

Administrative Services

Doug McCoy – Director

101-1800	FY 13/14 Adopted Budget	FY 14/15 CAO Recommended	Change
EXPENDITURES			
Salaries and Benefits	412,943	509,347	96,404
Services and Supplies	761,687	765,098	3,411
Other Charges	(1,161,988)	(1,268,888)	(106,900)
Fixed Assets	0	0	0
TOTAL EXPENDITURES	12,642	5,557	(7,085)
REVENUE			
Fed/State	0	0	0
Grant	0	0	0
Realignment	0	0	0
Fees/Misc	77,700	83,550	5,850
TOTAL REVENUE	77,700	83,550	5,850
FUND BALANCE	0	0	0
NET COUNTY COST	(65,058)	(77,993)	(12,935)

Program Description

The Administrative Services Department provides a variety of logistical and resource support to all county departments. We are the provider of Purchasing, Buildings & Grounds Maintenance, Custodial Services, fleet management, capital improvement planning, capital acquisition, energy management, and real estate / leasing negotiations.

We provide purchasing guidance and serve as the Purchasing Agent as required in the Yuba County Purchasing and Contract Policy Manual.

The Airport and Industrial Fund / Enterprise Zone Manager also reports to the Director of Administrative Services. Individual budget reporting units have prefaced their budget submittals with a description of their individual and many major accomplishments.

Our central administrative office unit currently employs four full-time support staff members; all co-located in the Administrative Services

“Front Office.” They are responsible for fielding customer calls pertaining to facilities, custodial, or IT questions and issues, departmental payroll, County-wide purchasing coordination and support, Automotive Services Fund fleet management, vendor billing, accounting and budget processes, centralized county mail processing, department-level personnel file maintenance, issuance of county employee identification and access cards, correspondence, filing, and a myriad of other administrative tasks.

Accomplishments

FY 2013-2014

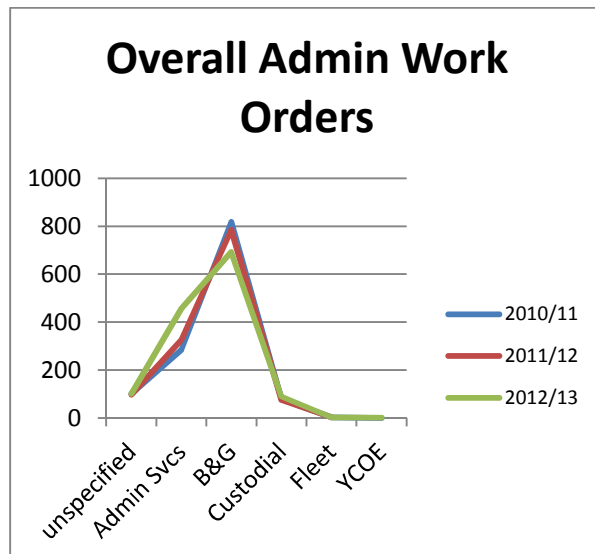
- Facilitated design stages for the Sheriff Office project
 - Design development
 - Fiber optic routing and access
 - Space layout and programming
- Participated in the California Public Procurement Officials Annual Meeting

Administrative Services

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- Facilitated several major RFPs on behalf of the County
 - Airport - Roof Replacements for Tower and Flight Services building
 - Clerk Recorder - Tyler Software
 - B&G - Tree Trim/Maintenance
 - Admin - 4H Camp Operator
 - Auditor - Attestation Services
 - HR – CAMS agreement
 - Admin – Pigeon Infestation Remediation
 - B&G – Ceramic Tile
- The Director and Assistant Director achieved their Senior County Executive Certificate from CSAC
- Continued the process of vehicle ordering / replacements as part of the Enterprise fleet program implementation.

The number of Administrative work orders has risen overall. While B&G has declined slightly, the Admin specific requests have increased by 4%. Here's a snapshot:



Goals and Objectives

FY 2014-2015

Our goals are to provide a work environment that enables innovation and efficiency, provides a well maintained vehicle fleet, assures a safe and clean workplace and well cared for facilities, and to continue to enhance our administrative practices.

Specific projects on the horizon for the coming year include:

- Establishment and construction of the Tri-County Juvenile Rehabilitation Facility,
- Transitioning of the development of a Sheriff Office facility into the next stages of bidding and construction,
- A thorough revision of the County's Purchasing and Contract Policy Manual
- Reevaluation of our building security systems and infrastructure
- Greater purchasing 'outreach' to local businesses to maximize our spend with local merchants

Administrative Services

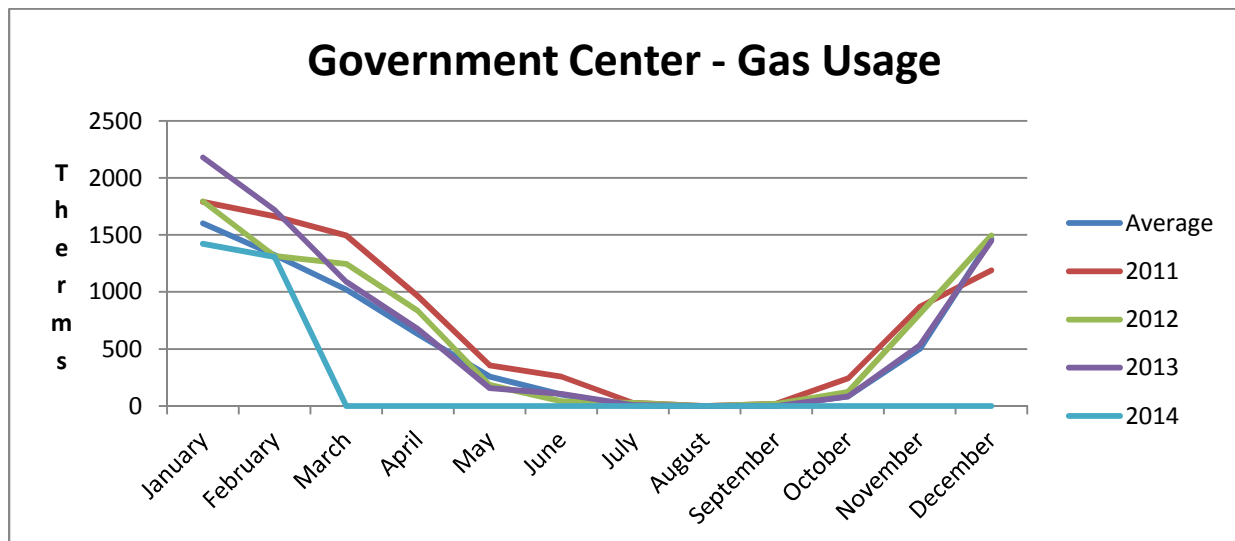
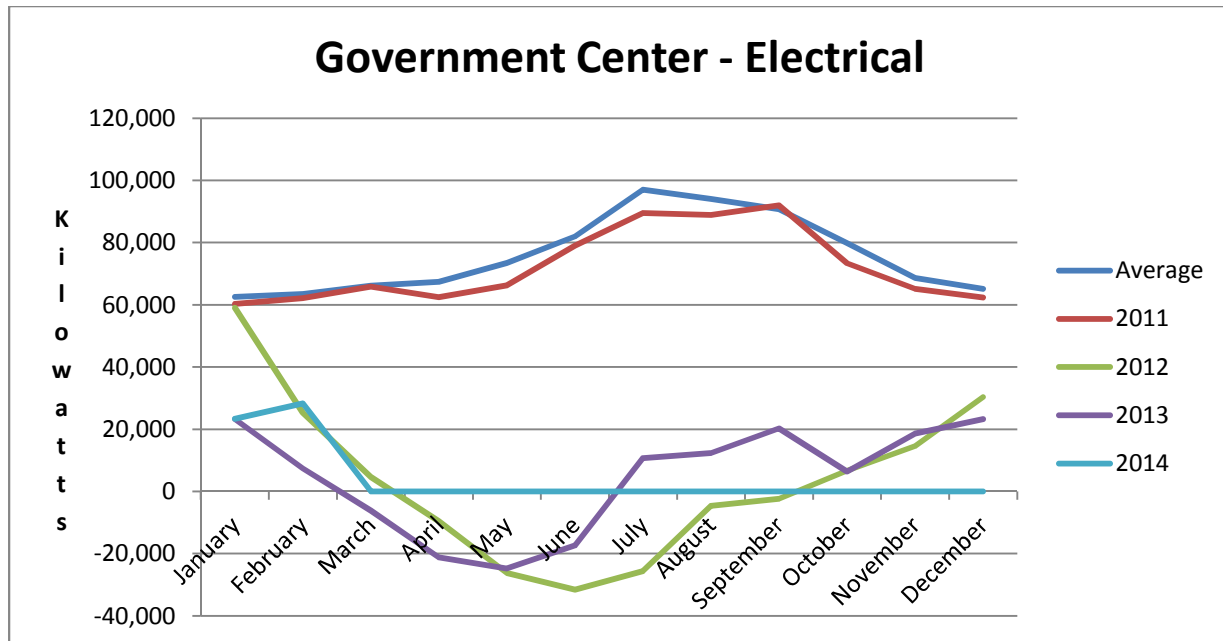
Doug McCoy – Director

