



**TOWN COUNCIL  
WATERTOWN, CONNECTICUT**

**MONDAY, JUNE 5, 2023  
REGULAR MEETING – 7:00 P.M.  
AGENDA**

**WATERTOWN TOWN HALL  
TOWN COUNCIL CHAMBERS  
61 ECHO LAKE RD.  
WATERTOWN, CT 06795**

**THIS MEETING WILL BE AN IN-PERSON MEETING AND WILL ALSO BE AVAILABLE  
VIA ZOOM IN LISTEN ONLY MODE**

**A LINK WILL BE POSTED ON THE DAY OF THE MEETING  
PLEASE SEE [WWW.WATERTOWNCT.ORG](http://WWW.WATERTOWNCT.ORG) UNDER THE CALENDAR OF MEETINGS**

1. Call Meeting to Order.
2. Pledge of Allegiance.
3. Roll Call.
4. Public Participation.
5. Recognitions.
6. Minutes.
  - a. Budget Public Hearing – April 26, 2023
  - b. Regular Meeting – May 15, 2023
7. Chairman's Report
  - a. Correspondence.
    1. Letter from Laurine Gambardella appointing Cindy Blanchard as Democratic Deputy Registrar dated May 25, 2023
8. Town Manager's Report.
9. Subcommittee Reports.
10. New Business.

- a. Discussion and possible action on revisions to the *Public Participation Guidelines*.
  - b. Consider a resolution setting the mill rate to levy taxes for Fiscal Year 2023-2024.
  - c. Consider an appropriation from the General Fund in the amount of \$12,979.33 for unemployment payments made on behalf of the Board of Education. Funds have been reimbursed by the Board of Education.
  - d. Consider setting a Special Town Meeting date to appropriate \$3,900,000 of American Rescue Plan Act funds for the purposes of:
    1. Purchase of 686 Main Street, Watertown, CT
    2. Main Street Sidewalk/Safety Project.
    3. Design and engineering of a master plan for Oakville and Watertown
  - e. Consider a resolution authorizing an appropriation of \$1,913 for tax refunds.
  - f. Consider a resolution authorizing tax refunds.
11. Executive Session
- a. Pending Litigation – City of Waterbury of vs. Town of Watertown.
12. New Business, Continued.
- g. Consider setting a special town meeting date to authorize an appropriation of \$50,000 from the Water Capital Fund and \$50,000 Sewer Capital Fund for Legal Services for the Water and Sewer Authority.
13. Adjournment

**Written comments can be submitted in writing to [towncouncil@watertownct.org](mailto:towncouncil@watertownct.org)  
Or mailed to: Watertown Town Council  
61 Echo Lake Road, Watertown, CT 06795**

Town Council

Agenda Item: INFO

June 5, 2023



SLAVIN  
STAUFFACHER  
& SCOTT LLC

Attorneys at Law

**Robert A. Scott**  
rscott@sssattorneys.com

**Paul R. Jessell**  
pjessell@sssattorneys.com

**Dov Braunstein**  
dbraunstein@sssattorneys.com

**Watertown**  
27 Siemon Co  
Suite 300 W •  
Watertown, CT  
P 860.274.2511  
F 860.274.2513  
www.sssattorneys.com

Of Counsel

**Thomas A. Kaelln**  
tkaelln@sssattorneys.com

Sherman R. Slavin 1922-2009

**Charles D. Stauffacher**  
Retired 2014

**William L. Stevens**  
Retired 2023

June 1, 2023

Jonathan Ramsay  
Chairman  
Watertown Town Council  
61 Echo Lake Road  
Watertown, CT 06795

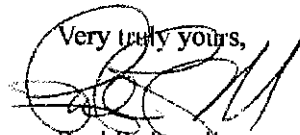
VIA EMAIL TO [raimo@watertownct.org](mailto:raimo@watertownct.org) AND U.S. Mail

Dear Chairman Ramsay and Members of the Town Council:

On May 18, 2023, Katherine Camara submitted via email two invoices for legal fees incurred by her and certain of her neighbors in bringing an appeal from a decision dated August 4, 2021 of the Planning and Zoning Commission. She has also raised this issue during public participation.

The law in Connecticut is clear – in the absence of a statute or an agreement between the parties that provides that a prevailing party will be entitled to attorney's fees, such fees cannot be awarded. Here, there is no statute providing for the award of attorney's fees, nor is there any agreement between the parties on that issue. Because there is no obligation on the part of the Town, the Town Council should not give any consideration to Ms. Camara's request.

Please call if you have questions.

