

Public Guardian

Weenylyn McCleary – Public Guardian

	FY 17/18 Adopted Budget	FY 18/19 CAO Recommended	Change
101-4100			
EXPENDITURES			
Salaries and Benefits	261,975	290,977	29,002
Services and Supplies	34,906	36,489	1,583
Other Charges			0
Fixed Assets			0
TOTAL EXPENDITURES	296,881	327,466	30,585
REVENUE			
Fed/State Grant	34,000		(34,000)
Realignment			0
Fees/Misc	177,262	214,262	37,000
TOTAL REVENUE	211,262	214,262	3,000
FUND BALANCE	0	0	0
NET COUNTY COST	85,619	113,204	27,585

Program Description

Under the jurisdiction of the Superior Court, the Yuba County Public Guardian/Conservator provides mandated conservatorship and estate services for the elderly and individuals with disabilities within the community, as specified by the Probate and Welfare and Institutions Codes.

The Public Guardian/Conservator serves as the conservator of the person and estate of individuals. There are two types of conservatorship: Probate and Lanterman-Petris -Short Act (LPS), both established by the Superior Court.

The Public Guardian has the following responsibilities:

- To serve as guardian of the person and estate of an adult in our community who, by reason of age, disease, or disability, is unable to properly manage or take care of himself/herself and/or his or her property,

and for whom no alternative guardian can be identified

- To assist the Superior Court in proceedings for the appointment of the guardian/conservator of an adult
- To offer guidance and counsel while encouraging maximum self-reliance and independence of Conservatees

When a court appoints a guardian of the person, the guardian may have the following responsibilities:

- Ensure a safe and least restrictive living environment
- Consent to and monitor medical treatment or non-medical services such as education or counseling
- Protect Conservatee rights and confidential information
- Make end-of-life decisions with regard to the individuals last known wishes or that of known family members

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- Act as representative payee, ensuring obligations are met and personal needs are covered
- Maximize independence in the least restrictive manner
- Provide timely status reports to the court regarding Conservatee personal and financial affairs
- Protect and advocate for individual rights

When the court appoints a guardian of the estate, the guardian is assigned the following responsibilities:

- Marshall and protect assets
- Obtain appraisals of property
- Protect property and assets from loss
- Receive income for the estate
- Make appropriate disbursements
- Obtain court approval prior to the sale of any assets
- Report to the court about the status of the estate

Accomplishments FY 2017-2018

- Secured funding through federal/state/local resources
- Improved professional relationships with community partners
- Participated in care conferences and completed quarterly encounters timely
- Collaborated with Multi-Disciplinary Team
- Established a good working relationship with Rideout Regional Hospital management staff

Goals and Objectives FY 2018-2019

- Attend training to meet PA/PG/PC requirements
- Utilize affordable training opportunities to enhance staff skill level
- Adhere to Yuba County's Strategic Plan
- Continue to work with Multi-Disciplinary Team for collaboration and improve professional relationship with community partners
- Secure funding through federal/state/local resources
- Eliminate barriers to least restrictive placement for Conservatees

Pending Issues/Policy Considerations FY 2018-2019

None at this time

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	ACTUAL EXPENDITURES 2015-2016	ACTUAL EXPENDITURES 2016-2017	BOS APPROVED 2017-2018	DEPARTMENT REQUESTED 2018-2019	CAO RECOMMENDED 2018-2019
PUBLIC GUARDIAN						
101-4100-362.65-03	TARGETED CASE MNGMNT-TCM	0	22,067-	34,000-	38,000-	38,000-
101-4100-371.98-03	PUBLIC GUARDIAN FEE	0	22,742-	23,000-	22,000-	22,000-
101-4100-371.98-29	PUBLIC GUARDIAN REIMB	0	128,019-	154,262-	154,262-	154,262-
101-4100-372.99-02	COUNTY CONTRIBUTION	0	128,987-	85,619-	113,204-	113,204-
* REVENUE		0	301,815-	296,881-	327,466-	327,466-
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**		0	301,815-	296,881-	327,466-	327,466-
Salaries & Benefits						
101-4100-427.01-01	REGULAR	137,864	187,844	198,483	208,181	208,181
101-4100-427.01-03	EXTRA HELP	16,592	7,958	0	0	0
101-4100-427.01-06	STANDBY	0	0	0	3,120	3,120
101-4100-427.01-07	VACATION PAY	993	21,417	0	0	0
101-4100-427.01-08	SICK LEAVE	0	3,365	0	0	0
101-4100-427.02-01	CO SHARE PERS-UAL	0	0	0	30,223	30,223
101-4100-427.02-02	CO SHARE PERS-NORMAL	24,967	30,841	36,522	12,971	12,971
101-4100-427.02-03	PARS	0	239	0	0	0
101-4100-427.02-04	GROUP HEALTH INSURANCE	14,746	19,673	20,694	29,845	29,845
101-4100-427.02-05	MEDICARE	2,243	3,140	2,885	3,019	3,019
101-4100-427.02-06	WORKERS COMP INS	811	1,312	1,350	1,502	1,502
101-4100-427.02-07	LIFE INSURANCE	198	266	268	268	268
101-4100-427.02-08	UNEMPLOYMENT INS	690	673	199	208	208
101-4100-427.02-09	RETIREE HEALTHCARE INS	1,496	1,532	1,574	1,640	1,640
* EXPENDITURE		200,600	278,260	261,975	290,977	290,977
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**	Salaries & Benefits	200,600	278,260	261,975	290,977	290,977
Services & Supplies						
101-4100-427.12-00	COMMUNICATION	587	757	1,110	1,110	1,110
101-4100-427.15-00	INSURANCE	1,888	2,883	916	1,331	1,331

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	ACTUAL EXPENDITURES 2015-2016	ACTUAL EXPENDITURES 2016-2017	BOS APPROVED 2017-2018	DEPARTMENT REQUESTED 2018-2019	CAO RECOMMENDED 2018-2019
101-4100-427.17-00	MAINTENANCE/EQUIPMENT	960	1,554	2,075	2,695	2,695
101-4100-427.20-00	MEMBERSHIPS	400	2,200	3,300	3,300	3,300
101-4100-427.21-10	LATE FEES	0	22	0	0	0
101-4100-427.22-00	OFFICE EXPENSE	2,809	2,655	2,700	2,700	2,700
101-4100-427.23-00	PROFESSIONAL SERVICES	8,012	7,361	7,620	7,620	7,620
101-4100-427.25-00	RENTS & LEASES/EQUIPMENT	0	146	0	0	0
101-4100-427.28-00	SPECIAL DPMT EXPENSE	0	26,000	0	0	0
101-4100-427.29-00	TRAVEL	11,213	11,477	13,680	15,180	15,180
101-4100-427.30-00	UTILITIES	0	0	3,505	2,553	2,553
*	EXPENDITURE	25,869	55,055	34,906	36,489	36,489
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**	Services & Supplies	25,869	55,055	34,906	36,489	36,489
Cost Reimbursements						
101-4100-427.95-00	SPECIAL ITEMS	1,596	0	0	0	0
*	EXPENDITURE	1,596	0	0	0	0
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**	Cost Reimbursements	1,596	0	0	0	0
***	PUBLIC GUARDIAN	228,065	31,500	0	0	0
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