



## City of Yelm Park Rental Permit Application

---

**AGREEMENT:** The City of Yelm parks and shelters may be reserved for public use when properly scheduled through the appropriate agency. Due to extremely heavy public use, regulations have been established to maximize use. No group will be refused use of the facilities if the planned program is of community-wide interest, conditions permit the usage, the time and/or space is available, conflicts (beyond normal park usage) with adjacent properties are not created, and insurance requirements are met. Yelm parks and shelters belong to the citizens of the City of Yelm and are available for their use and enjoyment, and are also available to non-residents. Parks and shelters will not be made available to any group or organization that promotes discrimination, or has a record of discrimination on the basis of race, creed, color, national origin, gender, marital status, age, sexual orientation, or the presence of any sensory, mental or physical disability. Permission to use the facility does not constitute an endorsement of a group's philosophies, policies, or beliefs. A group/organization's request for multiple dates for activities/events in a calendar year will be considered, but will not be allowed to monopolize the time available for reserved use.

Proposal (please attach additional information as needed)

---

Location(s): \_\_\_\_\_

Date (s): \_\_\_\_\_

Hours of use: \_\_\_\_\_

Sponsoring Organization: \_\_\_\_\_

UBI # or Yelm Business License #: \_\_\_\_\_

Contact Person: \_\_\_\_\_ Email: \_\_\_\_\_

Phone: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Chairperson (non-profit): \_\_\_\_\_ Phone: \_\_\_\_\_

Email: \_\_\_\_\_

If your organization is certified as a nonprofit, tax exempt under section 501© (3) of the IRS code, please attach a copy of the certificate.

1. Will admission to the event be sold on site, off site, both or neither?

2. How will the proceeds be used?

3. Describe the activities that will take place at the event?

4. How will the activity/event benefit the community?

5. How many people are expected to participate?

6. What are your expected sources of revenue?

a. Sponsorship           \$ \_\_\_\_\_

b. Vendors                \$ \_\_\_\_\_

c. Concessions           \$ \_\_\_\_\_

d. Admission             \$ \_\_\_\_\_

I hereby agree on my part, for the organization I represent to abide by the City of Yelm Parks rules, and policies (as per the Yelm Municipal Code) related to the use of park facilities, which includes the following section on "applicant's responsibility."

- Any applicant using park grounds and facilities accepts financial responsibility for any damage done to said grounds. Application for use of a park facility will constitute acceptance by the applicant of the responsibility stated above and willingness to comply with all rules and regulations regarding the use of park facilities as prescribed by the City Council of the City of Yelm. In the event of damage, applicant will accept the City Council's estimate of the amount of same.
- The applicant must exercise the utmost care in the use of Yelm's Parks and agrees to protect, indemnify and save the City of Yelm harmless from use of requested facilities. Groups/organizations sponsoring community- wide events must provide the city with proof of self-insurance.
- Adult leaders of organizations using park facilities will remain with their groups during all activities and will be responsible for the observance of all rules.
- All organizations and groups will, in all cases, clean and put in order the park grounds used by them before leaving.
- Consumption of any intoxicating liquor on park premises without first obtaining lawful authority, is considered an act constituting disorderly conduct.
- Smoking tobacco products by use of cigarette, cigar, pipe or any other smoking device inside the boundaries of any park, without first obtaining lawful authority, is unlawful.
- Remaining after closing time prohibited. Hours of park accessibility at all parks is as follows - Winter hours: 6 am to 8 pm, (October 1 to March 31) and summer hours: 6 am to 11 pm (April 1 to September 30.)
- All organizations and groups will provide sanicans for any event over 500 people. Minimum of 2 sanicans per 1000 persons.
- All organizations and groups will provide their own dumpster for any event over 500 people.

- The City of Yelm is not responsible for lost and/or stolen items on city park property.
- Park users shall not erect any structure in city parks except temporary stands or tents as authorized as part of a community event.
- Park users may not stake tents or temporary stands into the ground at any time.
- Yelm City Park is a public park, and is available on a "first come first served basis." Please be aware that when you reserve the park, this does not restrict other activities in other areas of the park.
- Please initial that you have read and understand all of the above rules and policies: \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_