Very truly yours,  
  
Paul R. Jessell  
Town Attorney

PRJ/mjp



TOWN OF WATERTOWN  
CONNECTICUT

06795

OFFICE OF THE REGISTRAR  
Watertown Municipal Center  
61 Echo Lake Road  
Watertown, CT 06795  
(860) 945-5239

May 25, 2023

Town Council

Agenda Item: 7 a 1

June 5, 2023

Lisa Dalton

Town Clerk

Town of Watertown

Dear Ms. Dalton;

I am writing to inform you of the appointment of Cindy Blanchard as my Democratic Deputy Registrar, effective June 1, 2023 to June 1, 2025.

Thank you for your attention to this matter.

Laurine Gambardella

Democratic Registrar of Voters

WATER TOWN, CT  
TOWN CLERKS OFFICE  
RECEIVED FOR RECORD  
2023 MAY 25 PM 3:42  
*Lisa Dalton*  
TOWN CLERK

Cynthia Blanchard  
37 Booth Ave Unit #22  
Oakville, CT 06779



WATERTOWN TOWN COUNCIL  
PUBLIC PARTICIPATION GUIDELINES  
ADOPTED: DECEMBER 5, 2016

1. Running the Meeting

- a. The Chairman, or another Council member acting as Chairman, shall have control over the conduct of the meeting.
- b. All comments and questions from applicants, members of the public, council members and/or staff should be made through the Chair.
- c. The Chairman has discretion to stop a speaker or council member if the speaker is being repetitive or becomes confrontational.
- d. There will be a request for 5 minutes time limit per speaker, per meeting. It will be called Public Participation.
- e. The Chair reserves the right to ask any individual of the public to leave if they prove disruptive of the process.

2. Conduct of Members

- a. Council members should have themselves prepared for every meeting by making sure they have read the information provided by staff in their meeting packets.
- b. Council members should be attentive and respectful when anyone is speaking.
- c. All comments or questions by council members must be made through the chair.
- d. Cell phones should be turned off or at least silenced during the meeting. If a council member must take a phone call or a text, he should recuse himself from the room.

Town Council

Agenda Item: 10 b

June 5, 2023



## RESOLUTION

WHEREAS, on May 23, 2023 the Fiscal Year 2023-2024 budget was approved by referendum vote, and;

WHEREAS, the mill rate must be established to levy the taxes on personal property and real estate.

NOW THEREFORE BE IT RESOLVED, that the mill rate for the Fiscal Year 2023-2024 be 36.86 due and payable on July 1, 2023 for personal property taxes and the first installment of real estate taxes due on July 1, 2023 and the second installment on real estate taxes due on January 1, 2024.

BE IT FURTHER RESOLVED, that the mill rate for motor vehicle taxes due and payable on July 1, 2023 and the supplemental motor vehicle taxes due and payable on January 1, 2024 will be set at the mill rate cap set by the State of Connecticut per State Statute 12-71(e), currently 32.46.

Dated at Watertown, Connecticut this 5<sup>th</sup> day of June, 2023

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**Jonathan Ramsay, Chair**  
Watertown Town Council

At a regular meeting of the Watertown Town Council held on June 5, 2023 the foregoing resolution was moved for adoption by Councilman/Councilwoman\_\_\_\_\_. The motion was supported by Councilman/Councilwoman\_\_\_\_\_.

Motion declared adopted.

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Susan King, Clerk  
Watertown Town Council

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## TOWN OF WATERTOWN CONNECTICUT

### FINANCE DEPARTMENT

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Watertown Town Hall • 61 Echo Lake Road • Watertown, CT 06795

[www.watertownct.org](http://www.watertownct.org)

Town Council

Agenda Item: 10 c

June 5, 2023

May 30, 2023

To: Mark Raimo, Town Manager

From: Sue Zappone, Finance Director

Re: Appropriation Request

During this fiscal year the Department of Labor has changed the format in which Unemployment payments are paid. The Town has made payments on behalf of the Board of Education in the amount of \$12,979.33. The Board of Education has reimbursed the Town and those funds have been deposited.

Therefore, I would like to request an appropriation in the amount of \$12,979.33 into 010.50242.042.0000.0000.

Thank you.

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Town Council

Agenda Item: 10 e

June 5, 2023



## RESOLUTION

WHEREAS, taxpayers have applied for Tax Refunds pursuant to Section 12-129, Refund of Excess Payments; and

WHEREAS, the Tax Collector recommended that the refunds be made in accordance with the provisions of Section 12-129; and

WHEREAS, in order to refund taxpayers who have been approved for their refunds, monies must be appropriated into the budget line item to expend the funds.

NOW THEREFORE BE IT RESOLVED, that the Town Council appropriates \$1,913 to line item 010-50341-043-0102 from the General Fund for tax refunds.