Metrics:

Fiscal Year 2012-13 marks the year of completion of our energy efficiency project. What follows is an overview of our actual energy consumption at those locations most affected by the project.

Government Center

This shows the difference in our electrical consumption after the install of solar.

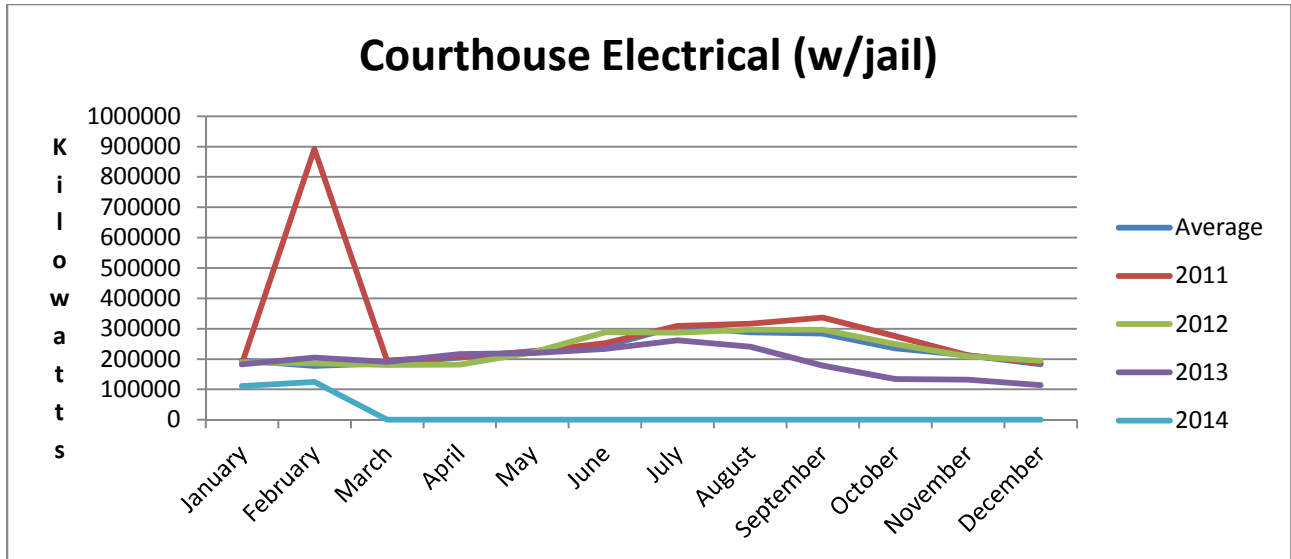


Administrative Services

Doug McCoy – Director

Courthouse

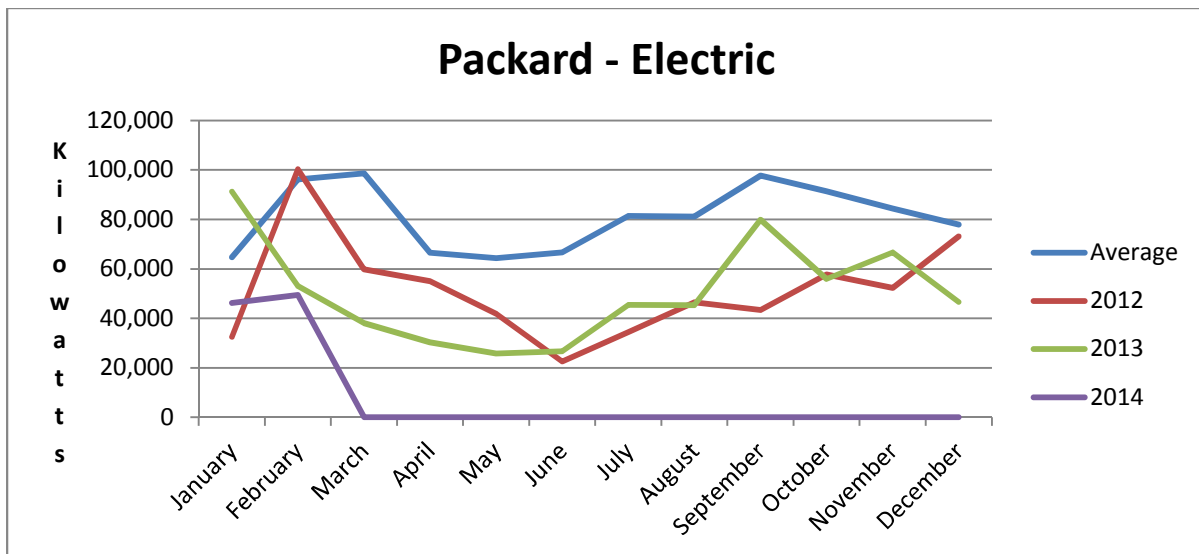
The savings at the Courthouse began to show savings in mid-2013 (purple line) resulting from the improved efficiency of the HVAC



Courthouse gas consumption stayed pretty constant, as we did not do any project specific to heat reduction.

Packard

This shows the pretty dramatic reduction in electrical consumption at Packard.



Airport

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130-9500	FY 13/14 Adopted Budget	FY 14/15 CAO Recommended	Change
EXPENDITURES			
Salaries and Benefits	138,215	144,135	5,920
Services and Supplies	161,945	159,000	(2,945)
Other Charges	79,644	39,000	(40,644)
Fixed Assets	0	0	0
TOTAL EXPENDITURES	379,804	342,135	(37,669)
REVENUE			
Fed/State	0	0	0
Grant	0	0	0
Realignment	0	0	0
Fees/Misc	379,804	342,135	(37,669)
TOTAL REVENUE	379,804	342,135	(37,669)
FUND BALANCE	0	0	0
NET COUNTY COST	0	0	0

Program Description

To provide a safe and business friendly airport facility that supports out community and the entire region.

Accomplishments FY 2013-2014

- Maintained aircraft T-hangar occupancy at 100 percent
- Maintained and updated the Airport's website at www.yubacoairport.com
- Updated the Airport's Fiscal Year 2014-2018 Airport Capital Improvement Plan that includes projects amounting to over \$11 million that will become grant applications to the Federal Aviation Administration for consideration
- Hosted the 2013 Golden West Regional Fly-in & Airshow on June 7-9, 2013, focusing on the Montgomery Flyer and the development of aviation in the West. The

event featured the 100th anniversary of the 1st Reconnaissance Squadron at Beale AFB.

