TOWN COUNCIL
WATERFORD, CONNECTICUT

MONDAY, APRIL 1, 2024
REGULAR MEETING – 7:00 P.M.

AGENDA

WATERFORD TOWN HALL
TOWN COUNCIL CHAMBERS
61 ECHO LAKE RD.
WATERFORD, CT 06795

1. Call Meeting to Order.
2. Pledge of Allegiance.
3. Roll Call.
4. Recognitions
5. Minutes.
   a. March 12, 2024 - Special Meeting
6. Chairman’s Report
   a. Correspondence.
7. Subcommittee and Liaison Reports
8. Town Manager’s Report.
   a. Consider appointments to boards and commissions.
   b. Discussion regarding proposed Town Manager/Board of Education Recommended Fiscal Year 2024-2025 budgets.
   c. Vote on Fiscal Year 2024-2025 Budgets to be sent to Public Hearing.
   d. Consider setting the Public Hearing date to hear comments on the proposed Fiscal Year 2024-2025 budgets.
e. Consider the renewal of the lease with Sunset Grill for the restaurant at Crestbrook Park Golf Course.

f. Consider an appropriation in the amount of $6,000 from the Water Fund Balance and $6,000 for the Sewer Fund Balance for a total of $12,000 for which $6,000 is for the Sewer Generator Service Contract line item and $6,000 is for the Water Generator Service Contract line item.

g. Consider an appropriation in the amount of $25,000 from the Water Fund Balance to the Pumping Equipment Maintenance line item to cover the service repairs to the Fern Hill Water Pump Station.

h. Consider setting a special town meeting date, time and place to consider an appropriation in the amount of $60,000 from the Water Fund Balance to the Maintenance of Mains line item for the Bunker Hill Road Water Main Break Repairs, Pressure Reducing Valve Inspections, and Leak Detection.

i. Consider a wage increase for the Deputy Fire Chief Fiscal Year 2024-2025.

j. Consider a resolution authorizing an appropriation from the General Fund in the amount of $816.74 for tax refunds.

k. Consider a resolution authorizing tax refunds.


11. Adjournment.
NOTICE OF BUDGET PUBLIC HEARING
FISCAL YEAR 2024-2025 BUDGETS
TOWN OF WATERTOWN
CONNECTICUT

The Town Council of the Town of Watertown will hold a Budget Public Hearing on Thursday, April 11, 2024 at 7:00 p.m. at Swift Middle School, 250 Colonial Street, Oakville, Connecticut to hear comments on the following proposed Fiscal Year 2024-2025 budgets:

<table>
<thead>
<tr>
<th>Item</th>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>A.</td>
<td>Town General Fund</td>
<td>38,195,893</td>
</tr>
<tr>
<td>B.</td>
<td>School General Fund</td>
<td>56,105,902</td>
</tr>
<tr>
<td></td>
<td>General Fund Total</td>
<td>94,291,795</td>
</tr>
<tr>
<td>C.</td>
<td>Town Road Aid</td>
<td>353,025</td>
</tr>
<tr>
<td>D.</td>
<td>Water Operations</td>
<td>2,847,474</td>
</tr>
<tr>
<td>E.</td>
<td>Water Capital</td>
<td>680,000</td>
</tr>
<tr>
<td>F.</td>
<td>Sewer Operations</td>
<td>2,934,354</td>
</tr>
<tr>
<td>G.</td>
<td>Sewer Capital</td>
<td>558,50</td>
</tr>
<tr>
<td>H.</td>
<td>Water and Sewer Debt</td>
<td>417,590</td>
</tr>
<tr>
<td>I.</td>
<td>Crestbrook Golf</td>
<td>819,322</td>
</tr>
<tr>
<td>J.</td>
<td>Local Capital</td>
<td>239,307</td>
</tr>
<tr>
<td>K.</td>
<td>Water Extension</td>
<td>521,924</td>
</tr>
<tr>
<td>L.</td>
<td>Sewer Extension</td>
<td>100,000</td>
</tr>
</tbody>
</table>

The meeting will be conducted in person and available via Zoom in listen only mode. A link to the Zoom meeting will be placed on the Town’s website under the calendar of meetings on April 11, 2024.

