



## ENVIRONMENTAL ASSESSMENT APPLICATION INSTRUCTIONS FOR FILING

Chapter 11.54 (Ordinance #1556)

This application is for projects that are not associated with a Planning Entitlement (i.e. map, conditional use permit, etc.). This application requires a public hearing before the Development Review Committee. The project applicant or their representative must be present at all public hearings to answer questions.

Applications shall be reviewed for compliance with the Application Submittal Requirements and may not be accepted for processing if incomplete. **All fees as listed on the adopted fee schedule must be received at the time of filing.** Please note **electronic** applications are preferred to be submitted via email or E-Filing (Egnyte). Please review the Instructions for E-Filing Applications for online submittals.

### SUBMITTAL REQUIREMENTS

1. **Application Form:** One (1) copy of the completed Project Application form with *original signatures* and associated application fees.
2. **Development Plan:** Hard copy plans may be submitted following that one (1) full size copy of the site development plan is drawn to scale. Hard copies of the site development plan can be either (11" x 17") or (8 1/2" x 11") in dimension and shall be submitted with the application. The plan must be drawn to scale and clearly indicate all dimensions and other pertinent information including the following:
  - a) Name and address of owner of record, sub-divider and engineer/surveyor.
  - b) Date of preparation.
  - c) Current Assessor's Parcel Number(s).
  - d) Property Dimensions and Acreage.
  - e) A scale and north arrow.
  - f) A location/vicinity map identifying the project site within an identifiable geographic area.
  - g) The location and dimensions of all existing and proposed buildings and structures including location from property lines.
  - h) Location of any easements
  - i) Location and nature of all utilities including septic tanks, leach fields, and community sewage systems and potable water sources (i.e.: wells, storage tanks, etc.) in accordance with the requirements of the Yuba County Environmental Health Department.
  - j) Lines indicating the direction of the slope of the land and the approximate percent of grade, including all drainage features. Areas subject to inundation or overflow shall be so indicated. Contours shall be provided where the slope of the land is equal or greater than 10% on any portion of the subject site.
3. Consult with the various Community Development & Services Agency Departments to determine if other submittal requirements are applicable.
4. Other information as may be required to facilitate a comprehensive evaluation of the application by the Yuba County Development Review Committee.
5. **Biological Assessment:** Shall be required for projects located within 150 feet from a Wetland and Riparian Habitat, General Plan Action NR5.3, and/or within a designated Habitat for Special Status Species. Refer to the Biological Assessment Guidelines.
6. **Cultural Resource Report:** Shall be required for projects located within the Prehistoric Sensitivity Area, General Plan Action NR6.1, shall submit a Cultural Resources Report. Refer to the Cultural Resources Submittal Guidelines.