TOWN OF
WATERTOWN, CONNECTICUT.
1780
Working for you

PROPOSED
BUDGET

APPROVED AT
REFERENDUM
FISCAL YEAR 2025

WATERTOWN
CONNECTICUT

MAY 2 1 2024
ANNUAL BUDGET

PROPOSED ANNUAL BUDGET

TOWN OF WATERTOWN

For the Fiscal Year Beginning July 1, 2024
Ending June 30, 2025

TOWN COUNCIL
Mary Ann Rosa, Chair
Ken Demirs, Vice Chair
Robert Desena
Anthony DiBona
Gary Lafferty
Carina Noyd
Jonathan Ramsay
Robert Retallick
Rachael A. Ryan

TOWN MANAGER
Mark A. Raimo

ASSISTANT TOWN MANAGER/FINANCE DIRECTOR
Susan E. Zappone
TOWN OF WATERTOWN
Organizational Chart

Voters

ELECT

Judge of Probate
Registrar of Voters (2)
Town Council (9)
Board of Education (3)

APPOINTS

Water & Sewer Authority (7)
Board of Tax Review (3)
Public Buildings Committee (9)

Fire Chief / Fire Marshal

Parks & Recreation Commission (7)

Commission on Aging (9)
Planning & Zoning Commission (7)

Housing Authority (5)
Zoning Board of Appeals (5)

Police Commission (5)
Economic Development Commission (9)
Constables (7)

Town Manager

Torrington Area Health District (3)
Inland Wetlands Commission

APPOINTS

Town Clerk
Police Chief
Director of Parks & Recreation
Planning & Zoning Officer
Assistant Town Manager/Finance Director
Emergency Management Coordinator
Director of Public Works

Water & Sewer Superintendent

Director of Parks & Recreation
Building Official
Tax Collector
Purchasing Agent

Director of Parks & Recreation
Recreation
Senior Center

Director of Parks & Recreation
Municipal Agent

Director of Parks & Recreation
Treasurer

Director of Parks & Recreation
Bookkeeping

Water & Sewer Billing

Director of Public Works

Information Technology

*1 Fire Department Volunteers elect their own Chief
*2 Police Chief Appointment made with concurrence of Town Council

Approved by Watertown Town Council October 4, 2021
# FISCAL YEAR 2024 - 2025 BUDGET
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<th>General Fund</th>
<th>Page Number</th>
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| Fire Department                       |             |                                 |
| Administration                        | 21          | 295,935                         |
| Suppression and Rescue                | 22          | 537,234                         |
| Maintenance and Support               | 23          | 311,664                         |
| Police Department                     |             |                                 |
| Administration                        | 24          | 670,442                         |
| Patrol and Detectives                 | 25          | 4,901,202                       |
| Maintenance and Support               | 27          | 214,041                         |
| Traffic Division                      | 28          | 8,440                           |
| Animal Control                        | 29          | 123,405                         |
| Communications                        | 30          | 827,165                         |
| **Total Public Safety**               |             | **7,889,528**                   |

| Health Services                       | 31          | 132,772                         |
| Miscellaneous Centralized Services    | 32          | 1,009,456                       |
| Legal                                 | 33          | 167,600                         |
| Employee Benefits                     | 34          | 8,512,245                       |
| Miscellaneous and Non-Town Agencies   | 35          | 2,269,208                       |
| Reserve for Wage and Benefits         | 36          | 189,296                         |
| Reserve for Contingency               | 37          | 35,000                          |

**Total Miscellaneous Town**          |             | **12,315,577**                   |
Public Works
  Engineering and Administration 38  738,453
  Highway 40  3,215,905
  Snow Removal 42  522,000
  Solid Waste 43  405,829
  Street Lighting 44  174,336
  Tree Removal 45  86,500

  **Total Public Works** 5,143,023

Park and Recreation
  Parks 46  605,075
  Recreation 48  450,073
  Senior Center 50  261,758
  Social Services 51  44,000

