1. Call Meeting to Order.

2. Pledge of Allegiance.

3. Roll Call.

4. Recognitions

5. Minutes.
   a. March 18, 2024 – Regular Meeting
   b. March 19, 2024 – Town Council Finance Sub Joint Meeting
   c. April 1, 2024 – Regular Meeting

6. Chairman’s Report
   a. Correspondence.

7. Subcommittee and Liaison Reports
   a. Public Works Subcommittee

8. Town Manager’s Report.

   a. Consider budgets for the Fiscal Year 2024-2025.
   b. Consider setting date for machine vote on Fiscal Year 2024-2025 budgets.
   c. Consider setting ballot for Fiscal Year 2024-2025 budgets.
d. Consider the extension of the Golf Cart Lease with New England Golf Cars for Crestbrook Park Golf Course.

e. Consider a resolution affirming Fair Housing in the Town of Watertown.

f. Consider approval of the job description for the position of Finance Director.

g. Consider approval of the job description for the position of Assistant Finance Director.

h. Consider a resolution authorizing an appropriation of $4,097 for tax refunds.

i. Consider a resolution authorizing tax refunds.


11. Adjournment.
WARNING AND NOTICE
TOWN OF WATERTOWN, CONNECTICUT
SPECIAL TOWN MEETING

April 15, 2024

The legal voters of the Town of Watertown and those entitled to vote in Town Meeting are hereby WARNED AND NOTIFIED of a Special Town Meeting to be held on Monday, April 15, 2024 at 6:45 p.m. at Watertown Hall, Town Council Chambers to consider an appropriation in the amount of $60,000 from the Water Fund Balance to the Maintenance of Mains line item for the Bunker Hill Road Water Main Break Repairs, Pressure Reducing Valve Inspections, and Leak Detection.

A link to view the special town meeting will be posted on the Town of Watertown website www.watertownct.org by 4:00 p.m. on the date of the meeting.

Anyone wishing to vote at the Special Town Meeting must attend in person.

Anyone wishing to provide comments for the meeting may do so by emailing towncouncil@watertownct.org or by mail to Watertown Town Council, 61 Echo Lake Rd., Watertown, CT 06795 and must be received by 2:00 p.m. on April 15, 2024.

If you require a translator, or accommodations for a hearing impairment or other accommodation, contact the Town of Watertown at 860-945-5255.

Dated at Watertown, Connecticut this 5th day of April, 2024

Mark A. Raimo, Town Manager
RETURN OF
WARNING AND NOTICE
TOWN OF WATERTOWN, CONNECTICUT
SPECIAL TOWN MEETING

I hereby certify that on April 8, 2024 I left a duplicate copy of the attached WARNING AND NOTICE of a Special Town Meeting of the Town of Watertown, Connecticut, to be held on April 15, 2024 with Lisa Dalton Town Clerk.

I further certify that on April 6, 2024 I caused a copy of said Warning and Notice to be published in the REPUBLICAN AMERICAN Newspaper which has a substantial circulation in said Town and placed upon the Town of Watertown website under Legal Notices.

I further certify that on April 8, 2024 I caused to be set upon the signpost nearest the office of the Town Clerk and all other places with signposts designated by the Town, a written copy of said Warning and Notice signed by me as Town Manager.

I further certify that all the above acts were done at least five (5) days before the holding of the Special Town Meeting on April 15, 2024.

Dated at Watertown, Connecticut this 8th day of April, 2024.

Mark A. Raimo
Town Manager

TOWN CLERK'S CERTIFICATION
AS TO WARNING AND RETURN OF WARNING

I hereby certify that the attached WARNING AND NOTICE of the foregoing RETURN OF WARNING are duly recorded in the records of the Town of Watertown, Connecticut and that Mark A. Raimo was Town Manager of the Town of Watertown on the date the WARNING and RETURN OF WARNING were signed.

Dated at Watertown, Connecticut this 8th day of April, 2024.

Lisa Dalton, Town Clerk
a. Consider budgets for Fiscal Year 2024-2025

I move that the following budgets be approved to be sent to Referendum.

