

**SPECIAL MEETING ADOPTED MOTIONS**

**MEETING OF:** WATER AND SEWER AUTHORITY

**DATE:** 5/22/24

**TIME:** 7:00 P.M.

**PLACE:** Watertown Town Hall

Dave McMahon, Assistant Superintendent  
(Staff Liaison)

James Sugden, Chairman  
(Board/Commission Chairman)

**MEMBERS COMPRISING QUORUM PRESENT:** James Sugden, Keith Franson, Marisa Mancini-Cavallo, Joseph Masi, Raymond Primini, Edward Wilk, Mario Mancini

**MEMBERS EXCUSED:**

**OTHERS PRESENT:** Dave McMahon, Assistant Superintendent, Paul Jessell

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**Agenda Item No.** 4. **Subject:** Minutes – March 20, 2024

**Motion Presented By:** Joseph Masi

**Seconded By:** Keith Franson

**Text of Motion:** To accept the meeting minutes from the March 20, 2024 Regular Meeting.

**Vote:** All in favor. Motion passes.

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**Agenda Item No.** 8. **Subject:** Executive Session

**Motion Presented By:** Joseph Masi

**Seconded By:** Keith Franson

**Text of Motion:** To move the Executive Session to after Agenda item Minutes.

**Vote:** All in favor. Motion passed.

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**Agenda Item No.** 8. **Subject:** Executive Session

**Motion Presented By:** Joseph Masi

**Seconded By:** Keith Franson

**Text of Motion:** To enter into Executive Session.

**Vote:** All in favor. Motion passed.

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**Agenda Item No.** 7c. **Subject:** Lobby Hours

**Motion Presented By:** Keith Franson

**Seconded By:** Joseph Masi

**Text of Motion:** To change the WSA office lobby hours from 8:30am-4:30pm to 9:00am-4:00pm.

**Vote:** All in favor. Motion passed.

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**Agenda Item No.** 9a. **Subject:** Revision to Curb box policy

**Motion Presented By:** Keith Franson

**Seconded By:** Joseph Masi

**Text of Motion:** To modify the language on the current water service curb box policy.

**Vote:** All in favor. Motion passed.

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<b>Agenda Item No.</b>	9b.	<b>Subject:</b> Amendment to 2024 Regular Meeting Schedule
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**Motion Presented By:** Joseph Masi

**Seconded By:** Keith Franson

**Text of Motion:** To add the January 15, 2025 Regular Meeting to the current 2024 Regular Meeting Schedule.

**Vote:** All in favor. Motion passed.

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<b>Agenda Item No.</b>	9c.	<b>Subject:</b> CTDPH project applications
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**Motion Presented By:** Keith Franson

**Seconded By:** Joseph Masi

**Text of Motion:** To give the Assistant Superintendent of WSA and Director of Public Works authority to discuss and work on the applications for the Waterbury infrastructure projects.

**Vote:** All in favor. Motion passed.

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<b>Agenda Item No.</b>	10.	<b>Subject:</b> Funds Transfer/Appropriation
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**Motion Presented By:** Joseph Masi

**Seconded By:** Keith Franson

**Text of Motion:** To appropriate \$24,000 to Line Item, Clean & Inspect Water Storage 018.50529.077.2996, appropriate: \$12,000. \$6,000 to Line Item, Overtime 015.50130.074.0000 and \$6,000 to Line Item, Overtime 017.50130.075.0000, and appropriate: \$15,000. \$7,500 to Line Item, Legal Services 015.50334.074.0158 and \$7,500 to Line Item, Legal Services 017.50334.075.0158.

**Vote:** All in favor. Motion passed.

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<b>Agenda Item No.</b>	n/a	<b>Subject:</b> June Regular Meeting
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**Motion Presented By:** Joseph Masi

**Seconded By:** Keith Franson

**Text of Motion:** To check with the town attorney on the June 19<sup>th</sup> meeting.

**Vote:** All in favor. Motion passed.

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<b>Agenda Item No.</b>	11.	<b>Subject:</b> Adjournment
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**Motion Presented By:** Keith Franson

**Seconded By:** Joseph Masi

**Text of Motion:** To adjourn the meeting at 8:00 P.M.

**Vote:** All in favor. Motion passed.