- Continue to implemented security procedures as recommended by the Federal Aviation Administration and the State Division of Aeronautics
- Continued to implement the airport's first 2 automated, controlled access gate systems and issued security access cards with all tenants and operators
- Continued to implement emergency services equipment for automatic entry of area emergency operations agencies to include police, fire, sheriff, ambulance, and others. The system referred to as "Click 2 Enter" is becoming a recognized system at many airports and municipalities to provide emergency access to gate systems through radio transmitter codes.
- Completed the lot split of 99 acres on the south end of the airport for future runway protection and continue to work with the property owners of the property to determine a selling price to the airport for

Airport

Doug McCoy – Director

future protection of the airport's primary runway, including identification of funding required for the airport match under an FAA land acquisition grant that is proposed.

- Maintained Airport operations without the assistance of a General Fund appropriation
- Continued to track how much the airport contributes to the General Fund through property taxes, possessory interest fees, etc. The current amount is \$292,959.
- The airport engineers continue to work with the Public Works Director concerning how to best address the drainage problems in the south county area that covers the Airport due to significant requirements for new development by Reclamation District 784

Goals and Objectives FY 2014-2015

- Identify new revenues to maintain self-sufficiency
- Identify areas on the airport for solar farm activities as a new revenue source and potential energy savings for the airport and its operators
- Continue developing a series of visual enhancement projects to clean up the airport properties
- Maintain hangar occupancy at 100 percent
- Research new grant programs to continue the Airport Capital Improvement Programs
- Continue to implement security procedures to prepare for federal requirements applying to general aviation airports
- Create a new airport logo, new marketing brochure, and continue design ideas as revenues allow
- Continue to review and determine revenue for the implementation of airport surveillance camera systems and gate access control systems

Pending Issues/Policy Considerations FY 2014-2015

- In preparing the budget for FY 2011-2012, the additional budget reductions resulted in the General Fund participation being eliminated in Industrial Development Fund 101-1400, with which the Administrative Technician position was previously split 35% Industrial and 65% Airport. This resulted in reducing the position to 50 percent. The position is being brought back to full time in FY 2012-2013 with the additional 50 percent being funded from the Enterprise Zone State Tax Credit Program. The 50 percent from the Enterprise Zone State Tax Credit Program application fees revenue will continue in FY 2013-2014.
- The Airport Maintenance Coordinator position was transitioned to Administrative Services - Buildings & Grounds in FY 2011-2012. Costs continue to be shared for this position between B&G and the Airport at 50 percent each. This action benefits the Airport with both budget and labor allocations. It will also result in greater backup maintenance assistance when needed across all locations.
- The FY 2011-2012 budget package included an A-87 charge of \$41,983 as opposed to the FY 2010-11 budget with an A-87 charge of \$113,911. The airport received some assistance from the Administrative Services budget for FY 2010-2011 in the amount of \$50,000 to bring the Airport's portion down to \$63,911. In this 2012-2013 budget proposal, the airport had a significant credit. Bouncing up and down in this expense category makes it difficult for the airport to budget each year. FY 2013-2014 budget instructions did not have an A-87 estimate for the Airport and could impact the submitted budget once those estimates are known.

Airport

Doug McCoy – Director

- The Airport leases property to the County Public Works Road Department, the Sheriff's Shooting Range, and County Animal Control at rates that are significantly lower than the market rate. According to the Revenue Use Policy, rental of land to, or use of land by, the County for non-aeronautical purposes at less than fair market value rent is considered a subsidy of local government and is a prohibited use of airport revenue. The current rental rates paid by the County for these facilities are less than .02 cents per square foot. The Airport's current lease rate for similar ground property is .065 cents per square foot.
 - In fiscal year 2011-12, a new agreement was drafted between the Airport and the Sheriff to compensate for land taken and utilized by the Airport as a result of the recent taxiway and apron construction projects. This agreement also resulted in a 40% reduction of the Sheriff's rent.
- For FY 2010-2011, Reclamation District assessments were billed to the airport at a total of \$33,746 which reflects fees similar to FY 2008-2009 on which the airport still owes a balance of approximately \$25,000. A payment plan has been created to pay these fees. During FY 2008-2009, Reclamation District 784 assessments were initially determined to be \$52,836 and was later reduced to \$33,639, still a substantial amount for the Airport to absorb and the end balance of the Enterprise Fund 130 at June 30, 2010, reflected that. The new levee fees of approximately \$9,000 going forward will significantly assist the airport in meeting those fees annually. It should be noted, the Airport can only recover a small portion of the fees charged from our Lessees as the fees relate to the entire property of the airport. There are a total of 3 acres of buildings with 75 acres of airfield developed with 10 acres of road; for a total of 13.39 percent or 88 of the 657.2 acres of the airport developed. The remaining properties are open space or airport safety areas and thus RD costs must be borne by the Airport.
- The Olivehurst Public Utility District fire assessment fees for FY 2011-2012 were \$4,594 and a similar fee is expected for FY 2012-2013. Unlike the RD 784 and the levee fees that are based on the entire airport developed areas, including runways and taxiways, the majority of the OPUD and light district fees are recovered from the lease tenants utilizing the property.
- The security requirements for general aviation airports as a result of the 9-11 incident continue to be discussed by the Federal Aviation Administration. The airport has completed 90 percent of the fencing requirement. A new grant will be requested to continue the security projects. Remaining plans include fence completion and installation of surveillance cameras at key points. Funding for additional gate systems and cameras will be pursued during this fiscal year, pending the priorities set for the Airport Improvement Program.
- During the construction of the new airport pollution control facility at the main hangar entry area, considerable soil contamination was discovered both during a tank removal process and preparation of the pad for the control facility. A total of 410 tons of soil are currently scheduled to be removed due to a contamination of the pesticide toxophene. The airport continues to work closely with the County hazmat team in proper control of the contaminated soil area and removal plans. The current estimated cost to remove the soil is

Airport

Doug McCoy – Director

\$142,000. The soil is currently being managed on site and a plan will be determined on how to phase out the removal of the entire contaminated material.

- Completion of the updated Airport Master Plan was accomplished in October 2008. With the plan finalized, the airport will continue to work on the next phase of projects. A permit will be filed with the Corps of Engineers during FY 2013-2014 to get started with the realignment of the drainage channel that is currently obstructing any further development opportunities. It is expected to take a minimum of 12 months for the permit process to be completed.
- The Airport has a pending grant application submitted to the Federal Aviation Administration that would allow the Airport to purchase 45 acres of a 90-acre parcel adjoining the airport property to the south. This acquisition would provide 'encroachment protection' to the airport resulting from residential development and will provide the ability to extend the runway at a future date. New FAA legislation has increased the potential federal share to 95 percent. With the state's match, the Airport's share of this project is reduced to 2.5 percent. The remaining 45 acres will be available to the owner to market to new business. A navigation easement will be developed for this area to limit height and the types of projects that can be developed in compliance with the Airport's land use plan. The lot split has already been completed.
- The Master Plan preparation has determined the need to consider purchasing two additional 45-acre parcels just east of the 90-acre parcel (above) that will be in the path of the proposed 1,000 ft

main runway extension approach. These funds are being reserved from the prior year land sales to accomplish any grant match requirement for this purchase. This project has been added to the Airport's Capital Improvement Plan for grant consideration after the initial 90 acres are purchased.

- The Airport will continue to maintain a close review of the airport's cash flow and make every effort to develop new airport revenue streams to maintain self-sufficiency.

Buildings and Grounds

Doug McCoy - Director

101-0900	FY 13/14 Adopted Budget	FY 14/15 CAO Recommended	Change
EXPENDITURES			
Salaries and Benefits	537,595	520,818	(16,777)
Services and Supplies	378,479	387,316	8,837
Other Charges	(593,330)	(655,427)	(62,097)
Fixed Assets	0	0	0
TOTAL EXPENDITURES	322,744	252,707	(70,037)
REVENUE			
Fed/State	0	0	0
Grant	0	0	0
Realignment	0	0	0
Fees/Misc	31,000	70,963	39,963
TOTAL REVENUE	31,000	70,963	39,963
FUND BALANCE	0	0	0
NET COUNTY COST	291,744	181,744	(110,000)

Program Description

The Buildings and Grounds Division of the Administrative Services Department serves as the County's Building Maintenance Department. The Facilities Manager has oversight over this division as well as the Custodial Services Division. The mission of the Buildings and Grounds Division is to maintain the integrity of county buildings, equipment, and grounds. Responsibilities include heating and air conditioning, mechanical, electrical, plumbing, painting, carpentry, locksmithing, workstation modifications, light remodeling, furniture moves, and a wide variety of miscellaneous maintenance related duties.

