

# Auditor-Controller

C. Richard Eberle – Auditor-Controller

101-0400	FY 18/19 Adopted Budget	FY 19/20 CAO Recommended	Change
<b>EXPENDITURES</b>			
Salaries and Benefits	\$898,653	\$959,266	\$60,613
Services and Supplies	\$358,491	\$278,096	(\$80,395)
Other Charges	(\$645,962)	(\$669,468)	(\$23,506)
Fixed Assets	\$0		\$0
<b>TOTAL EXPENDITURES</b>	<b>\$611,182</b>	<b>\$567,894</b>	<b>(\$43,288)</b>
<b>REVENUE</b>			
Fed/State	\$0		\$0
Grant	\$0		\$0
Realignment	\$0		\$0
Fees/Misc	\$292,500	\$231,500	(\$61,000)
<b>TOTAL REVENUE</b>	<b>\$292,500</b>	<b>\$231,500</b>	<b>(\$61,000)</b>
<b>FUND BALANCE</b>	<b>\$0</b>		<b>\$0</b>
<b>NET COUNTY COST</b>	<b>\$318,682</b>	<b>\$336,394</b>	<b>\$17,712</b>

## Program Description

The Auditor-Controller is the Chief Accounting Officer for the County with the primary mission to ensure the fiscal integrity of the County’s financial records and to provide service, assistance, and information to the Public, Board of Supervisors, County Administrator’s Office, County Departments and Employees, Special Districts, and other regulatory agencies. The Office of the Auditor-Controller seeks to provide public oversight, fiscal leadership and direction, accountability, and financial integrity, and to safeguard public resources through effective monitoring, reporting, and establishing sound accounting policies and procedures.

The Auditor-Controller’s Office has three main areas of responsibility:

**Accounting and Reporting** – The department is responsible for processing and accurately recording all receipts and disbursements, including Payroll, County funds, and various Special Districts within the County. Additionally, the Office exercises budgetary control of county departments and various funds.

**Property Tax Administration** – The department is tasked with performing statutorily-obligated and defined property tax functions, including computation of tax rates, control and reconciliation of tax charges, and tax roll corrections. Property tax distributions to the County, various schools, cities, special districts, and other governmental agencies are handled by the Auditor-Controller.

**Audits** – The department conducts or coordinates audits of County departments, special districts, and grant programs as mandated by law. Audits performed include financial, operational, compliance, managerial, internal, and performance based. Due to current staffing and resource limitations, internal

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audits are currently performed on a limited basis. However, we anticipate this will improve as additional resources become available.

## **Accomplishments**

### **FY 2018-2019**

The Auditor-Controller's Office with assistance from several county departments completed a business process review of financial related processes with the ultimate goal to prepare the county upgrade its aging public administration system.

The Auditor-Controller also worked with public safety departments to initiate a business process review of processes related to the public safety function in order to improve the way services are provided and delivered. We anticipate this project will be completed in FY 2019-2020.

The Auditor-Controller also succeeded in streamlining data entry processes for financial data, which allowed staff across the county to be more effective and efficient.