  **Total Parks & Recreation** 1,360,906

Debt Service 52  6,389,730

  **Total Town General Fund** 37,385,892

Watertown School District 53  55,305,902

  **TOTAL GENERAL FUND** 92,691,794

WATER AND SEWER FUNDS
  Water Extension 55  521,924
  Sewer Extention 57  100,000
  Sewer Operations 59  2,934,354
  Sewer Capital 63  558,500
  Water Operations 65  2,847,474
  Water Capital 69  680,000
  Water and Sewer Debt 71  417,590

  **CRESTBROOK GOLF OPERATIONS FUND** 73  819,321

TOWN ROAD AID 77  353,025

LOCAL CAPITAL IMPROVEMENTS 79  239,307

DEBT SERVICE FUND 81  446,416
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**425 - Local Revenues**

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**430 - Permits And Fees**

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### 002- Town Manager

#### 501 - Personnel Services

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#### 502 - Employee Benefits

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#### 503 - Purchase Services

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#### 505 - Equipment & Improvements

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**Town Manager Total**

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### 004 - Finance Department - Administration

#### 501 - Personnel Services

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#### 503 - Purchase Services

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#### 504 - Supplies & Materials

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#### 505 - Equipment & Improvements

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Finance Department - Total

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**007 - Assessor**

**501 - Personnel Services**

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**504 - Supplies & Materials**

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**505 - Equipment & Improvements**

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**Assessor Total**

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2023-2024: 253,673  
2023-2024: 372,351  
2024-2025: 212,378  
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### 009 - Town Clerk

#### 501 - Personnel Services

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#### 504 - Supplies & Materials

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### 011 - Planning & Zoning

#### 501 - Personnel Services

- **010.50110.011.0019.9010** ZONING ENFORCEMENT OFFICER
  - 97,927
  - 100,911
  - 60,152
  - 100,911
  - 100,911
  - 103,938
  - 103,938

- **010.50110.011.0042.9010** SECRETARY I
  - 37,006
  - 37,852
  - 22,557
  - 37,852
  - 37,852
  - 37,852
  - 37,852

- **010.50110.011.0177.9010** ASSISTANT ZONING OFFICER
  - 74,613
  - 76,318
  - 45,662
  - 76,318
  - 76,318
  - 76,318
  - 76,318

- **010.50110.011.2110.9010** ADMIN ASST
  - 51,689
  - 52,870
  - 31,519
  - 52,870
  - 52,870
  - 52,870
  - 52,870

- **010.50120.011.0043.9010** MINUTES SECRETARY
  - 2,566
  - 2,500
  - 959
  - 2,500
  - 2,500
  - 2,500
  - 2,500

- **010.50201.011.1654.9010** INTERN
  - 3,005
  - 9,000
  - 8,744
  - 9,000
  - 16,330
  - 10,000
  - 9,000

- **010.50301.011.0000.9010** OVERTIME
  - 1,402
  - 1,500
  - 477
  - 1,500
  - 5,000
  - 5,000
  - 5,000

- **010.50145.011.0000.9010** LONGEVITY
  - 1,400
  - 1,400
  - 1,400
  - 1,400
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  - 1,400

- **010.50146.011.0000.9010** UNIFORM ALLOWANCE
  - -
  - 225
  - 113
  - 225
  - 225
  - 225
  - 225

#### 503 - Purchase Services

- **010.50310.011.0000.9010** PROF & TECH SERVICES
  - 3,900
  - 15,000
  - 1,800
  - 15,000
  - 15,000
  - 15,000
  - 15,000

- **010.50301.011.2134.9010** PLAN OF DEVELOPMENT
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  - -
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- **010.50310.011.2356.9010** CONSULTANT / P&Z
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  - -
  - -
  - -
  - -
  - -
  - -

