

**Regular Meeting
November 21, 2023**

The Webster County Board of Supervisors in addition to the open meeting held an electronic meeting, at the following time and place: Tuesday November 21, 2023, 10:00 A.M. Southeast Valley Administration Bldg., 1111 Beek St, Gowrie, IA,

The Board of Supervisors met in session on the above date with the following members present: Campbell, Carlson, Conrad, and Hayek Absent: Thode

Moved by Campbell, seconded by Hayek to approve November 7, 2023, meeting minutes. Motion carried unanimously.

Moved by Carlson, seconded by Hayek to approve the agenda. Motion carried unanimously.

Moved by Campbell seconded by Hayek to approve the Consent Agenda pulling out items (e.) and (i.) and noting that item (j.) is an internal transfer. Motion carried unanimously.

- a. Drainage Claims for DD#106, Section 5 Lost Grove Township; DD# 34, Section 24, Clay Township; DD# 69 MOD, Section 8, Fulton Township; DD# 195 OD, Section 21, Deer Creek Township
- b. Accept and authorize the renewal of Auxiant as the third-party administrator for the Webster County health insurance buy down plan year (January 1, 2024 – December 31, 2024) as administrative fees will increase from \$10.00 to \$10.50/per employee per month, per the recommendation of Ted Vaughn, Director of Human Resources.
- c. Accept and authorize the renewal of Health Equity (Wage Works) as the third-party administrator (no change in administrative fees for 2024) for the Webster County Flexible Spending Account for the plan year January 1, 2024, to December 31, 2024, per the recommendation of Ted Vaughn, Director of Human Resources.
- d. Receive and place on file the termination of Barb Garretson, Cleaning Technician - Conservation Department (Temporary – Part-time), effective October 14, 2023, per recommendation of Matt Cosgrove, Webster County Conservation Director.
- e. ~~Receive and place on file the resignation of Karen Schoon, Network Support Specialist – IT/MIS Department (full-time), effective December 1, 2023, per recommendation of Andy McGill, Director of IT/MIS Department.~~
- f. Accept and authorize the opportunity for Andy McGill, Director of IT/MIS Department, to fill Network Support Specialist – IT/MIS Department (full-time) vacancy due to the resignation of Karen Schoon.
- g. Accept and authorize the hiring of Matthew Miller, Deputy Sheriff (non-certified) – Sheriff’s Department (full-time) at \$27.23/hour, effective date of January 15, 2024, per recommendation of Luke Fleener, Webster County Sheriff.
- h. Accept and authorize a step increase for Keith Johnson, Class A Equipment Operator (full-time) from \$27.38 to \$28.82, effective December 19, 2023, per the recommendation of Jamie Johll, Webster County Engineer.
- i. ~~Receive and place on file the resignation of Dale Anderson, District 1 Foreman – Secondary Roads (full-time), effective January 2, 2024, per recommendation of Jamie Johll, Webster County Engineer~~
- j. Accept and authorize the opportunity for Jamie Johll, Webster County Engineer, to fill District 1 Foreman – Secondary Roads (full-time) vacancy due to the resignation of Dale Anderson.
- k. Accept and authorize the step increase for Shayla Baschke, Corrections Officer – Jail, from \$21.30 to \$21.87 per hour, effective December 19, 2023, per the recommendation of Luke Fleener, Webster County Sheriff.
- l. Accept and authorize the step increase for Brooklynn Haley, Corrections Officer – Jail, from \$21.30 to \$21.87 per hour, effective December 19, 2023, per the recommendation of Luke Fleener, Webster County Sheriff.
- m. Approve reappointment of Linda Opheim to the BOH for a term of 3 years per recommendation of Jen Sumpter, Webster County Public Health Director.
- n. Approve appointment of Stacy Kraft to the BOH for a term of 3 years effective January 1, 2024, per recommendation of Jen Sumpter, Webster County Public Health Director
- o. Approve Class B Retail Alcohol License for Marker 126 LLC, 2339 Poplar Ave. Duncombe (Copy on file in Auditor’s Office)
- p. Approve Class C Alcohol License for Willow Ridge Golf Course, 1788 Madison Ave., Fort Dodge (Copy on file in Auditor’s Office)
- q. Work in ROW Permit- Logisticus Projects Group; work along Baxter Ave in Sec. 7 of Fulton Twp. (Copy on file in Engineer’s Office)

- r. Utility Permit- MidAmerican Energy; work along 225th St in Sec. 3 of Elkhorn Twp. (Copy on file in Engineer's Office)

Motion carried unanimously.

(e.) Moved by Carlson, seconded by Campbell to receive and place on file the resignation of Karen Schoon, Network Support Specialist – IT/MIS Department (full-time), effective December 1, 2023, per recommendation of Andy McGill, Director of IT/MIS Department. Motion Carried unanimously.

(i.) Moved by Campbell, seconded by Carlson to receive and place on file the resignation of Dale Anderson, District 1 Foreman – Secondary Roads (full-time), effective January 2, 2024, per recommendation of Jamie Johll, Webster County Engineer. Motion carried unanimously.

Moved by Campell, seconded by Hayek to accept, and authorize those Webster County employees that participate and complete the voluntary 2024 ISAC Wellness Program components would be eligible to receive a wellness premium reduction beginning July 1, 2025, per the recommendation of Ted Vaughn, Director of Human Resources. Motion carried unanimously.

