

YUBA COUNTY REDEVELOPMENT AGENCY OVERSIGHT BOARD MEETING

Yuba County Government Center
915 Eighth Street, Board Chambers
Marysville, CA 95901

AUGUST 28, 2012 – 3:30 P.M.

AGENDA

- A. ROLL CALL: Directors: Violette Begley, Robert Bendorf, Jim Carpenter, Mary Jane Griego, Brent Hastey, Scotia Holmes Sanchez
- B. OATH OF OFFICE: Administer oath to Director Griego.
- C. CONSENT: Matters are routine and can be enacted in one motion.
 - 1. Approve minutes of July 24, 2012.
 - 2. Approve Conflict of Interest Code.
- D. ACTION ITEMS
 - 1. Approve Recognized Obligations Payment Schedules for January 2013 through June 2013 and authorize Chair to execute same.
- E. PUBLIC COMMENT
- F. ADJOURN



YUBA COUNTY REDEVELOPMENT AGENCY OVERSIGHT BOARD

JULY 24, 2012 - MINUTES

The Board met on the above date, commencing at 2:00 p.m., within the Government Center, Marysville, California, with a quorum being present as follows: Directors Violette Begley, Robert Bendorf, Jim Carpenter, Brent Hastey, Scotia Holmes Sanchez. Director Mary Jane Griego was absent. Also present were Auditor-Controller Rich Eberle, Finance and Administration Director Sean Powers, County Counsel Angil Morris-Jones and Clerk of the Board of Supervisors Donna Stottlemeyer. Vice Chair Begley presided.

A. ROLL CALL: Directors Begley, Bendorf, Carpenter, Griego, Hastey, Sanchez – Director Griego absent

MOTION: Move to add to the agenda administering the oath of office to Directors as the need to take action arose subsequent to the agenda being posted.

MOVED: Brent Hastey SECOND: Robert Bendorf

YES: Violette Begley, Robert Bendorf, Jim Carpenter, Brent Hastey, Scotia Holmes Sanchez

NOES: None ABSTAIN: None ABSENT: Mary Jane Griego

Clerk of the Board Donna Stottlemeyer administered the oath of office to directors present.

B. CONSENT:

MOTION: Move to approve consent

MOVED: Scotia Holmes Sanchez SECOND: Robert Bendorf

YES: Violette Begley, Robert Bendorf, Jim Carpenter, Brent Hastey, Scotia Holmes Sanchez

NOES: None ABSTAIN: None ABSENT: Mary Jane Griego

1. Approve minutes of May 14, 2012. Approved.
2. Receive correspondence regarding update on agency dissolution dated July 5, 2012. Received.
3. Receive correspondence regarding residual tax increment dated July 18, 2012. Received.

C. ACTION ITEMS

1. Accept report from Gallina, LLP on results of agreed upon procedures.

MOTION: Move to accept

MOVED: Robert Bendorf SECOND: Scotia Holmes Sanchez

YES: Violette Begley, Robert Bendorf, Jim Carpenter, Brent Hastey, Scotia Holmes Sanchez

NOES: None ABSTAIN: None ABSENT: Mary Jane Griego

2. Authorize Auditor-Controller to pay for services provided by Gallina, LLP in an amount up to \$4,000.

MOTION: Move to approve

MOVED: Jim Carpenter SECOND: Scotia Holmes Sanchez

YES: Violette Begley, Robert Bendorf, Jim Carpenter, Brent Hastey, Scotia Holmes Sanchez

NOES: None ABSTAIN: None ABSENT: Mary Jane Griego

3. Authorize Auditor-Controller to return tax increment over allocated to RDA in the April apportionment in the amount of \$2,946 to the various affected taxing entities.

MOTION: Move to approve

MOVED: Scotia Holmes Sanchez SECOND: Brent Haste

YES: Violette Begley, Robert Bendorf , Jim Carpenter, Brent Haste, Scotia Holmes Sanchez

NOES: None ABSTAIN: None ABSENT: Mary Jane Griego

4. Receive information regarding future obligations and deadlines. Auditor Rich Eberle recapped upcoming deadlines obligations, and actions required by the Board.
5. Authorize Auditor-Controller to use available funds to pay existing debt obligations as specified on the recognized Obligation Payment Schedule (ROPS) and any other obligations as funds become available.

MOTION: Move to approve

MOVED: Scotia Holmes Sanchez SECOND: Brent Haste

YES: Violette Begley, Robert Bendorf , Jim Carpenter, Brent Haste, Scotia Holmes Sanchez

NOES: None ABSTAIN: None ABSENT: Mary Jane Griego

6. Consider regular meeting schedule for 2nd or 4th Tuesday of each month at 2:00 or 3:00 p.m. beginning September and take action as appropriate, and set next meeting for August 28, 2012 at 2:00 p.m.