- **010.50319.011.0000.9010** VEHICLE MAINTENANCE
  - -
  - 2,500
  - 959
  - 2,500
  - 2,500
  - 2,500
  - 2,500

- **010.50329.011.0000.9010** TRAINING-MTGS W/O TRAVEL
  - 820
  - 500
  - 340
  - 500
  - 500
  - 500
  - 500

- **010.50330.011.0000.9010** PRINTING & BINDING
  - 158
  - 750
  - 110
  - 750
  - 750
  - 750
  - 750

- **010.50332.011.0000.9010** MAINTENANCE AGREEMENTS
  - 1,269
  - 3,000
  - -
  - 3,000
  - 3,000
  - 3,000
  - 3,000

- **010.50336.011.0000.9010** ADVERTISING
  - 1,290
  - 2,500
  - 1,627
  - 2,500
  - 2,500
  - 2,500
  - 2,500

- **010.50337.011.0000.9010** MILEAGE ALLOWANCE
  - -
  - 300
  - -
  - 300
  - 300
  - 300
  - 300

- **010.50339.011.0000.9010** MEMBERSHIPS
  - 769
  - 750
  - 150
  - 750
  - 750
  - 750
  - 750

#### 504 - Supplies & Materials

- **010.50401.011.0000.9010** OFFICE SUPPLIES
  - 1,434
  - 3,050
  - 743
  - 3,050
  - 3,050
  - 3,050
  - 3,050

- **010.50405.011.0000.9010** REFERENCE MATERIALS
  - 184
  - 250
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  - 250
  - 250
  - 250
  - 250

#### 505 - Equipment & Improvements

- **010.50540.011.0000.9010** FURNITURE - OFFICE
  - -
  - 1,500
  - -
  - 1,500
  - 1,500
  - 1,500
  - 1,500

- **010.50553.011.0000.9010** AUTO. EQUIPMENT - AUTOMOBILES
  - -
  - -
  - -
  - -
  - 10,000
  - 10,000
  - 10,000

- **010.50560.011.0678.9010** COPY MACHINE
  - 3,918
  - 5,598
  - 1,892
  - 5,598
  - 5,598
  - 5,598
  - 5,598

- **010.50560.011.3120.9010** PLOTTER - SHARE WITH ENG.
  - -
  - 4,200
  - 1,638
  - 4,200
  - 5,986
  - 5,986
  - 5,986

- **010.50561.011.1918.9010** SOFTWARE
  - 4,719
  - 5,500
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**013 - Conservation Commission**

**501 - Personnel Services**

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**503 - Purchase Services**

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**504 - Supplies & Materials**

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**505 - Equipment & Improvements**

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**Conservation Commission Total**

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## 014 - Public Buildings

### 501 - Personnel Services

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### 503 - Purchase Sevices

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### 504 - Supplies & Materials

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**028 - IT - Information Technology**

**501 - Personnel Services**

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**503 - Purchase Services**

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**504 - Supplies & Materials**

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**048 - Historic District**

**501 - Personnel Services**

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**503 - Purchase Sevices**

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### 020 - Police Department - Patrol/Det

#### 501 - Personnel Services

- **010.50110.020.2868.9010** CANINE OFFICER
  - 210
  - 613,848
  - 613,848
  - 642,228
  - 642,228
  - 642,228

- **010.50110.020.0055.9010** PATROL SERGEANTS
  - 700,900
  - 399,741
  - 613,848
  - 627,403
  - 642,228
  - 642,228

- **010.50110.020.0056.9010** DETECTIVES
  - 449,572
  - 492,360
  - 492,360
  - 507,130
  - 507,130

- **010.50110.020.0057.9010** PATROL OFFICERS
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  - 2,011,058
  - 2,011,058
  - 2,285,014
  - 2,285,014

