paving work in the town.

Water & Sewer

The Watertown Water and Sewer Authority operates with a staff of 8 employees to services approximately 4,500 customers. Our Administration staff is responsible for customer service, billing, collections, scheduling, budget and all administrative duties. Operations is tasked with annual hydrant flushing & repairs, water & sewer pipe repairs, water & sewer inspections, weekly water compliance samples, inspection & testing of backflow prevention devices, and CBYD (Call Before You Dig) tickets. Responsibilities of this department include:

- 70 miles of water main
- 3 water booster stations
- 2 water storage tanks
- 650 hydrants
- 60 miles of sanitary sewer pipes
- 7 sewer lift stations
- 2,000 manholes

Transfer Station

The Transfer Station is open year-round, serving Watertown residents and assisting with the disposal of solid waste, bulk waste, and recyclables.
WOOLSON STREET BRIDGE

Woolson Street Bridge, Watertown, Circa 1890's

PROJECT NAME: Woolson Street Bridge Replacement

STATE PROJECT # 9153-4409

PROJECT DESCRIPTION:
After state inspection, it was found that Woolson Street Bridge was in need of replacement for safety and to improve traffic conditions. Replacement of the bridge will provide safer and more efficient travel.

FUNDING:
MUNICIPAL: $1,455,330
STATE MATCH: $1,455,330

TIMELINE:
START: Spring of 2023
COMPLETION: Spring of 2024 (estimated)

DESIGNER:
SLR

CONTRACTOR:
Dayton Construction

Revised 2/8/2024 2:29 PM
GUERNSEYTOWN ROAD RECONSTRUCTION

PROJECT NAME: Guernseytown Road Reconstruction

STATE PROJECT # L153-0003

PROJECT DESCRIPTION:
The realignment of the intersection of Guernseytown Road and West Road, for improved sightlines and increased safety. The project is a part of the broader vision of creating a safer, more accessible community.

FUNDING:
LOTCIP Grant: The project is 100% state funded with approximately $4,300,000 under the Local Transportation Capital Improvement Program (LOTCIP) by the State of Connecticut Department of Transportation (DOT)

TIMELINE:
START: Summer of 2023
COMPLETION: Fall of 2024 (estimated)

DESIGNER:
Weston & Sampson

CONTRACTOR:
Guerrera Construction
PAVEMENT REHABILITATION

<table>
<thead>
<tr>
<th>$5.5\text{ Million Per Year—5 Year Plan}$</th>
<th>To Road Surface Rating (RSR) of 100</th>
</tr>
</thead>
<tbody>
<tr>
<td>$3.8\text{ Million Per Year—10 Year Plan}$</td>
<td>Request: $5\text{ Million Bond Every Other Year}$</td>
</tr>
</tbody>
</table>

PROJECT NAME: Road Study/Pavement Rehabilitation

PROJECT DESCRIPTION:
The Town of Watertown retained BETA Group, Inc. (BETA) to provide pavement management services to better maintain the Town’s roadway network. This comprehensive study was undertaken with the goal of establishing an extensive database of roadway surface conditions to produce a prioritized list of improvements.

Road Surface Rating (RSR) for Watertown’s Town maintained roadway network was 60.81. The state average RSR is 72 and the Town of Watertown is planning to bring our score up to the state average.

FUNDING:
A multi-year Capital Improvement Plan (CIP) has been put into motion in order to obtain this goal. Funding has been secured through Town Bonding and American Rescue Plan Act (ARPA). The plan will be available on the town website showing the current roads to be worked on in the future.
PAVEMENT REHABILITATION

Hungerford Avenue, Watertown

PROJECT NAME: Various Pavement Rehabilitation Projects

PROJECT DESCRIPTION:
Following the BETA Road Study, the Public Works Department began a program to improve road conditions over time. It was found that $45 million would be need to repair or replace every road in town. The improvement plan will take a decade with a majority of funding going towards milling and paving, and full depth reconstruction with improvements to drainage, where applicable. Preventative maintenance for preservation of roads in more acceptable condition will consist of skim/shim paving, crack sealing, chip sealing, and fog sealing. Priority will be placed on the most damaged, and highly traveled roads based on the BETA study. Continued residential support for funding will be imperative to keep the program running.

