

BOARD OF SUPERVISORS

AGENDA



Agenda materials are available at the Yuba County Government Center, 915 8th Street, Marysville and www.co.yuba.ca.us Any disclosable public record related to an open session item and distributed to all or a majority of the Board less than 72 hours prior to the meeting is available for public inspection at Suite 109 of the Government Center during normal business hours.

Meetings are located at:
Yuba County Government Center
Board Chambers, 915 Eighth Street
Marysville, California

TUESDAY, APRIL 11, 2017
9:30 A.M.

Welcome to the Yuba County Board of Supervisors meeting. As a courtesy to others, please turn off cell phones, pagers, or other electronic devices, which might disrupt the meeting. All items on the agenda other than Correspondence and Board and Staff Members Reports are considered items for which the Board may take action. The public will be given opportunity to comment on action items on the agenda when the item is heard and comments shall be limited to three minutes per individual or group.

PLEDGE OF ALLEGIANCE - Led by Supervisor Fletcher

ROLL CALL - Supervisors Vasquez, Leahy, Lofton, Bradford, Fletcher

CONSENT AGENDA

All matters listed under Consent Agenda are considered to be routine and can be enacted in one motion.

- 115/2017** Agricultural Commissioner: Adopt resolution authorizing Agricultural Commissioner to execute certain contracts/agreements/cooperative agreements/grants/memorandum of understanding for Fiscal Year 2017/2018 or multiyear, upon review and approval of County Counsel and County Risk Management.
- 128/2017** Board of Supervisors: Cancel May 9, 2017 Board of Supervisors meeting to allow all board members to attend Association of California Water Agencies conference May 9 - 15, 2017. (No background material)
- 113/2017** Clerk of the Board: Appoint John W. Wright to Child Care Planning Council of Yuba and Sutter Counties as a Discretionary Representative with a term ending September 30, 2019.
- 109/2017** Community Development and Services Agency: Approve plans, specifications, and estimate for New York House Road Bridge Project and authorize advertisement with a tentative bid opening date of May 3, 2017.
- 111/2017** Community Development and Services Agency: Award contract to apparent low bidder Trent Construction for Alleghany Road over Oregon Creek Bridge Rehabilitation project, and authorize Chair to execute contract, pending review and approval of County Counsel.

**BOARD OF SUPERVISORS
REGULAR MEETING**

- 117/2017** Community Development and Services Agency: Award contract to Pacific Legacy, Inc. for professional services for the Waldo Road Bridge Replacement project and authorize Chair to execute upon review and approval of County Counsel.
- 92/2017** Community Development and Services Agency: Award contract to Parsons Brinckerhoff, Inc. for professional design guidance services for Oregon Hill Road Bridge Replacement project and authorize Chair to execute upon review and approval of County Counsel.
- 124/2017** County Administrator: Authorize \$4,000 in funding for Friends of Fish and Game Boat Safety Events.
- 98/2017** Sheriff-Coroner: Adopt resolution authorizing Sheriff to execute grant application, agreement, and necessary documents with Department of Boating and Waterways for boating and safety enforcement activities for Fiscal Year 2017-2018.

SPECIAL PRESENTATIONS

- 91/2017** Special Presentation: Present County Employee Service Awards. (Thirty minute estimate)
- 127/2017** Present Proclamation to Casa de Esperanza for April 2017 Child Abuse Prevention Month. (No background material) (Ten minute estimate)

PUBLIC COMMUNICATIONS

Any person may speak about any subject of concern, provided it is within the jurisdiction of the Board of Supervisors and is not already on today's agenda. The total amount of time allotted for receiving such public communication shall be limited to a total of 15 minutes and each individual or group will be limited to no more than three minutes. Prior to this time speakers are requested to fill out a "Request to Speak" card and submit it to the Clerk of the Board of Supervisors. Note: No Board action can be taken on comments made under this heading.

COUNTY DEPARTMENTS

- 118/2017** Agricultural Commissioner: Authorize budget transfer in the amount of \$20,000 from Account No. 101-3400-426.0101 (Salaries) to Account No. 101-3400-426.2200 (Office expense) to utilize salary savings for purchase of office equipment. (Ten minute estimate)

CORRESPONDENCE

The Board may direct any item of informational correspondence to a department head for appropriate action.

- 123/2017** Correspondence: Notice from California Fish and Game Commission regarding regulations relating to Central Valley Chinook Salmon Sport Fishing.

**BOARD OF SUPERVISORS
REGULAR MEETING**

BOARD AND STAFF MEMBERS' REPORTS

This time is provided to allow Board and staff members to report on activities or to raise issues for placement on future agendas.

CLOSED SESSION

- 23/2017** Pending litigation pursuant to Government Code Section §54956.9 (d)(1) - Hedrick vs. Grant.
- 101/2017** Labor Negotiations pursuant to Government Code §54947(a) – DDAA/YCEA / Negotiator Jill Abel
- 77/2017** Personnel pursuant to Government Code §54957(b)(1) – Department Head Evaluation-Appointment/County Counsel

ADJOURN

Human Services Committee – Supervisors Bradford and Leahy (Alternate Supervisor Vasquez)

- 106/2017** Consider request to solicit quotes from vendors for required laboratory services and drug testing products - Health and Human Services (Five minute estimate)

In compliance with the Americans with Disabilities Act, the meeting room is wheelchair accessible and disabled parking is available. If you have a disability and need disability-related modifications or accommodations to participate in this meeting, please contact the Clerk of the Board's office at (530) 749-7510 or (530) 749-7353 (fax). Requests must be made two full business days before the start of the meeting. To place an item on the agenda, contact the office of the Clerk of the Board of Supervisors at (530) 749-7510.

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The County of Yuba

Agricultural Commissioner



TO: Board of Supervisors

FROM: Agricultural Commissioner, Stephen Scheer

SUBJECT: Adopt resolution authorizing Agricultural Commissioner to execute certain contracts/agreements/cooperative agreements/grants/memorandum of understanding for FY 2017/2018 or multi year.

DATE: April 11, 2017

NUMBER: 115/2017

Recommendation:

Consider approval of Resolution authorizing the Yuba County Agricultural Commissioner to execute specified ongoing/new contracts, agreements, cooperative agreements, grants and/or memorandum of understanding for Fiscal Year 2017/2018 or multi-year on behalf of the County of Yuba and authorize chair to sign resolution.

Background:

Yuba County Administrative Policy & Procedures Manual, Policy Number A-1, procedure 3 states, "It is the general policy of the County that all external documents (contract, leases, agreements, etc.) are to be executed by the Chairman of the Board of Supervisors. Exceptions should be properly authorized by the adoption of a resolution by the Board of Supervisors prior to execution of specific contracts, leases, agreements, etc. by the respective department head." In the past, the Agricultural Commissioner has been authorized through Resolution of the Board of Supervisors, to sign specific contracts and agreements.

Discussion:

The Agricultural Commissioner has historically sought out revenue sources to fund various activities of the department. These revenue sources typically require that Yuba County enter into contracts, agreements and cooperative agreements with the California Department of Food and Agriculture, Department of Pesticide Regulation, United States Department of Agriculture and other agencies/associations or private contractors. In the interest of efficiency the Yuba County Board of

Supervisors has, in the past, authorized the Agricultural Commissioner to execute specified contracts and agreements on the behalf of Yuba County.

This is to request that the Yuba County Agricultural Commissioner be authorized to sign on behalf of Yuba County, specified revenue/expenditure contracts, agreements, cooperative agreements, grants and/or memorandum of understanding for Fiscal Year 2017/2018 or multi-year on behalf of the County of Yuba. Such documents shall be handled in accordance with Yuba County Administrative Policy & Procedures Manual, Policy Number A-1.

Fiscal Impact:

None - Authorizing the Agricultural Commissioner to execute ongoing/new contracts, agreements, cooperative agreements, grants and/or memorandum of understanding for Fiscal Year 2017/2018 or multi-year is an efficiency matter, which will save time for both the Board of Supervisors and the Commissioner.

Committee Action:

None – this procedure has been in place and routine for over eleven years and there are no major changes except for dates from last year's resolution.