- **010.50110.1408.9010** NEW PATROL OFFICERS
  - 151,780
  - 151,780

- **010.50120.020.2941.9010** EVIDENCE/PROPERTY CONTROL OFF
  - 695
  - 305,132
  - 354,632
  - 366,000
  - 366,000

- **010.50130.020.0000.9010** OVERTIME
  - 434,889
  - 305,132
  - 354,632
  - 366,000
  - 366,000

- **010.50140.020.0000.9010** CAREER INCENTIVE
  - 7,720
  - 15,775

- **010.50146.020.0000.9010** UNIFORM ALLOWANCE
  - 58,391
  - 58,620

- **010.50149.020.0000.9010** OTHER COMPENSATION
  - 10,951
  - 24,960

- **010.50155.020.0000.9010** HOLIDAY PAY
  - 192,381
  - 240,000

#### 503 - Purchase Services

- **010.50310.020.0000.9010** PROF & TECH SERVICES
  - 11,537

- **010.50329.020.0000.9010** TRAINING-MTGS W/O TRAVEL
  - 28,714

- **010.50331.020.0000.9010** PHOTOGRAPHIC SERVICE
  - 222

- **010.50333.020.0385.9010** MEDICAL SUPPLIES - DOG
  - 736

- **010.50335.020.0000.9010** LAUNDRY & DRY CLEANING
  - 2,925

- **010.50350.020.0000.9010** PHOTOGRAPHIC SUPPLIES
  - 222

#### 504 - Supplies & Materials

- **010.50460.020.0000.9010** SPEC POLICE/FIRE SUPPLIES
  - 14,765

- **010.50465.020.0386.9010** FOOD - PRISONERS
  - 1,011

- **010.50465.020.0419.9010** FOOD - DOG
  - 1,264

- **010.50470.020.0000.9010** PHOTOGRAPHIC SUPPLIES
  - 222

#### 505 - Equipment & Improvements

- **010.50550.020.2993.9010** NEW POLICE CARS 2020-2021
  - 63,771

- **010.50550.020.3029.9010** NEW POLICE CARS 2021-2022
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### 042 - Employee Benefits

#### 502 - Employee Benefits

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507 - FUND TRANSFERS

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**032 - Public Works - Snow Removal**

**501 - Personnel Services**

- **010.50130.032.0000.9010 OVERTIME**
  - Actual: 107,433
  - Adopted: 200,000
  - Expended: 66,344
  - Budget: 200,000
  - To Date: 200,000
  - Estimate: 200,000
  - Recommended: 200,000

**503 - Purchase Services**

- **010.50310.032.1712.9010 WEATHER SERVICE**
  - Actual: 4,760
  - Adopted: 4,900
  - Expended: 3,501
  - Budget: 4,900
  - To Date: 5,500
  - Estimate: 5,500
  - Recommended: 5,500

- **010.50319.032.0000.9010 VEHICLE MAINTENANCE**
  - Actual: 16,500
  - Adopted: 15,000
  - Expended: 9,099
  - Budget: 15,000
  - To Date: 15,000
  - Estimate: 15,000
  - Recommended: 15,000

- **010.50319.032.2720.9010 VEHICLE REHAB**
  - Actual: 29,000
  - Adopted: 29,000
  - Expended: 13,737
  - Budget: 29,000
  - To Date: 29,000
  - Estimate: 29,000
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**504 - Supplies & Materials**

- **010.50411.032.1436.9010 COLD PATCH**
  - Actual: 6,000
  - Adopted: 6,000
  - Expended: 4,186
  - Budget: 6,000
  - To Date: 10,000
  - Estimate: 10,000
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- **010.50415.032.0000.9010 EQUIPMENT PARTS**
  - Actual: 19,530
  - Adopted: 20,000
  - Expended: 10,710
  - Budget: 20,000
  - To Date: 20,000
  - Estimate: 20,000
  - Recommended: 20,000

- **010.50415.032.2319.9010 PLOW BLADES**
  - Actual: 12,000
  - Adopted: 15,000
  - Expended: 3,820
  - Budget: 15,000
  - To Date: 15,000
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- **010.50419.032.0000.9010 SAND & SALT**
  - Actual: 187,375
  - Adopted: 200,000
  - Expended: 95,577
  - Budget: 200,000
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- **010.50425.032.0000.9010 SMALL TOOLS & APPARATUS**
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  - Adopted: 2,500
  - Expended: 658
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**505 - Equipment & Improvements**

- **010.50577.032.2803.9010 REPLACEMENT PLOW**
  - Actual: 15,000
  - Adopted: 15,000
  - Expended: 14,564
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- **010.50577.032.3020.9010 MULTI-HOG**
  - Actual: 40,199
  - Adopted: 40,199
  - Expended: 40,199
  - Budget: 40,199
  - To Date: -
  - Estimate: -
  - Recommended: -

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035 - Public Works - Tree Removal

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Public Works - Tree Removal Total | 34,664 | 69,000 | 30,000 | 69,000 | 109,000 | 86,500 | 86,500 |
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### 036 - Park & Rec - Parks