<table>
<thead>
<tr>
<th>Budget Category</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>A. Town General Fund</td>
<td>$37,385,892</td>
</tr>
<tr>
<td>B. School General Fund</td>
<td>$55,305,902</td>
</tr>
<tr>
<td>General Fund Total</td>
<td>$92,691,794</td>
</tr>
<tr>
<td>C. Town Road Aid</td>
<td>353,025</td>
</tr>
<tr>
<td>D. Water Operations</td>
<td>2,847,474</td>
</tr>
<tr>
<td>E. Water Capital</td>
<td>680,000</td>
</tr>
<tr>
<td>F. Sewer Operations</td>
<td>2,934,354</td>
</tr>
<tr>
<td>G. Sewer Capital</td>
<td>558,500</td>
</tr>
<tr>
<td>H. Water and Sewer Debt</td>
<td>417,590</td>
</tr>
<tr>
<td>I. Crestbrook Golf Operations</td>
<td>819,321</td>
</tr>
<tr>
<td>J. Local Capital Improvement</td>
<td>239,307</td>
</tr>
<tr>
<td>K. Water Extension</td>
<td>521,924</td>
</tr>
<tr>
<td>L. Sewer Extension</td>
<td>100,000</td>
</tr>
<tr>
<td>L. Debt Service</td>
<td>446,416</td>
</tr>
</tbody>
</table>

The amounts represent the following:

Reduction or Addition in the Town General Fund Budget by ______
Reduction or Addition in the School General Fund Budget by ______
Reduced the Fund Balance by ______

b. Consider setting date for machine vote on Fiscal Year 2024-2025 budgets.

I move to approve the Referendum Notice for the machine vote on the 2024-2025 Budgets as follows:

A referendum of electors and citizens qualified to vote in Town Meeting of the Town of Watertown will be held on Tuesday, May 21, 2024 between the hours of 6:00 a.m. to 8:00 p.m. to vote for the approval or disapproval of Fiscal Year 2024-2025 Budgets.

Voting will be at the following polling places:

Voting District 68-01 – Watertown High School, 324 French Street, Watertown, CT
Voting District 68-02 – Judson School, 124 Hamilton Lane, Watertown, CT
Voting District 68-03 - Swift Middle School, 250 Colonial Street, Oakville, CT
Voting District 68-04- Polk School, 437 Buckingham Street, Oakville, CT

Persons qualified to vote in Town Meeting who are not electors shall vote at the Office of the Registrar, Watertown Town Hall, 61 Echo Lake Road, Watertown, Connecticut.

Absentee ballots may be obtained at the Town Clerk’s Office.
c. Consider setting ballot for Fiscal Year 2024-2025 budgets.

I move that the budget question be placed on the voting machines as follows:

1. SHALL THE FISCAL YEAR 2024-2025 TOWN GENERAL BUDGET BE APPROVED IN THE AMOUNT OF $_________ AND SHALL THE FOLLOWING FISCAL YEAR 2024-2025 BUDGETS BE APPROVED IN THE AMOUNTS OF:

<p>| | |</p>
<table>
<thead>
<tr>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Town Road Aid</td>
<td>$ 353,025</td>
</tr>
<tr>
<td>Water Operations</td>
<td>2,847,474</td>
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<tr>
<td>Sewer Operations</td>
<td>2,934,354</td>
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<tr>
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<td>558,500</td>
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<tr>
<td>Crestbrook Golf Operations</td>
<td>819,321</td>
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<td>100,000</td>
</tr>
<tr>
<td>Debt Service</td>
<td>446,416</td>
</tr>
</tbody>
</table>

2. SHALL THE FISCAL YEAR 2024-2025 SCHOOL GENERAL FUND BUDGET BE APPROVED IN THE AMOUNT OF $_________?

Voters approving each question will vote “Yes” and those opposing each question will vote “No.”
TO: Mark A. Raimo  
    Town Manager

FROM: Michael Ganem  
    Director of Parks, Recreation, Senior, and Social Services

DATE: April 12, 2024

RE: Golf Cart Lease

Upon discussions with the Parks and Recreation Commission and the Town Attorney, I recommend that we extend the lease for the golf carts at Crestbrook Park Golf Course. I anticipate that we will recognize some savings over the extended term.