Attachments

115/2017 Resolution

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**BEFORE THE BOARD OF SUPERVISORS
OF THE COUNTY OF YUBA**

**RESOLUTION AUTHORIZING THE AGRICULTURAL)
COMMISSIONER TO EXECUTE CERTAIN CONTRACTS/) RESOLUTION NO. _____
AGREEMENTS/COOPERATIVE AGREEMENTS/GRANTS/
MEMORANDUM OF UNDERSTANDING FOR FY 2017/2018)
OR MULTI YEAR AS LISTED BELOW)**

WHEREAS, on a periodic basis certain governmental agencies request that the County Agricultural Commissioner sign Contracts, Agreements, Cooperative Agreements, Grants and/or Memorandum of Understanding for the provision of services to that governmental agency; and

WHEREAS, on a periodic basis certain private contractors/associations request that the County Agricultural Commissioner sign Contracts, Agreements, Cooperative Agreements, Grants and/or Memorandum of Understanding for the provision of services to that private contractor/association; and

WHEREAS, it is in the interest of efficient and effective county government for the Board of Supervisors to authorize the Yuba County Agricultural Commissioner to execute certain Contracts, Agreements, Cooperative Agreements, Grants and/or Memorandum of Understanding on behalf of Yuba County.

NOW, THEREFORE, BE IT RESOLVED that the Yuba County Agricultural Commissioner, be and hereby is authorized to execute on behalf of Yuba County certain Contracts, Agreements, Cooperative Agreements, Grants and/or Memorandum of Understanding for FY 2017/2018 or multi-year, as listed below and subject to approval of County Counsel and County Risk Management.

A copy of each executed Contract, Agreement, Cooperative Agreement, Grants and/or Memorandum of Understanding shall be filed with the Clerk of the Board of Supervisors of the County of Yuba.

Contract/Agreement/

Cooperative Agreement/Grant/

Memorandum of Understanding

Organization/Agency

High Risk Pest Exclusion	California Department of Food & Agriculture (CDFA)
Japanese Dodder	CDFA and Private Contractors
Nursery Inspection	CDFA
California Organic Food	CDFA
Pierce's Disease Control Program/GWSS	CDFA
Asian Citrus Psyllid	CDFA and Private Contractors
Weed Management	CDFA/USDA/UCCE/Private contractors
Egg Inspection	CDFA
Pest Detection Trapping	CDFA and Private Contractors
Sudden Oak Death (SOD)	CDFA
Light Brown Apple Moth (LBAM)	CDFA
Seed Certification/Inspection	CDFA and Cal. Crop Improvement Assoc. (CCIA)
Petroleum Program	CDFA - Measurement Standards
Weighmaster Program	CDFA - Measurement Standards
Pesticide Use Enforcement	California Environmental Protection Agency (Cal EPA)
Negotiated Work Plan	Department of Pesticide Regulation (CDPR)
Enforcement Evaluation & Improvement Program (EPIP)	CDPR/California Agricultural Commissioners & Sealers Association (CACASA)
Pesticide Use Reporting Agreement	CDPR/California Agricultural Commissioners and Sealers Association (CACASA)
Structural Fumigation Enforcement Agreement	Cal EPA, Department of Pesticide Regulation/Structural Pest Control Board
Small Hive Beetle (SHB)	California Bee Breeder's Association (CBBA)
Agricultural Products Certification	Private Contractors
Rice Pesticide Water Monitoring	California Rice Commission (CRC)
Heavy Capacity Weight Truck Agmnt -Weights & Measures-	County of Nevada/County of Sutter
Annual Financial Plan for Wildlife Services (APHIS-WS)	United States Dept of Agriculture Animal & Plant Health Inspection Service Wildlife Svcs. (USDA APHIS -WS)
Wildlife Specialist "Trapper" Program Grant Agreement	Yuba County Water Agency

PASSED AND ADOPTED this _____ day of _____
2017, by the Board of Supervisors of the County of Yuba, by the following vote:

AYES:

NOES:

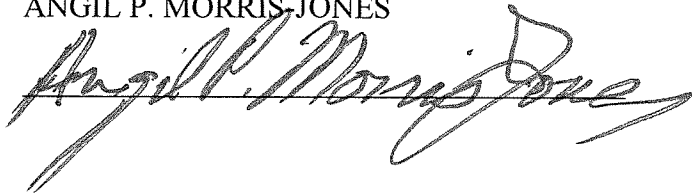
ABSENT:

ABSTAIN:

Chair

ATTEST: DONNA STOTTLEMEYER
CLERK OF THE BOARD OF SUPERVISORS

APPROVED AS TO FORM: COUNTY COUNSEL
ANGIL P. MORRIS-JONES



The County of Yuba

Board of Supervisors



TO: Board of Supervisors

FROM: Clerk of the Board, Donna Stottlemeyer

SUBJECT: Appoint John W. Wright to Child Care Planning Council of Yuba and Sutter Counties as a Discretionary Representative with a term ending September 30, 2019.

DATE: April 11, 2017

NUMBER: 113/2017

Recommendation

Appoint John W. Wright to Child Care Planning Council of Yuba and Sutter Counties as a Discretionary Representative with a term ending September 30, 2019.

Background

The Local Appointment List of all Boards/Commissions/Committees is continually posted indicating vacancies, appointees, terms of office, qualifications and meeting information and updated bi-monthly.

Discussion

This is a scheduled vacancy. One application from Mr. Wright has been received and is attached for your review. Child Care Planning Council of Yuba and Sutter Counties recommends appointment.

In light of the expressed interest, it would be appropriate to make the appointment at this time.

Committee Action:

None

Fiscal Impact:

None due to appointment.

Attachments

113-2017 John W. Wright Private Application

113-2017 John W. Wright Public Application

The County of Yuba

RECEIVED

JAN 30 2017

113-2017 Appoint... - 3 of 4



Clerk/Board of Supervisors

Application for Board/Commission/Committee Appointed by the Board of Supervisors

RETURN APPLICATION WITH ORIGINAL SIGNATURE TO:

CLERK OF THE BOARD OF SUPERVISORS
YUBA COUNTY GOVERNMENT CENTER
915 EIGHTH STREET, SUITE 109
MARYSVILLE, CA 95901
(530) 749-7510

BOARD/COMMISSION/COMMITTEE

ON WHICH YOU WOULD LIKE TO SERVE:

Child Care Planning Council

APPLICANT NAME:

John William Wright

MAILING ADDRESS -
(Street/P.O. Box, City, Zip):

[REDACTED] Marysville, CA 95901

PHYSICAL ADDRESS
(Street, City, Zip):

[REDACTED] Marysville, CA 95901

TELEPHONE:

[REDACTED]

EMAIL ADDRESS:

[REDACTED]

OCCUPATION/PROFESSION:
SUPERVISOR/ DISTRICT
NUMBER:

Leadership, educator, business owner, volunteer

REASONS YOU WISH TO
SERVE ON THIS BODY:

bettering to community through foresight,
and communication

QUALIFICATIONS:

preschool teacher (5 yrs), private business
owner (5 yrs), worked as an English Teacher in Taiwan (ROC)

LIST PAST AND CURRENT

PUBLIC POSITIONS HELD:

DO YOU HAVE ANY CRIMINAL CONVICTION THAT MAY BE CONSIDERED A CONFLICT OF INTEREST WITH THE COMMITTEE YOU WISH TO SERVE UPON? ☐ YES ☒ NO

IF YES, PLEASE EXPLAIN. NOTE: THAT A FELONY CONVICTION SHALL PRECLUDE YOU FROM SERVICE.

I UNDERSTAND THAT IF APPOINTED TO A BOARD/COMMISSION/COMMITTEE AND WHAT MAY BE CONSIDERED A CONFLICT OF INTEREST ARISES, THAT I HAVE A DUTY TO GIVE WRITTEN NOTICE OF SUCH TO THE COUNTY.

I DECLARE UNDER PENALTY OF PERJURY THAT THE FOREGOING INFORMATION IS TRUE AND CORRECT TO THE BEST OF MY KNOWLEDGE.

SIGNATURE John William Wright

DATE 1/13/17

THIS SECTION FOR OFFICE USE ONLY

☐ NO VACANCY CURRENTLY EXISTS ON ABOVE-MENTIONED BODY. APPLICANT NOTIFIED.

☐ APPLICANT APPOINTED: _____

☐ OTHER: _____

cc: Tonya Byers

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The County of Yuba

Community Development and Services Agency



TO: Board of Supervisors

FROM: Community Development and Services Agency, Michael G. Lee, Public Works Director

SUBJECT: Community Development and Services: Approval of Plans, Specifications, and Estimate and authorize the subject project for advertisement with a tentative bid opening date of May 3, 2017.

DATE: April 11, 2017

NUMBER: 109/2017

Recommendation

Approval of Plans, Specifications and Estimate and authorize the subject project for advertisement of bids with a tentative bid opening date of May 3, 2017. The Specifications are available for review at Public Works.

Background

This project will entail placing a new bridge and bridge approaches on New York House Road crossing Dry Creek. The project is fully funded through the HBP program utilizing state Toll Credits for the local match.