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Page 51
### 505 - General Fund Debt

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**Board of Education Total**  
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**015 - Sewer Operations**

**501 - Personnel Services**

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506 - Other Expenditures

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507 - FUND TRANSFERS

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Sewer Operations Total | 1,595,956 | 2,582,048 | 862,461 | 2,603,148 | 2,934,354 | 2,934,354 | 2,934,354 |
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**Sewer Capital Total**

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### 017 - Water Operations

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### 504 - Supplies & Materials

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**Water Capital Fund Totals**

| 255,000 | 400,000 | - | 680,000 |
|---------|-------------|-----------|-----------|-----------|-----------|-----------|-----------|
| 018.5050.077.0711.9018 | LAWN MOWER | - | 5,000 | 5,000 | 5,000 | - | - |
| 018.5050.077.3106.9018 | ECHO LAKE RD: REMOVE PRV VAULT | - | 15,000 | - | 15,000 | 20,000 | 20,000 |
| 018.5050.077.3107.9018 | RECOAT FLOOR: STRAITS TANK | - | 50,000 | - | 50,000 | - | - |
| 018.50510.077.2278.9018 | SCADA UPGRADE | - | - | - | - | 5,000 | 5,000 |
| 018.50523.077.1782.9018 | FIRE HYDRANT | - | 40,000 | 59,845 | 89,594 | 60,000 | 60,000 |
| 018.50523.077.1999.9018 | WATER MAIN MATERIALS | 6,540 | 20,000 | - | 27,508 | 30,000 | 30,000 |
| 018.50523.077.2014.9018 | WATER METERS | 21,875 | 15,000 | 10,797 | 15,000 | - | - |
| 018.50529.077.1984.9018 | CARVEL PIT FLOW METER | - | 75,000 | - | 175,536 | 75,000 | 75,000 |
| 018.50529.077.2572.9018 | 3R (REPAIR, REPLACE AND REHAB RESER | 16,223 | 40,000 | 16,342 | 99,937 | 60,000 | 60,000 |
| 018.50529.077.2657.9018 | DAVIS ST. WATER MAIN REPLACEMENT | - | - | - | 24,329 | - | - |
| 018.50529.077.2709.9018 | PARK ROAD AND JERICHO | - | - | - | 7,604 | - | - |
| 018.50529.077.2866.9018 | BUNKER HILL BOOSTER PUMP STATION | - | - | - | 23,776 | 50,000 | 50,000 |
| 018.50529.077.2908.9018 | FERN HILL PUMP STATION | - | - | - | 11,566 | - | - |
| 018.50529.077.3014.9018 | BUNKER HILL 500' WATER MAIN | - | 50,000 | - | 147,039 | - | - |
| 018.50529.077.3027.9018 | FREDERICK ST. 475' REPLACE 2 WITH | 2,378 | - | 23,183 | - | 23,183 | - |
| 018.50529.077.3057.9018 | FALLS AVE CULVERT 8" WATER MAIN RELO | - | - | - | 50,000 | - | - |
| 018.50529.077.3105.9018 | EMERGENCY WATER PUMP | - | 80,000 | - | 80,000 | - | - |
| 018.50529.077.3167.9018 | FACILITY SECURITY FENCING - PHASE I | - | - | - | 15,000 | 15,000 | 15,000 |
| 018.50529.077.3168.9018 | FACILITY SECURITY CAMERAS - PHASE I | - | - | - | 15,000 | 15,000 | 15,000 |
| 018.50529.077.3169.9018 | WATER METER AMI PROJECT - PHASE I | - | - | - | 70,000 | 70,000 | 70,000 |
| 018.50529.077.3171.9018 | LCRR - LEAD&COPPER RULE REVISION - PH | - | - | - | 15,000 | 15,000 | 15,000 |
| 018.50529.077.3172.9018 | WATER STORAGE TANKS MAINTENANCE & CLEAN | - | - | - | 50,000 | 50,000 | 50,000 |
| 018.50529.077.3173.9018 | NEUTRAL OUTPUT DISCHARGE ELIMINATOR | - | - | - | 15,000 | 15,000 | 15,000 |
| 018.50529.077.3174.9018 | FERN HILL - WTBY 36" MAIN - VALVE - PHA | - | - | - | 20,000 | 20,000 | 20,000 |
| 018.50529.077.3175.9018 | ECHO LAKE - BOOSTER PUMP STATION - PH | - | - | - | 35,000 | 35,000 | 35,000 |
| 018.50529.077.3176.9018 | REPLACEMENT OF 2" MAIN WITH 6" MAIN | - | - | - | 75,000 | 75,000 | 75,000 |
| 018.50553.077.3165.9018 | VEHICLE REplacement OF TRANSIT | - | - | - | 45,000 | 45,000 | 45,000 |
| 018.50553.077.3166.9018 | VEHICLE REPLACEMENT OF FORD FUSION | - | - | - | 25,000 | 25,000 | 25,000 |
| 018.50561.077.2278.9018 | SCADA UPGRADE | 14,000 | - | - | - | - | - |
| 018.50562.077.2324.9018 | REMODEL WSA OFFICE | 421 | 5,000 | - | 9,609 | - | - |

