



## SURFACE MINING PERMIT INSTRUCTIONS FOR FILING

Development Code Section 11.32.290 *Surface Mining* & Chapter 11.57 (Ordinance #1556)

Surface Mining Permits are processed in the same manner as conditional use permits (Chapter 11.57) and require a minimum of one (1) public hearing before the Planning Commission. ***The project applicant or their representative must be present at all public hearings to answer questions.***

Applications shall be reviewed for compliance with the below Submittal Requirements and may not be accepted for processing if incomplete. **All fees as listed on the adopted fee schedule must be received at the time of application submittal.** Please note **electronic** applications are preferred to be submitted via email or E-Filing (Egnyte). Please review the Instructions for E-Filing Applications for online submittals.

### SUBMITTAL REQUIREMENTS

1. **Application Forms:** One (1) copy of the completed Project Application form with ***current property owner signatures*** and associated application fees.
2. **General Location Map:** Refer to the Applicant E-file Instructions. One (1) hard copy plan may be submitted of a general location map showing property lines, access roads, surrounding topography, streams, and surrounding land uses. Show the location of the closest residences on each side and indicate the distance from the project site to those residences.
3. **Aerial Mine Site Photograph:** Electronic plans are preferred; one (1) hard copy may be submitted of an aerial photograph of the mine site at a minimum scale of 1" = 200' overlaid with a site plan, showing the property lines, proposed horizontal extent of extraction, location of structures and equipment, gravel or rock storage piles, waste rock storage piles, ponds, topsoil storage areas, roads, and parking areas, location of mature trees and vegetation, wetlands, and a line delineating the boundary of soil and vegetation disturbance.
4. **Topographic Maps:** Electronic plans are preferred; one (1) hard copy may be submitted of a pair of topographic maps, one showing the existing topography of the site, and the section showing the proposed finished contours after project completion. If the project will be completed in phases, show finished contours for each phase. Include existing and proposed cross-sections of the extraction area.
5. **Operation Plan:** Electronic plans are preferred; one (1) hard copy may be submitted of an operation plan that includes:
  - a) Detailed information about all structures and equipment to be located on-site, such as offices, storage buildings, washing, screening, crushing, batch plants, and other processing equipment, power source, fuel and oil storage, septic tank, leach fields, etc.
  - b) Include location, function, type, size, capacity, layout, anticipated generation of air and water pollution, anticipated noise generation, etc.
  - c) If more than one location will be used, show each proposed location.
  - d) Requested duration of mining permit (number of years). If phasing is proposed, include date of completion of each phase.
  - e) Provide information of the anticipated number of employees, both full-time and part-time, and the proposed hours of operation and days of operation (for example 6:00 a.m. to 5:00 p.m., Monday through Friday).
  - f) Information about type of gravel, rock, or other minerals to be mined, and the anticipated sale and removal of gravel, rock or other product off-site, including amount of product (in pounds, cubic yards or tons).

- g) Number of truck trips per day/week/year, names of roads on which gravel will be transported, etc.
  - h) If the gravel or aggregate will be washed, indicate the source of water, and the location and means of disposal or recycling of waste water, silt and rock fines.
  - i) Include references and descriptions to any prior Surface Mining Permits, Reclamation Plans or concurrent Reclamation Plan applications, and reference to any existing financial assurances or provide an assurance cost estimate.
6. **Potential Impacts & Mitigation Measures Document:** Electronic copy is preferred; one (1) hard copy may be submitted of “Potential Project Impacts & Mitigation Measures” that provides detailed information regarding potential impacts of the project, including geologic hazards, erosion, alteration of drainage patterns, reduction of air quality, reduction of water quality, loss or deterioration of fish and wildlife habitat, increase in noise, increase in traffic, generation of hazardous waste, etc. Described all proposed mitigation measures to be used to prevent or reduce the significance.
7. **Exhibits:** Electronic copies are preferred; One (1) 8 ½” x 11” or 11x17 reproducible copy of all exhibits may be submitted.
8. Prior to application submittal, consult with various Community Development & Services Agency Departments to determine if other submittal requirements are applicable. Some areas within the County have unique submittal requirements such as areas covered by a specific plan or community plan.
9. Other information as may be required to facilitate a comprehensive evaluation of the application and CEQA determination by Yuba County CDSA Staff.

### ENVIRONMENTAL REVIEW

All projects are subject to environmental review in accordance with the California Environmental Quality Act (CEQA). This environmental review is required in order to determine if the project will have an impact on the environment. ***You will be notified of the environmental determination and any fees associated with completing the environmental review once the initial review of your project has been completed.***

*Note: Please refer to the Cultural Resources Submittal Requirements and Biological Assessment Guidelines if those reports are requested by the assigned Planner.*