Discussion

The work in general will consist of placing a new wider concrete structure, shifting the alignment of the bridge, and reconstructing the roadway approaches.

The engineer's estimate for construction and construction engineering costs are projected to be approximately \$1,630,500. The project is expected to be completed by December 2017.

Committee Action: (Omit if to Committee)

The Land Use & Public Works Committee was bypassed as this project is included in the Public Works Budget.

Fiscal Impact:

The project is being fully funded with Federal-aid money through the Highway Bridge Program (HBP) with no local match required.

Attachments

COUNTY OF YUBA DEPARTMENT OF PUBLIC WORKS

PROJECT PLANS FOR CONSTRUCTION OF THE

NEW YORK HOUSE ROAD OVER DRY CREEK

BRIDGE REPLACEMENT

INDEX OF SHEETS

1	TITLE SHEET
2	GENERAL NOTES
3	PROJECT CONTROL
4	TYPICAL ROAD SECTIONS
5	LAYOUT
6	PROFILE AND SUPERELEVATION DIAGRAM
7-9	CONSTRUCTION DETAILS
10-11	DRAINAGE/UTILITIES PLANS
12	TEMPORARY DRAINAGE
13-14	CONSTRUCTION AREA SIGNS
15	SIGNING/STRIPING PLAN
16-27	BRIDGE PLANS

FEDERAL HIGHWAY BRIDGE PROGRAM PROJECT
FEDERAL PROJECT BRLO-5916(084)
BRIDGE NO. 16C0107
YUBA COUNTY CONTRACT NO. 2017-6017

TO BE SUPPLEMENTED BY STATE OF CALIFORNIA DEPARTMENT OF TRANSPORTATION
STANDARD PLANS, STANDARD SPECIFICATIONS, AND LATEST REVISED 2015 STANDARD SPECIFICATIONS
AND YUBA COUNTY STANDARD PLANS DATED AUGUST 2006



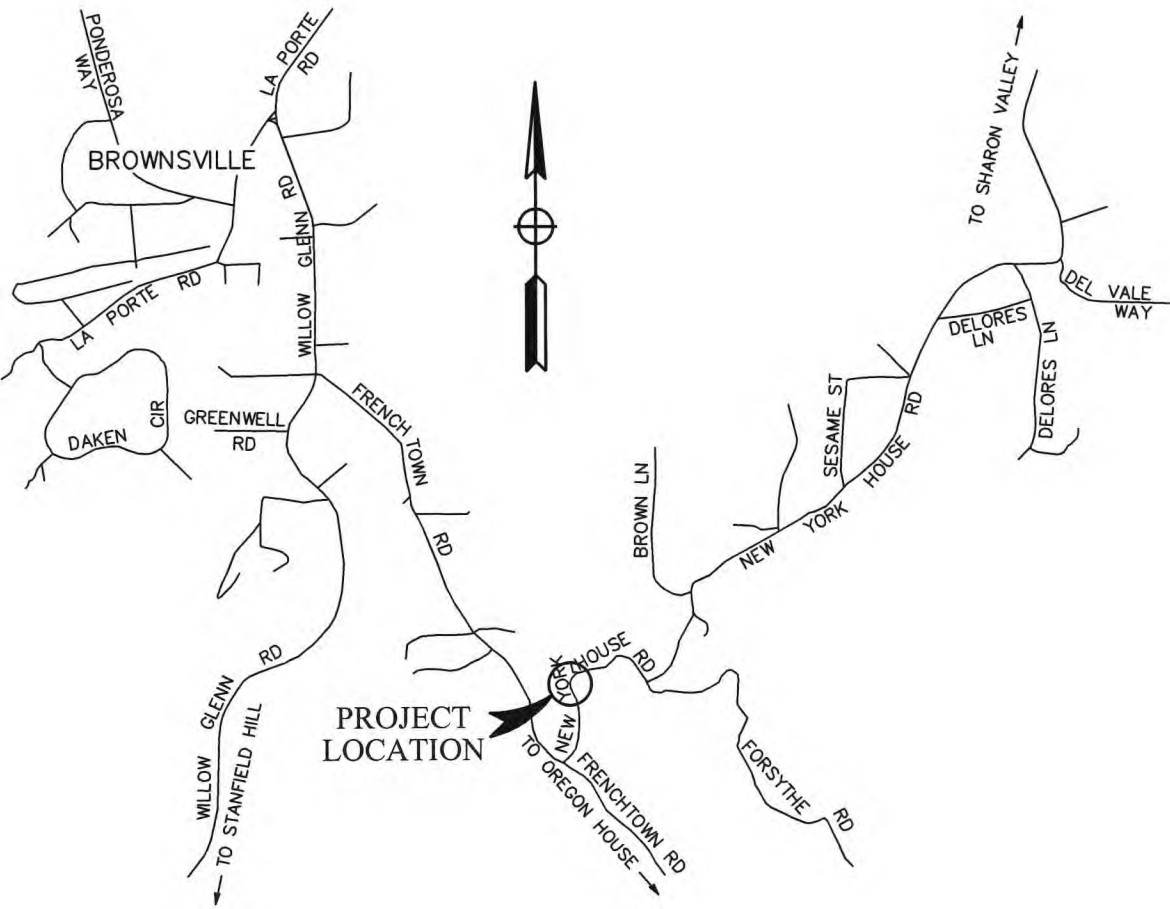
MARK THOMAS

7300 FOLSOM BOULEVARD, SUITE 203
SACRAMENTO, CALIFORNIA 95826
(916) 381-9100 FAX: (916) 381-9180

County of Yuba Department of Public Works
915 Eighth Street, Suite 125
Marysville, CA 95901

ABBREVIATIONS

AB	AGGREGATE BASE	MGS	MIDWEST GUARD RAIL SYSTEM
AC	ASPHALT CONCRETE	MH	MANHOLE
ADT	AVERAGE DAILY TRAFFIC COUNT	MIN	MINIMUM
ASTM	AMERICAN SOCIETY FOR TESTING AND MATERIALS	MON	MONUMENT
BB	BEGIN BRIDGE	NTS	NOT TO SCALE
BC	BEGIN CURVE	OD	OUTSIDE DIAMETER
BMP	BEST MANAGEMENT PRACTICES	OG	ORIGINAL GROUND
BS	BACKSLOPE	PCC	PORTLAND CEMENT CONCRETE
BVC	BEGIN VERTICAL CURVE	PG	PROFILE GRADE
C&G	CURB AND GUTTER	PI	POINT OF INTERSECTION
CIP	CAST IN PLACE	PL	PROPERTY LINE
CL	CENTERLINE	PP	POWER POLE
CO	CLEANOUT	PSE	PUBLIC SERVICE EASEMENT
CP	CATCH POINT	PUE	PUBLIC UTILITY EASEMENT
CR	CURB RETURN	PVI	POINT ON VERTICAL INTERSECT
CSP	CORRUGATED STEEL PIPE	PVC	POLY-VINYL-CHLORIDE
DI	DRAIN INLET	PVMT	PAVEMENT
DIA	DIAMETER	RD	ROAD
DW	DRIVEWAY	RSP	ROCK SLOPE PROTECTION
EB	END BRIDGE	RT	RIGHT
EC	END CURVE	R/W	RIGHT OF WAY
EL	ELEVATION	SB	SUBBASE
EP	EDGE OF PAVEMENT	SD	STORM DRAIN
ETW	EDGE OF TRAVELED WAY	SG	SUBGRADE
EVC	END VERTICAL CURVE	SS	SANITARY SEWER
EXIST	EXISTING	STA	STATION
FES	FLARED END SECTION	STD	STANDARD
FL	FLOWLINE	SW	SIDEWALK
FOC	FACE OF CURB	SWPPP	STORM WATER POLLUTION PREVENTION PLAN
GB	GRADE BREAK	TBC	TOP BACK OF CURB
HDPE	HIGH DENSITY POLYETHYLENE	TBW	TOP BACK OF WALK
HP	HINGE POINT/HIGH POINT	TCE	TEMPORARY CONSTRUCTION EASEMENT
HMA	HOT MIX ASPHALT	TI	TRAFFIC INDEX
HMAOD	HOT MIX ASPHALT OVERSIDE DRAIN	TYP	TYPICAL
ID	INSIDE DIAMETER	UD	UNDERDRAIN
INV	PIPE INVERT	VAR	VARIABLES
LE	LANDSCAPE EASEMENT	WV	WATER VALVE
LT	LEFT	YC	YUBA COUNTY
MAX	MAXIMUM		



Approved:

YUBA COUNTY BOARD OF SUPERVISORS, CHAIR

MICHAEL LEE, P.E.
YUBA COUNTY DIRECTOR OF PUBLIC WORKS

ZACH SIVIGLIA, P.E.
MARK THOMAS, SENIOR PROJECT MANAGER



The Contractor shall possess the Class (or Classes) of license as specified in the "Notice to Bidders" on page 2 of the Special Provisions.