Dated at Watertown, Connecticut this 5<sup>th</sup> day of June, 2023.

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Jonathan Ramsay, Chairman  
Watertown Town Council

At a regular meeting of the Watertown Town Council held on June 5, 2023 the foregoing resolution was moved for adoption by Councilman/Councilwoman \_\_\_\_\_.  
The motion was supported by Councilman/Councilwoman \_\_\_\_\_.

Motion declared adopted.

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Susan King, Clerk  
Watertown Town Council

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Town Council

Agenda Item: 10 f

June 5, 2023



## RESOLUTION

WHEREAS, taxpayers have made applications for property tax refunds in accordance with C.G.S. Section 12-129 *Refunds of Excess Payment*:

WHEREAS, the Tax Collector recommends that the refunds be made in accordance with the provisions of Section 12-1298;

NOW THEREFORE BE IT RESOLVED, that the Town Council approves the attached listing of tax refunds.

Dated at Watertown, Connecticut this 5<sup>th</sup> day of June, 2023.

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Jonathan Ramsay, Chairman  
Watertown Town Council

At a regular meeting of the Watertown Town Council held on June 5, 2023 the foregoing resolution was moved for adoption by Councilman/Councilwoman \_\_\_\_\_.  
The motion was supported by Councilman/Councilwoman \_\_\_\_\_.

Motion declared adopted.

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Susan King, Clerk  
Watertown Town Council

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**ACTION TAKEN BY THE TOWN COUNCIL:**

At a regular meeting of the Town Council held on \_\_\_\_\_ day of \_\_\_\_\_ 2023, it was authorized to refund property taxes, interest, and fees amounting to \$ \_\_\_\_\_ to the below applicants.

Bill	Name	Address	City/State/Zip	Prop Loc/Vehicle Info.	Reason	Tax	Int	Fees	Refund
2019-03-0063736	MCHALE MICHAEL J	295 DAVIS ST	OAKVILLE, CT 06779-2332	2005/JH4KB16565C013416	Sec. 12-126 Tangible Personal Property Asse	99.90	-	-	99.90
2020-03-0060820	KRASNIQI HASHIM	504 SAYBROOK RD	HADDAM, CT 06438	2017/1VWAT7A36HC018717	Sec. 12-126 Tangible Personal Property Asse	196.69	67.73	5.00	269.42
2020-03-0063241	MCHALE MICHAEL J	295 DAVIS ST	OAKVILLE, CT 06779-2332	2005/JH4KB16565C013416	Sec. 12-126 Tangible Personal Property Asse	104.03	-	-	104.03
2021-03-0059537	HYUNDAI LEASE TITLING TRUST	ATTN PROP TAX RFDS	IRVINE, CA 92612	2018/KM8J3CA22JU644439	Sec. 12-129 Refund of Excess Payments - AC	648.23	-	-	648.23
2021-03-0059568	HYUNDAI LEASE TITLING TRUST	ATTN PROP TAX RFDS	IRVINE, CA 92612	2018/KM8J3CA47JU822699	Sec. 12-129 Refund of Excess Payments - AC	380.50	-	-	380.50
2021-03-0059572	HYUNDAI LEASE TITLING TRUST	ATTN PROP TAX RFDS	IRVINE, CA 92612	2019/5XYPGDA32KG529618	Sec. 12-129 Refund of Excess Payments - AC	394.49	-	-	394.49
2021-03-0066359	RAGONESE ALLYSON M	3862 LANCASTER CT A101	PALM HARBOR, FL 34585-4110	2015/3N1A87AP8FY375557	Sec. 12-129 Refund of Excess Payments - AC	15.97	-	-	15.97
TOTAL						1,839.81	67.73	5.00	1,912.54

Susan King, Clerk of the Town Council



**TOWN OF WAT** Town Council  
**WATER AND SEWER AU** Agenda Item: 12g.  
747 French Street June 5, 2023  
Oakville, Connecticut 01  
(860) 945-5299 Fax (860) 945-5298

TO: Mark Raimo, Town Manager  
FROM: Jerry Lukowski, Public Works Director  
DATE: May 22, 2023  
RE: Fund Appropriation Request

Please add the following appropriation request to the next Town Council's meeting agenda for their consideration to approve:

Appropriate: \$100,000

Please appropriate \$50,000 into line-item Legal Services 015.50334.074.0158 and \$50,000 into line-item Legal Services 017.50334.075.0158.

These additional funds are needed to cover the cost of Legal Services for the Waterbury Litigation.

This appropriation has been approved by the WSA at the WSA Special Meeting on May 17, 2023.

Thank you.

JL;jm