I have attached the proposals for your and the TC's review and approval.

Please let me know if you have any questions.
2024 Golf Car Proposal
March 27, 2024

Crestbrook Park Golf Course

Jeff Palmer
Sales Associate
jeff@newenglandgolfcars.com
508-336-4285 Office
774-319-9590 Cell
Yamaha
Crestbrook Park Golf Course
8- Yamaha Used Gas Golf Cars
Includes- Sun Tops

2024 Seasonal Rental
$225.00 per car/per month
6 Payments per year of $1,800.00 – {May 2024 – October 2024}

<table>
<thead>
<tr>
<th>Year</th>
<th>Monthly Payments</th>
<th>Payment Schedule</th>
<th>Yearly Payments</th>
</tr>
</thead>
<tbody>
<tr>
<td>2024</td>
<td>$1,800.00</td>
<td>May-October</td>
<td>$10,800.00</td>
</tr>
</tbody>
</table>

The above listed price includes service and parts. Price does not include tax. Club would be responsible for the cost of parts and labor due to damages. Based on availability.

Prepared By: Jeff Palmer
New England Golf Cars
March 27, 2024

Accepted By: ___________
Date: ___________
Crestbrook Park Golf Course
2024 Golf Car Proposal
March 29, 2024

Crestbrook Park GC

2 Year Used Lease Option (Quiettech)

Jeff Palmer
Sales Associate
jeff@newenglandgolfcars.com
508-336-4285 Office
774-319-9590 Cell
NEW ENGLAND GOLF CARS

YAMAHA
Crestbrook Park GC

44-2020 Yamaha Drive2 Quietech Gas Golf Cars
Color: Sunstone

Equipped With:
- Sun Tops
- Information Holders (stick on)
- Club Logos/Hubcaps
- Rear Turf Tires
- Club Covers
- Split Windshields
- Number Decals
- Divot Bottles (2)
- Dual USB Ports/Independent Rear Suspension

The cars quoted above are currently located at Crestbrook with same accessories.

2-Year Lease (cars returned at end of lease)
4 Payments per year of $8,568.39 – {May thru August}
Town would be responsible for Property Tax

<table>
<thead>
<tr>
<th>Year</th>
<th>Monthly Payments</th>
<th>Payment Schedule</th>
<th>Yearly Payments</th>
</tr>
</thead>
<tbody>
<tr>
<td>2024</td>
<td>$8,568.39</td>
<td>May-October</td>
<td>$34,273.56</td>
</tr>
<tr>
<td>2025</td>
<td>$8,568.39</td>
<td>May-October</td>
<td>$34,273.56</td>
</tr>
</tbody>
</table>

This proposal would replace the current Yamaha financed deal that expires at the end of 2024. The above-listed cost is the same as the Town is currently paying (minus Property Tax). If in agreement, this would allow the Town to keep the Yamaha fleet currently at Crestbrook Park through the 2025 season. Service and parts are included except for abuse/damages.

Prepared By: Jeff Palmer
New England Golf Cars
March 29, 2024

Accepted By: __________________
Date: __________________
Crestbrook Park Golf Course
Separate Service Contract

Weekly Service
44 – 2020 Yamaha Drive2 Quietech Gas Golf Cars
3-2016 Yamaha Drive Used Golf Cars

Includes:

- **Weekly Stops**
  Weekly Service will begin in May and continue through October of each season for the life of the lease. New England Golf Cars will provide a factory trained service technician to maintain the fleet on a weekly basis throughout the season. Each stop your service technician will provide you with a written copy of all services performed along with a list of all the parts that were used. The cost of parts is included.

- **Spring Tune-Up**
  Prior to each golf season New England Golf Cars will perform an annual spring tune up on your entire fleet. Also included with your spring tune up is an inspection of all your accessories as well as a complete safety inspection of the entire vehicle. The cost of tune-up parts is included.