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The County of Yuba



TO: Board of Supervisors

FROM: Community Development and Services Agency, Tim Young

SUBJECT: Award Contract for the Alleghany Road over Oregon Creek Bridge Rehabilitation Project

DATE: April 11, 2017

NUMBER: 111/2017

RECOMMENDATION:

The Public Works Department recommends that the Board of Supervisors approve award of the contract for the above project to the apparent low bidder, and to authorize its chairman to execute the contract pending contract approval by County Counsel.

BACKGROUND:

This project consists of rehabilitating the existing wooden covered bridge and improving the approach roadways leading up to the structure. The bridge is located on Oregon Creek a short distance upstream of its confluence with the Middle Fork of the Feather River just off of State Route 49. The project will be funded through the federal Highway Bridge Program (HBP). The bid results were received on March 28, 2017 as follows:

Trent Construction	\$1,700,000.00
Viking Construction	\$2,191,677.50
Steelhead Constructors	\$2,461,414.00
Swierstok Enterprises, Inc.	\$2,769,918.50

DISCUSSION:

The work in general will consist of rehabilitating a historic wooden covered truss bridge in the Tahoe National Forest and reconstruction of the existing approach roadway. The engineer's estimate for the construction of the project and construction engineering was \$2,112,704.91. The project is expected to be completed by November 2017.

COMMITTEE ACTION:

The Land Use & Public Works Committee was bypassed as this project is included in the Public Works Budget.

FISCAL IMPACT:

The project will be fully funded with federal HBP funds.

Attachments



The County of Yuba

Community Development and Services Agency

TO: Board of Supervisors

FROM: Community Development and Services Agency, Tim Young

SUBJECT: Community Development and Services Agency: Authorization to award and execute agreement with Pacific Legacy, Inc. to provide professional services for the Waldo Road Bridge Replacement project

DATE: April 11, 2017

NUMBER: 117/2017

RECOMMENDATION:

The Public Works Department recommends that the Board of Supervisors approve, and authorize its chairman to execute the agreement with Pacific Legacy, Inc. to provide professional archaeological evaluation services for the Waldo Road Bridge Replacement Project.

BACKGROUND:

The existing bridge along Waldo Road is currently rated as structurally deficient and is in need of replacement. Funds for preliminary engineering work have been obtained and the design and environmental process is in progress. A Phase I archeological survey was conducted at the project site and artifacts were discovered within the project limits. This triggered a more extensive Phase II archeological evaluation study which must be completed before environmental documents and permits can be obtained. The County circulated a Request For Proposal (RFP) for a Phase II Archeological Evaluation Study. From the respondents, County staff reviewed and ranked the proposals resulting in the decision to recommend award of the work to Pacific Legacy, Inc. in the amount of \$99,451.04. Construction of the bridge is tentatively scheduled for 2020.

DISCUSSION:

The Phase II fieldwork will consist of excavating specific areas searching for prehistoric and historic artifacts. This work is required for the project to complete the environmental process and finalize design.

COMMITTEE ACTION:

The Land Use & Public Works Committee was bypassed as this project is included in the Public Works Budget.

FISCAL IMPACT:

Phase II archeological evaluation services for the project will not exceed \$99,451.04. The work will be 100% funded through the Federal Highway Bridge Program (HBP) and Toll Credits.

Attachments



The County of Yuba

Community Development and Services Agency

TO: Board of Supervisors

FROM: Community Development and Services Agency, Tim Young

SUBJECT: Community Development and Services Agency: Award contract to Parsons Brinckerhoff, Inc. for professional design guidance services for the Oregon Hill Road Bridge Replacement project and authorize Chair to execute upon County Counsel review and approval

DATE: April 11, 2017

NUMBER: 92/2017

RECOMMENDATION:

The Public Works Department recommends that the Board of Supervisors approve, and authorize its chairman to execute the agreement with Parsons Brinckerhoff, Inc. to provide professional design guidance services to perform work for the Oregon Hill Road Bridge Replacement Project.

BACKGROUND:

The Oregon Hill Road Bridge over Little Oregon Hill Creek was constructed in 1967 and consists of three 8 foot diameter culverts with concrete headwalls. Although the facility is in decent condition, the grade differential between the outlet of the culverts and the water surface elevation immediately downstream of the structure is preventing the upstream passage of aquatic organisms. The United States Forest Service (USFS) is providing \$900,000 of funding to Yuba County for the design and construction of the bridge (Grant Agreement No. 16-RO-11051100-034). The County is providing a local match of \$50,000 which will consist of staff time. A Request For Proposals (RFP) for professional design guidance services was circulated. The County received two proposals from consultants. County staff reviewed and ranked the proposals resulting in a decision to recommend award of the work to Parsons Brinckerhoff in the amount of \$286,082. Construction of the bridge is tentatively scheduled for 2019.

DISCUSSION:

The work provided will consist of preliminary engineering and design guidance services for the bridge structure. The County will be responsible for roadway design, right of way acquisition, utility coordination, and project management. The purpose of this project is to replace a structure that is hindering Aquatic Organism Passage (AOP).

COMMITTEE ACTION:

The Land Use & Public Works Committee was bypassed as this project is included in the Public Works Budget.

FISCAL IMPACT:

Design guidance services for the preparation of the bridge plans, specifications and estimate will not exceed \$286,082. This project will be 94.7% (\$900,000) funded through the USFS and 5.3% (\$50,000) County funds.

Attachments

The County of Yuba

County Administrator



TO: Board of Supervisors

FROM: County Administrator, Russ Brown

SUBJECT: County Administrator: Authorize \$4,000 in funding for Friends of Fish and Game Boat Safety Events.

DATE: April 11, 2017

NUMBER: 124/2017

Recommendation

County Administrator: Authorize \$4,000 in funding for Friends of Fish and Game Boat Safety Events.

Background

Friends of Fish and Game is a 501 (c)(3) nonprofit corporation. The specific purpose and goals of Friends of Fish and Game are: a) to coordinate the efforts of community volunteers in activities that protect, conserve, and enhance natural resources and public amenities and b) to promote appreciation of nature and public recreation opportunities including, but not limited to, hunting, fishing and boating to enhance the quality of life and education of the general public in the use and conservation of natural resources.

The Boat Safety Events were previously hosted by the Yuba County Fish and Game Commission at Bullards Bar, with grant money from the Yuba County Water Agency. The YCWA funds may only be used within the recreational boundaries of the YCWA.

Discussion

Friends of Fish and Game are seeking to continue offering the Boat Safety Event during the month of June 2017. This year's events will take place at Collins Lake and Camp Far West Reservoir, which are not within the recreational area of the YCWA. With the funds requested in this grant from Yuba County, the events will be held at locations in Yuba County that were not previously served.

The requested of \$4,000 will be used as follows:

Items to give away to cure regulatory deficiencies (life jackets, fire extinguishers, sounding devices, etc.)	\$1,350.00
Giveaway items (fish measuring tapes – minimum order 1,000)	\$700.00
Liability Insurance	\$1,750.00
Volunteer Support	\$200.00

Total	\$4,000.00
	=====

Committee Action:

This request is being presented directly to the full Board.

Fiscal Impact:

\$4,000

Attachments

124-2017_FOFG donation letter
124-2017_FOFG BOS Grant Request

Friends of Fish and Game

serving Northern California



Supervisor Randy Fletcher, Chairman
Yuba County Board of Supervisors
915 8th Street, Suite 109
Marysville, CA 95901

March 10, 2017

Dear Supervisor Fletcher,

Friends of Fish and Game appreciates the opportunity to apply for some of the Fish and Wildlife funds formerly used by the Yuba County Fish and Game Commission (Commission). Attached please find a proposed budget for the Boat Safety Event for funds for the Yuba County fiscal year ending 06/30/17. As was stated at the February 7, 2017 Board of Supervisors meeting, with this grant Friends of Fish and Game would reinstate the Boat Safety Event formerly held by the Commission.

The Boat Safety Event was formerly held by the Commission only at Bullards Bar, with grant money from the Yuba County Water Agency (YCWA). These funds could only be used within the recreational boundaries of the YCWA. Collins Lake and Camp Far West Reservoir are not within the recreational area of the YCWA. With the funds requested in this grant from Yuba County, the event would be held at areas in Yuba County not formerly served. Friends of Fish and Game will also pursue a grant from the YCWA in order to continue to hold the event at Bullards Bar as well.

