

**Town of Watertown
Department of Public Works / Engineering**



Request for Proposal

Date: May 19, 2022

Project Reference: **Pavement Management – Road Resurvey**

Proposal Summary

The Town of Watertown's, Public Work's Department is requesting proposals from consulting engineering firms outlining their experience in the automated survey of roadway conditions and evaluation of that data.

Contact Person:

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Director of Public Work's
Town of Watertown
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No site visits will be entertained at this time; we are currently interested in general proposals only.

Submission Deadline

Proposals must be received by 10:00am on June 6,2022 in the Purchasing Office located in the second floor of 61 Echo Lake Rd., Watertown, Ct. 06795

Proposal Content

Proposals must address the following or they will not be considered:

- Brief introduction to the firm, note local offices as well as geographic distribution, size of firm, staff devoted to pavement management disciplines. If your team uses subcontractors for this work, provide similar information for them. (1 page per firm)
- Describe your firm's approach in delivering pavement condition evaluations and integrating these into a Town's pavement management system and capital plan. See "Request for Proposal Evaluation Criteria" below for areas to address in this section. (5 pages maximum)
- Name specific Pavement Management projects, within the State of Connecticut and surrounding region, as well as summaries. For the projects you would like to highlight (minimum 3/maximum 5 pages) as showing your firm's experience, provide three (3) case studies in pavement management with references. Outline the specific steps and outcomes of the project for the client. Delineate what areas will be sub-contracted to vendors.

- Key resumes (one page per person) of staff you would anticipate applying to the Watertown Public Work's project.

Please provide three copies.

Town of Watertown Public Work's Background

The Town of Watertown, Public Work's Department is responsible for the maintenance of approximately 137 miles of public roads and oversight for installations of signs and pavement markings.

The Town of Watertown will be contracting with a consultant to update the condition survey and integrate this new information into an electronic database and capital plan.

Proposal Evaluation Criteria

The Town of Watertown will evaluate the proposals submitted to develop a short list of firms it will ask in to further discuss specific Town needs. We will look for the following:

- Experience in delivering roadway condition surveys and incorporating results into Pavement Management Systems.
- Experience with asset management systems and integrating survey data into same.
- Philosophy/approach to Pavement Management Systems planning/data collection/integration with capital planning/practical application. (e.g. What has the firm found most practical and achievable for municipalities the size of Watertown in terms of data collection, modeling, and use).
- Typical turnaround times on condition survey to PCI summary.
- Approach to condition indexing in light of maintenance techniques such as micro-surfacing, etc.
- Technical competence in the Pavement Management System.
- Capacity and capability to perform Pavement Management for the Town of Watertown.
- Experience with Municipal roadway systems.
- Staff experience and availability for Watertown