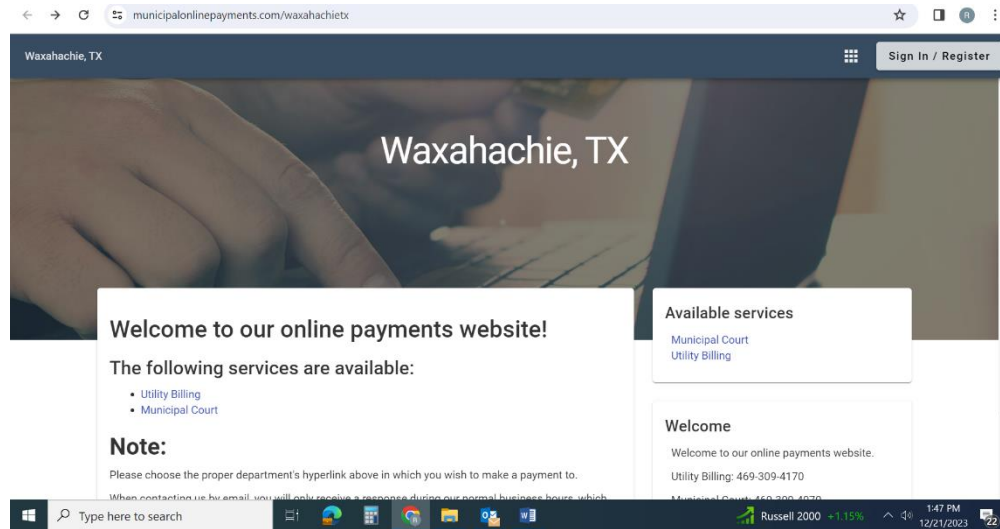
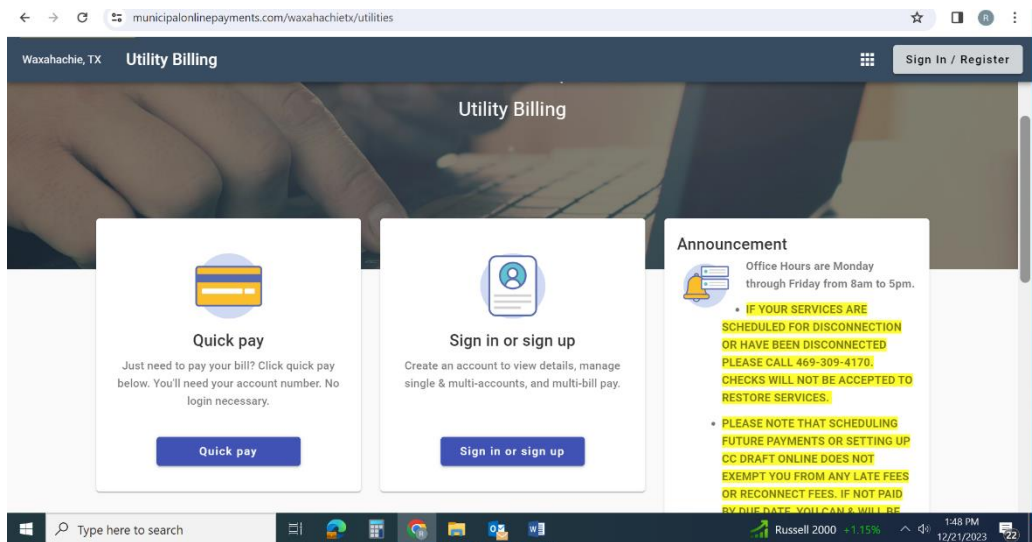


Online Utility Billing Payment Setup

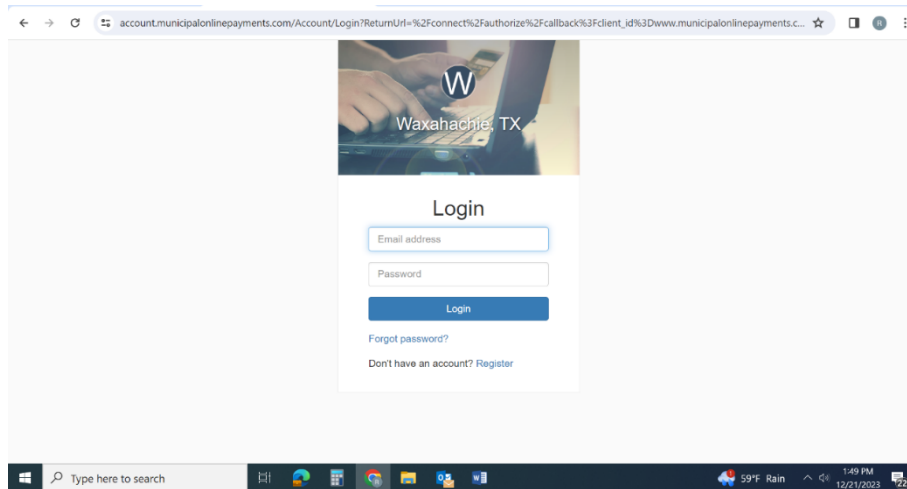
- Log on to <https://www.municipalonlinepayments.com/waxahachietx>
- Select Utility Billing