<table>
<thead>
<tr>
<th>Year</th>
<th>Per Car Price</th>
<th>Payment Schedule</th>
<th>Monthly Payments</th>
</tr>
</thead>
<tbody>
<tr>
<td>2024</td>
<td>$00.00 per car/per yr</td>
<td>May - October</td>
<td>included</td>
</tr>
<tr>
<td>2025</td>
<td>$00.00 per car/per yr</td>
<td>May - October</td>
<td>included</td>
</tr>
</tbody>
</table>

Any vandalism, mis-use and/or abuse of the vehicles would be the responsibility of the club and the club will be billed at prevailing rates. The cost of parts is included.

Prepared By: Jeff Palmer
New England Golf Cars
March 29, 2024

Accepted By: __________
Crestbrook Park Golf Course
Date: __________
FAIR HOUSING RESOLUTION
TOWN OF WATERTOWN

Whereas, All persons are afforded a right to full and equal housing opportunities in the neighborhood of their choice; and

Whereas, Federal fair housing laws require that all individuals, regardless of race, color, religion, sex, handicap, familial status, or national origin, be given equal access to all housing-related opportunities, including rental and homeownership opportunities, and be allowed to make free choices regarding housing location; and

Whereas, Connecticut fair housing laws require that all individuals, regardless of race, creed, color, national origin, ancestry, sex, marital status, age, lawful source of income, familial status, learning disability, physical or mental disability, sexual orientation, or gender identity or expression be given equal access to all housing-related opportunities, including rental and home ownership opportunities, and be allowed to make free choices regarding housing location; and

Whereas, The Town of Watertown is committed to upholding these laws, and realizes that these laws must be supplemented by an Affirmative Statement publicly endorsing the right of all people to full and equal housing opportunities in the neighborhood of their choice.

NOW THEREFORE, BE IT RESOLVED, That the Town of Watertown hereby endorses a Fair Housing Policy to ensure equal opportunity for all persons to rent, purchase, obtain financing and enjoy all other housing-related services of their choice on a non-discriminatory basis as provided by state and federal law; and

BE IT FURTHER RESOLVED, That the Town Manager of the Town of Watertown or his/her designated representative is responsible for responding to and assisting any person who alleges to be the victim of an illegal discriminatory housing practice in the Town of Watertown and for advising such person of the right to file a complaint with the State of Connecticut Commission on Human Rights and Opportunities (CHRO) or the U.S. Department of Housing and Urban Development (HUD) or to seek assistance from the CT Fair Housing Center, legal services, or other fair housing organizations to protect his or her right to equal housing opportunities.

The foregoing resolution was adopted by the Watertown Town Council on April 15, 2024.

Mary Ann Rosa, Chair
Watertown Town Council
JOB DESCRIPTION
FINANCE DIRECTOR

JOB TYPE: FULL-TIME
STATUS: EXEMPT, SALARY
COMPENSATION: THE ANNUAL SALARY WILL BE BASED ON A CANDIDATE’S EDUCATION AND EXPERIENCE.
REPORTS TO: TOWN MANAGER
APPROVED BY: WATERTOWN TOWN COUNCIL
APPROVAL DATE: XXXX

POSITION SUMMARY:
Responsible for the supervision of the Town’s financial management activities and for other designated administrative functions.

SUPERVISORY RESPONSIBILITIES:
Provides direction and general supervision to the Assistant Finance Director, IT Supervisor, Purchasing Agent, Bookkeeper I, Bookkeeper II, Payroll/Bookkeeper, Tax Collector and Assessor.

ESSENTIAL DUTIES AND RESPONSIBILITIES:
As recognized in the Town of Watertown Charter: Chapter VI - Departments; Section 602 – Department of Finance.