Friends of Fish and Game is a 501 (c)(3) nonprofit corporation. All donations are tax deductible. The specific purpose and goals of Friends of Fish and Game are: a) to coordinate the efforts of community volunteers in activities that protect, conserve, and enhance natural resources and public amenities and b) to promote appreciation of nature and public recreation opportunities including, but not limited to, hunting, fishing and boating to enhance the quality of life and education of the general public in the use and conservation of natural resources.

It took so long to send you this proposed budget because, although the rest of the budget was ready immediately after the Board of Supervisors meeting, it has taken a month to get a quote for insurance. The local broker has been extremely busy writing flood insurance policies!

P.O. Box 589
Marysville, CA 95901
info@friendsoffishandgame.net
81-3221906

In addition to the proposed budget, we are renewing our request for donation of the physical assets of the former Commission. Attached is the letter requesting these assets which was previously sent to the Board in November, along with an updated list of the assets and their locations (if known).

Thank you for your consideration.

Sincerely,

s/ Deborah Byrne

Deborah Byrne, Secretary/Treasurer

Grant Request
Yuba County Fish and Wildlife Funds
FYE 6/30/17

Boat Safety Events*

Tentative Dates:

Collins Lake	06/10/17-06/11/17
Camp Far West	06/17/17-06/18/17

Costs

Items to give away to cure regulatory deficiencies (life jackets, fire extinguishers, sounding devices, etc.)	\$ 1,350.00
Giveaway items (fish measuring tapes – minimum order 1,000)	700.00
Liability Insurance**	1,750.00
Volunteer Support	200.00

	<u>\$ 4,000.00</u>

*Note: Additional Boat Safety Events at Bullards Bar – funding request to be submitted to YCWA

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The County of Yuba

Sheriff / Coroner

TO: Board of Supervisors

FROM: Steven L. Durfor, Sheriff-Coroner

SUBJECT: Sheriff-Coroner: Adopt Resolution authorizing Sheriff to execute grant application, agreement, and necessary documents with Department of Boating and Waterways for boating and safety enforcement activities for Fiscal Year 2017-2018.

DATE: April 11, 2017

NUMBER: 98/2017

Recommendation:

Approve the Resolution authorizing the Sheriff to execute the State Application for Financial Aid for the Boating Program, the Boating Safety and Enforcement Financial Aid Program Agreement, and all necessary documents for boating and safety enforcement activities for Fiscal Year 2017-2018.

Background:

This is an annual agreement that has been in effect for many years and requires Board of Supervisor's approval. The agreement covers the period of July 1, 2017 to June 30, 2018, and provides reimbursement of \$166,131 for conducting boating safety and enforcement activities on Yuba County waterways. The funding supplements 2 Deputy Sheriffs to patrol the County waterways for the Fiscal Year 2017-2018.

Discussion:

This is the continuation of an agreement that is a benefit to both agencies. The agreement will provide for a total of \$166,131 in additional law enforcement revenue. The Sheriff will provide reimbursable law enforcement services in accordance with the attached agreement.

Committee Action:

Due to the routine nature of this request, this item was placed directly on the Board of Supervisor's agenda.

Fiscal Impact:

Boat taxes estimated at \$20,453.

Attachments

98/2017 Resolution Authorizing Sheriff to Execute State Application for Financial Aid for the Boating Program 2017-18

98/2017 Boating Safety and Enforcement Financial Aid Program Agreement

BEFORE THE BOARD OF SUPERVISORS
OF THE COUNTY OF YUBA

IN RE:)
RESOLUTION AUTHORIZING THE) RESOLUTION NO. _____
SHERIFF TO EXECUTE THE STATE)
APPLICATION FOR FINANCIAL)
AID FOR THE BOATING PROGRAM)
FISCAL YEAR 2017-2018)
_____)

WHEREAS, the California Department of Boating and Waterways performs boating safety enforcement activities on waterways within the state; and

WHEREAS, the County of Yuba has a need for boating safety enforcement on waters under its jurisdiction; and

WHEREAS, pursuant to the requirements of California Harbors and Navigation Code section 663.7 and the California Code of Regulations Title 14, Division 4, Chapter 1, Article 4.5.1, the County of Yuba is eligible and entitled, on an annual basis, to apply for and receive state financial aid for boating safety and enforcement programs on waters under its jurisdiction.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Supervisors of the County of Yuba hereby makes the following determinations:

1. Sheriff Steven L. Durfor is hereby authorized to execute on behalf of the County of Yuba that certain State Application for Financial Aid and Financial Aid Agreement for the Boating Program, Fiscal Year 2017-2018, in the form

of copies thereof on file with the Clerk of the Board of Supervisors of the County of Yuba.

2. Sheriff Steven L. Durfor is hereby authorized to execute quarterly and annual activity reports for the Boating Program, for Fiscal Year 2017-2018.
3. Yuba County Auditor, C. Richard Eberle, is hereby authorized to execute on behalf of the County of Yuba, the 'estimated boat taxes' and quarterly claims for reimbursement for the Boating Program, for the Fiscal Year 2017-2018.

PASSED AND ADOPTED, at the regular meeting of the Board of Supervisors of the County of Yuba, State of California, on the _____ day of _____, 2017 by the following vote:

AYES:

NOES:

ABSENT:

CHAIR

ATTEST: DONNA STOTTLEMEYER

APPROVED AS TO FORM

By: _____
Clerk of the Board of Supervisors



ANGIL P. MORRIS-JONES,
County Counsel



Boating Safety and Enforcement Financial Aid Program Agreement

This agreement entered into this *1ST day of July, 2017*, by and between the CALIFORNIA DEPARTMENT OF PARKS AND RECREATION, DIVISION OF BOATING AND WATERWAYS, hereinafter called "Department," and the **COUNTY OF YUBA**, hereinafter called "Agency";

WITNESSETH

WHEREAS, Contingent on approval of the **Fiscal Year 2017-2018** budget, the Department intends to agree with Agency for the purpose of performing boating safety and enforcement activities as described in Title 14, California Code of Regulations Section 6593.3; and

WHEREAS, Agency is equipped, staffed and prepared to provide such services on the terms and conditions set forth in this agreement and in accordance with Title 14, California Code of Regulations Section 6593 et seq.; and

WHEREAS, pursuant to Title 14, California Code of Regulations Section 6593.6, Department shall enter into an annual agreement with each participating agency;

NOW, THEREFORE, it is mutually agreed as follows:

I. Applicable Law

Agency shall observe and comply with all applicable federal, state, and county statutes, ordinances, regulations, directives, and laws, including, but not limited to, Harbors and Navigation Code Section 663.7 and Section 6593 et seq. of Title 14, California Code of Regulations. Agreement shall be deemed to be executed within the State of California and construed and governed by the laws of the State of California.

II. Description of Services

Agency shall conduct boating safety and enforcement activities in the jurisdiction of the Agency in consideration of the payments hereinafter set forth.

III. Payments

- A. **Maximum Amount.** The amount the Department shall be obligated to pay for services rendered under this agreement shall not exceed **\$166,131.00** for the agreement term in full consideration of Agency's performance of the services described in this agreement.
- B. **Rate of Payment.** The Department shall reimburse Agency in accordance with the reimbursement procedures set forth in Title 14, California Code of Regulations Section 6593.9.

- C. Submission of Claims. Agency shall submit claims for reimbursement to the Department contact person identified in paragraph V of this contract on a ___ monthly **OR** X quarterly basis. **(Please check one)**
- D. Failure to Submit Claims. Claims for reimbursement shall be submitted within 60 days following the last day of the reporting period. Pursuant to Title 14, California Code of Regulations 6593.9 (i), the Department may reduce an Agency's allocation by five percent if the Agency exceeds the sixty-day billing period and an additional five percent for every thirty-day period thereafter that the Agency is late in filing a claim.

IV. Records

Agency shall maintain records pursuant to Section 6593.10 of Title 14, California Code of Regulations.

V. Notice

Notice shall be in writing and shall be deemed to have been served when it is deposited in the United States mail, first class postage prepaid, and addressed as follows:

TO DEPARTMENT

Ms. Joanna Andrade
Department of Parks and Recreation
Division of Boating and Waterways
One Capitol Mall, Suite 500
Sacramento, CA 95814

TO AGENCY

County of Yuba
215 Fifth Street Suite 150
Marysville, CA 95901

Either party may change the address to which subsequent notice and/or other communication can be sent by giving written notice designating a change of address to the other party.

VI. Term

This agreement shall be for the term beginning **July 1, 2017**, and ending **June 30, 2018**.

