Watertown Commission on Aging
Regular Meeting Agenda

DATE: Thursday, May 16, 2024
TIME: 6:30 PM
LOCATION: Watertown Town Hall, lower-level conference room
61 Echo Lake Road, Watertown, CT

This meeting will be an In-Person meeting and will also be available via Zoom in Listen Only Mode.
A Link will be posted on the day of the meeting.
Please see www.watertownct.org under the Calendar of Meeting.

I. Call Meeting to Order

II. Roll Call

III. Correspondence

IV. Public Participation

V. Approval of Minutes
   A. April 18, 2024, Regular Meeting

VI. Reports
   A. Chairman
   B. Parks & Recreation Director
   C. Senior Services Coordinator/Municipal Agent

VII. Old Business
   A. Senior/Community Center Update

VIII. New Business
   A. Job Description of the Municipal Agent
   B. Update on the Senior Bus Policy
   C. Report on My Senior Center - looking specifically for the number of individuals using the Senior Center, not the number of visits

IX. Adjournment

Commissioners, please contact the Watertown Parks & Recreation Department Monday through Friday by 4:30 PM at 860-945-5246 if you are unable to attend. Thank you.
AGENDA
Date: 5-16-24
Number: VI A

WATERTOWN COMMISSION ON AGING
REGULAR MEETING
MINUTES

WATERTOWN TOWN HALL
LOWER-LEVEL CONFERENCE ROOM
61 ECHO LAKE ROAD, WATERTOWN, CT
THURSDAY, April 18, 2024 - 6:30 P.M.

I. Call Meeting to order
   Vice Chair Sally Kuslis called the meeting to order at 6:34 p.m.

II. Roll Call

   PRESENT: Melanie Fiaherty, Chair (arrived 6:40)
             Sally Kuslis, Vice Chair
             Debra Desena
             Karen Hosking
             Alan Mickel
             Carol Stepanek
             Vacancy

   ABSENT: Heather Chace
            Krista Palomba

   OTHERS PRESENT: Michael Ganem, Director Parks and Recreation, Senior and Social Services, Laura Garay – Senior Coordinator/Municipal Agent

III. Correspondence
IV. Public Participation – none.

V. Approval of Minutes:

A. March 21, 2024 – Regular Meeting

Motion: Al Mickel seconded by Sally Kuslis to approve the Regular Meeting of March 21, 2024.

Aye: 6 Flaherty, Stepanek, Desena, Mickel, Hosking, Kuslis
Nay: 0
Abstain: 0

Motion approved

VI. Reports:
A. Chairman - none.

B. Parks & Recreation Director
Michael Ganem reported:
- Displayed the PowerPoint presentation that was recorded at the Public Hearing on April 11, 2024. He reported that he has visited the FASC serval times and will continue to visit regularly, the FASC is welcoming and active.
- The 5310 Grant has been submitted to the Council of Governments and the State of Ct.
- The second grant, currently being written by staff, is administered by the Dept. of Aging and will be submitted with the next 30 – 60 days.

C. Senior Center Coordinator/Municipal Services – none.
Laura Garay reported:
- Provided the commission with a PowerPoint presentation. This presentation provided the following information and data:
  - Senior Services Organizational Chart
  - FASC attendance and event statistics breakdown
  - Membership sorted by age (over 55)
    o The trend is that the higher percentages are occupied by those over 70.
  - Event/Activity breakdown
    o 273 recurring events/41 special events
  - Member participation
  - Duties and responsibilities of the Municipal Agent
Michael displayed the presentation that was presented on behalf of the department at the public hearing of April 11, 2024.

Laura presented several examples about to what extent members participate at the FASC. It is an asset that the center is available for and provides activities and events to such a diverse level of users this accomplishment aligns with our mission.

Questions and answers followed.

VII. Old Business
   a. Community/Senior Center Update – none.

VIII. New Business
   A. Job Description of the Municipal Agent – discussed under reports.
   B. Update on the Senior Bus Policy – policy is in the process of being reviewed and updated the draft will be shared with the commission for consideration before sending it to the Town Council.
   C. Report on My Senior Center – looking specifically for the number of individuals using the Senior Center, not the number of visits. – continuing to use different functions.

Motion: Al Mickel seconded by Sally Kuslis to add to the agenda D discussion about the current vacancy of the COA.

Motion approved

D. Current Vacancy of COA
   Al read the section of the Town Charter. Al Mickel suggested that the vacancy be filled by the minority party. The Chair reiterated that the nominations come from the political parties and are to be approved by the Town Council.

IX. Adjournment.

Motion: Al Mickel seconded by Karen Hosking to adjourn the Regular Meeting at 7:22 p.m.

Motion approved
Respectfully submitted,

Melanie Flaherty, Chair
Watertown Commission on Aging

Approved: ______________________
Susan King, Clerk