MOTION: Move to set 4th Tuesday of each month at 3:30 as regular meeting schedule

MOVED: Robert Bendorf SECOND: Brent Haste

YES: Violette Begley, Robert Bendorf , Jim Carpenter, Brent Haste, Scotia Holmes Sanchez

NOES: None ABSTAIN: None ABSENT: Mary Jane Griego

D. PUBLIC COMMENT: None

E. ADJOURN: 3:35 p.m. by Vice Chair Begley.

ATTEST: Clerk of the Board Donna Stottlemeyer

Chair

CONFLICT OF INTEREST CODE FOR
YUBA COUNTY REDEVELOPMENT OVERSIGHT AGENCY

(2012)

The Political Reform Act, Government Code Sections 81000, et seq., requires state and local government agencies to adopt and promulgate conflict of interest codes. The Fair Political Practices Commission has adopted a regulation, 2 California Code of Regulations, Section 18730, which contains the terms of a standard conflict of interest code. The regulation can be incorporated by reference and may be amended by the Fair Political Practices Commission, after public notice and hearings, to conform to amendments to the Political Reform Act. Therefore, the terms of 2 California Code of Regulations, Section 18730, and any amendments thereto duly adopted by the Fair Political Practices Commission, are hereby incorporated by reference and, along with the attached Appendices in which officers, employees and consultants are designated and disclosure categories are set forth, constitute the conflict of interest code of the Yuba County Redevelopment Oversight Agency.

Recognizing that different positions have different levels of power and responsibility, this Conflict of Interest Code establishes categories of disclosure to which positions are assigned based on the scope of their decision making authority. Positions with no significant decision making responsibility are classified as exempt and are not required to file statements under this Code.

The job titles of the officers, employees, and consultants of this governmental entity and the categories to which they are assigned are set forth in **Appendix A** attached hereto and incorporated herein by reference. The specific disclosure and reporting requirements of each category are set forth in **Appendix B** attached hereto and incorporated herein by reference.

Consultants are also subject to the disclosure requirements of this conflict of interest code if they are in a position to make decisions or influence decisions that could have an effect on their financial interest.

Designated employees shall file statements of economic interest with the Yuba County Clerk before April first of each year. The Yuba County Clerk shall make the statements available for public inspection and reproduction when appropriate pursuant to Government Code section 81008.

In any event, all County officers, employees and agents are disqualified and shall not make, participate in making or in any way attempt to use his or her official position to influence the making of any governmental decisions which he or she knows or has reason to know will have a reasonably foreseeable material financial effect, distinguishable from its effect on the public generally, upon such officer, employee or agent, or a member of his or her immediate family.

A copy of the California Code of Regulations shall be available for review at the Yuba County Library.

APPENDIX

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<u>Appendix A:</u>	Assigned Disclosure Categories
Auditor-Controller	1
Board of Directors	1
County Counsel	1
Director of Finance and Administration Manager	1

Appendix B: DISCLOSURE CATEGORIES

Disclosure Category

- | | |
|----|---|
| 1 | All investments and business positions in business entities, sources of income and interests in real property within the County of Yuba and within two miles of the exterior boundaries of Yuba County. |
| 2 | Investments and business positions in business entities, and all sources of income. |
| 3 | Interests in real property. |
| 4 | Investments and business positions in, and income (including gifts or loans) from business entities or individuals who are subject to regulation, inspection or licensing by the County of Yuba. |
| 5 | Investments and business positions in business entities, and sources of income from entities providing supplies, services, equipment or machinery of the type used in the designated employee's department. |
| 6 | Investments and business positions in, and income from entities which are vendors, book outlets, or providers of business services. |
| 7 | Investments and business positions in business entities and income from sources engaged in construction, building, or material supply. |
| 8 | Investments and business positions in business entities and income from sources engaged in construction, land development, or the acquisition or sale of real property. |
| 9 | Investments and business positions in, and income from sources engaged in, the construction of public works projects. |
| 10 | Investments and business positions in business entities and income from business entities of the type providing bids, supplies, vehicles and equipment. |