The Division is also responsible for building access, OES support, and ADA implementation. When using outside contractors for certain projects, proper competitive bidding processes are utilized to insure that the County is getting the best prices and services available.

The Buildings and Grounds Division assumed the overall maintenance of the Yuba County Airport this past year, which added to our workload, since the Airport Maintenance Coordinator retired and was not replaced. However, a new position was created this past year with the intent of funding a major portion of the salary from outside agency revenue. We currently operate with a staff of one Buildings and Grounds Supervisor and four Building Maintenance Technician II positions. Based upon square footage and industry standards, the Buildings and Grounds Division should have two more positions added to the staff. With the reduced staffing level, the staff is extremely busy and prioritization of critical work orders is required. Grounds maintenance is outsourced. Maintenance and related support is provided for all County owned buildings i.e. Government Center, Juvenile Hall, Courthouse/Sheriff's Department, Library, Animal Services, North Annex, Dan Avenue Annex, Dobbins 4H Camp, as well as, support of the office space occupied by various County agencies at the Packard

Buildings and Grounds

Doug McCoy - Director

Avenue facility for a combined total of 615,408 square feet. A new 50,000 square foot Sheriff Facility has just been purchased and when this site is developed and occupied, an increased workload is expected, and an increase in staffing levels, amounting to no less than one additional position, will be required at that time.

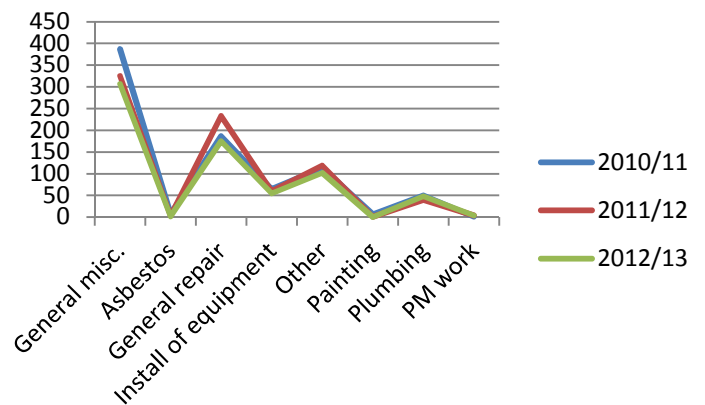
Accomplishments FY 2013-2014

- Completed 1,290 work orders from all County departments.
- Installed new AC units on Government Center roof to cool an IT IDF room.
- Replaced aged AC units for IDF rooms at Packard Avenue facility.
- Replaced carpet in a large area of the Health and Human Services Department (HHSD).
- Installed new ceramic tile in many areas of the HHSD facility.
- Created a new Call Center space at the HHSD facility and made major modifications to HVAC and electrical systems to accommodate.
- Upgraded Building Automated Systems controls to the Courthouse, Library, North Annex and Courthouse facilities.
- Connected key Information Technology areas to the emergency generator at the Government Center.
- Performed or outsourced several asbestos abatements or repairs at the Courthouse, Dan Avenue and North Annex facilities.
- Replaced all restroom and coffee bar countertops at the HHSD facility.
- Replaced aged faucets in all restrooms at the Government Center.
- Removed an old useless boiler unit from the Courthouse boiler room.
- Repaired walls in Camp Singer gym.
- Added additional security cameras to Government Center.

- Repainted many areas in the HHSD facility.
- Installed new vinyl flooring at Animal Care Services facility.
- Installed new ADA compliant public entry door at Dan Avenue facility.
- Upgraded and added new parking lot lighting at the Dan Avenue facility.
- Made necessary mechanical repairs to rooftop boilers at the Government Center and Packard Avenue facilities.

While the number of work orders is down 12% from the previous year (693 down from 785), this is largely a reflection of the smaller staff and their limited ability to address some requests. Here is the three year trend:

B&G Work Orders



We expect a significant spike in these numbers for 2013/14.

Buildings and Grounds

Doug McCoy - Director

Goals and Objectives

FY 2014-2015

- Continue to support our customers and complete work orders in a timely manner.
- Try to focus more attention on preventative and planned maintenance rather than “putting out fires.”
- Repair roofs on Airport Flight Services Building and control tower.
- Re-landscape front Library planter beds.
- Replace main water storage tank at Camp Singer facility.
- Repair Animal Care Services parking lot.
- Enlarge and Improve awnings over several entrances at Packard Avenue facility.
- Re-pour sidewalk and pedestrian approach at Child Welfare Services entrance.
- Install new UPS in HHSD MDF room
- Repair water damage at Camp Singer due to failed water storage tank.
- Complete painting project at Juvenile Hall facility.
- Complete repairs on Packard Avenue facility roof at main expansion joint.
- Develop comprehensive tree maintenance plan to ensure safety of public and employees.

Pending Issues/Policy Considerations

FY 2014-2015

None

Custodial Services

Doug McCoy – Director

101-0950	FY 13/14 Adopted Budget	FY 14/15 CAO Recommended	Change
EXPENDITURES			
Salaries and Benefits	523,083	521,862	(1,221)
Services and Supplies	82,850	82,850	0
Other Charges	(281,085)	(310,506)	(29,421)
Fixed Assets	0	0	0
TOTAL EXPENDITURES	324,848	294,206	(30,642)
REVENUE			
Fed/State	0	0	0
Grant	0	0	0
Realignment	0	0	0
Fees/Misc	99,944	96,184	(3,760)
TOTAL REVENUE	99,944	96,184	(3,760)
FUND BALANCE	0	0	0
NET COUNTY COST	224,904	198,022	(26,882)

Program Description

The Custodial Services Division provides housekeeping services for county departments totaling approximately 301,000 sf located at the Government Center, Courthouse, Superior Court Annex, North Annex, Library, Packard Building, Airport, Dan Ave Building, and Marysville City Hall. The Facilities manager has oversight of this division as well as the Buildings and Grounds Division. There are currently 10 employees in Custodial Services: 1 Custodial Supervisor, 7 Building Maintenance Custodians, and 2 part-time extra help employees. The Custodial Division also oversees the countywide co-mingled recycling program, Universal Waste disposal program, and confidential documents destruction.

Of the 8 permanent full time custodial positions, 3 are now funded by outside (non general fund) departments, namely the Courts (1.5 pos.), Child Support Services (.5 pos.), and Health and Human services (1 pos.). These “paying” customers set their own staffing levels and are currently receiving higher quality housekeeping services. Courts and CSS currently enjoy the highest quality of services with their custodians averaging around 22,000 square feet per person. Because HHSA funds one position in addition to the 1.5 positions supported by the general fund, they receive the second highest level of cleaning services, as their custodians average about 30,000 sf per person. The 5 general funded positions supporting the Government Center, Courthouse (except the Courts), Office of Education, Library, and most of the Packard Building are not as well staffed, averaging around 40,000 square feet each, and this is where the majority of our workload

Custodial Services

Doug McCoy – Director

exists. In these areas, custodial services have been reduced and our focus is on maintaining public common areas first. Many departments participate in the cleaning of their own offices by choice. The general funded custodial staff is currently in need of four additional positions in order to maintain quality cleaning services at previous levels and to be able to absorb vacations and unexpected absences. A part time extra help employee cleans the Dan Ave. building and Airport offices. One other part time employee cleans the Marysville City Hall and the City reimburses us for their salary costs.

The staff is to be commended for their hard work under these circumstances. There have been many time-saving plans implemented to cope with the limited staffing levels. When funding is available, cleaning contractors and extra help personnel are brought in to handle some of the annual labor and equipment intensive tasks, such as carpet extracting, floor stripping, and window cleaning. The crew gets along well, is well trained, generally happy, but would love some more help.