Anyone wishing to present written testimony may do so in writing prior to the hearing by emailing towncouncil@watertownct.org with Budget Public Hearing in the subject line by Thursday, April 10, 2024 or by mail to Watertown Town Council, Watertown Town Hall, 61 Echo Lake Rd., Watertown, CT 06795.

For those attending in person, the public hearing location is accessible to persons with physical disabilities. If you require a translator, or accommodations for a hearing impairment or other accommodation, contact the Town of Watertown at 860-945-5255.

Dated at Watertown, Connecticut this April 3, 2024.

Mary Ann Rosa, Chair
Watertown Town Council

Rev. 4.1.24
MEMO
TO: Mark Raimo, Town Manager
Watertown Town Council
Michael Ganem, Director of Parks & Recreation
RE: Renewal of Lease to Sunset Grill – Crestbrook Park
FROM: Paul R. Jessell, Town Attorney

As you know, the owners of the Sunset Grill have requested to exercise their option for an additional five-year term on their lease, from April 1, 2024 through March 31, 2029. According to the lease, rent for the option is to be agreed upon based on market rents. Sunset Grill requested that the rents be set at $4,000 per month for the entire option term, with the rent for January through March of each year set at $3,000 per month.

The Parks and Recreation Commission, at their meeting on March 7, 2024, voted to recommend to the Town Council that the rents be set at $4,100 per month for the year April 1, 2024 through March 31, 2025, with the rent increasing $100 per month each year, with the final year of the option, from April 1, 2028 through March 31, 2029, at $4,500 per month. The Commission also voted to recommend that the rent be $1,000 per month less for the months of January through March of each year of the option, but that the $3,000 saved annually would be added at the rate of $333.33 per month in each of the other months each year.

I had a discussion with the restaurant owner who was not totally happy with the Commission’s vote but agreed. He stated, however, that rather than the process voted by the Commission, he would just pay the normal monthly rental (i.e. $4,100 for the first year) in full, with no reduction for the months of January through March.

As a result, the Parks and Recreation Commission’s recommendation to the Town Council is as follows:

The Lease be extended for five years beginning April 1, 2024 and ending March 31, 2029. Rent to be paid at the following rates:

<table>
<thead>
<tr>
<th>Period</th>
<th>Annual Rent</th>
<th>Monthly Rent</th>
</tr>
</thead>
<tbody>
<tr>
<td>April 1, 2024 – March 31, 2025</td>
<td>$49,200.00</td>
<td>$4,100.00</td>
</tr>
<tr>
<td>April 1, 2025 – March 31, 2026</td>
<td>$50,400.00</td>
<td>$4,200.00</td>
</tr>
<tr>
<td>April 1, 2026 – March 31, 2027</td>
<td>$51,600.00</td>
<td>$4,300.00</td>
</tr>
<tr>
<td>April 1, 2027 – March 31, 2028</td>
<td>$52,800.00</td>
<td>$4,400.00</td>
</tr>
<tr>
<td>April 1, 2028 – March 31, 2029</td>
<td>$54,000.00</td>
<td>$4,500.00</td>
</tr>
</tbody>
</table>
To: Mark Raimo, Town Manager  
From: David McMahon, Assistant Superintendent, Water and Sewer  
Date: 03-20-2024  
Re: Fund Appropriation Request

Please add the following appropriation request to the next Town Council’s meeting agenda for their consideration to approve:

Appropriate: $12,000

Please appropriate $6,000 into line-item Generator Service Contract 015.50318.074.1276, and $6,000 into Generator Service Contract 017.50318.075.1276.

These additional funds are needed to cover the cost of the maintenance of WSA generators.