FUNDING:
BONDING: $5,000,000; Budget Referendum November 2022
$2,500,000 (50%); allocated to date
ARPA: $1,500,000
PROJECT NAME: Steele Brook Greenway

STATE PROJECT # 153-125

PROJECT DESCRIPTION:
Extension of existing trail by approximately 3,800 feet from Unico Field to French Street where it connects to gravel path at Siemon Company. A new prefabricated pedestrian bridge to be installed over Steele Brook. Minor drainage adjustments, fencing, landscaping, and paved surface to ADA Standards.

FUNDING:
GRANT AWARD: $489,900; State/Federal
MUNICIPAL MATCH: $122,475; 20%

DESIGNER:
Weston & Sampson
NAUGATUCK RIVER GREENWAY

PROJECT NAME: Naugatuck River Greenway

PROJECT DESCRIPTION:

The Naugatuck River Greenway Routing Study recommended a route through Watertown as part of a 44-mile regional greenway project in the Central Naugatuck Valley Region. A study was conducted and is aligned with surrounding towns with similar plans.

It is the goal of the Naugatuck River Greenway (NVG) and the Town of Watertown to offer non-motorized, accessible pathways that provide access along the public river in support of activities such as fishing and biking. Funding has been secured in the amount of $2.4 Million for design. The segment is from Frost Bridge to the Branch Brook/Thomaston line, to the future Thomaston Greenway segment.

Watertown is in discussion with Waterbury and NVCOG about extending southerly link with Waterbury Greenway.

FUNDING:

CT DEEP: $300,000; Permit & Studies—Professional Consultant
In-House Design
MAIN STREET
Improvements in Oakville/Watertown

The Town of Watertown has a broad vision for the future of Main Street from Oakville, through downtown Watertown. Beyond beautification, the goal is to create a safer and more accessible community. There are several projects that have begun to take shape to support this initiative.

Main Street, Watertown
MAIN STREET
Rectangular Rapid Flashing Beacons (RRFB)
Traffic Light at Mobil Station Driveway
Sidewalk from Starbucks to St John’s Wall

PROJECT NAME: Main Street Operational & Safety Improvement Project

STATE PROJECT # 153-124

PROJECT DESCRIPTION:
Various projects including a light head that will be installed at the intersection of Woodruff at the Mobil Station, Rectangular Rapid Flashing Beacons (RRFB’s) that will be added to enhance pedestrian safety along Main Street, and an addition of a sidewalk to run from Starbucks to the St. John’s School wall. Utilizing the Road Safety Audit (RSA) study for safety improvement.

FUNDING:
GRANT AWARDS: $128,000; 2020 STEAP grant
MUNICIPAL MATCH: $128,000

DESIGNER:
RRFB: Weston & Sampson
SIDEWALK: In-House
TRAFFIC LIGHT: SLR
MAIN STREET
Heminway Park Road Enhancement

PROJECT DESCRIPTION:
Conversion of Heminway Park Road into a one-way street with an addition of approximately 23 parking spaces. The work would include renovating the entire width of the street, including replacement of concrete sidewalks and curbs to provide for safe and accessible pedestrian mobility to the downtown area.

STATE PROJECT # 153-126

FUNDING:
GRANT AWARD: $250,000; 2022 STEAP grant
MUNICIPAL MATCH: $60,000

DESIGNER:
In-House

Off-Street Parking Lot
Greenberg Property

PROJECT DESCRIPTION:
Expansion of Greenberg Property development involving the demolition of the white building located at 680 Main Street, Watertown. Project aims to add 52 new parking spaces in the downtown area and reduce the amount of on-street parking to improve sightline distance. The parking lot will include Electric Vehicle (EV) charging stations and energy efficient LED lighting.

