

# Public Guardian

Weenylyn McCleary – Public Guardian

101-4100	FY 16/17 Adopted Budget	FY 17/18 CAO Recommended	Change
<b>EXPENDITURES</b>			
Salaries and Benefits	232,704	261,975	29,271
Services and Supplies	59,935	34,906	(25,029)
Other Charges	0	0	0
Fixed Assets	0	0	0
<b>TOTAL EXPENDITURES</b>	<b>292,639</b>	<b>296,881</b>	<b>4,242</b>
<b>REVENUE</b>			
Fed/State Grant	42,000	34,000	(8,000)
Realignment	0	0	0
Fees/Misc	153,653	177,262	23,609
<b>TOTAL REVENUE</b>	<b>195,653</b>	<b>211,262</b>	<b>15,609</b>
<b>FUND BALANCE</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>NET COUNTY COST</b>	<b>96,986</b>	<b>85,619</b>	<b>(11,367)</b>

## Program Description

Under the jurisdiction of the Superior Court, the Yuba County Public Guardian/Conservator provides mandated conservatorship and estate services for the elderly and individuals with disabilities within the community, as specified by the Probate and Welfare and Institutions Code.

The Public Guardian/Conservator serves as the conservator of the person and estate of individuals. There are two types of conservatorship: Probate and Lanterman- Petris -Short Act (LPS), both established by the Superior Court.

The Public Guardian has the following responsibilities:

- To serve as guardian of the person and estate of an adult in our community who, by reason of age, disease, or disability, is unable to properly manage or take care of himself/herself and/or

his or her property, and for whom no alternative guardian can be identified.

- To assist the Superior Court in proceedings for the appointment of the guardian/conservator of an adult.
- To offer guidance and counsel while encouraging maximum self-reliance and independence of Conservatees.

When a court appoints a guardian of the person, the guardian may have the following responsibilities:

- Ensure a safe and least restrictive living environment
- Consent to and monitor medical treatment or non-medical services such as education or counseling
- Protect Conservatee rights and confidential information
- Make end-of-life decisions with regard to the individuals last known wishes or that of known family members

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- Act as representative payee, ensuring obligations are met and personal needs are covered
- Maximize independence in the least restrictive manner
- Provide timely status reports to the court regarding Conservatee personal and financial affairs
- Protect and advocate for individual rights

When the court appoints a guardian of the estate, the guardian is assigned the following responsibilities:

- Marshall and protect assets
- Obtain appraisals of property
- Protect property and assets from loss
- Receive income for the estate
- Make appropriate disbursements
- Obtain court approval prior to the sale of any assets
- Report to the court about the status of the estate

## Accomplishments FY 2016-2017

- Adhered to the County's Strategic Plan
- Improved after hours response time with the use of Telesec Service
- Secured funding through federal/local resources
- Maintained strong partnerships with community organizations
- Secured a credit card for emergency use to meet clients immediate need
- Eliminated barriers to least restrictive placement for Conservatees
- Worked with Multi-Disciplinary Team for community outreach and support
- Utilized affordable training options to further improve staff skill level

## Goals and Objectives FY 2017-2018

- Secure funding through federal/state/local resources
- Utilize affordable training opportunities to enhance staff skill level
- Maintain partnerships with community organizations and businesses
- Participate in care conferences and complete quarterly encounters, ensuring proper maintenance and wellbeing of Conservatees
- Eliminate barriers to least restrictive placement for Conservatees
- Adhere to Yuba County Strategic Plan
- Work with Multidisciplinary Team for outreach and agency collaboration
- Attend training to meet PA/PG/PC requirements

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	ACTUAL EXPENDITURES 2014-2015	ACTUAL EXPENDITURES 2015-2016	BOS APPROVED 2016-2017	DEPARTMENT REQUESTED 2017-2018	CAO RECOMMENDED 2017-2018
PUBLIC GUARDIAN						
101-4100-362.65-03	TARGETED CASE MNGMNT-TCM	0	0	0	34,000-	34,000-
101-4100-371.98-03	PUBLIC GUARDIAN FEE	0	0	0	23,000-	23,000-
101-4100-371.98-29	PUBLIC GUARDIAN REIMB	0	0	0	154,262-	154,262-
101-4100-372.99-02	COUNTY CONTRIBUTION	0	0	0	85,970-	85,619-
* REVENUE		0	0	0	297,232-	296,881-
**		0	0	0	297,232-	296,881-
Salaries & Benefits						
101-4100-427.01-01	REGULAR	110,980	137,864	177,276	198,483	198,483
101-4100-427.01-03	EXTRA HELP	17,772	16,592	0	0	0
101-4100-427.01-07	VACATION PAY	0	993	0	0	0
101-4100-427.02-02	CO SHARE PERS	18,619	24,967	29,372	36,522	36,522
101-4100-427.02-03	COPST	317	0	0	0	0
101-4100-427.02-04	GROUP HEALTH INSURANCE	16,198	14,746	19,890	20,694	20,694
101-4100-427.02-05	MEDICARE	1,889	2,243	2,534	2,885	2,885
101-4100-427.02-06	WORKERS COMP INS	851	811	1,312	1,502	1,350
101-4100-427.02-07	LIFE INSURANCE	143	198	257	268	268
101-4100-427.02-08	UNEMPLOYMENT INS	0	690	524	398	199
101-4100-427.02-09	RETIREE HEALTHCARE INS	1,459	1,496	1,539	1,574	1,574
* EXPENDITURE		168,228	200,600	232,704	262,326	261,975
** Salaries & Benefits		168,228	200,600	232,704	262,326	261,975
Services & Supplies						
101-4100-427.12-00	COMMUNICATION	799	587	1,110	1,110	1,110
101-4100-427.15-00	INSURANCE	2,032	1,888	2,883	916	916
101-4100-427.17-00	MAINTENANCE/EQUIPMENT	960	960	2,088	2,075	2,075
101-4100-427.20-00	MEMBERSHIPS	400	400	3,300	3,300	3,300
101-4100-427.22-00	OFFICE EXPENSE	2,646	2,809	2,700	2,700	2,700

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101-4100-427.23-00	PROFESSIONAL SERVICES	6,392	8,012	7,620	7,620	7,620
101-4100-427.28-00	SPECIAL DPMT EXPENSE	0	0	27,750	0	0
101-4100-427.29-00	TRAVEL	10,356	11,213	12,484	13,680	13,680
101-4100-427.30-00	UTILITIES	0	0	0	3,505	3,505
*	EXPENDITURE	23,585	25,869	59,935	34,906	34,906
**	Services & Supplies	23,585	25,869	59,935	34,906	34,906
	Cost Reimbursements					
101-4100-427.95-00	SPECIAL ITEMS	0	1,596	0	0	0
*	EXPENDITURE	0	1,596	0	0	0
**	Cost Reimbursements	0	1,596	0	0	0
***	PUBLIC GUARDIAN	191,813	228,065	292,639	0	0
****	PUBLIC GUARDIAN	191,813	228,065	292,639	0	0