Accomplishments FY 2013-2014

The nature of the cleaning business is that our work is repetitive, predictable, and routine. As a result, “major accomplishments” are difficult to define. In our case, it gets even more complicated than that. Not every county custodian is expected to produce the same results because of the many different funding sources and performance expectations. It depends upon where they are assigned. What this manager appreciates about the custodial staff is that each individual custodian is made

quite clear what his or her performance expectations are, and they all understand this.

This manager feels that a team of some 10 custodians, each with different cleaning standards in their own assignments, who often have to cover one another in cases of illnesses or vacations, and in doing so need to understand the differing expectations of where they are sent, to be a major accomplishment in itself. For this, they are to be commended.

Oftentimes there are emergencies such as floods or spills that require creativity and backbreaking work. When these tasks are completed, there is a sense of accomplishment and achievement from the staff. They all should be commended and appreciated for their extra effort in these cases.

Annually, the Custodial Division’s efforts divert over 10 tons of discarded materials from landfills through our co-mingled office recycling project, and also protect the environment by diverting 3,000 pounds of toxic materials through our Universal Waste collection and disposal program. We also oversee the proper collection and disposal of all electronic waste, which is disposed of through e-waste contractors at no cost to the county.

Goals and Objectives FY 2014-2015

The Custodial Services Division’s biggest challenge is to continue to provide acceptable services with the reduced staffing levels we are continuing to deal with. We are down four positions from previous years but support more office space than ever before. Without more

Custodial Services

Doug McCoy – Director

resources our facilities will deteriorate in appearance and our ability to ensure sanitary conditions will decline. Having said that, it will continue to be the objective of the custodial staff to provide the best possible housekeeping services to the county with the staffing levels we are given, and to maintain a teamwork approach towards one another. Our main objective is to keep all county facilities looking new, presentable, sanitary, and safe, and to preserve our structures from wear and tear the best as we can.

Pending Issues/Policy Considerations FY 2014-2015

As the year progresses, we will be considering proposals to augment staff resources for FY 2015-2016.

Administrative Services

Doug McCoy – Director

Capital Improvement

101-1200	FY 13/14 Adopted Budget	FY 14/15 CAO Recommended	Change
EXPENDITURES			
Salaries and Benefits	0	0	0
Services and Supplies	0	5,000	5,000
Other Charges	0	0	0
Fixed Assets	0	0	0
TOTAL EXPENDITURES	0	5,000	5,000
REVENUE			
Fed/State	0	0	0
Grant	0	0	0
Realignment	0	0	0
Fees/Misc	0	0	0
TOTAL REVENUE	0	0	0
FUND BALANCE	0	0	0
NET COUNTY COST	0	0	0

Auto Services Fund

150-9600	FY 13/14 Adopted Budget	FY 14/15 CAO Recommended	Change
EXPENDITURES			
Salaries and Benefits	0	0	0
Services and Supplies	527,607	454,587	(73,020)
Other Charges	(527,607)	(338,079)	189,528
Fixed Assets	0	0	0
TOTAL EXPENDITURES	0	116,508	116,508
REVENUE			
Fed/State	0	0	0
Grant	0	0	0
Realignment	0	0	0
Fees/Misc	0	0	0
TOTAL REVENUE	0	0	0
FUND BALANCE	0	116,508	116,508
NET COUNTY COST	0	0	0

Enterprise Zone

Doug McCoy – Director

126-9504	FY 13/14 Adopted Budget	FY 14/15 CAO Recommended	Change
EXPENDITURES			
Salaries and Benefits	113,552	1,436	(112,116)
Services and Supplies	0	0	0
Other Charges	1,648	2,164	516
Fixed Assets	0	0	0
TOTAL EXPENDITURES	115,200	3,600	(111,600)
REVENUE			
Fed/State	0	0	0
Grant	0	0	0
Realignment	0	0	0
Fees/Misc	115,200	3,600	(111,600)
TOTAL REVENUE	115,200	3,600	(111,600)
FUND BALANCE	0	0	0
NET COUNTY COST	0	0	0

129-9501	FY 13/14 Adopted Budget	FY 14/15 CAO Recommended	Change
EXPENDITURES			
Salaries and Benefits	0	0	0
Services and Supplies	288,250	282,078	(6,172)
Other Charges	0	0	0
Fixed Assets	0	0	0
TOTAL EXPENDITURES	288,250	282,078	(6,172)
REVENUE			
Fed/State	0	0	0
Grant	288,250	282,078	(6,172)
Realignment	0	0	0
Fees/Misc	0	0	0
TOTAL REVENUE	288,250	282,078	(6,172)
FUND BALANCE	0	0	0
NET COUNTY COST	0	0	0

Program Description

These funds are competitively applied for through the Community Development Block Grant Program (CDBG). The funds are used to develop a Revolving Loan Fund for the businesses in the County of Yuba. The program is administered through a Subrecipient Agreement with the Yuba-Sutter Economic Development Corporation.

Accomplishments FY 2013-2014

Grant is identified as Grant #10-EDEF-7271; only grant administration activity was generated in FY 2013-2014; program is undergoing significant changes that has made it difficult to use as originally proposed.

Goals and Objectives FY 2014-2015

County staff will need to determine the use of the funds or the closeout of the grant if no further activity is proposed.

Pending Issues/Policy Considerations FY 2014-2015

Due to a number of changes in the Community Development Block Grant, it is unclear if the County will continue to use the grant as originally proposed.

EDBG 639

Doug McCoy – Director

128-9502	FY 13/14 Adopted Budget	FY 14/15 CAO Recommended	Change
EXPENDITURES			
Salaries and Benefits	0	0	0
Services and Supplies	345,000	345,000	0
Other Charges	0	0	0
Fixed Assets	0	0	0
TOTAL EXPENDITURES	345,000	345,000	0
REVENUE			
Fed/State	0	0	0
Grant	345,000	345,000	0
Realignment	0	0	0
Fees/Misc	0	0	0
TOTAL REVENUE	345,000	345,000	0
FUND BALANCE	0	0	0
NET COUNTY COST	0	0	0

Program Description

These funds are competitively applied for through the Community Development Block Grant Program (CDBG). The funds are used to develop a Revolving Loan Fund for the businesses in the County of Yuba. The program is administered through a Subrecipient Agreement with the Yuba-Sutter Economic Development Corporation.

Pending Issues/Policy Considerations FY 2014-2015

Due to a number of changes in the Community Development Block Grant, it is unclear if the County will continue to use the grant as originally proposed.

Accomplishments FY 2013-2014

New grant identified as Grant #12-CDBG-8424;
no activity in FY 2013-14

Goals and Objectives FY 2014-2015

New grant; no activity proposed in FY 2014-2015; activity pending program changes

Special Aviation

Doug McCoy – Director

105-8300	FY 13/14 Adopted Budget	FY 14/15 CAO Recommended	Change
EXPENDITURES			
Salaries and Benefits	0	0	0
Services and Supplies	11,260	9,908	(1,352)
Other Charges	6,040	92	(5,948)
Fixed Assets	0	0	0
TOTAL EXPENDITURES	17,300	10,000	(7,300)
REVENUE			
Fed/State	0	0	0
Grant	10,000	10,000	0
Realignment	0	0	0
Fees/Misc	0	0	0
TOTAL REVENUE	10,000	10,000	0
FUND BALANCE	7,300	0	(7,300)
NET COUNTY COST	0	0	0

Program Description

The California Aid to Airports Program (CAAP) provides annual funds to the airport for operations and maintenance providing the funds are available as provided by the state budget and the State Aeronautics Fund.

Accomplishments

FY 2013-2014

The funds received are used to supplement the Airport Enterprise Fund. A portion of the funds were used to update the airport's computers and airport lighting and access gate repairs. Any remaining funds are held over for use in the next fiscal year for similar projects.