VII. Prior Agreements

All prior agreements regarding this subject matter between Department and Agency are hereby terminated effective June 30 prior to the term beginning date of this agreement.

VIII. Amendment

No amendment or variation of the terms of this agreement shall be valid unless made in writing and signed by the parties hereto.

IX. Termination

Agency may terminate this agreement without cause in writing at any time. Department may terminate this agreement without cause upon a sixty (60) days written notice served upon the Agency.

X. Special Provisions

- A. Agency hereby certifies that the obligations created by this agreement do not violate the provisions of Sections 1090 to 1096 of the Government Code.
- B. This agreement shall have no force or effect until signed by the Department, Agency, and approved by the Department of General Services Legal Department, if required.
- C. Agency shall continue with the responsibilities of this agreement during any dispute.

IN WITNESS WHEREOF, the parties hereto have executed this agreement as of the day and year first above written.

CALIFORNIA DEPARTMENT OF PARKS AND
RECREATION, DIVISION OF BOATING AND
WATERWAYS

By: _____

*California Department of Parks and Recreation,
Division of Boating and Waterways*

Date: _____

“Department”

COUNTY OF YUBA

By: _____

Title: _____

Date: _____

“Agency”

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COUNTY OF YUBA BOARD OF SUPERVISORS



— PROCLAMATION —

CHILD ABUSE PREVENTION MONTH APRIL 2017

WHEREAS, the tragedy of child abuse and neglect affects every community in California and touches the lives of far too many citizens regardless of cultural, ethnic, religious or socioeconomic level; and

WHEREAS, the threat to our children's welfare is demonstrated by steady increases in the number and in the seriousness of reported cases of child abuse and neglect; and

WHEREAS, if our children are to be productive adults, they should have the right to a childhood free from neglect, physical abuse, sexual molestation and exploitation; and

WHEREAS, it is recognized that primary prevention programs designed to work with children themselves, their parents, and care givers within the community are successful in preventing first time abuse situations; and

WHEREAS, early identification and intervention are essential to successfully interrupting the generational cycle of abuse and neglect. Collaboration among professionals, concerned parents, volunteers and policy makers can help reduce the level of child abuse and neglect in our communities; and

WHEREAS, dedicated volunteers and professionals are working to decrease the incidence of child abuse through prevention programs and coordination among agencies delivering services to child abuse victims and their families; and

WHEREAS, the observance of Child Abuse Prevention Month provides an excellent opportunity for all citizens to reflect on this tragic crime, while rededicating themselves to taking an active role in child abuse prevention activities in their community.

NOW, THEREFORE, the Yuba County Board of Supervisors proclaims **APRIL 2017 AS CHILD ABUSE PREVENTION MONTH** in the County of Yuba and encourages all residents to join with local community efforts in keeping all children **"SAFE, STRONG AND FREE"** and prove **"IT SHOULDN'T HURT TO BE A CHILD."**


CHAIRMAN




CLERK OF THE BOARD

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The County of Yuba

Agricultural Commissioner



TO: Board of Supervisors

FROM: Agricultural Commissioner, Stephen Scheer

SUBJECT: Authorize a budget transfer in the amount of \$20,000 from Account No. 101-3400-426.0101 (Salaries) to Account No. 101-3400-426.2200 (Office expense) to utilize salary savings for purchase of office equipment. (Ten minute estimate)

DATE: April 11, 2017

NUMBER: 118/2017

Recommendation:

Consider approval of a budget adjustment authorizing the Yuba County Agricultural Commissioner to transfer funds from Salaries (Account 101-3400-426.0101) to Office Expense (Account 101-3400-426.2200)

Background:

In the past year, the Agriculture Department has replaced five staff positions due to turnover, retirements and promotions. This has resulted in a significant salary savings for Fiscal Year 2016/17. Utilizing these saving will allow the department to upgrade and replace equipment that could not be budgeted for previously.

Discussion:

A significant portion of the Agricultural Department revenue is derived from Unclaimed Gas Tax (UGT) reimbursements each year. UGT reimbursements are calculated based on the departments net county cost which is the county general fund contribution to the department. Allowing expenditure of the salary savings will maintain our net county cost at a level that does not negatively affect future revenues.

Planned expenditures are for audiovisual equipment upgrades to the department conference room and the replacement of outdated office equipment. The department conference room is available for countywide use and is routinely used by other county departments.

Fiscal Impact:

None - Authorizing the Agricultural Commissioner to expend salary savings has no net effect on the budget.

Committee Action:

None – This item was not presented at committee.

Attachments

118/2017 budget adjustment request

AUDITOR-CONTROLLER'S OFFICE
BUDGET ADJUSTMENT REQUEST FORM

COUNTY OF YUBA
AUDITOR - CONTROLLER

MAR 29 2017

FISCAL YEAR 10/17

Agriculture

PREPARED BY/PHONE Stephen Scheer/5405

EXPLANATION FOR BUDGET ADJUSTMENT:

Utilize salary savings for purchase of office equipment.

FUNDING SOURCE FOR INCREASES:

BUDGET TRANSFER #

(assigned by ACO)

EXTERNAL
INTERNAL

MUST INCLUDE DOCUMENTATION FOR THE ADDITIONAL FUNDING

MUST INCLUDE A JOURNAL REQUEST FORM or ACCOUNT BALANCE OF SOURCE FUND(S)

APPROVALS: Availability and appropriateness of budget amounts, balances, and accounts of the above has been verified and approved.

1) DEPARTMENT HEAD:

SIGNATURE OF AUTHORIZED OFFICIAL

DATE 7/1

3) AUDITOR-CONTROLLER:

SIGNATURE

DATE _____

2) COUNTY ADMINISTRATOR:

SIGNATURE

DATE _____

4) BOARD OF SUPERVISORS:

(if necessary)

SIGNATURE

DATE _____

GENERAL LEDGER:

FUND	BASE	4000/8000	DR	CR
	280			
	280			
	280			
	280			

COMPLETED BY:

SIGNATURE

DATE _____

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Commissioners
Eric Sklar, President
Saint Helena
Jacque Hostler-Carmesin, Vice President
McKinleyville
Anthony C. Williams, Member
Huntington Beach
Russell Burns, Member
Napa
Peter Silva, Member
El Cajon

STATE OF CALIFORNIA
Edmund G. Brown Jr., Governor

123-2017
Valerie Termini, Executive Director

123-2017 Notice ... - 1 of 2

www.fgc.ca.gov

Fish and Game Commission



Wildlife Heritage and Conservation
Since 1870

RECEIVED

MAR 31 2017

Clerk/Board of Supervisors

March 30, 2017

TO ALL AFFECTED AND INTERESTED PARTIES:

Re: Central Valley Chinook Salmon Sport Fishing, Subsections (b)(5), (b)(68), and (b)(156.5) of Section 7.50, Title 14, California Code of Regulations; published in California Notice Register, January 20, 2017, Notice File No. Z2017-0109-02, Register 2017, No. 3-Z.

NOTICE WAS GIVEN that any person interested may present statements, orally or in writing, relevant to this action at a proposed adoption hearing to be held via teleconference originating in the Fish and Game Commission conference room, 1416 Ninth Street, Suite 1320, Sacramento, California, on Thursday, April 13, 2017, at 8:30 a.m., or as soon thereafter as the matter may be heard. It was requested all comments must be received no later than April 13, 2017, at the teleconference hearing.

NOTICE IS NOW GIVEN that any person interested may present statements, orally or in writing, relevant to this action at a discussion hearing to be held via teleconference, originating in the Fish and Game Commission conference room, 1416 Ninth Street, Suite 1320, Sacramento, California, on Thursday, April 13, 2017, at 8:30 a.m., or as soon thereafter as the matter may be heard.

IT IS NOW FURTHER GIVEN that any person interested may present statements, orally or in writing, relevant to this action at a new proposed adoption hearing to be held in Airtel Plaza Hotel, 7277 Valjean Ave., Van Nuys, California, on Wednesday, April 26, 2017, at 8:00 a.m., or as soon thereafter as the matter may be heard. It is requested, but not required, that written comments be submitted on or before 5:00 p.m. on April 12, 2017 at the address given below, or by email to FGC@fgc.ca.gov. Written comments mailed, or emailed to the Commission office, must be received before 12:00 noon on April 21, 2017. All comments must be received no later than April 26, 2017, at the hearing in Van Nuys, California. If you would like copies of any modifications to this proposal, please include your name and mailing address.

Additional information and all associated documents may be found on the Fish and Game Commission website at <http://www.fgc.ca.gov/regulations/2017/index.aspx#cv>.