Moved by Carlson, seconded by Campbell to approve payment application #7 for the Webster County Courthouse HVAC in the amount of \$255,787.50 to Woodruff Construction, Fort Dodge, Iowa. (Copy on file in Auditor's Office) Motion carried unanimously.

Moved by Hayek, seconded by Campbell to approve Pay Application in the amount of \$778,717.27 to Jensen Builders for the construction of the River's Edge Discovery Center per recommendation of Matt Cosgrove, Conservation Director. (Copy on file in Auditor's Office) Motion carried unanimously.

Moved by Hayek, seconded by Carlson to approve Reimbursement Agreement for Preliminary Design Services with Union Pacific Railroad Company for the Gowrie Trail Project per recommendation of Matt Cosgrove, Conservation Director. (Copy on file in Auditor's Office) Motion carried unanimously.

Moved by Campbell, seconded by Carlson to approve Amendment 1 to Grant Agreement 23-DES-002 between the Iowa Economic Development Authority and Webster County/City of Fort Dodge for the Destination Iowa projects and authorize the Conservation Director to sign said amendment. (Copy on file in Auditor's Office) Motion carried unanimously.

Moved by Carlson, seconded by Hayek for Quality-of-Life projects update by Matt Cosgrove, Conservation Director. Motion carried unanimously.

Moved by Campbell, seconded by Carlson to approve RESOLUTION NO. 2023-47 AMENDMENTS TO WEBSTER COUNTY PUBLIC HEALTH REGULATIONS NO. 2 PUBLIC NUISANCES. Ayes: Campbell, Carlson, Hayek, and Conrad. (Copy on file in Auditor's Office 701 Central Ave also on)

https://www.webstercountya.gov/departments/board_of_supervisors/county_ordinances.php#outer-668

Motion carried unanimously.

Adopt RESOLUTION NO. 2023-48 APPROVING PROJECTS IN THE WEBSTER COUNTY URBAN RENEWAL AREA. Ayes: Campbell, Carlson, Hayek, and Conrad. (Copy on file in Auditor's Office 701 Central Ave also on)

https://www.webstercountya.gov/departments/board_of_supervisors/county_ordinances.php#outer-668

Motion carried unanimously.

Moved by Campbell, seconded by Hayek to approve and authorize the Chair to sign Annual Urban Renewal Report and Tax Increment Financing Indebtedness Certification Report. Motion carried unanimously.

Moved by Hayek, seconded by Campbell to approve the Annual Urban Renewal Report for Fiscal Year 2022-2023. Motion carried unanimously.

Moved by Carlson, seconded by Hayek to approve proceeding with Joint Economic Development agreement with the City of Fort Dodge. Motion carried unanimously.

Moved by Hayek, seconded by Campbell to approve 2023 Weed Commissioner's Report for Webster County and allow Chair to sign. (Copy on file in Auditor's Office) Motion carried unanimously.

Moved by Carlson, seconded by Campbell to approve Webster County Inclement Weather Policy. (Copy on file in Auditor's Office) Motion carried unanimously.

Moved by Campell, seconded by Carlson to approve, and authorize an RFP to be published for:
the West Half (W $\frac{1}{2}$) of the Southeast Quarter (SE $\frac{1}{4}$) except Railroad Right-of-Way, of Section No. Twenty (20), in Township No. Eighty-Nine (89), North of Range No. Twenty-nine (29), West of the 5th P.M., Webster County, Iowa, AND

The East Half (E $\frac{1}{2}$) of the Northeast Quarter (NE $\frac{1}{4}$) of Section Twenty (20) and the Northwest Quarter of the Northwest Quarter (NW $\frac{1}{4}$ NW $\frac{1}{4}$) of Section Twenty-one, all in Township Eighty-nine (89) North, Range Twenty-nine (29) West of the 5th P.M., Webster County, Iowa, with exceptions, AND

The West Half (W $\frac{1}{2}$) of the Northeast Quarter (NE $\frac{1}{4}$) of Section Twenty (20), all in Township Eighty-nine (89) North, Range Twenty-nine (29) West of the 5th P.M., Webster County, Iowa with exceptions.

(Copy on file in Auditor's Office) Motion carried unanimously.

Moved by Carlson, seconded by Campbell to approve Change Order No. ASI#013 in the amount of \$32,429.98 for additional changes to the Webster County HVAC Project. (Copy on file in Auditor's Office) Motion carried unanimously.

Moved by Hayek, seconded by Carlson to approve the purchase of a Motor Grader from Zeigler Cat for \$452,885 less trade allowance of \$67,500. (Copy on file in Auditor's Office) Motion carried unanimously.

Moved by Hayek, seconded by Carlson to approve plans and specifications for the following projects:
FM-C094(140)-55-94 Paving of Dolliver Park Rd and M-C094(141)-55-94 Paving of P59 (Nelson Ave) (Copy on file in Auditor's Office) Motion carried unanimously.

Moved by Campbell seconded by Carlson to allow Claims. Motion carried unanimously.

Moved by Carlson, seconded by Hayek to adjourn. Motion carried unanimously.

s/Doreen Pliner
Auditor, Webster County

s/Niki Conrad
Chairwoman, Webster County Board of Supervisors