Goals and Objectives

FY 2014-2015

- Maintain airport field lighting, vegetation control, and paved surfaces in order to assure a safe operational environment for the flying public
- Update the administration's computer systems to current standards
- Conduct regular T-hangar inspections and conduct an annual review of all tenant files to include implementation of a new hangar rental agreement.
- All other goals listed under the airport's main budget unit also apply

Pending Issues/Policy Considerations

FY 2014-2015

The State budget has not placed any hold on State Division of Aeronautics annual funding to airports; however, these funds will not be used until there is the assurance of receipt.

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	ACTUAL EXPENDITURES 2011-2012	ACTUAL EXPENDITURES 2012-2013	BOS APPROVED 2013 - 2014	CAO RECOMMENDED 2014 - 2015
ADMINISTRATIVE SERVICES					
Salaries & Benefits					
101-1800-410.01-01	REGULAR	402,848	394,017	286,557	350,616
101-1800-410.01-03	EXTRA HELP	6,454	21,887	0	0
101-1800-410.01-04	OVERTIME	2,087	131	4,000	4,000
101-1800-410.01-07	VACATION PAY	0	14,624	0	0
101-1800-410.02-02	CO SHARE PERS	55,210	58,301	43,809	55,944
101-1800-410.02-03	COPST	194	183	0	0
101-1800-410.02-04	GROUP HEALTH INSURANCE	49,883	57,452	48,664	68,232
101-1800-410.02-05	MEDICARE	5,865	6,111	4,256	5,084
101-1800-410.02-06	WORKERS COMP INS	13,540	14,525	22,575	23,764
101-1800-410.02-07	LIFE INSURANCE	351	302	196	230
101-1800-410.02-08	UNEMPLOYMENT INS	11,065	2,397	1,467	0
101-1800-410.02-09	RETIREE HEALTHCARE INS	1,367	1,388	1,419	1,477
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* Salaries & Benefits		548,864	571,318	412,943	509,347
Services & Supplies					
101-1800-410.12-00	COMMUNICATION	5,160	3,560	6,000	6,000
101-1800-410.15-00	INSURANCE	25,441	14,382	6,047	9,887
101-1800-410.17-00	MAINT. EQUIP & SOFTWARE	1,486	1,068	2,600	5,960
101-1800-410.17-01	PRINT SHOP	22,337	6,786	0	0
101-1800-410.18-00	MAINTENANCE/BLDG & IMPROV	18,587	2,441	0	0
101-1800-410.20-00	MEMBERSHIPS	523	1,458	882	1,142
101-1800-410.22-00	OFFICE EXPENSE	19,679	12,813	12,500	8,000
101-1800-410.23-00	PROFESSIONAL SERVICES	26,406	4,208	6,600	7,051
101-1800-410.28-00	SPECIAL DPMT EXPENSE	733,630	602,523	645,000	645,000
101-1800-410.28-01	COURTS	90,081	57,945	66,058	66,058
101-1800-410.29-00	TRAVEL	6,918	5,471	6,000	6,000
101-1800-410.29-03	TRAINING	10,622	10,634	10,000	10,000
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* Services & Supplies		960,870	723,289	761,687	765,098

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	ACTUAL EXPENDITURES 2011-2012	ACTUAL EXPENDITURES 2012-2013	BOS APPROVED 2013 - 2014	CAO RECOMMENDED 2014 - 2015
	Fixed Assets				
101-1800-410.62-00	FIXED ASSETS-EQUIPMENT	0	6,339	0	0
		-----	-----	-----	-----
*	Fixed Assets	0	6,339	0	0
	Other Financing Uses				
101-1800-410.85-02	COMPENSATED ABSENCES	19,994	15,197-	0	0
		-----	-----	-----	-----
*	Other Financing Uses	19,994	15,197-	0	0
	Cost Reimbursements				
101-1800-410.90-00	REIMBURSEMENTS	1,476,616-	506,208-	645,000-	645,000-
101-1800-410.90-02	SALARY / BENEFITS	183,910-	142,473-	57,006-	83,461-
101-1800-410.90-87	A87 COST ALLOCATION PLAN	0	509,468-	459,982-	540,427-
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*	Cost Reimbursements	1,660,526-	1,158,149-	1,161,988-	1,268,888-
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**	ADMINISTRATIVE SERVICES	130,798-	127,600	12,642	5,557
***	ADMINISTRATIVE SERVICES	130,798-	127,600	12,642	5,557

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	ACTUAL EXPENDITURES 2011-2012	ACTUAL EXPENDITURES 2012-2013	BOS APPROVED 2013 - 2014	CAO RECOMMENDED 2014 - 2015
ENERGY					
Services & Supplies					
101-0901-417.28-00	SPECIAL DPMT EXPENSE	0	59,849	61,414	62,206
101-0901-417.30-01	ANNEX	29,996	38,743	42,036	47,478
101-0901-417.30-03	COURTHOUSE	619,089	684,800	721,997	756,699
101-0901-417.30-04	LIBRARY	59,238	83,394	86,823	90,764
101-0901-417.30-05	HHS	72,947	0	0	0
101-0901-417.30-06	SHERIFF FACILITY	11,707	7,443	19,260	20,511
101-0901-417.30-10	DAN BUILDING	18,189	27,058	28,318	29,822
101-0901-417.30-11	GOVERNMENT CENTER	148,547	171,970	198,841	208,653

* Services & Supplies		959,713	1,073,257	1,158,689	1,216,133
Fixed Assets					
101-0901-417.61-01	LIGHTING RET	328,909	0	0	0

* Fixed Assets		328,909	0	0	0
Cost Reimbursements					
101-0901-417.90-00	REIMBURSEMENTS	716,206-	58,829-	80,674-	62,206-
101-0901-417.90-87	A87 COST ALLOCATION PLAN	0	509,404-	428,522-	564,918-

* Cost Reimbursements		716,206-	568,233-	509,196-	627,124-

** ENERGY		572,416	505,024	649,493	589,009

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	ACTUAL EXPENDITURES 2011-2012	ACTUAL EXPENDITURES 2012-2013	BOS APPROVED 2013 - 2014	CAO RECOMMENDED 2014 - 2015
AIRPORT					
Salaries & Benefits					
130-9500-432.01-01	REGULAR	146,170	157,559	100,747	107,154
130-9500-432.01-07	VACATION PAY	69	12,124	0	0
130-9500-432.01-08	SICK LEAVE	0	10,710	0	0
130-9500-432.02-02	CO SHARE PERS	15,357	22,866	16,585	17,012
130-9500-432.02-04	GROUP HEALTH INSURANCE	14,852	23,376	12,720	12,921
130-9500-432.02-05	MEDICARE	653	1,139	0	0
130-9500-432.02-06	WORKERS COMP INS	4,232	4,842	7,525	3,961
130-9500-432.02-07	LIFE INSURANCE	86	132	104	106
130-9500-432.02-08	UNEMPLOYMENT INS	606	788	534	0
130-9500-432.02-09	RETIREE HEALTHCARE INS	0	0	0	2,981
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*	Salaries & Benefits	182,025	233,536	138,215	144,135
Services & Supplies					
130-9500-432.12-00	COMMUNICATIONS	8,589	13,086	12,016	12,000
130-9500-432.15-00	INSURANCE	13,456	7,545	10,000	7,000
130-9500-432.17-00	MAINTENANCE/EQUIPMENT	58,874	28,463	15,000	15,000
130-9500-432.18-00	MAINTENANCE/BLDG & IMPROV	34,771	34,369	15,000	15,000
130-9500-432.20-00	MEMBERSHIPS	480	480	500	500
130-9500-432.22-00	OFFICE EXPENSE	11,195	15,263	12,149	9,000
130-9500-432.23-00	PROFESSIONAL SERVICES	7,353	45,787	53,280	54,000
130-9500-432.24-00	PUBLICATIONS	77	0	500	400
130-9500-432.28-00	SPECIAL DPMT EXPENSE	5,124	3,585	5,000	5,000
130-9500-432.29-00	TRANSPORTATION & TRAVEL	2,347	3,728	5,500	5,100
130-9500-432.30-00	UTILITIES	34,921	38,682	33,000	36,000
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*	Services & Supplies	177,187	190,988	161,945	159,000
Other Charges					
130-9500-432.42-01	DIV AERO LOAN REPAYMENT	0	7,360	7,360	7,360

