

# BOARD OF SUPERVISORS

## AGENDA



Meetings are located at:  
Yuba County Government Center  
Board Chambers, 915 Eighth Street  
Marysville, California

Agenda materials are available at the Yuba County Government Center, 915 8<sup>th</sup> Street, Marysville and [www.co.yuba.ca.us](http://www.co.yuba.ca.us). Any disclosable public record related to an open session item and distributed to all or a majority of the Board less than 72 hours prior to the meeting is available for public inspection at Suite 109 of the Government Center during normal business hours.

**JULY 7, 2016**

**9:30 A.M.**

### **YUBA COUNTY BOARD OF SUPERVISORS EMERGENCY MEETING**

#### **PURSUANT TO GOVERNMENT CODE §54956.5(a)(1)**

- I. **PLEDGE OF ALLEGIANCE** - Led by Supervisor Griego
- II. **ROLL CALL** - Supervisors Vasquez, Nicoletti, Griego, Abe, Fletcher
- III. **County Administrator/Administrative Services**

(297-0716) Approve and ratify purchase of \$55,000 made June 20, 2016 with County CalCard credit card to procure 20 Tuff Shed units from Home Depot for 14Forward project; further approve expense and direct and authorize Auditor to generate check for payment and deliver to Administrative Services by 4:00 p.m. on July 7, 2016 to be expedited to US Bank for overnight delivery. (Ten minute estimate)

- IV. **ADJOURN**

In compliance with the Americans with Disabilities Act, the meeting room is wheelchair accessible and disabled parking is available. If you have a disability and need disability-related modifications or accommodations to participate in this meeting, please contact the Clerk of the Board's office at (530) 749-7510 or (530) 749-7353 (fax). Requests must be made two full business days before the start of the meeting. To place an item on the agenda, contact the office of the Clerk of the Board of Supervisors.



## Administrative Services Memorandum

**To:** Board of Supervisors  
**From:** Robert Bendorf, County Administrator  
Doug McCoy, Director, Administrative Services *DM*  
**Date:** July 7, 2016  
**Re:** Emergency Purchase

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### Recommendation

That the Board approve and ratify the purchase of \$55,000 made on June 20, 2016 with the County's Cal Card credit card to procure 20 Tuff Shed units from Home Dept for the County 14 Forward project; and further to approve the expense and direct & authorize the Auditor to generate a check for payment and deliver to the Administrative Services by 4:00 p.m. on July 7, 2016 to send via expedited service to U S Bank for overnight delivery.

### Background

On June 14<sup>th</sup>, your Board heard a presentation and expressed support for the County's 14Forward project to accommodate the homeless individuals displaced from the Horseshoe area and approved expenditures of \$100,000. Additionally the Board gave direction of staff to move forward on development of the project which would include an outlay of funds to acquire the necessary components

As part of the development of this project, the County team was challenged with a very quick turnaround to have this site and units constructed and ready to accept these displaced individuals.

### Discussion

Due to the short turnaround required to install the shelters, the County procurement team authorized the use of the Cal Card as the most expedient way to accomplish the purchase. This was accomplished through a management decision to exceed the existing County credit card policy; as this type of situation was not specifically addressed in said policy. The Auditor requires the Board approve this action as it took place outside of stated policy.

The delay has caused all future purchases on the Cal Card to be placed on hold until the payment is processed by the issuing institution.

July 6, 2016

**Committee Impact**

Due to the emergency nature of this request, the Committee process was bypassed in order to bring this item directly to your Board.

**Fiscal Impact**

The County has incurred the \$55,000 expense for the shelters and shall be paid from the 233-5410-453-2700 account.