- Directs and coordinating all debt management functions including Financial Analysis and Planning
- Responsible for directing, participating in and formulating intermediate and long-term programs covering such department functions as administration of the financial affairs of the town, revenue collection, property assessment, purchasing, treasury management and administration of the Town's insurance
- Manages and supervises other financial management and control functions such as coordinating and supervising the review of accounts payable activities and authorizing encumbrances and expenditures for all Town funds and supervising fund management activities of the Assistant Finance Director
- Researches budget requests, audit questions and debt management information
- Executes budget transfers, additional appropriation authorizations, new financial procedures and investments
- Coordinates personnel recruitment
- Compiles and writes a variety of reports and correspondence
- Performs a variety of administrative tasks, departmental coordination, decision implementation and intergovernmental coordination
-Consults with Town officials on administrative matters
- May participate on the collective bargaining negotiating team and analyze proposal for financial impact
- Answers questions from the public concerning the activities of Town government
JOB DESCRIPTION
FINANCE DIRECTOR

The above duties describe the most significant responsibilities performed and are not to be considered a detailed description of every duty of the position. Other related duties may be assigned by the Town Manager.

REQUIRED SKILLS AND ABILITIES:

- Thorough knowledge of the principles and practices of public finance and budgeting
- Considerable knowledge of the principles and practices of public administration
- Considerable knowledge of accounting practices
- Knowledge of payroll tax laws and applicable filings
- Knowledgeable with various pension plans including defined benefit plans and defined contribution plans
- Experience with computer-based accounting applications
- Considerable ability to communicate both orally and in writing
- Good ability to work on own initiative
- Considerable ability to establish and maintain effective working relationships with Town, State and Federal officials, Town Employees and the general public
- Considerable ability to plan, supervise, and evaluate the work of subordinates

EDUCATION AND EXPERIENCE:

- A Bachelor's Degree in Finance, Accounting, Business Administration or a related field is required
- Four years of experience in budgeting, financial management or accounting
- A CPA certificate or Graduate Degree preferred

SPECIAL REQUIREMENT:
Must have a valid Connecticut driver’s license or be able to obtain one in sixty (60) days.

PHYSICAL DEMANDS:
The physical demands here are representative of those that must be met by an employee to successfully perform the essential duties of the job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential duties.

While performing the essential duties of this job, the employee is frequently required to stand, walk; use hands and fingers, handle or operate objects, controls or standard office equipment, reach with hands and arms; climb or balance; stoop, kneel, crouch, and or possibility crawl.

The employee must occasionally lift and/or move up to 20 pounds. Specific vision abilities required by this job include close vision, distance vision, color vision, peripheral vision, depth perception, and the ability to adjust focus.

WORK ENVIRONMENT:
JOE DESCRIPTION
FINANCE DIRECTOR

This job operates in a professional office environment. This role routinely uses standard office equipment such as computers, phones, photocopiers, filing cabinets and fax machines.
The noise level in the work environment is usually quiet in the office.

POSITION TYPE/EXPECTED HOURS OF WORK:
This is a full-time position. This position requires long hours beyond those scheduled hours, including evening and holiday work as job duties demand.

TRAVEL: Travel is primarily local during the business day, although some out of the area travel and overnight may be expected for conferences and seminars.

OTHER DUTIES:
Please note this job description is not designed to cover or contain a comprehensive listing of functions, activities, duties or responsibilities that are required of the employee for this job. Functions, duties, responsibilities and activities may change at any time with or without notice.

EOC STATEMENT:
It is the policy of the Town of Watertown to provide equal employment opportunity to all persons regardless of age, color, national origin, citizenship status, physical or mental disability, race, religion, creed, gender, sex, sexual orientation, gender identity and/or expression, genetic information, marital status, status with regard to public assistance, veteran status, or any other characteristic protected by federal, state or local law. In addition, the Town of Watertown will provide reasonable accommodations, that do not present an undue hardship, for qualified individuals with disabilities.

Employee’s signature below indicates an understanding of the requirements and essential duties of the position.

________________________________________  ________________
Employee’s Signature                                      Date

REV. 04-12-2024
JOB DESCRIPTION
ASSISTANT FINANCE DIRECTOR

JOB TYPE: FULL-TIME
STATUS: NON-EXEMPT
COMPENSATION: THE ANNUAL SALARY WILL BE BASED ON THE UNION CONTRACT FOR THIS POSITION - SUPERVISOR'S CONTRACT – LEVEL 6
REPORTS TO: FINANCE DIRECTOR
APPROVED BY: WATERTOWN TOWN COUNCIL
APPROVAL DATE: XXXX

POSITION SUMMARY:
Responsible for assisting in the administration of the Town’s Finance Department including the accounting for and the investment of the Town funds.