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	ACTUAL EXPENDITURES 2011-2012	ACTUAL EXPENDITURES 2012-2013	BOS APPROVED 2013 - 2014	CAO RECOMMENDED 2014 - 2015
130-9500-432.48-00	TAXES & ASSESSMENTS	19,585	8,505	37,180	22,858
130-9500-432.49-00	DEPRECIATION	111,318	221,541	0	0
130-9500-432.53-01	A-87 CHARGES	41,983	54,605-	35,104	8,782
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*	Other Charges	172,886	182,801	79,644	39,000
Fixed Assets					
130-9500-432.61-36	APRON/TAXIWAY IMP/FAA	91,816	0	0	0
		-----	-----	-----	-----
*	Fixed Assets	91,816	0	0	0
Other Financing Uses					
130-9500-432.85-02	COMPENSATED ABSENCES	17,940-	18,962-	0	0
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*	Other Financing Uses	17,940-	18,962-	0	0
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**	AIRPORT	605,974	588,363	379,804	342,135
***	AIRPORT	605,974	588,363	379,804	342,135

COUNTY OF YUBA
 CAO RECOMMENDED BUDGET DETAIL
 FISCAL YEAR 2014-2015

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	ACTUAL EXPENDITURES 2011-2012	ACTUAL EXPENDITURES 2012-2013	BOS APPROVED 2013 - 2014	CAO RECOMMENDED 2014 - 2015
BUILDINGS & GROUNDS					
Salaries & Benefits					
101-0900-417.01-01	REGULAR	322,532	337,940	335,704	331,204
101-0900-417.01-03	EXTRA HELP	0	0	18,036	0
101-0900-417.01-04	OVERTIME	1,838	2,007	4,000	6,000
101-0900-417.01-06	STANDBY	6,630	6,540	6,630	6,630
101-0900-417.01-07	VACATION PAY	0	12,124	0	0
101-0900-417.01-08	SICK LEAVE	0	4,066	0	0
101-0900-417.02-02	CO SHARE PERS	44,500	47,930	50,860	52,847
101-0900-417.02-03	COPST	0	0	541	0
101-0900-417.02-04	GROUP HEALTH INSURANCE	63,171	70,959	91,496	98,624
101-0900-417.02-05	MEDICARE	3,813	4,253	4,371	3,971
101-0900-417.02-06	WORKERS COMP INS	12,036	14,525	22,575	19,804
101-0900-417.02-07	LIFE INSURANCE	242	244	259	261
101-0900-417.02-08	UNEMPLOYMENT INS	22,100	1,689	1,704	0
101-0900-417.02-09	RETIREE HEALTHCARE INS	1,358	1,388	1,419	1,477
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* 101-0900-417.02-09	Salaries & Benefits	478,220	503,665	537,595	520,818
Services & Supplies					
101-0900-417.12-00	COMMUNICATION	5,995	5,476	4,800	5,900
101-0900-417.15-00	INSURANCE	21,798	7,052	7,190	12,047
101-0900-417.17-00	MAINTENANCE/EQUIPMENT	0	0	0	2,880
101-0900-417.17-01	ANNEX	5,220	5,703	6,800	15,608
101-0900-417.17-03	COURTHOUSE	12,344	13,619	14,628	21,816
101-0900-417.17-04	LIBRARY	918	566	2,930	6,146
101-0900-417.17-06	GOVERNMENT CENTER	10,703	13,208	11,800	16,828
101-0900-417.17-07	JAIL	0	0	0	5,000
101-0900-417.18-01	ANNEX	2,541	4,892	8,000	3,000
101-0900-417.18-03	COURTHOUSE	43,564	48,525	50,400	50,400
101-0900-417.18-04	LIBRARY	569	1,265	4,177	4,177
101-0900-417.18-06	PACKARD BUILDING	0	0	0	30,480

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	ACTUAL EXPENDITURES 2011-2012	ACTUAL EXPENDITURES 2012-2013	BOS APPROVED 2013 - 2014	CAO RECOMMENDED 2014 - 2015
101-0900-417.18-07	JAIL	0	5,000	0	0
101-0900-417.18-08	ANIMAL SHELTER	4,860	6,604	7,399	7,399
101-0900-417.18-09	MISC DEPARTMENTS	1,272	7,100	10,000	49,963
101-0900-417.18-10	DAN BUILDING	1,748	12,822	7,753	7,753
101-0900-417.18-11	GOVERNMENT CENTER	11,405	19,638	19,500	19,500
101-0900-417.22-00	OFFICE EXPENSE	800	503	536	536
101-0900-417.23-00	PROFESSIONAL SERVICES	230,926	171,543	124,946	30,263
101-0900-417.27-00	SMALL TOOLS/INSTRUMENTS	763	1,000	1,220	1,220
101-0900-417.28-00	SPECIAL DPMT EXPENSE	6,541	3,146	52,000	52,000
101-0900-417.29-00	TRAVEL	25,747	29,569	41,400	41,400
101-0900-417.29-03	TRAINING	4,800	1,022	3,000	3,000
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*	Services & Supplies	392,514	358,253	378,479	387,316
Fixed Assets					
101-0900-417.62-00	FIXED ASSETS-EQUIPMENT	107,996	0	0	0
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*	Fixed Assets	107,996	0	0	0
Other Financing Uses					
101-0900-417.85-02	COMPENSATED ABSENCES	79,896	11,180-	0	0
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*	Other Financing Uses	79,896	11,180-	0	0
Cost Reimbursements					
101-0900-417.90-00	REIMBURSEMENTS	625,112-	41,789-	44,895-	57,621-
101-0900-417.90-02	SALARY / BENEFITS	0	31,604-	103,950-	107,079-
101-0900-417.90-87	A87 COST ALLOCATION PLAN	0	314,766-	444,485-	490,727-
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*	Cost Reimbursements	625,112-	388,159-	593,330-	655,427-
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ACCOUNT NUMBER	ACCOUNT DESCRIPTION	ACTUAL EXPENDITURES 2011-2012	ACTUAL EXPENDITURES 2012-2013	BOS APPROVED 2013 - 2014	CAO RECOMMENDED 2014 - 2015
**	BUILDINGS & GROUNDS	433,514	462,579	322,744	252,707

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	ACTUAL EXPENDITURES 2011-2012	ACTUAL EXPENDITURES 2012-2013	BOS APPROVED 2013 - 2014	CAO RECOMMENDED 2014 - 2015
CUSTODIAL SERVICES					
Salaries & Benefits					
101-0950-417.01-01	REGULAR	248,387	243,015	275,411	273,574
101-0950-417.01-03	EXTRA HELP	35,420	48,045	49,470	49,470
101-0950-417.01-04	OVERTIME	322	531	1,000	1,000
101-0950-417.02-02	CO SHARE PERS	34,147	36,886	41,110	43,651
101-0950-417.02-03	COPST	1,063	1,345	1,484	1,484
101-0950-417.02-04	GROUP HEALTH INSURANCE	101,997	96,830	117,925	108,861
101-0950-417.02-05	MEDICARE	3,867	3,951	4,711	3,967
101-0950-417.02-06	WORKERS COMP INS	22,097	24,209	30,100	39,607
101-0950-417.02-07	LIFE INSURANCE	232	213	248	248
101-0950-417.02-08	UNEMPLOYMENT INS	4,483	1,505	1,624	0
101-0950-417.02-09	RETIREE HEALTHCARE INS	1,348	0	0	0
		-----	-----	-----	-----
*	Salaries & Benefits	453,363	456,530	523,083	521,862
Services & Supplies					
101-0950-417.12-00	COMMUNICATION	3,610	1,657	3,000	3,000
101-0950-417.14-00	HOUSEHOLD EXPENSE	48,106	55,501	57,400	57,400
101-0950-417.17-00	MAINTENANCE/EQUIPMENT	4,491	4,489	3,000	3,000
101-0950-417.22-00	OFFICE EXPENSE	30	23	700	700
101-0950-417.23-00	PROFESSIONAL SERVICES	10,049	8,951	7,500	7,500
101-0950-417.27-00	SMALL TOOLS/INSTRUMENTS	550	520	550	550
101-0950-417.29-00	TRAVEL	9,983	9,856	10,700	10,700
		-----	-----	-----	-----
*	Services & Supplies	76,819	80,997	82,850	82,850
Other Financing Uses					
101-0950-417.85-02	COMPENSATED ABSENCES	38,447-	2,313	0	0
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*	Other Financing Uses	38,447-	2,313	0	0

