

The County of Yuba

Community Development & Services Agency

Kevin Mallen, Director

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www.co.yuba.ca.us



BUILDING
749-5440 • Fax 749-5616

CODE ENFORCEMENT
749-5455 • Fax 749-5464

ENVIRONMENTAL HEALTH • CUPA
749-5450 • Fax 749-5454

PLANNING
749-5470 • Fax 749-5434

PUBLIC WORKS • SURVEYOR
749-5420 • Fax 749-5424

FINANCE AND ADMINISTRATION
749-5430 • Fax 749-5434

Request for Review of Permit Records or Project Files

Project and/or Permit record files are available to the public by **request only** and are for **viewing only**. Files generally consist of applications, site plans, maps, inspection records, staff reports, Conditions of Approval and/or environmental documents.

General building permit information is also available on-line at www.co.yuba.ca.us. Ask our counter staff how to access and view permit information on our website.

Once this request is submitted, the permit records will be made available **the following business day (after 10am)** unless you specify a specific date that you wish to review the files. The files will remain available for the duration of that business day. Unclaimed permit record/project files will be returned to our Records Rooms and a new request must be submitted.

Please complete the following:

Date of Request: _____ Permit/File review date: _____

(If you want files made available on a specific day)

Contact Name: _____ Contact Phone#: _____

Email Address: _____

(Only certain records can be electronically transferred – Please ask staff if possible with your request)

Please Indicate: Property Owner Real Estate Agent Other: _____

Subject Address/APN: _____

Project name & file number (if known) _____

Project File/Permit Record Information Requested

- | | | | |
|--|--|--|--|
| <input type="checkbox"/> Building Dept. | <input type="checkbox"/> Environmental Health | <input type="checkbox"/> Planning Dept. | <input type="checkbox"/> Public Works |
| <input type="checkbox"/> Application Info | <input type="checkbox"/> Septic System | <input type="checkbox"/> Project # _____ | <input type="checkbox"/> LLA |
| <input type="checkbox"/> Inspection Info | <input type="checkbox"/> CUPA | <input type="checkbox"/> Other _____ | <input type="checkbox"/> Final Map |
| <input type="checkbox"/> Site/Plot Plan | <input type="checkbox"/> Food Permit | | <input type="checkbox"/> Improvement Plans |
| <input type="checkbox"/> Other _____ | <input type="checkbox"/> Other _____ | | <input type="checkbox"/> Other _____ |

Are Copies Needed _____ Yes _____ No

Copy Fees will be charged at rate established by County Code Section 13.20.100 (\$.25 per page 8 1/2" x 11 B&W)