FUNDING:
ARPA: $1,500,000; American Rescue Plan Act
MAIN STREET
Complete Street Improvements
Main Street Corridor

PROJECT DESCRIPTION:
The designed improvements will include operational and safety improvements along Main Street/CT Route 63 between Baldwin Street and French Street. Limited visioning study and designs for Oakville to Waterbury line. The selected consultant will review previous studies and recommendations developed by the town and will coordinate with other ongoing design and construction projects within the project limits. Study and design goals include the following:
- create a safe and walkable town center
- balance the needs for all travel modes
- enhance safe bus transit connectivity
- accommodate individuals ranging in physical ability
- consider the necessary interactions between roadway and adjacent land uses
- incorporate linkages to community resources such as off-street parking and Steele Brook Greenway
- establish gateway treatments and changes to the character of the corridor to influence driver behavior
- promote economic development
- improve quality of life for our community

FUNDING:
GRANT AWARD: $3,000,000; 2023 Congresswoman Johanna Hayes Grant
ARPA: $2,400,000; American Rescue Plan Act funds

DESIGNER:
Tighe & Bond
MAIN STREET

St. John’s Wall Reconstruction

PROJECT NAME: St. John’s Wall Reconstruction

PROJECT DESCRIPTION:
    In the future, with successful acquisition of a Community Connectivity Grant, the removal and replacement of St. John’s School wall, constructing a new wall further back from the road.

FUNDING:
    GRANT AWARDS: $800,000 Community Connectivity Grant
                (decision pending; we are next in line to be awarded the grant)

DESIGNER:
    To be determined
ADA SIDEWALK PROJECT
Americans with Disabilities Act
Sidewalk Improvements

PROJECT NAME: Americans with Disabilities Act (ADA) Sidewalk Improvements

STATE PROJECT # L153-0002

PROJECT DESCRIPTION:
The project aims to renovate the sidewalk ramps at approximately 200 locations throughout Watertown. These renovations will make crosswalks safer and more accessible for citizens with disabilities, and shall be designed in compliance with the standards set by the Americans with Disabilities Act (ADA). For more information about The Americans with Disabilities Act (ADA), visit: www.ada.gov

FUNDING:
LOTCIP: $2,750,000;
Local Transportation Capital Improvement Program

DESIGNER:
In-House, reviewed by NVCOG, Weston & Sampson, and DOT
WATERTOWN FOUNDATION PARK

PROJECT NAME: Watertown Foundation Park

PROJECT DESCRIPTION:
A half acre of property located at the intersection of Echo Lake Road and Route 262 will be developed into a park and used for recognizing and education the public about community service.

FUNDING:
Watertown Foundation Sponsorship for a portion of the project.
NEW REQUEST
HIGHWAY GARAGE RENOVATIONS

PROJECT NAME: Highway Garage Renovations

STATE PROJECT # 153-149

PROJECT DESCRIPTION:
Replacement of the roof, fence/gate, and windows. Installation of smoke/fire detection, carbon monoxide detection, addition to extend office space, painting, and line striping.

FUNDING:
GRANT AWARD: $500,000 from 2023 STEAP grant
MUNICIPAL MATCH: $100,000
NEW REQUEST
DRAINAGE IMPROVEMENTS

PROJECT NAME: Various Road Reconstruction/Drainage Improvements

PROJECT DESCRIPTION:
Part of a $4,000,000 5-10 year program for drainage improvements.

FUNDING:
BONDING: $250,000; per year

<table>
<thead>
<tr>
<th>Item</th>
<th>Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>Detention Basins (49 Total)</td>
<td>$704,000</td>
</tr>
<tr>
<td>Culvert/Pipe Replacement</td>
<td>$340,000</td>
</tr>
<tr>
<td>Catch Basins</td>
<td>$416,000</td>
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<tr>
<td>Driveway Aprons</td>
<td>$500,000</td>
</tr>
<tr>
<td>Cleaning Steele Brook and Turkey Brook</td>
<td>$365,000</td>
</tr>
<tr>
<td>New Detention Basins</td>
<td>$450,000</td>
</tr>
<tr>
<td>Material for Stockpile</td>
<td>$283,800</td>
</tr>
<tr>
<td>Four Town Owned Dams</td>
<td>$50,000</td>
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<tr>
<td>GIS Layers</td>
<td>$75,000</td>
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<tr>
<td>Mower</td>
<td>$125,000</td>
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<tr>
<td>Pipe Lining</td>
<td>$225,000</td>
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<tr>
<td>Grant Writer - 35% Designs</td>
<td>$75,000</td>
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<tr>
<td>Drainage Intern</td>
<td>$125,000</td>
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<tr>
<td>Town Work Crews</td>
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<tr>
<td><strong>GRAND TOTAL</strong></td>
<td><strong>$3,915,240</strong></td>
</tr>
<tr>
<td><strong>PER YEAR FOR 5 YEARS</strong></td>
<td><strong>$783,048</strong></td>
</tr>
<tr>
<td><strong>DEPARTMENT REQUEST PER YEAR</strong></td>
<td><strong>$250,000</strong></td>
</tr>
</tbody>
</table>

