



**SOUTH YUBA TRANSPORTATION  
IMPROVEMENT AUTHORITY**  
915 Eighth Street, Suite 109A  
Marysville, California



**FEBRUARY 6, 2018 – 4:00 P.M.**

**CALL TO ORDER:** Welcome. As a courtesy to others, please turn off cell phones or other electronic devices which might disrupt the meeting. Thank you.

I **ROLL CALL** – Directors Bradford, Henderson, Lofton, West

II **PUBLIC COMMUNICATIONS:** Any person may speak about any subject of concern within the jurisdiction of the authority which is not on today's agenda. The total amount of time allotted shall be limited to a total of 15 minutes and each individual or group will be limited to no more than 3 minutes. Prior to this time, speakers are requested to fill out a "Request to Speak" card and submit it to the secretary.

III **ACTION ITEMS**

A. Approve December 5, 2017 minutes.

B. Adopt resolution establishing regular meeting schedule for Authority.

C. Receive report on initial implementation steps.

V **BOARD AND STAFF MEMBERS REPORTS**

VI **ADJOURN**



**SOUTH YUBA TRANSPORTATION  
IMPROVEMENT AUTHORITY  
915 Eighth Street, Board Chambers  
Marysville, California**



**DECEMBER 5, 2017**

Call to order 4:42 p.m. with a quorum being present as follows: Directors Bradford, Henderson, Lofton, West. Also present were County Counsel Courtney Abril, Community Development and Services (CDSA) Director Kevin Mallen, and Secretary/Clerk of the Board of Supervisors Donna Stottlemeyer. Chair Bradford presided.

I ROLL CALL – Directors Bradford, Henderson, Lofton, West – All present

II ELCTION OF CHAIRMAN AND VICE CHAIRMAN

MOTION: Move to appoint Director Bradford Chair  
 MOVED: Lofton SECOND: West  
 YES: Bradford, Henderson, Lofton, West  
 NOES/ABSTAIN/ABSENT: None

MOTION: Move to appoint Director Henderson as Vice Chair  
 MOVED: West SECOND: Lofton  
 YES: Bradford, Henderson, Lofton, West  
 NOES/ABSTAIN/ABSENT: None

III PUBLIC COMMUNICATIONS: None

III ACTION ITEMS

A. Consider and adopt meeting schedule. CDSA Director Kevin Mallen provided meeting options for consideration and responded to inquiries.

MOTION: Move to set meetings in evened numbered months on the 1<sup>st</sup> Tuesday at 4:00 p.m. beginning February 2018  
 MOVED: Henderson SECOND: West  
 YES: Bradford, Henderson, Lofton, West  
 NOES/ABSTAIN/ABSENT: None

IV BOARD AND STAFF MEMBERS REPORTS: None

V ADJOURN: 4:50 p.m.

\_\_\_\_\_  
Chair

SECRETARY ATTEST:  
 DONNA STOTTEMEYER  
 CLERK OF THE BOARD OF SUPERVISORS

Approved: \_\_\_\_\_

**BEFORE THE SOUTH YUBA TRANSPORTATION  
IMPROVEMENT AUTHORITY**

**IN RE:**

**RESOLUTION ESTABLISHING A REGULAR )  
MEETING SCHEDULE FOR THE SOUTH )  
YUBA TRANSPORTATION IMPROVEMENT )  
AUTHORITY )**

**RESOLUTION NO. \_\_\_\_\_**

**WHEREAS**, the County of Yuba and the City of Wheatland entered into a Joint Powers Agreement on August 22, 2017 thereby creating the South Yuba Transportation Improvement Authority (SYTIA); and

**WHEREAS**, Section 2.04 of the Joint Powers Agreement states that the date, hour, and place of holding of regular meetings shall be fixed by resolution; and

**WHEREAS**, at the first SYTIA meeting, held on December 5, 2017, the Directors of SYTIA unanimously agreed to a regular meeting schedule of the first Tuesday of even numbered months at 4:00pm at the Yuba County Government Center in the Board of Supervisors Chambers, beginning in February of 2018.

**NOW, THEREFORE**, the Board of Directors of the South Yuba Transportation Improvement Authority does hereby declare:

*Section 1.* That the above recitals are all true and correct.

*Section 2.* That the regular meeting schedule is the first Tuesday of even numbered months at 4:00pm at the Yuba County Government Center in the Board of Supervisors Chambers.

*Section 3.* That the Clerk provides a copy of this resolution to the County of Yuba and the City of Wheatland.

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Section 4. This Resolution shall take effect upon its adoption.