- 11 Investments and business positions in business entities which provide training, services, or facilities of the type utilized by the County.
- 12 Investments and business positions in business entities and sources of income which provide services and supplies of the type used in emergency services coordination and training activities.
- 13 Investments and business positions in, and income from, union pension funds that may be affected by the outcome of negotiations involving monetary settlements and employer-employee memorandums.
- 14 Investments and business positions in, and income from entities providing medical, health, mental, or social services or facilities for such purposes of the type used or provided by the County.
- 15 Investments and business positions in, and income from, business entities supplying or manufacturing electronic equipment, supplies or services of the type utilized by the County.
- 16 Investments and business positions in, and income from business entities providing supplies, services, equipment or machinery of the type used by the County.
- 17 Investments and business positions in, and income from employment agencies or entities which provide employment or pre-employment services. Services include, but are not limited to, testing, training, consulting, job classification studies and salary surveys.
- 18 Investments and positions in, and income from, business entities which are of the type to provide any of the various types of employee insurance coverage and/or actuarial services.
- 19 The County Administrator shall determine in writing that a particular consultant, although a "designated position," is hired to perform a range of duties that is limited in scope and thus is not required to fully comply with the disclosure requirements described in this appendix. Such written determination shall include a description of the consultant's duties and, based upon that description, a statement of the extent of disclosure requirements. The County Administrator's determination is a public record and shall be retained for public inspection in the same manner and location as this conflict of interest code.
- 20 All investments and positions in business entities within Yuba County held during the previous two years which have done business with an entity currently under civil investigation by the Grand Jury; and income from individuals who are employees of the county and/or entities under investigation; and all interests in real property.

The County of Yuba

Community Development & Services Agency

Kevin Mallen, Director

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HOUSING & COMMUNITY SERVICES
749-5460 • Fax 749-5464

PLANNING
749-5470 • Fax 749-5434

PUBLIC WORKS • SURVEYOR
749-5420 • Fax 749-5424

August 28, 2012

To: Yuba County Redevelopment Agency Oversight Board

From: Sean Powers, CDSA Director of Finance and Administration

Subject: Recognized Obligations Payment Schedules (ROPS) for
January 2013 through June 2013

Recommendation:

Approve the attached Recognized Obligations Payment Schedules (ROPS) for January 2013 through June 2013.

Discussion:

Per the letter received from the Department of Finance dated July 11, 2012:

By September 1, 2012, Successor Agencies must provide Finance with an Oversight Board-approved ROPS covering the January 2013 through June 2013 period. Finance will have 45 days to review the ROPS, and to object to any items that do not meet the definition of an Enforceable Obligation.

Yuba County received a response to the Recognized Obligations Payment Schedules (ROPS) approved on May 14, 2012 by the Redevelopment Agency Oversight Board. The Department of Finance approved all three of the Redevelopment Agency's (RDA) outstanding debts with the Yuba County Water Agency, Yuba County's Community Development Block Grant (CDBG) Program, and Yuba County.

The Redevelopment Agency Oversight Board previously approved the ROP's through December 2012. Approval of the next six months of ROPS will allow further payments on RDA debts while working towards dissolution.

SUMMARY OF RECOGNIZED OBLIGATION PAYMENT SCHEDULE

Filed for the January 1, 2013 to June 30, 2013 Period

Name of Successor Agency: Yuba County

	Total Outstanding Debt or Obligation
Outstanding Debt or Obligation	\$ 1,237,738
Current Period Outstanding Debt or Obligation	Six-Month Total
A Available Revenues Other Than Anticipated RPTTF Funding	-
B Anticipated Enforceable Obligations Funded with RPTTF	269,751
C Anticipated Administrative Allowance Funded with RPTTF	-
D Total RPTTF Requested (B + C = D)	269,751
Total Current Period Outstanding Debt or Obligation (A + B + C = E) <i>Should be the same amount as ROPS form six-month total</i>	\$ 269,751
E Enter Total Six-Month Anticipated RPTTF Funding <i>(Obtain from county auditor-controller)</i>	
F Variance (E - D = F) <i>Maximum RPTTF Allowable should not exceed Total Anticipated RPTTF Funding</i>	\$ (269,751)
Prior Period (January 1, 2012 through June 30, 2012) Estimated vs. Actual Payments (as required in HSC section 34186 (a))	
G Enter Estimated Obligations Funded by RPTTF <i>(Should be the lesser of Finance's approved RPTTF amount including admin allowance or the actual amount distributed)</i>	
H Enter Actual Obligations Paid with RPTTF	
I Enter Actual Administrative Expenses Paid with RPTTF	
J Adjustment to Redevelopment Obligation Retirement Fund (G - (H + I) = J)	-
K Adjusted RPTTF <i>(The total RPTTF requested shall be adjusted if actual obligations paid with RPTTF are less than the estimated obligation amount.)</i>	\$ 269,751

Certification of Oversight Board Chairman:
Pursuant to Section 34177(m) of the Health and Safety code,
I hereby certify that the above is a true and accurate Recognized
Obligation Payment Schedule for the above named agency.

	Oversight Board Chair
Name	Title
Signature	Date

