

County Counsel

Angil Morris-Jones – County Counsel

101-0700	FY 12/13 Adopted Budget	FY 13/14 CAO Recommended	Change
EXPENDITURES			
Salaries and Benefits	718,442	716,369	(2,073)
Services and Supplies	114,008	90,115	(23,893)
Other Charges	(305,949)	(346,572)	(40,623)
Fixed Assets	0	0	0
TOTAL EXPENDITURES	526,501	459,912	(66,589)
REVENUE			
Fed/State	0	0	0
Grant	0	0	0
Realignment	0	0	0
204,800	185,019	(19,781)	204,800
TOTAL REVENUE	204,800	185,019	(19,781)
FUND BALANCE	0	0	0
NET COUNTY COST	321,701	274,893	(46,808)

Program Description

The County Counsel is the attorney for the County of Yuba. We are counselors in the fullest sense, providing service that is intelligent, trustworthy and dedicated to public service. We commit ourselves to professionalism, understanding and furthering the needs and goals of the Board of Supervisors, County agencies and departments. We adhere to the highest standards of ethics and confidentiality. To accomplish our mission, we endeavor to:

- Provide responsive legal advice and client service.
- Provide creative assistance to the Board and to County officers to enable them to carry out their policy goals.
- Provide prompt and effective assistance in reviewing, drafting and advising our clients on contracts and other legal documents.
- Provide training and resources to enable us to achieve the goals of the Office.
- Provide assertive representation in civil litigation and administrative hearings.

The Office of the County Counsel serves as the chief legal advisor and representative for the Board of Supervisors of the County of Yuba, County Agencies, Departments, and Commissions. As the attorneys for the County of Yuba we are committed to ensuring that our Office provides the highest quality of legal service to all of our clients. Our clients rely on and trust the integrity of our legal advice and legal services provided by the Office in accomplishing their public service goals and objectives.

Our office does not see our role as narrow. Rather, we provide service that will further the purposes of the County, whether it is in:

- The defense of legal matters
- Affirmative litigation
- Drafting legislation or amendments to current legislation

We hope that the information available about the Yuba County Counsel’s Office will help the public in general learn more about the work of our office and the talented members of our legal staff.

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MAJOR ACCOMPLISHMENTS FY 2012/2013

- The volume of requests for legal assistance has continued to be at an all time high. The high demand for legal services has been met with responsive advice and legal services to our clients that are performed with the upmost professionalism, legal knowledge and experience. Legal services rendered result in superior legal work that our clients have become accustomed to and desire from this office.
- The legal staff has been cross-trained resulting in an office that has cross coverage capability when the need arises.
- The continuance of a Yuba County Counsel Opinion Bank.
- The publication of the first supplement to the ordinance code as both a hard copy and in an electronic form.
- The Legal Services Coordinator has served effortlessly as the sole paralegal, legal secretary, office assistant, receptionist and office manager for the County Counsel's Office. Our Legal Services Coordinator has effectively performed these duties because she has extensive experience and knowledge as well as exceptional organization and time management skills.
- The comprehensive overhaul of the Yuba County Conflict of Interest Code was completed resulting in a code that is not only streamlined, but it is easy to understand and simple to apply.

MAJOR GOALS AND OBJECTIVES FY 2013/2014

- Every member of the County Counsel's Office will strive to continue providing superior legal services to the Yuba County Board of Supervisors, Commissions, County Boards, County Departments and Special Districts of Yuba County.
- The establishment of a Yuba Resolution Book which will contain all adopted Resolutions of Yuba County from 2013 forward.
- The ongoing maintenance and amendment of the ordinance code in both a hard copy format and in an electronic form.
- The establishment of an internship program with area law schools thereby providing public law office experience to law students while receiving in turn the services of a second or third year law students free of charge.
- Partner with the District Attorney's Office to provide assistance to the District Attorney and to allow County Counsel's attorneys to gain jury trial experience.

COUNTY OF YUBA
BUDGET EXPENDITURE DETAIL
BUDGET FOR THE FISCAL YEAR 2013-2014

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	ACTUAL EXPENDITURES 2010-2011	ACTUAL EXPENDITURES 2011-2012	BOS APPROVED 2012-2013	CAO RECOMMENDED 2013-2014
COUNTY COUNSEL					
Salaries & Benefits					
101-0700-413.01-01	REGULAR	577,108	545,845	558,215	532,980
101-0700-413.01-03	EXTRA HELP	36,712	39,825	0	0
101-0700-413.01-07	VACATION PAY	153	25,860	0	0
101-0700-413.02-02	CO SHARE PERS	73,443	75,301	79,490	84,255
101-0700-413.02-03	COPST	1,101	1,195	0	0
101-0700-413.02-04	GROUP HEALTH INSURANCE	63,442	37,576	32,239	45,453
101-0700-413.02-05	MEDICARE	8,811	8,815	8,094	8,184
101-0700-413.02-06	WORKERS COMP INS	4,611	36,240	32,942	36,491
101-0700-413.02-07	LIFE INSURANCE	619	495	495	519
101-0700-413.02-08	UNEMPLOYMENT INS	15,128	22,872	2,781	2,813
101-0700-413.02-09	RETIREE HEALTHCARE INS	0	4,062	4,186	5,674
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*	Salaries & Benefits	781,128	798,086	718,442	716,369
Services & Supplies					
101-0700-413.12-00	COMMUNICATION	518	273	500	500
101-0700-413.15-00	INSURANCE	6,238	6,356	2,843	2,077
101-0700-413.17-00	MAINTENANCE/EQUIPMENT	0	0	75	2,475
101-0700-413.20-00	MEMBERSHIPS	5,303	5,470	8,500	6,000
101-0700-413.22-00	OFFICE EXPENSE	6,355	2,550	8,500	5,000
101-0700-413.23-00	PROFESSIONAL SERVICES	26,124	1,554	40,500	35,000
101-0700-413.28-00	SPECIAL DPMT EXPENSE	39,931	30,450	37,090	29,063
101-0700-413.29-00	TRAVEL	5,489	8,548	16,000	10,000
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*	Services & Supplies	89,958	55,201	114,008	90,115
Cost Reimbursements					
101-0700-413.90-00	REIMBURSEMENTS	293,141-	301,582-	0	0
101-0700-413.90-87	A87 COST ALLOCATION PLAN	0	0	305,949-	346,572-
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*	Cost Reimbursements	293,141-	301,582-	305,949-	346,572-
**	COUNTY COUNSEL	577,945	551,705	526,501	459,912
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