**Water Capital Total**

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# TOWN OF WATERTOWN
## FINANCE BUDGET BOOK - Revenue

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<th>Description</th>
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### Water & Sewer Debt - 019

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<tbody>
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<td>Adoped Budget</td>
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<td>Received to Date</td>
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- **INTEREST ON INVESTMENTS**: 019.40600.460.0000.0000 - 
  - Received to Date: 600

- **WATER ASSESSMENTS**: 019.40775.460.0000.0000 - 
  - Adopted Budget: 566

- **CROSSTOWN TIE IN WATER**: 019.40775.460.2257.0000 - 
  - Received to Date: 482

- **GORHAM/PORTLAND SEWER ASSESSMENT**: 019.40775.460.2732.0000 - 
  - Adopted Budget: 5,339

- **ICE HOUSE ROAD ASSESSMENTS**: 019.40775.460.3012.0000 - 
  - Received to Date: 3,061

- **CONCORD AND LEXINGTON**: 019.40775.460.3012.0000 - 
  - Adopted Budget: 79,147

- **SEWER ASSESSMENTS**: 019.40780.460.0000.0000 - 
  - Received to Date: 22,943

- **CROSSTOWN TIE IN SEWER**: 019.40780.460.2258.0000 - 
  - Adopted Budget: 434

- **CONCORD AND LEXINGTON**: 019.40780.460.3012.0000 - 
  - Received to Date: 2,411

- **NON-GENERAL FUND TRANSFER**: 019.40826.460.0000.0000 - 
  - Received to Date: 416,990

### Water & Sewer Debt Totals

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<td>Adopted Budget</td>
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- **Water & Sewer Debt Totals**: 467,190
  - 2023-2024: 426,490
  - 2024-2025: 92,850
  - 2025-2026: 417,590
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<td>Estimate</td>
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### 019 - Water & Sewer Debt

#### 506 - Other Objects

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<th>2021 BOND SERIES A</th>
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<th>2021 BOND SERIES A</th>
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**Water & Sewer Debt Total**

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## TOWN OF WATERTOWN

### FINANCE BUDGET BOOK - Revenue

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### Crestbrook Golf Operations - 074

**Crestbrook Golf Revenue Totals**

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<td>723,068</td>
<td>809,477</td>
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Page 73
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<td>To Date</td>
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### 123 - Crestbrook Golf - Expenditures

#### 501 - Personnel Services

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#### 502 - Employee Benefits

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#### 503 - Purchase Services

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### 504 - Supplies & Materials

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### 505 - Equipment & Improvements

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Town Road Aid

### 504 - Supplies & Materials

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### 507 - FUND TRANSFERS

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Town Road Aid Total | 310,315 | 352,824 | 170,318 | 473,971 | 353,025 | 353,025 | 353,025 |
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**LOCIP**

**505 - Equipment & Improvements**

| D75.50526.124.2885.9075 | PAVE REHAB - SECT V | 231,219 | 100,000 | - | 106,799 | - | - | - | - | - | - |

**507 - Fund Transfers**


**LOCIP TOTAL**


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**220 - Debt Service Fund**

**506 - Other Objects**

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