



MINUTES

WATERTOWN PARKS AND RECREATION COMMISSION WATERTOWN, CONNECTICUT Regular Meeting IN PERSON

DATE: Thursday, February 3, 2022
TIME: 7:00 PM
LOCATION: Parks & Recreation Conference Room
61 Echo Lake Road
Watertown, CT 06795

I. **Call to Order**

Chairman William Donston called the meeting to order at 7:09 p.m.

II. **Roll Call**

PRESENT: William Donston, Chairman
Ken LaRosa, Vice Chairman
Pat Rinaldi, Secretary
Margaret Germain
Christopher Martin

ABSENT: John Donahue
Amanda Manforte

OTHERS PRESENT: Lisa Carew, Parks & Recreation Director

III. **Election of Officers**

Lisa Carew entertained a motion for Chairman.

A. Chairman

Pat Rinaldi, I would like to nominate William Donston as Chairman.
Margaret Germain seconded the nomination.

Are there any other nominations?
Are there any other nominations?
Are there any other nominations?

Nominations are closed.

Lisa Carew All those in favor of nominating William Donston as Chairman.

Aye: 4 LaRosa, Martin, Germain, Rinaldi
Nay: 0
Abstain: 1 Donston

Motion passes

William Donston is declared Chairman

Chairman William Donston took over meeting.

B. Vice-Chairman

Chris Martin, I would like to nominate Ken LaRosa as Vice Chairman.
Margaret Germain seconded the nomination.

Are there any other nominations?
Are there any other nominations?
Are there any other nominations?

Nominations are closed.

William Donston All those in favor of nominating Ken LaRosa as Vice
Chairman.

Aye: 4 Germain, Rinaldi, Donston, Martin
Nay: 0
Abstain: 1 LaRosa

Motion passes

Ken LaRosa is declared Vice Chairman.

C. Secretary

Chris Martin I would like to nominate Pat Rinaldi as Secretary
Ken LaRosa seconded the nomination.

Are there any other nominations?
Are there any other nominations?
Are there any other nominations?

Nominations are closed

William Donston All those in favor of nominating Pat Rinaldi as Secretary.

Aye: 4 Germain, Donston, Martin, LaRosa
Nay: 0
Abstain: 1 Rinaldi

Motion approved

Pat Rinaldi is declared Secretary.

IV. Public Comments – none.

V. Approval of Minutes

A. December 2, 2022 Regular Meeting

MOTION: Ken LaRosa seconded by Chris Martin to accept the Regular Meeting minutes for December 2, 2022.

Motion Approved

B. January 06, 2022 Regular Meeting cancelled by Chairman.

Chairman William Donston wants the minutes to read the Jan. 6, 2022 meeting was cancelled due to uptick in the cases of COVID Safety & Sanitation not due to Lack of Quorum.

VI. Correspondence

- Letter from CBP Retirees Golf League
- Parks & Recreation Comm. By-Laws
- Letter to Governor Lamont
- Shamrock Shuffle – postponed for 2022 until 2023 due to continuing COVID pandemic.
- 2022 Memorial Day Parade.
- Ken LaRosa appointment letter.
- Field Usage Meeting – Saturday, January 20, 2022 & FASC Pavilion & Gazebo Permit application for Sunday, Monday, and Saturday.

VII. Reports

A. Chairman's Report

William Donston reported:

- COVID "Business same as usual"
- Youth Basketball
- Winter programs

B. Director's Report

Lisa Carew reported:

C. Sub-Committees

Golf Course Sub-committee

Ken LaRosa reported:

1. On December 6th the Town of Watertown terminated the Golf Pros contract. All questions need to be directed to the Town Manager or Town Attorney.
2. Letter to Town Manager regarding New Golf Pro/POS.

MOTION Ken LaRosa seconded by Chris Martin: to add new Business C New Golf Pro/POS

Motion Approved

VIII. Old Business

- A. Don Stepanek Memorial, Tabled from 11-4-21
- B. George Palomba Memorial – 1st field at VMP, weekend of June 4, 2022.
- C. Dog Park Opening
- D. Greenways
- E. Community Center – Town Council approved to go to forward – site assessment.

IX. New Business

A. 2022 – 2023 Budget

B. Consideration and Approvals of any Pending Pavilion, Tournaments & League Applications.

MOTION Chris Martin seconded by Pat Rinaldi: to approve Sun, Moon & Stars program for Autistic Children and Adults application to use Veterans' Memorial Park for an event.

Motion Approved

MOTION Ken LaRosa seconded by Chris Martin: To approve applications received to date.

Motion Approved

MOTION Ken LaRosa seconded by Chris Martin: to add new Business C - Crestbrook Park Golf Course Golf Professional and Point of Sale System

Motion Approved

C. Crestbrook Park Golf Course Golf Professional and Point of Sale System:

MOTION Ken LaRosa seconded by Margaret Germain: To send a letter to the Town Manager requesting moving ahead on the Golf Shop Manager/Professional and point of sales system.

Motion Approved

X. Adjournment

MOTION: Chris Martin seconded by Pa Rinaldi to adjourn the Regular Meeting at 8:17 p.m.

Motion Approved

Respectfully submitted,

William Donston, Chairman
Watertown Parks and Recreation Commission

Approved: _____
Susan King, Clerk