**PASSED AND ADOPTED** at a regular meeting of the South Yuba Transportation Improvement Authority, on the \_\_\_\_\_ day of \_\_\_\_\_, 2018 by the following vote:

AYES:

NOES:

ABSENT:

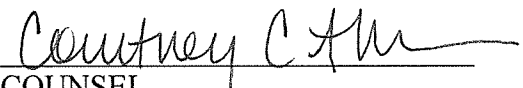
ABSTAIN:

\_\_\_\_\_  
CHAIR

ATTEST: CLERK

BY: \_\_\_\_\_

APPROVED AS TO FORM

  
\_\_\_\_\_  
COUNSEL

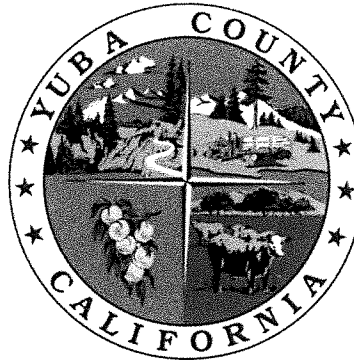
# The County of Yuba

## Community Development & Services Agency

**Kevin Mallen, Director**

Phone – (530) 749-5430 • Fax – (530) 749-5434  
915 8<sup>th</sup> Street, Suite 123  
Marysville, California 95901

[www.co.yuba.ca.us](http://www.co.yuba.ca.us)



**BUILDING**  
749-5440 • Fax 749-5616

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749-5430 • Fax 749-5434

To: South Yuba Transportation Improvement Authority (SYTIA)

From: Kevin Mallen, CDSA Director 

Subject: SYTIA Initial Implementation Steps

Date: February 6, 2018

### RECOMMENDATION:

Receive staff report on SYTIA initial implementation steps and take action as appropriate.

### BACKGROUND/DISCUSSION:

SYTIA held its first meeting on December 5, 2017. At the first meeting it was discussed that at the first meeting in 2018, the Directors would like to discuss next steps in moving forward with the purpose of SYTIA. As stated in the JPA that formed SYTIA, the purpose is:

*“to provide for transportation improvements located in the southern portion of the County and within the limits of the City and more specifically to address the needed alternate route to Highway 65 (commonly referred to as the Wheatland Bypass), as well as a new freeway interchange in the vicinity of South Beale Road and a new connector road between South Beale at Highway 65 and Plumas Lake Blvd at Highway 70. The Authority may undertake any activities necessary or desirable to achieve its primary purpose including but not limited to (a) the power to study, plan for, design, develop, acquire, and construct and repair improvements, (b) the acquisition and holding of title to land by eminent domain proceedings, as necessary for transportation system improvements; and (c) the provision of financing for improvements, maintenance of improvements...”*

City and County staff met in January to discuss what to propose to SYTIA for the initial steps. What quickly came to the forefront of the discussion is SYTIA funding or more precisely the lack of funding. In order to accomplish items (a) or (b) in the cited purpose, a revenue source needs to be identified. Since new development is driving the need to expand the road and highway capacity, the primary local source for SYTIA funding will be through impact fees collected from new development for SYTIA projects. Currently no such impact fee exists, and in order to establish such a fee will require SYTIA to prepare an impact fee nexus study in conformance with California Government Code Section 66000.

Preparation of an impact fee nexus study for SYTIA will require information be developed by SYTIA, such as developing a rough scope of the projects with estimated costs, and boundary

and quantity of new development driving the need for the projects that will be charged the impact fee. In addition, it will necessitate retaining a consultant to prepare the nexus study to ensure conformance with the Section 66000.

Based on the information SYTIA will need to develop as well as the need to retain a consultant the following next steps are proposed:

- February 2018 SYTIA Meeting: Direct staff to issue a request for proposals to seek out a qualified impact fee nexus study consultant.
- April 2018 SYTIA Meeting: Select nexus study consultant and accept loan from Yuba County to cover nexus study preparation costs (will be repaid through future SYTIA impact fees).
- June 2018 SYTIA Meeting: Public workshop(s) to discuss scope of SYTIA projects, including potential alignments (which will drive project costs).
- August 2018 SYTIA Meeting: Review estimated project costs based on scope developed through workshops. Determine initial physical boundary where development will be charged the SYTIA impact fee (this will determine how costs are spread, which drives the impact fee rates).
- October 2018 SYTIA Meeting: Review draft nexus study and proposed SYTIA impact fee and recommend changes as necessary.
- December 2018 SYTIA Meeting: Adopt SYTIA impact fee and establish impact fee collection process by the City and County on new development.