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NEW REQUEST
ELECTRIC VEHICLE (EV) STATIONS GRANT

PROJECT NAME: DEEP's VW Diesel Emissions Mitigation Program

PROJECT DESCRIPTION:
Install 7 Dual-Port Level 2 Chargers on Outdoor Pedestals.

Locations:
⇒ 61 Echo Lake Road, Watertown
⇒ 680 Main Street, Watertown
⇒ 0 Depot Street, Watertown
⇒ Hemingway Park Road, Watertown
⇒ 29 Davis Street, Oakville

FUNDING:
GRANT AWARD: $147,550
MUNICIPAL MATCH: $79,450
TOTAL: $227,000
WATER & SEWER

To be added in Fiscal Year 2025/2026.

Water & Sewer has a separate Capital Improvement Plan for Fiscal Year 2024/2025
PUBLIC WORKS
MISSION

The mission of the Department of Public Works is to provide the residents, businesses, and visitors of the Town of Watertown with high-quality, efficient, and responsive services. The key is to improve our infrastructure.

Vision

Our commitment to our mission ensures an exceptional quality of life, promotes economic prosperity, and improves mobility for the residents of Watertown. We strive to continuously improve our operations to provide a safe and sustainable environment.

Core Values and Operating Principles

⇒ Customer Service –
⇒ Excellence –
⇒ Teamwork –
⇒ Integrity –
⇒ Accountability –
⇒ Innovation –
⇒ Adaptability –
⇒ Commitment –
⇒ Education –
Town of Watertown
Public Works Department

Capital Improvement Program (CIP)

2024
Year of Accomplishments

Address:
61 Echo Lake Road
Watertown, CT 06795

Phone:
203 - 945 - 5240

Web:
https://watertownct.org/departments/public_works_department
MANAGEMENT MEMO

TO:        Sue Zappone, Finance Director
FROM:      Chief Joshua Bernegger
CC:        
DATE:      March 4, 2024
SUBJECT:   Receipt of $21,714.30

The following disbursement of $21,714.30 has been received by the finance department on March 1, 2024 from the Jahana Hayes Congressional Cops Grant for the radio communication project.

The Watertown Police Department is requesting to appropriate the aforementioned amount of $21,714.30 to the police department Communication Equipment Maintenance, 010-50320-021-0000.
RESOLUTION

WHEREAS, taxpayers have applied for Tax Refunds pursuant to Section 12-129, Refund of Excess Payments; and

WHEREAS, the Tax Collector recommended that the refunds be made in accordance with the provisions of Section 12-129; and

WHEREAS, in order to refund taxpayers who have been approved for their refunds, monies must be appropriated into the budget line item to expend the funds.

NOW THEREFORE BE IT RESOLVED, that the Town Council appropriates $7,510.48 to line item 010-50341-043-0102 from the General Fund for tax refunds.

Dated at Watertown, Connecticut this 18th day of March, 2024.

__________________________
Mary Ann Rosa, Chair
Watertown Town Council

At a regular meeting of the Watertown Town Council held on March 18, 2024 the foregoing resolution was moved for adoption by Councilman/Councilwoman ___________________________.
The motion was supported by Councilman/Councilwoman ___________________________.

Motion declared adopted.