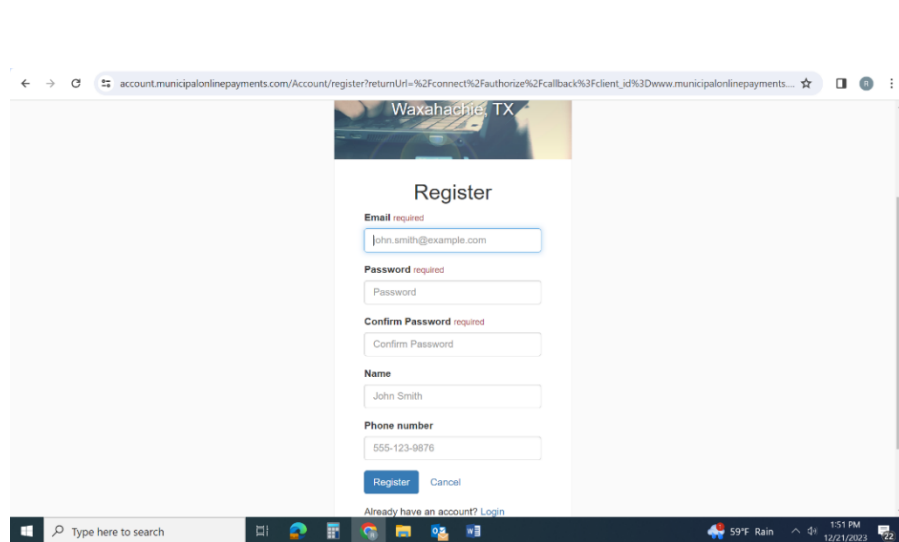
- Click Sign-in or Sign up



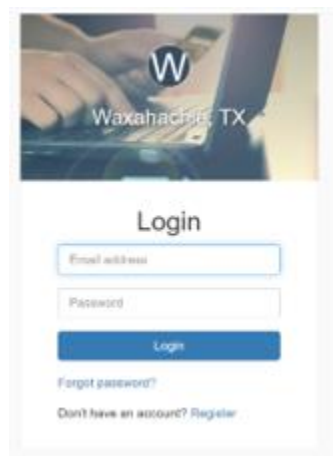
- Select **Register**



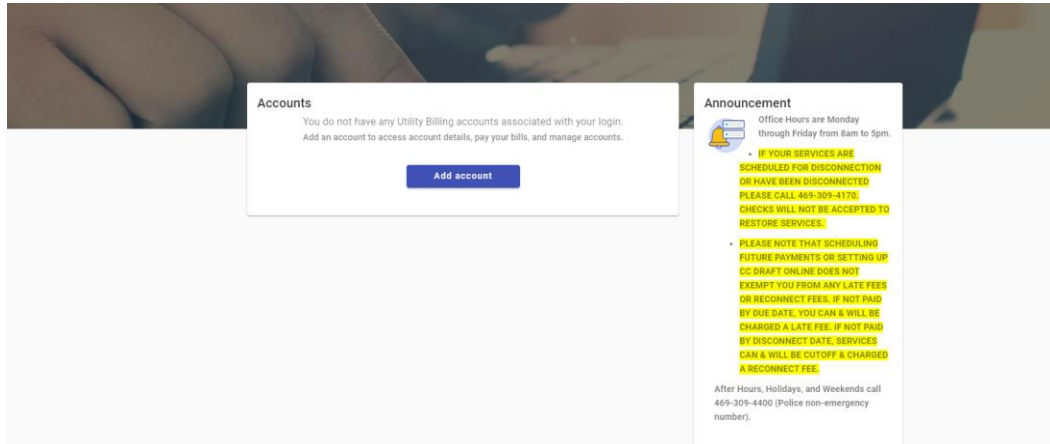
- Complete the require fields



- You will then have to verify your email through a link sent to your email.
 - If you do not see email, check your junk or spam email
- Once verified, go back to website to sign-in with your email address and password.



- You will see “Add Account”



- You will need to add your account number **WITH THE DASHES**.
- (EX: 1-000-00000-001) and the last payment amount you made. *If this is your first month's bill and you have only paid a deposit, you will enter 0.00.