

## Obtaining Income Tax Information

*Helpful hint:*

*Print this page before clicking link below for taxes paid in current calendar year*

- **To search by name** – Enter your last name, leave a space, and enter the first initial of the person you are inquiring about. You will have to do a separate search for EACH name you are inquiring about. (For example; Smith J Smith A Smith S).
- **To search by business name** – This search is a bit trickier so feel free to call the office for assistance. If the business is listed on a bill as “ABC Company”, enter “ABC C” for the search.
- **To search by property location** – In the search area, change the selection to “property location”. Enter the property number in the first box. Enter the street name only in the second box. (Do not include Road, Avenue, Court etc.)
- Click on the circle for the **“IRS Payment Records for the Year 2020”** and click search. This will bring up a list of all accounts paid in 2020 under the last name and first initial you entered.
- On the right side of the screen, **check the box to the right of the “IRS”**. This will select all the records displayed. You can uncheck irrelevant ones. Click on the “View IRS” tab on the right to create a printable spreadsheet.
- If you want to print the list of accounts, hold down “CTRL” and “P”.
- If you want to print the full account information on any or all accounts, click on the “I” icon for the account you want to print. Scroll down to the bottom of the page and click “Download PDF”

**[Click here for 2020 taxes paid](#)**

Previous year’s income tax information can be obtained by emailing  
[taxcollector@watertownct.org](mailto:taxcollector@watertownct.org)