SUPERVISORY RESPONSIBILITIES:
Assists the Finance Director by providing direction and general supervision to the IT Supervisor, Purchasing Agent, Bookkeeper I, Bookkeeper II, Payroll/Bookkeeper, Tax Collector and Assessor.

ESSENTIAL DUTIES AND RESPONSIBILITIES:

- Assists with the planning, organizing, evaluating and administering the Town’s liability insurance, health insurance, personnel, cash management and accounting functions
- Prepares financial reports for use for debt bonding, auditing, survey and internal financial purposes of the Town
- Records fund receipts and deposits
- Maintains income receipts for a number of general and special fund accounts
- Invests excess funds and manages maturing investments to meet funding requirements of the Town
- Performs a variety of accounting functions including set up of journal and ledger sheets, check entry, posting in appropriate ledgers and computing cash balances and cash reconciliations
- Compiles a variety of financial reports including year end fund reports, quadrennial State reports, monthly State special reports, bonding reports (as required), schedules of Town revenues and schedules of monies received from the State
- Consults with Town officials on accounting and investment matters
- Assists with the design, schedules and the preparation of the annual budget
- Controls Departmental expenditures according to budgetary constraints
- Performs a variety of administrative tasks, departmental coordination, decision implementation and intergovernmental coordination
- Performs related work as required with Town, School, State officials and the general public

The above duties describe the most significant responsibilities performed and are not to be considered a detailed description of every duty of the position. Other related duties may be assigned by the Finance Director.
JOB DESCRIPTION
ASSISTANT FINANCE DIRECTOR

REQUIRED SKILLS AND ABILITIES:

- Must have considerable knowledge of municipal finance, accounting, personnel and debt management practices
- Good knowledge of short-term money market
- Good knowledge of municipal liability and health insurance programs
- Must have good business math skills and the ability to plan, organize, direct and evaluate municipal finance programs
- A strong knowledge of Excel and Software Merging
- Considerable ability to prepare financial records and reports
- Must have good ability to communicate orally and in writing
- Good ability to read and interpret regulations
- Considerable ability to establish and maintain effective working relationships with Town, State and Federal officials, Town Employees and the general public
- Considerable ability to plan, supervise, and evaluate the work of subordinates

EDUCATION AND EXPERIENCE:

- Must have graduated from a recognized college or university in accounting or a related field plus five (5) years of experience in municipal accounting/finance OR graduate from high school in a business curriculum plus ten (10) years of progressively responsible municipal accounting experience OR any combination of experience and training which provides a demonstrated ability to perform the duties of the position

SPECIAL REQUIREMENT:

- Must be bondable in accordance with the General Statutes of the State of Connecticut
- Must have a valid Connecticut driver’s license or be able to obtain one in sixty (60) days

PHYSICAL DEMANDS:

The physical demands here are representative of those that must be met by an employee to successfully perform the essential duties of the job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential duties.

While performing the essential duties of this job, the employee is frequently required to stand, walk; use hands and fingers, handle or operate objects, controls or standard office equipment, reach with hands and arms; climb or balance; stoop, kneel, crouch, and or possibility crawl.

The employee must occasionally lift and/or move up to 20 pounds. Specific vision abilities required by this job include close vision, distance vision, color vision, peripheral vision, depth perception, and the ability to adjust focus.
WORK ENVIRONMENT:
This job operates in a professional office environment. This role routinely uses standard office equipment such as computers, phones, photocopiers, filing cabinets and fax machines. The noise level in the work environment is usually quiet in the office.

POSITION TYPE/EXPECTED HOURS OF WORK:
This is a full-time position. This position requires long hours beyond those scheduled hours, including evening and holiday work as job duties demand.

TRAVEL: Travel is primarily local during the business day, although some out of the area travel and overnight may be expected for conferences and seminars.