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	ACTUAL EXPENDITURES 2011-2012	ACTUAL EXPENDITURES 2012-2013	BOS APPROVED 2013 - 2014	CAO RECOMMENDED 2014 - 2015
	Cost Reimbursements				
101-0950-417.90-00	REIMBURSEMENTS	391,766-	2,280-	0	2,400-
101-0950-417.90-02	SALARY / BENEFITS	0	60,723-	84,788-	86,671-
101-0950-417.90-87	A87 COST ALLOCATION PLAN	0	309,037-	196,297-	221,435-
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* Cost Reimbursements		391,766-	372,040-	281,085-	310,506-
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** CUSTODIAL SERVICES		99,969	167,800	324,848	294,206
*** BUILDINGS & GROUNDS		1,105,899	1,135,403	1,297,085	1,135,922

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	ACTUAL EXPENDITURES 2011-2012	ACTUAL EXPENDITURES 2012-2013	BOS APPROVED 2013 - 2014	CAO RECOMMENDED 2014 - 2015
CAPITAL IMPROVEMENTS					
Fixed Assets					
101-1200-418.61-13	SOUTH ANNEX	124,334	0	0	0
101-1200-418.61-24	ADA COMPLIANCE	0	0	0	5,000
101-1200-418.61-28	ANNEX FACILITY REPAIR	0	35,022	0	0
101-1200-418.61-38	SHRF, CRTS, D/A, PROB	0	86,760	0	0
101-1200-418.63-01	STAFF SALARIES	118,831	112,118	0	0
101-1200-418.63-02	PROF SERVICES-DESIGN	204,478	616,774	0	0
101-1200-418.63-05	UTILITIES	24,033	18,888	0	0
101-1200-418.63-06	PERMITS & FEES	1,373	1,668	0	0
101-1200-418.63-07	PROCUREMENT-PUBLICATIONS	17,500	3,506	0	0
		-----	-----	-----	-----
*	Fixed Assets	490,549	874,736	0	5,000
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**	CAPITAL IMPROVEMENTS	490,549	874,736	0	5,000
***	CAPITAL IMPROVEMENTS	490,549	874,736	0	5,000

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	ACTUAL EXPENDITURES 2011-2012	ACTUAL EXPENDITURES 2012-2013	BOS APPROVED 2013 - 2014	CAO RECOMMENDED 2014 - 2015
AUTOMOTIVE SERVICE					
Services & Supplies					
150-9600-410.15-00	INSURANCE	25,543	26,508	25,652	2,177
150-9600-410.23-00	PROFESSIONAL SERVICES	549,964	429,665	501,955	452,410
		-----	-----	-----	-----
*	Services & Supplies	575,507	456,173	527,607	454,587
Other Charges					
150-9600-410.49-00	DEPRECIATION EXPENSE	22,034	11,464	0	0
150-9600-410.53-01	A-87 CHARGES	71,085	9,958-	83,607-	146,921
		-----	-----	-----	-----
*	Other Charges	93,119	1,506	83,607-	146,921
Cost Reimbursements					
150-9600-410.90-00	REIMBURSEMENTS	473,671-	467,901-	444,000-	485,000-
		-----	-----	-----	-----
*	Cost Reimbursements	473,671-	467,901-	444,000-	485,000-
		-----	-----	-----	-----
**	AUTOMOTIVE SERVICE	194,955	10,222-	0	116,508
***	AUTOMOTIVE SERVICE	194,955	10,222-	0	116,508

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	ACTUAL EXPENDITURES 2011-2012	ACTUAL EXPENDITURES 2012-2013	BOS APPROVED 2013 - 2014	CAO RECOMMENDED 2014 - 2015
EDBG RLF					
Services & Supplies					
126-9504-419.23-00	PROFESSIONAL ACTIVITY DEL	10,393	95,500	98,000	0
126-9504-419.28-00	SPECIAL DPMT EXPENSE	31,215	9,517	15,552	1,436
		-----	-----	-----	-----
*	Services & Supplies	41,608	105,017	113,552	1,436
Other Charges					
126-9504-419.53-01	A-87 CHARGES	0	2,548	1,648	2,164
		-----	-----	-----	-----
*	Other Charges	0	2,548	1,648	2,164
		-----	-----	-----	-----
**	EDBG RLF	41,608	107,565	115,200	3,600
***	AIRPORT	41,608	107,565	115,200	3,600

COUNTY OF YUBA
 CAO RECOMMENDED BUDGET DETAIL
 FISCAL YEAR 2014-2015

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	ACTUAL EXPENDITURES 2011-2012	ACTUAL EXPENDITURES 2012-2013	BOS APPROVED 2013 - 2014	CAO RECOMMENDED 2014 - 2015
INDUSTRIAL DEV. GRANT					
Services & Supplies					
129-9501-419.23-00	PROFESSIONAL ACTIVITY DEL	0	0	41,625	41,625
129-9501-419.28-00	SPECIAL DPMT EXPENSE	4,500	9,000	10,750	4,578
129-9501-419.28-02	RLF	0	0	235,875	235,875
		-----	-----	-----	-----
*	Services & Supplies	4,500	9,000	288,250	282,078
Other Charges					
129-9501-419.53-01	A-87 CHARGES	5,205	0	0	0
		-----	-----	-----	-----
*	Other Charges	5,205	0	0	0
		-----	-----	-----	-----
**	INDUSTRIAL DEV. GRANT	9,705	9,000	288,250	282,078
***	AIRPORT	9,705	9,000	288,250	282,078

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	ACTUAL EXPENDITURES 2011-2012	ACTUAL EXPENDITURES 2012-2013	BOS APPROVED 2013 - 2014	CAO RECOMMENDED 2014 - 2015
INDUSTRIAL DEVELP					
Services & Supplies					
128-9502-419.23-00	PROFESSIONAL ACTIVITY DEL	0	0	41,625	41,625
128-9502-419.28-00	SPECIAL DPMT EXPENSE	0	0	67,500	67,500
128-9502-419.28-02	RLF	0	0	235,875	235,875
		-----	-----	-----	-----
*	Services & Supplies	0	0	345,000	345,000
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**	INDUSTRIAL DEVELP	0	0	345,000	345,000
***	AIRPORT	0	0	345,000	345,000

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	ACTUAL EXPENDITURES 2011-2012	ACTUAL EXPENDITURES 2012-2013	BOS APPROVED 2013 - 2014	CAO RECOMMENDED 2014 - 2015
SPECIAL AVIATION					
Services & Supplies					
105-8300-432.28-00	SPECIAL DPMT EXPENSE	0	2,703	11,260	9,908
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*	Services & Supplies	0	2,703	11,260	9,908
Other Charges					
105-8300-432.53-01	A-87 CHARGES	33	4-	40	92
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*	Other Charges	33	4-	40	92
Fixed Assets					
105-8300-432.62-01	FIXED ASSETS-EQUIPMENT	0	0	6,000	0
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*	Fixed Assets	0	0	6,000	0
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**	SPECIAL AVIATION	33	2,699	17,300	10,000
***	SPECIAL AVIATION	33	2,699	17,300	10,000