This transfer was Approved at the regular meeting held on 03-20-2024 by the Watertown Water and Sewer Authority Board.

Thank you.

DM: jm
To: Mark Raimo, Town Manager  
From: David McMahon, Assistant Superintendent, Water and Sewer  
Date: 03-20-2024  
Re: Fund Appropriation Request

Please add the following appropriation request to the next Town Council's meeting agenda for their consideration to approve:

Appropriate: $25,000

Please appropriate $25,000 into line-item Pumping Equipment Maintenance of Mains 017.50318.074.0467.

These additional funds are needed to cover the cost of the service repair at Fern Hill Water Pump Station.

This transfer was Approved at the regular meeting held on 03-20-2024 by the Watertown Water and Sewer Authority Board.

Thank you.

DM: jm
To: Mark Raimo, Town Manager
From: David McMahon, Assistant Superintendent, Water and Sewer
Date: 03-20-2024
Re: Fund Appropriation Request

Please add the following appropriation request to the next Town Council's meeting agenda for their consideration to approve:

Appropriate: $60,000

Please appropriate $60,000 into line-item Maintenance of Mains 017.50318.075.0858.

These additional funds are needed to cover the cost of the Bunker Hill Rd. Water Main Break, Pressure Reducing Valve (PRV) Inspections, and Leak Detection.

This transfer was Approved at the regular meeting held on 03-20-2024 by the Watertown Water and Sewer Authority Board.

Thank you.

DM:jm
Good morning Chairwomen Rosa,

First, I again thank you and the Town Council for the comparison salary increases approved for Fire Marshal Calabrese and I, this increase brings us closer to what Fire Marshals and Chiefs are paid in comparison towns and town staff in similar classifications, but is still at the bottom end of the scale and I will again ask at the 25-26 FY budget to adjust this. That including us in the 3% raise would have been a plus, but again I thank you.

The raise the Town Council approved for Deputy Demarest was to fix a pay scale issue between his position and the Deputy Fire Marshal, which was unbalanced when the Deputy Fire Marshal was hired. Fire Marshal Calabrese and I attempted to fix this with Town Manager Scannell at the time before the hiring, but he wouldn’t change the starting salary. These two Deputy classifications were always paid the same rate and I was attempting to balance the salaries with the $3,016 increase asked for in the budget, which the Town Council approved, but with the 3% raise given to the Deputy Fire Marshal and not the Deputy Fire Chief, it continues to unbalance the two salaries. I am asking that the Town Council at it’s next meeting approve the Deputy Fire Chief to receive the 3% raise approved for department heads and assistants, which will cost $1,129.00 and balance the two salaries at $37.26 an hour. Thanks you for your consideration.

Respectfully

David L. Bromley
Watertown Fire Chief / EMT
935 Main St Watertown, CT 06795
Bus. 860-945-5220
Cell 203-704-0064
RESOLUTION

WHEREAS, taxpayers have applied for Tax Refunds pursuant to Section 12-129, Refund of Excess Payments; and

WHEREAS, the Tax Collector recommended that the refunds be made in accordance with the provisions of Section 12-129; and

WHEREAS, in order to refund taxpayers who have been approved for their refunds, monies must be appropriated into the budget line item to expend the funds.

NOW THEREFORE BE IT RESOLVED, that the Town Council appropriates $816.74 to line item 010-50341-043-0102 from the General Fund for tax refunds.

Dated at Watertown, Connecticut this 1st day of April, 2024.

Mary Ann Rosa, Chair
Watertown Town Council

At a regular meeting of the Watertown Town Council held on April 1, 2024 the foregoing resolution was moved for adoption by Councilman/Councilwoman _______________________.
The motion was supported by Councilman/Councilwoman _______________________.

Motion declared adopted.

Susan King, Clerk
Watertown Town Council
RESOLUTION

WHEREAS, taxpayers have made applications for property tax refunds in accordance with C.G.S. Section 12-129 Refunds of Excess Payment:

WHEREAS, the Tax Collector recommends that the refunds be made in accordance with the provisions of Section 12-1298;

NOW THEREFORE BE IT RESOLVED, that the Town Council approves the attached listing of tax refunds.