OTHER DUTIES:
Please note this job description is not designed to cover or contain a comprehensive listing of functions, activities, duties or responsibilities that are required of the employee for this job. Functions, duties, responsibilities and activities may change at any time with or without notice.

EOC STATEMENT:
It is the policy of the Town of Watertown to provide equal employment opportunity to all persons regardless of age, color, national origin, citizenship status, physical or mental disability, race, religion, creed, gender, sex, sexual orientation, gender identity and/or expression, genetic information, marital status, status with regard to public assistance, veteran status, or any other characteristic protected by federal, state or local law. In addition, the Town of Watertown will provide reasonable accommodations, that do not present an undue hardship, for qualified individuals with disabilities.

Employee’s signature below indicates an understanding of the requirements and essential duties of the position.

Employee’s Signature ___________________________ Date ___________________________

REV. 04-12-2024
RESOLUTION

WHEREAS, taxpayers have applied for Tax Refunds pursuant to Section 12-129, Refund of Excess Payments; and

WHEREAS, the Tax Collector recommended that the refunds be made in accordance with the provisions of Section 12-129; and

WHEREAS, in order to refund taxpayers who have been approved for their refunds, monies must be appropriated into the budget line item to expend the funds.

NOW THEREFORE BE IT RESOLVED, that the Town Council appropriates $4,097 to line item 010-50341-043-0102 from the General Fund for tax refunds.

Dated at Watertown, Connecticut this 15th day of April, 2024.

______________________________
Mary Ann Rosa, Chair
Watertown Town Council

At a regular meeting of the Watertown Town Council held on April 15, 2024 the foregoing resolution was moved for adoption by Councilman/Councilwoman _____________________________.
The motion was supported by Councilman/Councilwoman _____________________________.

Motion declared adopted.

______________________________
Susan King, Clerk
Watertown Town Council
RESOLUTION

WHEREAS, taxpayers have made applications for property tax refunds in accordance with C.G.S. Section 12-129 *Refunds of Excess Payment*:

WHEREAS, the Tax Collector recommends that the refunds be made in accordance with the provisions of Section 12-1298;

NOW THEREFORE BE IT RESOLVED, that the Town Council approves the attached listing of tax refunds.

Dated at Watertown, Connecticut this 15th day of April, 2024.

______________________________
Mary Ann Rosa, Chair
Watertown Town Council

At a regular meeting of the Watertown Town Council held on April 15, 2024 the foregoing resolution was moved for adoption by Councilman/Councilwoman _______________________. The motion was supported by Councilman/Councilwoman _______________________.

Motion declared adopted.

______________________________
Susan King, Clerk
ACTION TAKEN BY THE TOWN COUNCIL:
At a regular meeting of the Town Council held on _______ day of _____________ 2024, it was authorized to refund property taxes, interest, and fees amounting to $__________ to the below applicants.

<table>
<thead>
<tr>
<th>Bill</th>
<th>Name</th>
<th>Address</th>
<th>City/State/Zip</th>
<th>Prop Loc/Vehicle In</th>
<th>Reason</th>
<th>Tax</th>
<th>Int</th>
<th>Fees</th>
<th>Refund</th>
</tr>
</thead>
<tbody>
<tr>
<td>2022-01-0000278</td>
<td>AR GUSTAFSON FAMILY</td>
<td>936 LINKFIELD RD</td>
<td>WATERTOWN, CT</td>
<td>LINKFIELD RD</td>
<td>Sec. 12-129 Refund of Excess Payments.</td>
<td>117.58</td>
<td>-</td>
<td>-</td>
<td>117.58</td>
</tr>
<tr>
<td>2022-01-0005913</td>
<td>AYOUB ALEXANDER P</td>
<td>546 MOUNT FAIR DR</td>
<td>WATERTOWN, CT</td>
<td></td>
<td>Sec 12-129 Refund of Excess payments</td>
<td>237.00</td>
<td>-</td>
<td>-</td>
<td>237.00</td>
</tr>
<tr>
<td>2022-02-0053279</td>
<td>CCAP AUTO LEASE LTD</td>
<td>1601 ELM ST</td>
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Susan King, Clerk of the Town Council