

## TRY OUR NEW CITIZEN SELF SERVICE PORTAL!

The City has a new online portal for electronic plan review and permits.

To enhance customer experience for submitting plans and obtaining permits some of the key features include the ability to:

- · Submit Applications and Payments Electronically
- · Schedule Inspections Online
- · Track the Status of Permits in Real Time
- · Submit Plans and Receive Comments Electronically

Use the Link below to access the online portal.

https://waxahachietx-energovpub.tylerhost.net/Apps/SelfService#/home

This Link is also available on our city website <a href="http://www.waxahachie.com/">http://www.waxahachie.com/</a>

## **Important Tips:**

- · You must register through the portal to utilize these services.
- An e-mail is required to register and you will need to verify the registration is linked to your
  existing contact e-mail and company name if applicable to view all active permits, plans, and
  inspections.

## **QUESTIONS?**

Contact the appropriate department below if you need assistance with your registration or with navigating the portal.

Building Permits & Inspections – 469-309-4020 or <a href="mailto:bcservices@waxahachie.com">bcservices@waxahachie.com</a> Civil Construction – 469-309-4300 or <a href="mailto:engineering@waxahachie.com">engineering@waxahachie.com</a> Right of Way Permits – 469-309-4300 or <a href="mailto:publicworks@waxahachie.com">publicworks@waxahachie.com</a> Zoning and Plat Applications – 469-309-4290 or <a href="mailto:planning@waxahachie.com">planning@waxahachie.com</a> Utility Investigations – 469-309-4320

