

# Webster County Planning & Zoning

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Administrator

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## Sign Permit Application

- Provide map which details location of sign and setback from property lines in feet.
- Applicant name, mailing address, and daytime phone number. \_\_\_\_\_  
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- Property owner name, mailing address, and daytime phone number. \_\_\_\_\_  
\_\_\_\_\_
- E911 address of the property where the proposed sign will be located.  
\_\_\_\_\_
- Legal description of the property where the proposed sign will be located.  
\_\_\_\_\_
- Value of sign. \_\_\_\_\_
- Time line for sign placement. \_\_\_\_\_
- Sign Type:
  - ı Roof sign \_\_\_\_\_
  - ı Wall sign \_\_\_\_\_
  - ı Free standing or post sign \_\_\_\_\_
  - ı Billboard \_\_\_\_\_ (aka as an off-premise sign)
  - ı Other (Please explain) \_\_\_\_\_
- Sign Content.
  - ı On-site advertising sign (A sign which advertises activity, business, or product which occurs on same parcel as sign.) \_\_\_\_\_
  - ı Off-site advertising sign (A sign which advertises a product, service, event, or subject which is at another location than that of the sign.) \_\_\_\_\_
  - ı Club, community recognition, public, or religious sign. Specify \_\_\_\_\_
  - ı Other (Please explain) \_\_\_\_\_
- What will the sign say? \_\_\_\_\_
- Sign dimensions. \_\_\_\_\_
- Sign square footage. \_\_\_\_\_
- Distance from ground to sign (top & bottom). \_\_\_\_\_
- Other Relevant Information. \_\_\_\_\_
- **Parcel Number where sign will be located.** \_\_\_\_\_

Signature \_\_\_\_\_

Date \_\_\_\_\_