__________________________
Susan King, Clerk
Watertown Town Council
RESOLUTION

WHEREAS, taxpayers have made applications for property tax refunds in accordance with C.G.S. Section 12-129 *Refunds of Excess Payment*:

WHEREAS, the Tax Collector recommends that the refunds be made in accordance with the provisions of Section 12-1298;

NOW THEREFORE BE IT RESOLVED, that the Town Council approves the attached listing of tax refunds.

Dated at Watertown, Connecticut this 18th day of March 2024.

__________________________
Mary Ann Rosa, Chair
Watertown Town Council

At a regular meeting of the Watertown Town Council held on March 18, 2024 the foregoing resolution was moved for adoption by Councilman/Councilwoman __________________. The motion was supported by Councilman/Councilwoman__________________________.

Motion declared adopted.

__________________________
Susan King, Clerk
ACTION TAKEN BY THE TOWN COUNCIL:
At a regular meeting of the Town Council held on ______ day of ___________ 2024, it was authorized to refund property taxes, interest, and fees amounting to $________ to the below applicants.

<table>
<thead>
<tr>
<th>Name</th>
<th>Address</th>
<th>City/State/Zip</th>
<th>Prop Loc/Vehicle Info.</th>
<th>Reason</th>
<th>Tax</th>
<th>Int</th>
<th>Fee</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>BURNETTE LYNN M</td>
<td>50 NORTHWEST DR</td>
<td>WATERTOWN, CT</td>
<td>(2016/1GKKVTKD1GJ233535)</td>
<td>Sec 12-129 Refund of Excess Payments [D]</td>
<td>572.44</td>
<td>-</td>
<td>-</td>
<td>572.44</td>
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<tr>
<td>CORELOGIC</td>
<td>PO BOX 9202</td>
<td>COPPELL, TX</td>
<td>75015 176 CHARTER OAK DR</td>
<td>Sec 12-129 Refund of Excess Payments.</td>
<td>556.42</td>
<td>-</td>
<td>-</td>
<td>556.42</td>
</tr>
<tr>
<td>CORELOGIC</td>
<td>PO BOX 9202</td>
<td>COPPELL, TX</td>
<td>75015 176 CHARTER OAK DR</td>
<td>Sec 12-129 Refund of Excess Payments.</td>
<td>562.54</td>
<td>-</td>
<td>-</td>
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<td>CORELOGIC</td>
<td>PO BOX 9202</td>
<td>COPPELL, TX</td>
<td>75015 176 CHARTER OAK DR</td>
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<td>PACKAGING AND CRATING</td>
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<td>WATERTOWN, CT</td>
<td>(1100 BUCKINGHAM ST)</td>
<td>Sec 12-129 Refund of Excess Payments.</td>
<td>1,742.31</td>
<td>810.17</td>
<td>-</td>
<td>2,552.48</td>
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<td>PACKAGING AND CRATING</td>
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<td>WATERTOWN, CT</td>
<td>(1100 BUCKINGHAM ST)</td>
<td>Sec 12-129 Refund of Excess Payments.</td>
<td>1,622.96</td>
<td>462.54</td>
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<td>(1100 BUCKINGHAM ST)</td>
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<td>179.78</td>
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<td>179.78</td>
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<tr>
<td>TOYOTA LEASE TRUST</td>
<td>525 FELLOWSHIP ROAD</td>
<td>WOBURN, MA</td>
<td>018 2019/STDZRFHSK5590126</td>
<td>Sec 12-129 Refund of Excess Payments -</td>
<td>407.89</td>
<td>-</td>
<td>-</td>
<td>407.86</td>
</tr>
</tbody>
</table>

6,237.80 | 1,272.71 | - | 7,510.48 |

Susan King, Clerk of the Town Council
March 15, 2024

To: Mark A. Raimo, Town Manager

From: Laurine Gambardella, Democratic Registrar of Voters
Christine Shields, Republican Registrar of Voters

Re: Early Voting Grant Funds Appropriation

On January 31, 2024 Early Voting grant funds in the amount of $10,500 from the State of Connecticut were received by the Town of Watertown and deposited in line item 010.40204.420.0000.0000

We would like to request that these funds be appropriated to line 010.50400.010.3186.9010, for use of Early Voting expenses.

Could you please add this appropriation to the next Town Council agenda for consideration.