Sincerely,

Melissa Miller-Henson
Deputy Executive Director

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The County of Yuba

Health and Human Services Department



TO: Human Services Committee
Yuba County

FROM: Jennifer Vasquez, Director
Eric Runge, Program Manager
Health and Human Services Department

SUBJECT: Health and Human Services: Consider request to solicit quotes from vendors for the required laboratory services and drug testing products.

DATE: April 11, 2017

NUMBER: 106/2017

Recommendation

It is recommended that the Board of Supervisors authorize the Health and Human Services Department (HHSD) to solicit quotes from vendors for the required laboratory services and drug testing products for the Child Welfare Services (CWS) Division and enter into Agreement with the vendor whose proposal is considered to be the best value to the county.

Background

Since 2009, HHSD has entered into agreement with Redwood Toxicology Laboratory Inc. for the provision of laboratory services. The contract is due to expire June 30, 2017. To meet the contracting requirements, HHSD will be soliciting quotes from interested and qualified vendors to provide the needed laboratory services and drug testing products for the HHSD, CWS Division.

Discussion

Pursuant to Section 2.0(b) of the County Purchasing and Contract Policy Manual, the county is required to solicit competitive proposals for contracts in the amount of \$15,000.00 or more. To meet the contracting requirements, HHSD will solicit proposals from interested and qualified vendors to provide the needed services and products.

Fiscal Impact:

Approval of this authorization will not impact County General Funds.

**COUNTY OF YUBA
HEALTH AND HUMAN SERVICES DEPARTMENT**

**REQUEST FOR QUOTE
(RFQ)**



PROPOSAL CLOSING DATE:

***Friday, April 28, 2017
at 5:00 pm PST***

All questions related to this RFQ should be directed to the county email address of:
HHSD_RFPquestions@co.yuba.ca.us

The Yuba County Health and Human Services Department (HHSD) wishes to obtain professional services from a qualified firm to provide laboratory services and drug testing products for its Child Welfare Services (CWS) Division. Our expectation would be to execute a Professional Services Agreement with the winning firm upon award and then initiate services. A sample contract can be viewed at:

<http://www.co.yuba.ca.us/departments/admin%20services/purchasing%20solicitations.aspx>

Selection will be based on *best value* to the County.

DEFINITIONS: The terms Bidder, Proposer, Contractor and Vendor are all used interchangeably and refer to that person, partnership, corporation, organization, agency, etc. which is offering the quotation for this Request For Quote (RFQ).

Please review the document carefully to insure you are familiar with the County's requirements.

1. SCOPE OF SERVICES

The HHSD will accept bids from interested and qualified parties to provide laboratory services and drug testing products. Contractor must be licensed by the State of California, the Drug Enforcement Administration, and the Centers for Medicare & Medicaid Services, Clinical Laboratory Improvement Amendments to perform drugs of abuse testing throughout the United States and must participate in the proficiency testing program administered by the American Association of Bioanalysts.

The services being requested requires numerous types of tests, a strong accuracy in the testing results along with willingness to testify in court. Services/capabilities include:

- A. Urine and oral fluid laboratory drug testing for Standard Lab Panels (*which includes Alcohol, Amphetamines, Barbiturates, Benzodiazepines, Cocaine, Methadone, Methadone Metabolite, Methamphetamine (including Ecstasy), Opiates, Oxycodone, PCP, Propoxyphene, and Marijuana.*) See attachment D for list of tests.
- B. Ability to email Standard Lab Test results, both negative and positive, within twenty-four (24) hours of receipt of specimens. Fax and/or hard copy shall be made available, when requested by County. Positive specimens will be kept by Contractor for six (6) months.
- C. Have and maintain general and products liability insurance coverage.
- D. Ability to submit claims to Medi-Cal for laboratory tests conducted for Medi-Cal eligible clients.

If you have other capabilities we should know of, please feel free to include them in your response and they will be considered as alternate capabilities but will have no bearing on the selection. Choosing to omit specific tasks above shall not necessarily disqualify any bidder.

2. PROPOSAL DOCUMENT INSTRUCTIONS

As stated above, the County intends to award the work to at least one (1) Contractor. Proposals should include the following:

- A. A Cover Letter/Executive Summary, including:

- A brief statement as to the proposers understanding of the work to be performed, the commitment to perform the work, and a statement as to why the vendor believes it to be the best qualified to perform the engagement.
 - Please also highlight any of the requirements in the Scope of Services you are not able to accommodate.
- B. A signature of the person authorized to commit the vendor.
- C. References
Please provide references from three (3) clients with whom you have done similar work. Please explain the scope or work performed and any particular success or challenges you faced.
- D. Exhibits
Please make sure Exhibits A, B, C, and D (or a reasonable facsimile) are included and complete.

3. EVALUATION CRITERIA

The County reserves the right to cancel this RFQ for any reason without any liability to any Contractor or to waive irregularities at its discretion. This solicitation does not constitute an Agreement or offer of purchase. The County makes no representation that any Agreement will be awarded to any respondent to this solicitation. The County also reserves the right to reject any and all proposals at its sole discretion.

The Agreement, if awarded, will be awarded to a Contractor whose proposal is considered the best **value** to the County. Best value will be determined based on price, responsiveness, capability and responsibility. The following factors will be taken into account to determine price, responsiveness, capability and responsibility:

- A. Demonstrated ability of the firm to provide support, training, and reporting.
- B. Vendor's understanding of the needs and objectives of the County.
- C. The qualifications of the vendor and our perception of the ability of the vendor to meet the terms of the RFQ.
- D. Financial terms of proposal.
- E. Completeness and professionalism of submission.
- F. Submissions which are deemed incomplete may be eliminated as being non-responsive.
- G. Responsiveness means a Contractor who has submitted a proposal that conforms to the solicitation documents in all material aspects.
- H. A 'Responsible Contractor' shall mean a Contractor who has the capability, in all respects, to fully perform the requirements. A "Responsible Contractor" shall also have the moral and business integrity and reliability that will assure good faith performance.
- I. The proper licensing.

Thus the result will not be determined based solely on price. Although price is a key factor, the County will consider awarding the Agreement to the Contractor that meets the best interest of the County as interpreted by the County.

The County reserves the right to modify the scope of required services based on pricing of proposals, available budget, and priority of requested services. The final determination will be incorporated in the final Agreement for services.

4. PROPOSAL SUBMITTALS

Please include the following with your proposal in this order:

- A. Proposal to include all items indicated in Section II
- B. Detailed Cost Estimate
- C. Attached Exhibits A through D (or a reasonable facsimile of each)

5. TERMS AND CONDITIONS

Proposals are subject to the following terms and conditions:

- A. **Contract Term.** The term of the Agreement resulting from this solicitation will be for the period of one (1) year with the option for two (2) one year extensions at the discretion of the County.
- B. **Project Schedule.** Upon receipt of proposals, and suitable review, County expects to select a Contractor. Once selected, Contractor and County will complete the Agreement.
- C. **Agreement Form.** The County would expect to enter into a Professional Services Agreement with the awardee. The final Agreement will incorporate the appropriate terms and conditions from this solicitation.
- D. **References.** Proposal must include a Statement of Experience and three (3) references including contact information from projects similar to ours which we may contact as references.
- E. **Questions.** All questions should be submitted to the contact in Section 5. K (below) and should be submitted in writing prior to April 24, 2017.
- F. **Amendments and Addenda.** For the most up to date information, visit: <http://www.co.yuba.ca.us/departments/admin%20services/purchasing%20solicitation.aspx>
- G. **Submittal Instructions.** Before submitting a proposal, Contractor shall fully inform themselves as to all conditions and limitations. TWO (2) proposals must be submitted in a sealed envelope, clearly marked:
 Yuba County Health and Human Services Department
 Attention: Michele Mazerolle, Administrative Analyst
 5730 Packard Avenue, Suite 100
 Marysville, California 95901

 No responsibility will attach to a County employee for the premature opening of a proposal not properly addressed and identified. Proposals will not be publicly opened and read. Proposals will be privately reviewed and evaluated by a County Evaluation Team.
- H. **Proposal Due Date.** In order to be considered, proposals must be received at the above address no later than **April 28, 2017 at 5:00 pm**. A proposal may be withdrawn by written request received from the County prior to the time set for the closing date. Please provide two hard copies of your proposal.