Dated at Watertown, Connecticut this 1st day of April, 2024.

Mary Ann Rosa, Chair
Watertown Town Council

At a regular meeting of the Watertown Town Council held on April 1, 2024 the foregoing resolution was moved for adoption by Councilman/Councilwoman _____________________________. The motion was supported by Councilman/Councilwoman _____________________________.

Motion declared adopted.

Susan King, Clerk
Watertown Town Council
ACTION TAKEN BY THE TOWN COUNCIL:
At a regular meeting of the Town Council held on ______ day of ___________ 2024, it was authorized to refund property taxes, interest, and fees amounting to $_________ to the below applicants.

<table>
<thead>
<tr>
<th>Bill</th>
<th>Name</th>
<th>Address</th>
<th>City/State/Zip</th>
<th>Prop Loc/Vehicle Info</th>
<th>Reason</th>
<th>Tax</th>
<th>Int</th>
<th>Fee</th>
<th>Refund</th>
</tr>
</thead>
<tbody>
<tr>
<td>2023-03-0563435</td>
<td>CHERVIN LYNN</td>
<td>5417 KINGS HWY AB4</td>
<td>BROOKLYN, NY 11203</td>
<td>2012/1HCP2F32CA109825</td>
<td>Sec. 12-129 Refund of Excess Payments.</td>
<td>233.06</td>
<td>27.97</td>
<td>5.00</td>
<td>266.03</td>
</tr>
<tr>
<td>2022-03-0053516</td>
<td>CHERVIN LYNN</td>
<td>5417 KINGS HWY AB4</td>
<td>BROOKLYN, NY 11203</td>
<td>2012/1HCP2F32CA109825</td>
<td>Sec. 12-129 Refund of Excess Payments.</td>
<td>278.12</td>
<td>-</td>
<td>5.00</td>
<td>283.12</td>
</tr>
<tr>
<td>2022-03-0072135</td>
<td>DEFALCO ANTHONY M</td>
<td>564 SUNNYSIDE AVE</td>
<td>WATERTOWN, CT 06795</td>
<td>2015/FV11H7K9818394</td>
<td>Sec. 12-129 Refund of Excess Payments -</td>
<td>21.36</td>
<td>-</td>
<td>-</td>
<td>21.36</td>
</tr>
<tr>
<td>2022-02-0040583</td>
<td>INTEGRATED SOFTWARE</td>
<td>4 CANNON RIDGE DR</td>
<td>WATERTOWN, CT 06795</td>
<td>4 CANNON RIDGE DR</td>
<td>Sec. 12-129 Refund of Excess Payments.</td>
<td>92.15</td>
<td>-</td>
<td>-</td>
<td>92.15</td>
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<tr>
<td>2022-03-0060169</td>
<td>JESUS IS THE WAY THE TRUTH</td>
<td>498 NOVA SCOTIA HILL RD</td>
<td>WATERTOWN, CT 06795-1626</td>
<td>2008/1F6N5388A0D3228</td>
<td>Sec. 12-129 Refund of Excess Payments.</td>
<td>36.36</td>
<td>-</td>
<td>-</td>
<td>36.36</td>
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<tr>
<td>2022-03-0063829</td>
<td>MIGHTY MARSHA O</td>
<td>24 CENTER ST</td>
<td>WATERTOWN, CT 06795</td>
<td>2009/1TMBF33V09D011179</td>
<td>Sec. 12-129 Refund of Excess Payments -</td>
<td>114.29</td>
<td>3.43</td>
<td>-</td>
<td>117.72</td>
</tr>
<tr>
<td>TOTAL</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>775.34</td>
<td>31.40</td>
<td>10.00</td>
<td>816.74</td>
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Susan King, Clerk of the Town Council