- I. **Proposal Validity.** Proposals must be valid for a period of not less than ninety (90) days after the solicitation closing date.
- J. **Proposal Becomes Public:** All proposals shall be deemed public documents at the time of Agreement award to the successful proposer. The RFQ is intended to be worded in a manner so as not to elicit proprietary information. If proprietary information is submitted as part of the proposal, such information shall be clearly labeled "Proprietary" and accompanied by a request that the information be returned by the County to the Proposer. If proposals contain proprietary information, then proprietary paragraphs and/or other data should be clearly marked as noted above. The information on the pages of the proposal identified as proprietary will be used only for the evaluation of the proposal, but proposer understands that disclosure may be required under the California Public Records Act or other federal, state, and local law, as determined by the County.
Note that wholesale use of headers/footers bearing designations such as "confidential", "proprietary", or "trade secret" on all or nearly all of a proposal is not acceptable, and may be deemed by the County as a waiver of any exemption claim. Any proposal that includes a blanket statement or limitation, which would prohibit or limit public inspection may be considered non-responsive and may be rejected. Pricing information is generally not considered proprietary information.
- K. **Contact Information.** Any questions related to this RFQ should be directed to the county email address of: HHSD_RFPquestions@co.yuba.ca.us All questions and responses will be posted and shared with all participants, applicants and Contractors. **Any applicant that makes any effort to communicate with any elected or appointed officials of Yuba County, either directly or indirectly, during this process will be EXCLUDED from consideration.**

EXHIBIT A**BIDDERS STATEMENT**

By submitting a bid, the bidder acknowledges that he/she has acquainted themselves with the terms, scope, and requirements of the project based on the information contained in this RFQ. Any failure by the bidder to acquaint him or herself with available information will not relieve them from the responsibility of estimating properly the difficulty or cost of successfully performing the work. The County is not responsible for any conclusions or interpretations made by the bidder on the basis of the information made available by the County.

The following addendums have been acknowledged and are included in our proposal. RFQs that do not acknowledge addendums may be rejected.

Addendum#	Initials

COMPLETE LEGAL NAME OF COMPANY

BUSINESS ADDRESS

PHONE NUMBER

PRINTED NAME OF AUTHORIZED AGENT (TITLE)

SIGNATURE OF AUTHORIZED AGENT

DATE

FEDERAL IDENTIFICATION NUMBER

DUNS NUMBER

THIS FORM TO BE COMPLETED BY CONTRACTOR AND INCLUDED IN THE BID.

EXHIBIT B**LIST OF SUBCONTRACTORS****Mark one of the boxes below:**☐ BIDDER does not propose to subcontract the work.☐ BIDDER proposes to subcontract certain portions of the work to the individuals / firms listed below:

NAME:	TYPE OF WORK:
ADDRESS:	
	LICENSE #:
PHONE:	

NAME:	TYPE OF WORK:
ADDRESS:	
	LICENSE #:
PHONE:	

NAME:	TYPE OF WORK:
ADDRESS:	
	LICENSE #:
PHONE:	

NAME:	TYPE OF WORK:
ADDRESS:	
	LICENSE #:
PHONE:	

NAME:	TYPE OF WORK:
ADDRESS:	
	LICENSE #:
PHONE:	

Name of Individual / Firm Submitting Bid: _____

Signature of Bidder: _____

THIS FORM TO BE COMPLETED BY THE CONTRACTOR AND INCLUDED IN THE BID.

EXHIBIT C**LIST OF REFERENCES**

The following are the names, addresses, and telephone numbers of three (3) references for which BIDDER has performed similar work within the past three years. Public Agencies are preferred.

1.

Name and Address of Owner

Name and Telephone Number of Person Familiar with Project

Contract Amount

Type of Work

Date Completed

2.

Name and Address of Owner

Name and Telephone Number of Person Familiar with Project

Contract Amount

Type of Work

Date Completed

3.

Name and Address of Owner

Name and Telephone Number of Person Familiar with Project

Contract Amount

Type of Work

Date Completed

THIS FORM TO BE COMPLETED BY CONTRACTOR AND INCLUDED IN THE BID.

EXHIBIT D

PRICE PROPOSAL

Contractor's Name _____

Please identify which drugs are available for standard panels:		
<input type="checkbox"/> Alcohol	<input type="checkbox"/> Methadone	<input type="checkbox"/> PCP
<input type="checkbox"/> Amphetamines	<input type="checkbox"/> Methadone Metabolite	<input type="checkbox"/> Propoxyphene
<input type="checkbox"/> Barbiturates	<input type="checkbox"/> Methamphetamine (including ecstasy)	<input type="checkbox"/> Marijuana (THC)
<input type="checkbox"/> Benzodiazepines	<input type="checkbox"/> Opiates	
<input type="checkbox"/> Cocaine	<input type="checkbox"/> Oxycodone	

Laboratory Drug & Alcohol Testing Supply	Screening Methodology	Price Per Test
Urinalysis Standard Panels (Non-Esoteric)		
• One Drug Standard Lab Panel - Oxycodone		\$
• Five Drug Standard Lab Panel		\$
• Eleven Drug Standard Lab Panel		\$
Urinalysis Confirmation		
• GC-MS or LC-MS/MS Confirmation		\$
• GC-FID Alcohol		\$
Urinalysis Esoteric Tests		
• Ethyl Glucuronide/Ethyl Sulfate (EtG/EtS)		\$
• Synthetic Cannabinoids (K2/Spice) Premium Panel		\$
• Designer Stimulants (Bath Salts) Expanded Panel		\$
• Comprehensive Panel		\$
• Steroid Testing		\$
• GHB		\$
• Fentanyl		\$
• Cotinine (Nicotine Metabolite)		\$
• LSD		\$
• Kratom		\$
Oral Fluid Collection Device		
• Oral Fluid Collection Device		\$
Oral Fluid Panels		
• Six Drug Standard Oral Fluid Panel		\$
• Seven Drug Standard Oral Fluid Panel		\$
• Eight Drug Standard Oral Fluid Panel		\$
• Twelve Standard Oral Fluid Panel		\$
Oral Fluid Confirmation		
• GC-MS or LC-MS/MS Confirmation		\$
Court Representation/Testimony/Support		
• In-Court Testimony		\$
• Written Affidavits/Telephonic Testimony		\$
Laboratory Shipping & Supplies – Do you provide any of the following laboratory urine testing specimen collection and shipping supplies? If, please indicate cost.		
• Outbound Lab Supply Orders		\$
• Next day air service of inbound specimens		\$
• 60 and 90 ml Urine Collection Bottle with Built-in Temp Strip		\$
• Specimen baggies with absorbent material		\$
• Preprinted Chain of Custody forms/labels		\$
• Security Seals		\$
• FedEx overnight lab pack & shipping labels		\$
• Large Ziploc bags for shipping through FedEx		\$

• FedEx lab pack		
• UPS shipping box & shipping labels		\$
• UPS padded and/or lab pack		\$
• U.S. mailer box for 60 ml and 90 ml Urine Collection Bottles		\$
• Device order shipping & handling		\$
Specimen Shipment to Lab		
• Next day air service of specimens		
On-Site Drug & Alcohol Screening Devices		
• Panel-Dip Substance Abuse Test Device		
o Panel Dip – 1 Drug		\$
o Panel Dip – BUP		\$
o Panel Dip – 2 Drug		\$
o Panel Dip – 3 Drug		\$
o Panel Dip – 5 Drug		\$
o Panel Dip – 6 Drug		\$
o Panel Dip – 7 Drug		\$
o Panel Dip – 10 Drug		\$
o Panel Dip – 12 Drug		\$
• Cassette Substance Abuse Test Device		\$
• iCup Substance Abuse Test Device		
o 5 Drug with adulteration		\$
o 6 Drug with adulteration		\$
o 8 Drug with adulteration		\$
o 10 Drug with adulteration		\$
o 12 Drug with adulteration		\$
• Integrated Cups II Substance Abuse Test Device		
o EZ CUP II – 4 Drug		\$
o EZ CUP II – 5 Drug with adulteration		\$
o EZ CUP II – 6 Drug		\$
o EZ CUP II – 8 Drug		\$
o EZ CUP II – 10 Drug		\$
o EZ Cup II – 12 Drug		\$
• Breath Alcohol Device		\$
• Instant Alcohol Saliva Test Strip		\$
• Urine Cotinine (Nicotine Metabolite) Cassette Device		\$
• Urine Pregnancy Cassette		\$
• Collection Bottle with Built-in Temp Strip		\$
• Graduated Beaker		\$
• Temperature Strip		\$

Please define your guaranteed results timeframe(s):		
Test	Screening Methodology	Reporting Timeframe
Ethyl Glucuronide and Ethyl Sulfate (EtG/EtS) tests		
Oxycodone tests		
Comprehensive Panel tests		
Oral Fluid tests		

Please list any exceptions or assumptions in your pricing in the space below: