

CDSA Finance and Administration

Michael Lee – Director

CDSA-Admin 101-1600	FY 21/22 Adopted Budget	FY 22/23 CAO Recommended	Change
EXPENDITURES			
Salaries and Benefits	\$1,609,918	\$1,974,834	\$364,916
Services and Supplies	\$143,411	\$192,819	\$49,408
Other Charges	\$121,542	\$279,463	\$157,921
Fixed Assets			\$0
TOTAL EXPENDITURES	\$1,874,871	\$2,447,116	\$572,245
REVENUE			
Fed/State			\$0
Grant			\$0
Realignment			\$0
Fees/Misc	\$1,874,871	\$2,447,116	\$572,245
TOTAL REVENUE	\$1,874,871	\$2,447,116	\$572,245
FUND BALANCE			\$0
NET COUNTY COST	\$0	\$0	\$0

Program Description

The Community Development and Services Agency (CDSA) strives to improve the overall quality of life for our residents and fiscal health of our businesses by coordinating the orderly growth and development of the County. We accomplish this by providing proper implementation of land use related regulations, access to community services, building and construction plan check and inspection services, administration and enforcement of environmental and public nuisance regulations, and operation, maintenance and expansion of Public Works infrastructure.

The Finance and Administration Division (F&A) of CDSA provides the operational backbone and organizational support services for the Agency, including accounting, financial reporting and management, personnel, payroll, and general office administration. The division includes all financial and administrative staff as well as the Financial Manager, Business Systems Analyst, and the Director of the Agency. F&A also provides fiscal and administrative support to our Library, Airport, and River Highlands Community Services District (Gold Village). Consolidation of the Agency's financial and administrative roles in a single division creates a unified workflow process for all accounting activities and eliminates the potential for duplicate efforts within the individual Departments.

CDSA Finance and Administration

Michael Lee – Director

Accomplishments

FY 2021-2022

- In 2021, CDSA engaged Tyler Technologies to upgrade the County's Permitting, Planning, and Environmental Health software. During this fiscal period, the Department has completed the Assess and Define stage, managed the contractual budget for professional services rendered and continued to identify new and improved process improvements for both internal users and the public. In the latter part of this period, the County is moving to the Testing Phase, and F&A is playing an integral role in evaluating both the operational portions of the new software and the underlying Cashiering system. Finally, in conjunction with the CDSA Tyler implementation, Finance is part of the core team developing the Auditor's investigation, evaluation, and education of Tyler's Munis software.
- The Finance and Administration division continued to develop and improve procedures to support operations amidst the ongoing COVID-19 pandemic. The Department upgraded remote workstations and modified policies and workflows to allow staff to remain productive while telecommuting. F&A supported the Department's efforts to encourage the use of online tools by introducing online payments for our customers. Through a third-party payment service provider, customers now have a convenient way to pay for their permit or project online without the need to visit our office. Just during the period of July – December 2021, the Agency processed a total of 1,354 credit card transactions, with 65% of those being initiated online by the customer.
- A change to our organization this year was the addition of the Airport. Included with midyear budget updates, it was recommended that the Agency take over management of the Airport to allow further access to shared resources. The Airport officially became part of the Agency on March 1, 2022.

Performance Measures

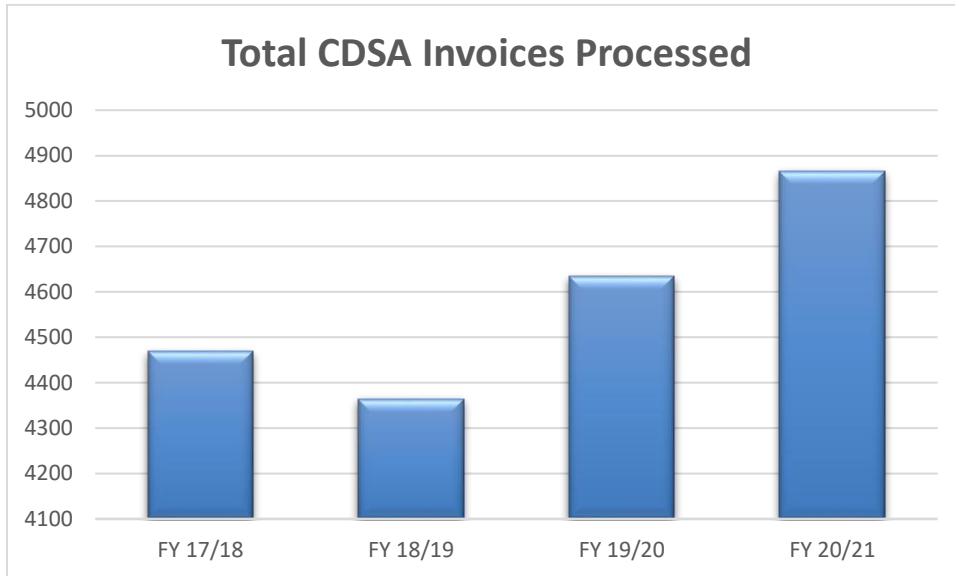
FY 2021-2022

- Staffing the reception desk in the CDSA lobby to provide customer service support and answer/route the multiple inbound phone lines for six of the Agency's Departments, including County Parks. CDSA utilizes the use of a customer service monitoring software to watch traffic, busy times, wait times for service and more. Our stats for this year are estimated to be:
 - Number of in-office customer contacts = 3,635
 - Average wait time for service = 4:03

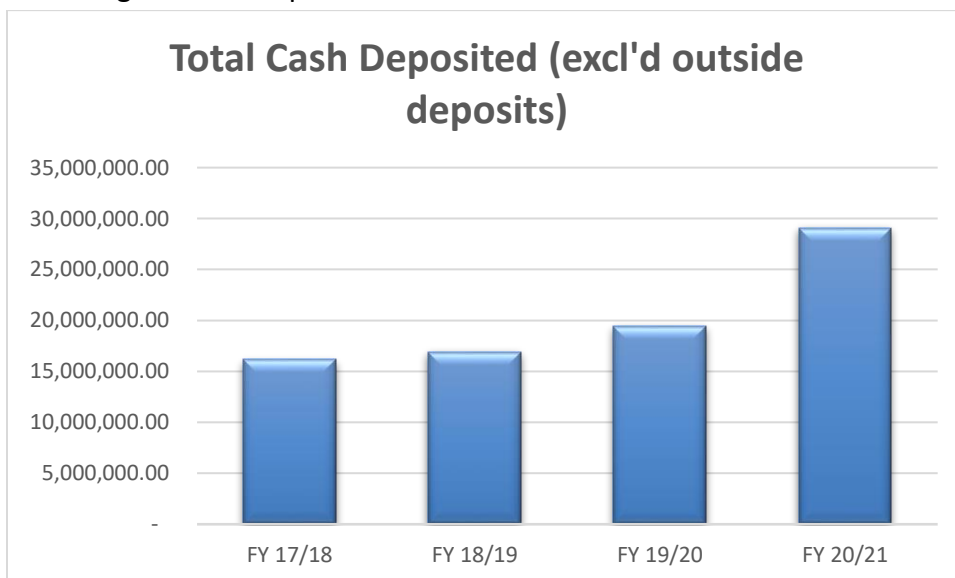
CDSA Finance and Administration

Michael Lee – Director

- Average time for assistance = 10:20
- Processing and tracking A/P invoice payments for all CDSA Departments.



- Internally managing personnel records and payroll processing for all 93 current CDSA employees. F&A also facilitates all phases of the employee hiring and onboarding process, assisting the Agency with over 20 new hires in FY 21/22.
- Performing all phases of the cash handling process for CDSA Departments. F&A staff are responsible for receipting and depositing all payments received, and reconciling and balancing all CDSA Department funds and accounts.

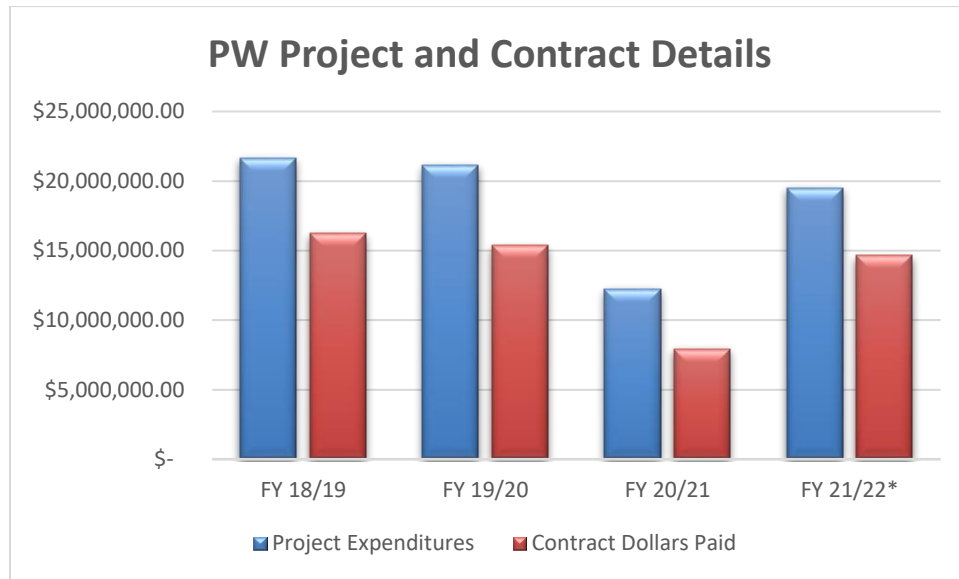


- Assisting each CDSA Department with specific administrative and financial duties as needed. One Department in particular that F&A supports is the Engineering division with monitoring Public Works construction projects, revenue collection and

CDSA Finance and Administration

Michael Lee – Director

expenditures, and processing billing and contract payments. This year we have 25 active projects from various funding sources and a total of 32 contracts.



*FY 21/22 totals are forecasted to year-end

Goals and Objectives

FY 2022-2023

- Continue to reshape and enhance the organizational structure of CDSA to optimize resources and maximize efficiencies. With the addition of new Departments to the Agency, the retirement of the former F&A Manager and promotion of the current Manager, and additional staff hiring, it is prudent that the overall structure be analyzed and fine-tuned to support the new duties and responsibilities.
- Continue to implement new ways of doing business in the ever-changing world of new software, online and cloud-based solutions, process automation, ongoing pandemic concerns and more. The Agency prides itself on being on the forefront of new technologies and adapting the workplace to accommodate the current business climate.
- Finally, these goals should be achieved all while focusing on providing excellent customer service to the citizens of Yuba County. Focusing not only on how the services we provide are delivered to our customers, but going beyond to communicate and provide proper training to staff that will develop the teamwork needed to result in a higher level of service commitment and improved use of Agency resources.

Pending Issues/Policy Considerations

FY 2022-2023

CDSA encompasses nearly all of the County's land use regulatory departments in one Agency. This is a concerted organization of resources to ensure better coordination regarding issues associated with land use. Each of the Agency's departments is tasked with various regulations

CDSA Finance and Administration

Michael Lee – Director

outside the County’s control such as the State of California Building Standards Commission, California Environmental Quality Act (CEQA), Subdivision Map Act, California Retail Food Code, etc. that the County is required to conform to and/or regulate. The Agency attempts to take the various state and federal regulations and implement them through County ordinances in a manner that is consistent with and conforms to the Board’s adopted vision and strategic priorities. There are an unending number of state legislated actions that continually challenge CDSA’s ability to balance these sometimes-conflicting directives. As needed, CDSA will bring these issues to the Board’s attention for discussion.

Navigating the “new world” of post-COVID will be an ongoing consideration for our Agency. In order to keep operations running smoothly, management will think through how to maintain flexibility in reshaping the workplace for the future of remote work and balance employee expectations vs business need. A crucial point will be integrating more online and digital tools to support bridging the gap between those in the office and those working remotely, and making interactions with customers seamless across all types of environments. Another incentive to this flexibility will be to not only retain current employees, but also to attract and develop new talent by having a competitive advantage over more “traditional” workplaces.

Building Inspection/Code Enforcement

Michael Lee – Director

CDSA-Building Ins 101-3500	FY 21/22 Adopted Budget	FY 22/23 CAO Recommended	Change
EXPENDITURES			
Salaries and Benefits	\$2,120,350	\$2,498,929	\$378,579
Services and Supplies	\$2,367,936	\$3,036,362	\$668,426
Other Charges	\$301,278	\$368,726	\$67,448
Fixed Assets	\$475,388	\$194,385	(\$281,003)
TOTAL EXPENDITURES	\$5,264,952	\$6,098,402	\$833,450
REVENUE			
Fed/State	\$34,500	\$36,000	\$1,500
Grant		\$115,000	\$115,000
Realignment			\$0
Fees/Misc	\$5,230,452	\$5,947,402	\$716,950
TOTAL REVENUE	\$5,264,952	\$6,098,402	\$833,450
FUND BALANCE			\$0
NET COUNTY COST	\$0	\$0	\$0

Program Description

The Yuba County Building Department is an integral part of the Community Development and Services Agency (“CDSA”) that combines building and construction, code enforcement, and fire prevention services (new for fiscal year 22/23) to safeguard public health, safety, and general welfare of the communities it serves within the County. Through its component programs, as described below, the Department touches and supports each of the County’s Strategic Priorities in the following ways:

- **Organizational Excellence:** Both building and code enforcement services continue to be in high demand. This fiscal year the Department will continue to implement the Agency’s land management software system upgrade. Anticipated outcomes are increases in workflow efficiency, greater transparency and interactive services offered to the public, data integrity, and real-time data availability in the field. The Building Department is also committed to providing continuing educational opportunities for employee development to ensure a knowledgeable workforce to maintain public trust.
- **Public Safety:** Public safety is by far the number one priority of every State, County, and City within the United States. Although public safety often times is only associated with law enforcement or firefighters, the function extends beyond those civic duties. The Department provides for public safety through a two-pronged approach that separates development from maintenance of property within the unincorporated areas of the County.
- **Responsible Growth:** The County’s ability to regulate development is derived from an array of regulations. The Department works hand-in-hand with a variety of departments, agencies, and

Building Inspection/Code Enforcement

Michael Lee – Director

associations during code updates to help create uniformity amongst all development- and enforcement-related regulations. The department has also sharpened a variety of business processes to maximize staff-to-workload ratio.

- Economic Development: The Building Department continuously monitors and modifies its business practices to streamline our processes and offer more efficient and innovative ways to do business with our customers. We have dedicated staff to analyze our processes with the goal of finding and eliminating business constraints that increase time and cost to projects.

BUILDING AND CONSTRUCTION SERVICES

Building and Construction Services is responsible for application intake, plan-check, permit issuance and inspection for all buildings and structures, existing and new, within the unincorporated area of the County as well as the City of Wheatland. Our communities want and expect that all buildings are safe, healthy, and accessible, and that we protect our natural resources by making buildings energy efficient and sustainable. Regulations as set forth by the State of California Building Standards Commission, which are codified in Title 24 of the California Code of Regulations, set the minimum requirements to achieve these goals. These regulations also provide safety to fire fighters and emergency responders during emergency operations. Each step in the building permit process certifies that every building meets these minimum requirements.

New development submittals are routed by the Department to various agencies, including internal CDSA Departments as well as local Fire, School, and Water Districts, prior to permit issuance to ensure compliance with all regulatory requirements. The Department's plan-check staff reviews plans to verify compliance with Title 24 requirements including structural, plumbing, mechanical, electrical, energy efficiency and green building standards. After receiving approvals from all routed agencies, a permit is issued and the inspection phase begins. Once the building inspection team verifies that a building complies with the approved plans, the building is certified for occupancy.

CODE ENFORCEMENT

Code Enforcement is essentially the enforcement arm of CDSA. Code Enforcement's primary responsibility is for enforcement of the County's property maintenance regulations which involves the identification and abatement of public nuisances throughout the unincorporated areas of the County with emphasis directed towards urbanized areas together with points of entry into the County. Where conditions are determined to be in conflict with the County's regulations and are deemed detrimental to the health, safety, or welfare of our residents, or where conditions have a blighted influence on the community, the Division will cause those conditions to be abated either through voluntary compliance or, when necessary, through official action.

The main focus of property maintenance is coupled with complimentary disciplines that include:

- Substandard Housing
- Building – unpermitted development; Dangerous Buildings
- Cannabis Enforcement
- Vacant/Abandoned Properties

Building Inspection/Code Enforcement

Michael Lee – Director

- Illegal Occupancy – vehicles; structures
- Abandoned Vehicle Abatement
- Parking Enforcement – front yard; commercial vehicle; use of street for storage; improper parking
- Visual Blight – accumulation of junk and trash; graffiti; dismantled vehicles
- Illegal Dumping
- Fire Hazards – fire breaks; excessive vegetation
- Zoning/Land-Use – setbacks; conditions of approval; businesses; fencing; livestock; camping
- Health – drug houses; vector/vermin; sanitation/sewage discharge; mobile food vendor; illegal camping
- Public Works – grading; storm water; road encroachments

Citizen complaints are generally what drive a concern to be investigated. However, where circumstances pose an immediate threat to the health and safety of our communities, a citizen complaint is not necessary. Case process includes complaint intake, investigation, education, abatement (either voluntary or by official action), and cost recovery. Although the process contains only a few steps, a case's lifecycle can be complex and lengthy. Once a code case is generated, responses are prioritized based on the nature of allegations as they affect the health, safety, and welfare of the community.

Our approach to each complaint is with a fundamental respect of individual property rights. Once a violation is confirmed to exist, officers educate those who are in violation about the County's regulations and provide options to remedy the violation. Officers will continue to work with property owners as long as they move in a positive direction. If all violations are corrected within a reasonable time frame, cases are often closed without any further action or cost recovery. In circumstances where voluntary abatement of violations is not achieved, officers will heighten enforcement strategies, up to and including official abatement of the nuisance and recovery of operating costs for enforcement.

FIRE PREVENTION

Climate change continues to affect our rural communities. Unprecedented dry fuels, low humidity, reduced precipitation and increasing wind events have lengthened the traditional fire season in California. The Department's Fire Prevention Officer work closely with the nine fire districts within the County and assist in the coordination of various wildfire mitigation groups' efforts, including seeking grant opportunities to reduce hazardous fuels in our foothills. The Fire Prevention Officer provides education for our foothill communities to create fire safety awareness, encourage home hardening activities that retrofit existing homes with fire-resistant building materials, create a countywide comprehensive fire prevention program and inspect properties to verify compliance with State and local codes related to minimum fire-safe standards.

Building Inspection/Code Enforcement

Michael Lee – Director

Accomplishments FY 2021-2022

Building & Construction:

- 13 Production Housing Developers
- Dollar General – Smartsville
- Church - Challenge
- Chevron – Plumas Lake
- 76 Station – Linda
- Chevron – Linda
- Walmart Fuel Station – Linda
- Tax Service - Linda
- Cedar Lane Apartments - Linda
- Bishop's Pumpkin Farm - Wheatland
- Mini Storage – Browns Valley
- Mini Storage - Linda
- Coffee Shop - Brownsville
- Mini Storage – Plumas Lake
- Bakery – Oregon House
- Tri-County Juvenile Hall
- Yuba County Library

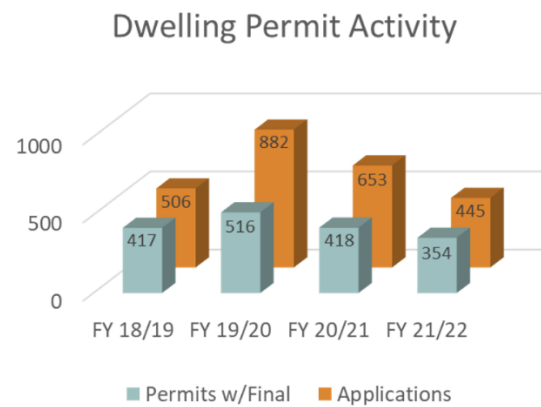
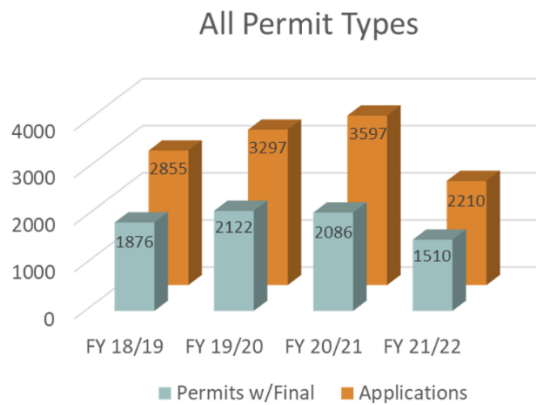
Code Enforcement Abatements:

- Avondale
- Simpson Lane (3 properties)
- Gray's Beach
- Star Bend
- Thorntree
- Horseshoe
- District 10 (3 properties)
- Roadside Debris Removal
- Western Ave
- Eighth Ave
- Plumas-Arboga Ave
- McGowan Pkwy
- Meadow Ct
- Seventh Ave

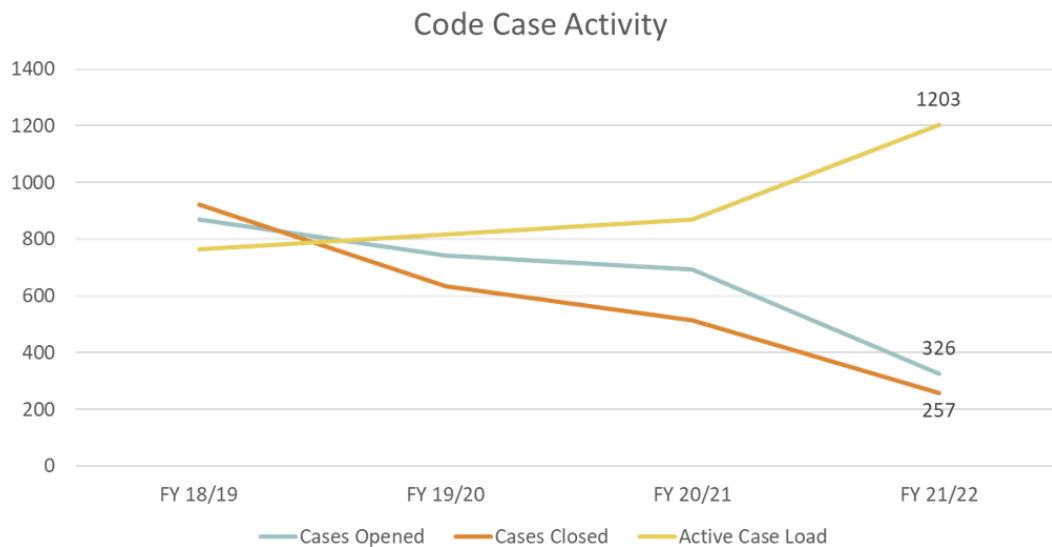
Building Inspection/Code Enforcement

Michael Lee, Director

Performance Measures FY 2021-2022



Note: FY 21/22 includes only data through end of February (2/3 of fiscal year).



Building Inspection/Code Enforcement

Michael Lee, Director

Goals and Objectives

FY 2022-2023

- Complete Land-Use and Permitting Software Conversion
- Successfully Recruit for Vacant Positions
- Reduce Backlog of Active Code Enforcement Cases
- Develop Fire Prevention Program

Pending Issues/Policy Considerations

FY 2022-2023

- Impacts of Proposed CAL FIRE Statewide Minimum Fire-Safe Regulations
- Adoption of New California Title 24 Building Codes (Triennial Cycle)
- Code Enforcement Hearing Process

Environmental Health

Clark Allen Pickell – Director

CDSA-Env Health	FY 21/22 Adopted	FY 22/23 CAO	
101-4800	Budget	Recommended	Change
EXPENDITURES			
Salaries and Benefits	\$1,051,583	\$1,099,545	\$47,962
Services and Supplies	\$465,002	\$585,800	\$120,798
Other Charges	\$80,212	\$84,200	\$3,988
Fixed Assets			\$0
TOTAL EXPENDITURES	\$1,596,797	\$1,769,545	\$172,748
REVENUE			
Fed/State	\$269,000	\$1,093,600	\$824,600
Grant			\$0
Realignment			\$0
Fees/Misc	\$1,327,797	\$675,945	(\$651,852)
TOTAL REVENUE	\$1,596,797	\$1,769,545	\$172,748
FUND BALANCE			\$0
NET COUNTY COST	\$0	\$0	\$0

Program Description

Provides for the protection of the environmental health and wellbeing of the citizens of Yuba County through education and community awareness of environmental health issues, as well as the administration and enforcement of environmental and public health laws. Funding for these services comes from grants, realignment funds, and service fees.

Accomplishments

FY 2021-2022

- Successfully completed debris removal for properties impacted by the Willow Fire. *(Public Safety & Health)*
- Successfully submitted the annual Onsite Wastewater Treatment System (OWTS) report to the Central Valley Regional Water Quality Control under the requirements of the Local Agency Management Plan (LAMP). *(Responsible Growth)*
- Successful completion of the Childhood Lead Inspector Certification Program to allow Environmental Health to support Health and Human Services with Childhood Lead investigations in Yuba County. *(Public Safety & Health)*
- The tri-annual evaluations of the Local Enforcement Agency (LEA) by CalRecycle and the Certified Unified Program Agency (CUPA) by CalEPA were conducted and the programs were found to meet or exceed state standards. *(Organizational Excellence)*

Environmental Health

Clark Allen Pickell – Director

- The annual evaluation of the Local Primacy Agency (LPA) was conducted by the State Water Resources Control Board and the program was found to meet or exceed state standards. *(Organizational Excellence)*
- Applied for and received the Rural Reimbursement Grant for \$60,000 to provide EH funding to rural counties to reduce the financial burden on local businesses. *(Economic Development)*
- Applied for and received \$139,000 in grants for Solid Waste and Waste Tire Enforcement for solid waste and waste tire programs. *(Economic Development)*
- Continued electronic upload of all septic applications, as-built plot plans, and permits to the Environmental Health database to improve efficiency in providing this information to the public. *(Organizational Excellence) (Responsible Growth)*
- Implementation of the revised septic ordinance under the (LAMP) to allow for reduced flow for homes with greater than two bedrooms. This allows for additional bedrooms or Accessory Dwelling Units (ADUs) to be added without the requirement to increase current septic size, while still not impacting public or environmental health. *(Responsible Growth)*

Goals and Objectives FY 2022-2023

- Coordinate and provide support to the Olivehurst Public Utility District (OPUD) to apply for grant funding and assist in development goals to provide public water and sewer to segments within the OPUD service district that currently have no public services. This expansion in services would allow owners to further develop or split properties. *(Responsible Growth) (Public Safety & Health)*
- Implementation of electronic solutions to improve service and delivery to the public. Examples include: electronic payments and permits, electronic availability to research and download common public record requests, the ability to receive large electronic documents by file sharing and joint electronic plan review among CDSA departments. *(Organizational Excellence) (Economic Development)*
- Continue to define and provide direct assistance to businesses in Yuba County that are required to comply with programs administered by the Environmental Health Department, including close coordination with Yes to Yuba. *(Economic Development)*
- Continue to implement requirements to transfer inspection and enforcement data to various State agency databases. *(Organizational Excellence)*

Pending Issues/Policy Considerations FY 2022-2023

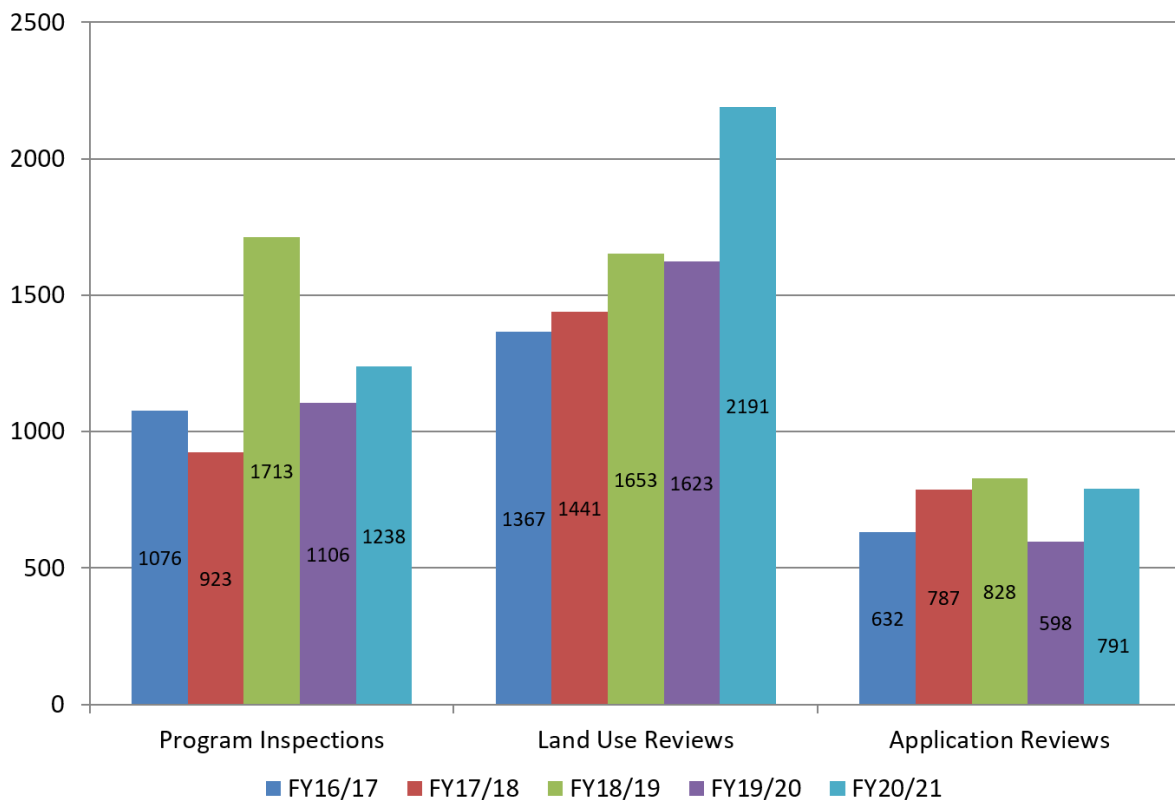
- Developing resources, policies and procedures for support of our State and local Cannabis laws. *(Responsible Growth)*
- The Environmental Health Department continues to manage the challenge of static or shrinking grant funding with increasing overhead costs.

Environmental Health

Clark Allen Pickell – Director

- The maintenance of unfunded or underfunded programs required by State law to be implemented by the local agency. The Department is committed to seeking available revenue to cover unfunded mandates.
- Managing current employment challenges to maintain appropriate qualified staffing levels.

Environmental Health/CUPA Inspections & Reviews



Note: FY 16/17 & 17/18 Inspections were impacted by staffing shortages and Cascade Fire response. FY 19/20 was significantly impacted by the COVID-19 pandemic.

Planning

Michael Lee – Director

CDSA-Planning 101-4300	FY 21/22 Adopted Budget	FY 22/23 CAO Recommended	Change
EXPENDITURES			
Salaries and Benefits	\$821,835	\$869,383	\$47,548
Services and Supplies	\$456,248	\$479,890	\$23,642
Other Charges	\$72,254	\$179,938	\$107,684
Fixed Assets			\$0
TOTAL EXPENDITURES	\$1,350,337	\$1,529,211	\$178,874
REVENUE			
Fed/State			\$0
Grant	\$136,342	\$25,000	(\$111,342)
Realignment			\$0
Fees/Misc	\$1,054,751	\$1,134,425	\$79,674
TOTAL REVENUE	\$1,191,093	\$1,159,425	(\$31,668)
FUND BALANCE			\$0
NET COUNTY COST	\$159,244	\$369,786	\$210,542

Program Description

The Planning Department is charged with implementing local, state, and federal policy, ordinances, and statutes related to development, land division and associated land use processes. Individual development proposals are reviewed for consistency with the County of Yuba General Plan and Development Code, California Environmental Quality Act (CEQA), Subdivision Map Act and other state and federally enacted legislation. Additionally, the Planning Department recently took on County duties related to housing programs, Community Development Block Grant (CDBG) program activities and the implementation of a broadband master planning and infrastructure effort.

In addition to processing land development applications and general zoning information to the public, current assignments include:

- Planning Commission
- Zoning Administrator
- Development Review Committee
- Plumas Lake Specific Plan Design Committee
- Building Permit Review
- Countywide CEQA/NEPA compliance
- Right of Way Acquisition Assistance
- County Housing Related Issues
- CDBG Funding and Program Management

Planning

Michael Lee – Director

- Broadband Master Planning Implementation
- HCD HOME Program Long-Term Monitoring

Accomplishments FY 2021-2022

The Planning Department was able to hire two new employees during FY 21/22 and currently has a staff of six full-time employees, and it continues to responsively process current planning projects at an increasing volume. Below are some of FY 21/22 accomplishments:

- Entitlement projects for commercial and residential developments in East Linda, Olivehurst, Plumas Lake, and in the foothill region included new projects that will add over 1,000 new residential lots to Yuba County.
- Completed Housing Element Update and received approval from the California Department of Housing & Community Development, ensuring State compliance.
- Completed Annual Housing Reports required by California Department of Housing & Community Development, ensuring State compliance.
- Completed Safety Element Update and received approval from Calfire, ensuring State compliance.
- County future infrastructure projects – Completed environmental documents for numerous County roadway and drainage projects, including the first drainage project in West Linda.
- Updated the County's Development Code and zoning map to make sure County requirements were consistent with current best planning practices. Made housing-related requirements less restrictive to ensure County and State goals for housing production were met, and provided more commercial and higher density residential zoned property in the County.
- Started process to make project application submittals more user-friendly and electronic.
- Continued working with Hard Rock Hotel & Casino Sacramento at Fire Mountain staff on off-site land-use needs and other Sports and Entertainment Zone current and future land-use needs.
- Collaborated with the Yuba Water Agency on numerous projects, such as the proposed educational center, fuel reduction projects, economic development projects and habitat restoration projects.
- Finalized all development related approvals with Regional Housing on developing the Cedar Lane Housing Project, which constitutes a \$60 million investment in the community of West Linda.
- Secured a State grant to create a 61-unit affordable housing apartment complex called Prosperity Village, owned and operated by Yuba-Sutter Habitat for Humanity.
- Completed the Teichert Kibbe Road EIR Project that will remove gravel trucks from the community of Hallwood and re-route through Hwy 20.
- Hired a Broadband Project Manager, completed Yuba County's Broadband Master Plan and started navigating how Yuba County will address/fund future broadband infrastructure needs.
- Expanded the department's role in helping to promote economic development and redevelopment in Yuba County.
- Created a map that is intended to better display development related growth throughout the South County.

Planning

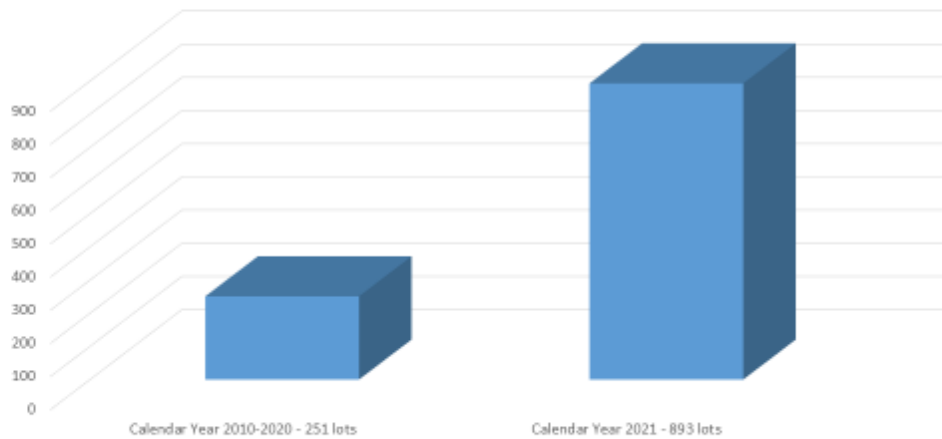
Michael Lee – Director

- Created a Vehicle Miles Travelled (VMT) Baseline Screening Table that will quickly determine if a project requires a VMT analysis.
- Performed an assessment of County’s long-range planning future needs and workload.

Performance Measures FY 2021-2022



Proposed New Subdivision Lots



Goals and Objectives FY 2022-2023

The Planning Department is responsible for maintenance and implementation of the Yuba County General Plan, Development Code, and the Plumas Lake Specific Plan. These plans are considered long-range planning, and their goals and guidelines are the constitution for all development within the County and are applied to all issues concerning economic development, historic preservation, public health & safety, housing, preservation of natural resources, and overall quality of life for our residents. As mentioned in FY 21/22 Accomplishments, planning staff has performed an assessment of the County's long-range planning needs. We determined there are a number of County ordinances needing to be overhauled or updated in FY 22/23, to ensure the County is meeting all mandated and applicable State laws and ensuring our ordinances reflect current trends in planning and development.

With the completion of the Development Code Update and Zoning Map in 2015, the Planning Department has annually monitored its implementation, documenting any issues and making recommendations to the Board for any required amendments. This process has been successful in a multitude of ways, from making sure the County meets current State zoning requirements to making the development entitlement process more applicant-friendly and streamlined to solving unintended code conflicts. Due to the plethora of newly approved housing related State laws in FY 21/22, a more comprehensive update will again be required in FY 22/23 that will require adoption of entirely new sections, such as SB 9 Urban Lot Splits and the substantial overhaul of other sections.

Affordable housing and housing production in general have been hot topic items in California for some time, and Yuba County has done a good job in identifying and providing proper zoning for our multi-family housing needs. In FY 22/23, the Planning Department intends on creating a Local Housing Trust

Planning

Michael Lee – Director

Fund (LHFT) that would allow the County to receive matching funds from the State on any funding added to the LHFT. The LHFT will require an application with California Department of Housing & Community Development and the identification of an ongoing non-state or federal funding source. Additionally, the Planning Department intends to apply for a State Pro-Housing Designation that, if the County receives this designation, would make the County more competitive in State housing grants. Lastly, the Planning Department plans to work with our affordable housing partners, such as Regional Housing Authority and Y-S Habitat for Humanity, on identifying future housing project sites and identifying more affordable housing related funding.

In FY 22/23, the Planning Department intends to continue expanding our GIS technology to create a series of maps and GIS layers that can help promote the County in terms of economic development, and provide potential developers and citizens more property-related information in an easily digestible format. Currently, the Planning Department lacks any specialized mapping or demographic-related material on its website and overall online presence.

In FY 22/23, the Planning Department intends to build off outreach successes in the policy space of broadband to expand broadband service delivery within the County utilizing a public-private partnership approach. By leveraging relationships from within the public and private sectors, the Planning Department intends to receive commitments from local and new entrant broadband providers to expand service delivery and reliability, while driving down costs for County residents. The Planning Department intends to utilize shovel-ready projects collected as part of a FY 21/22 Request for Broadband Partnerships to align state and federal grant opportunities with needed broadband expansions in the foothills.

In FY 22/23, the Planning Department will also operate in the space of broadband policy by engaging in advocacy and lobbying efforts designed to accelerate the delivery of state broadband funds to the benefit of County residents. Advocacy projects in this space include the State of California Middle-Mile Broadband Initiative and the California Public Utility Commission's California Advanced Services Fund (CASF) Last-Mile Grant program, the latter of which is anticipated to allocate at least \$5 million in funds to last-mile broadband projects within the County. In FY 22/23, the Planning Department also anticipates coordination with the Rural County Representatives of California on work with its broadband-centric affiliates Golden State Connect Authority and Golden State Finance Authority.

Other goals and objectives include:

- Continue to evaluate and improve internal processes to increase efficiencies.
- Work with production housing builders to make sure CDSA can help support their construction timeline needs.
- Continue developing County policy and procedures related to Broadband infrastructure.
- Create processes for all electronic project application submittals.
- Make project application forms more user friendly to the public.

Pending Issues/Policy Considerations FY 2022-2023

The Planning Department is experiencing a continual increase in building permit and current planning development applications. Although the Planning Department prides itself on the speed and efficiency in which applications are processed, there are a number of recently implemented State laws, such as SB

Planning

Michael Lee – Director

743 (which replaces Level of Service as a metric for the Transportation section of CEQA with VMT), that will complicate and prolong the CEQA process, as well as add additional costs to applicants. Staff is currently working with a traffic consultant in creating a VMT baseline screening table that should help lessen the effect of these new VMT requirements on projects, but some projects might take longer to process.

As previously discussed, the Planning Department hired two additional planners, and these hires have significantly eased the workload struggles the department has been experiencing during a time of high development demand. Although the Planning Department now has employees to manage our increased workload, nearly all of the department planners are relatively green and would greatly benefit from more educational and training opportunities. An increased educational and training budget would ensure Planning staff professionalism and help develop the employment talent we have recently acquired.

CDSA Grants

Michael Lee – Director

CDSA CDBG DR GRNT INFRA RDSD 113-8030	FY 21/22 Adopted Budget	FY 22/23 CAO Recommended	Change
EXPENDITURES			
Salaries and Benefits			\$0
Services and Supplies	\$500,000	\$500,000	\$0
Other Charges	\$0	\$0	\$0
Fixed Assets			\$0
TOTAL EXPENDITURES	\$500,000	\$500,000	\$0
REVENUE			
Fed/State			\$0
Grant	\$500,000	\$500,000	\$0
Realignment			\$0
Fees/Misc			\$0
TOTAL REVENUE	\$500,000	\$500,000	\$0
FUND BALANCE			\$0
NET COUNTY COST	\$0	\$0	\$0

CDSA Permanent Local Housing 117-8031	FY 21/22 Adopted Budget	FY 22/23 CAO Recommended	Change
EXPENDITURES			
Salaries and Benefits			\$0
Services and Supplies	\$272,377	\$412,812	\$140,435
Other Charges	\$0	\$0	\$0
Fixed Assets			\$0
TOTAL EXPENDITURES	\$272,377	\$412,812	\$140,435
REVENUE			
Fed/State			\$0
Grant	\$272,377	\$412,812	\$140,435
Realignment			\$0
Fees/Misc			\$0
TOTAL REVENUE	\$272,377	\$412,812	\$140,435
FUND BALANCE	\$0		\$0
NET COUNTY COST	\$0	\$0	\$0

CDSA Grants

Michael Lee – Director

	FY 21/22	FY 22/23	
CDBG-2012#12 CDBG			
8424	Adopted	CAO	
119-8002	Budget	Recommended	Change
EXPENDITURES			
Salaries and Benefits			\$0
Services and Supplies			\$0
Other Charges	\$728	\$0	(\$728)
Fixed Assets			\$0
TOTAL EXPENDITURES	\$728	\$0	(\$728)
REVENUE			
Fed/State			\$0
Grant			\$0
Realignment			\$0
Fees/Misc			\$0
TOTAL REVENUE	\$0	\$0	\$0
FUND BALANCE	\$728		(\$728)
NET COUNTY COST	\$0	\$0	\$0

	FY 21/22	FY 22/23	
CDBG-Disaster Relief			
MHP	Adopted	CAO	
122-8026	Budget	Recommended	Change
EXPENDITURES			
Salaries and Benefits			\$0
Services and Supplies	\$1,666,091	\$1,652,191	(\$13,900)
Other Charges	\$0	\$0	\$0
Fixed Assets			\$0
TOTAL EXPENDITURES	\$1,666,091	\$1,652,191	(\$13,900)
REVENUE			
Fed/State			\$0
Grant	\$1,666,091	\$1,652,191	(\$13,900)
Realignment			\$0
Fees/Misc			\$0
TOTAL REVENUE	\$1,666,091	\$1,652,191	(\$13,900)
FUND BALANCE	\$0		\$0
NET COUNTY COST	\$0	\$0	\$0

CDSA Grants

Michael Lee – Director

CDBG-PI ACQ Rehab Prg 123-8025	FY 21/22 Adopted Budget	FY 22/23 CAO Recommended	Change
EXPENDITURES			
Salaries and Benefits			\$0
Services and Supplies	\$835,000		(\$835,000)
Other Charges	\$0	\$0	\$0
Fixed Assets			\$0
TOTAL EXPENDITURES	\$835,000	\$0	(\$835,000)
REVENUE			
Fed/State			\$0
Grant			\$0
Realignment			\$0
Fees/Misc	\$835,000		(\$835,000)
TOTAL REVENUE	\$835,000	\$0	(\$835,000)
FUND BALANCE	\$0		\$0
NET COUNTY COST	\$0	\$0	\$0

CDBG-COVID Round 1 126-8027	FY 21/22 Adopted Budget	FY 22/23 CAO Recommended	Change
EXPENDITURES			
Salaries and Benefits			\$0
Services and Supplies	\$228,607		(\$228,607)
Other Charges	\$0		\$0
Fixed Assets			\$0
TOTAL EXPENDITURES	\$228,607	\$0	(\$228,607)
REVENUE			
Fed/State			\$0
Grant	\$228,607		(\$228,607)
Realignment			\$0
Fees/Misc			\$0
TOTAL REVENUE	\$228,607	\$0	(\$228,607)
FUND BALANCE	\$0	\$0	\$0
NET COUNTY COST	\$0	\$0	\$0

CDSA Grants

Michael Lee – Director

CDBG-COVID Round 2-3 128-8028	FY 21/22 Adopted Budget	FY 22/23 CAO Recommended	Change
EXPENDITURES			
Salaries and Benefits			\$0
Services and Supplies		\$150,000	\$150,000
Other Charges		\$0	\$0
Fixed Assets			\$0
TOTAL EXPENDITURES		\$150,000	\$150,000
REVENUE			
Fed/State			\$0
Grant		\$150,000	\$150,000
Realignment			\$0
Fees/Misc			\$0
TOTAL REVENUE		\$150,000	\$150,000
FUND BALANCE			\$0
NET COUNTY COST	\$0	\$0	\$0

Climate Change 114-8021	FY 22/23 CAO Recommended	FY 22/23 CAO Recommended	Change
EXPENDITURES			
Salaries and Benefits			\$0
Services and Supplies	\$245,485	\$182,876	(\$62,609)
Other Charges	\$4,515	\$0	(\$4,515)
Fixed Assets			\$0
TOTAL EXPENDITURES	\$250,000	\$182,876	(\$67,124)
REVENUE			
Fed/State			\$0
Grant	\$250,000	\$182,876	(\$67,124)
Realignment			\$0
Fees/Misc			\$0
TOTAL REVENUE	\$250,000	\$182,876	(\$67,124)
FUND BALANCE	\$0		\$0
NET COUNTY COST	\$0	\$0	\$0

CDSA Grants

Michael Lee – Director

Fernwood Residen Infill 114-8022	FY 22/23 CAO Recommended	FY 22/23 CAO Recommended	Change
EXPENDITURES			
Salaries and Benefits			\$0
Services and Supplies	\$255,485.00	\$159,353	(\$96,132)
Other Charges	\$4,515	\$0	(\$4,515)
Fixed Assets			\$0
TOTAL EXPENDITURES	\$260,000	\$159,353	(\$100,647)
REVENUE			
Fed/State			\$0
Grant	\$250,000.00	\$159,353	(\$90,647)
Realignment			\$0
Fees/Misc	\$10,000		(\$10,000)
TOTAL REVENUE	\$260,000	\$159,353	(\$100,647)
FUND BALANCE			\$0
NET COUNTY COST	\$0	\$0	\$0

CDSA Grants CDBG OWN OCCUP REHAB 121-8023	FY 22/23 CAO Recommended	FY 22/23 CAO Recommended	Change
EXPENDITURES			
Salaries and Benefits			\$0
Services and Supplies	\$1,000,000	\$1,115,000	\$115,000
Other Charges	\$0	\$0	\$0
Fixed Assets			\$0
TOTAL EXPENDITURES	\$1,000,000	\$1,115,000	\$115,000
REVENUE			
Fed/State			\$0
Grant	\$1,000,000	\$200,000	(\$800,000)
Realignment			\$0
Fees/Misc		\$915,000	\$915,000
TOTAL REVENUE	\$1,000,000	\$1,115,000	\$115,000
FUND BALANCE	\$0		\$0
NET COUNTY COST	\$0	\$0	\$0

CDSA Grants

Michael Lee – Director

CDSA Grants CDBG HOMEBUYER ASST 127-8024	FY 22/23 CAO Recommended	FY 22/23 CAO Recommended	Change
EXPENDITURES			
Salaries and Benefits			\$0
Services and Supplies	\$720,000	\$220,000	(\$500,000)
Other Charges	\$0	\$0	\$0
Fixed Assets			\$0
TOTAL EXPENDITURES	\$720,000	\$220,000	(\$500,000)
REVENUE			
Fed/State			\$0
Grant			\$0
Realignment			\$0
Fees/Misc	\$720,000	\$220,000	(\$500,000)
TOTAL REVENUE	\$720,000	\$220,000	(\$500,000)
FUND BALANCE	\$0		\$0
NET COUNTY COST	\$0	\$0	\$0

Program Description

The Community Development Block Grant (CDBG) is a Housing and Urban Development (HUD) program. This federal program was developed to ensure decent affordable housing for all, provide services to the most vulnerable in our communities, create jobs and expand business opportunities, and build stronger and more resilient communities.

The CDBG division of CDSA oversees the Community Development Block Grant (CDBG) program activities, project implementation and monitoring. In addition to processing CDBG project applications and providing project information to the public, current assignments include:

- CDBG Funding and Program Management
- HCD CDBG/HOME/NSP Program Long-Term Loan Monitoring
- Grant Writing and application submission
- Monthly and Quarterly grant financial and activity reporting
- Request for Reimbursements
- NEPA compliance
- Income Qualifications
- Preparation of legal documents ○ note and deed of trust ○ subrecipient agreement ○ regulatory agreement ○ reconveyance ○ loan modification ○ resolution and staff report
- Public Notice proposed projects, programs, and use of Program Income (PI) funds to public

CDSA Grants

Michael Lee – Director

- Develop Program Guidelines and Policies and Procedures
- Monitor and report Section 3 and Davis Bacon wages, requirements and regulations
- Prepare SEFA reporting and external audit balances and documentation

Accomplishments

FY 2021-2022

The CDBG division of CDSA is currently working with two (2) full time staff members and continues to responsively process current CDBG projects/programs at an increasing volume. In addition to the surge in project/program workload, the CDBG staff created administrative and financial processes, such as Guidelines and Policies and Procedures, to allow for accuracy and consistency in project implementation and grant reporting. Below are some of FY 21/22 accomplishments:

- Financially and administratively managed multiple CDBG grant projects/programs totaling over \$7.4 million, including monitoring of expenditures, revenue, contracts, labor, invoicing, and grant closeout. During this time, the Planning Department maintained a positive cash flow due to timely processing of each project reimbursement request and advanced funding approval. CDBG Program/projects include:
 - Collaborated with Yuba Sutter Gleaners Food Bank to implement a low-income meal delivery program, prepared by local restaurants, utilizing \$378,607 in CDBG Covid-1 and Covid 2-3 funds.
 - Climate change planning study in the community of Linda to assess drainage inventory and infrastructure, and identified needed hydraulic system upgrades and infrastructure, utilizing \$250,000 in CDBG 2019/2020 funds.
 - Partnered with Habitat for Humanity Yuba/Sutter, Inc. for the acquisition of the Travel Inn and Suites in Marysville for conversion to permanent supportive housing, utilizing CDBG funds of over 6.4 million dollars.
 - Began residential infill planning study known as Fernwood Park, in preparation of 54 single family housing units for homeownership of low-to moderate income individuals and families, utilizing \$250,000 in CDBG 2019/2020 funds, and an additional \$10,000 in CDBG program income.
 - Multifamily housing project, to mitigate lost housing due to the 2017 Cascade Fire, utilizing \$104,785 in CDBG Disaster Recovery fund, for the preparation of policies & procedures, solicitation, underwriting criteria, project review, and project application.
- Successfully awarded additional CDBG grant funding of over 1.9 million dollars. CDBG projects include:
 - Owner-occupied housing rehabilitation grant and/or loan program, to be implemented by Habitat for Humanity Yuba/Sutter, Inc., designed to cure health and safety issues for low to moderate-income homeowners within Yuba County, utilizing \$1,000,000 in 19/20 CDBG funds, and an additional \$915,000 from CDBG Program Income funds.
- Successfully awarded CDBG disaster recovery (DR) and CDBG fire mitigation (MIT) funds, of over \$2.7 million, for housing replacement, mitigation of fire danger, and safe evacuation in the Sierra Foothills. CDBG DR and MIT projects include:

CDSA Grants

Michael Lee – Director

- Multifamily housing project, for a project proposal submitted by Habitat for Humanity Yuba/Sutter Inc. for the rehabilitation of the Travel Inn and Suites in Marysville and conversion of 61 units to affordable housing, utilizing \$1,561,306 for project activity from CDBG Disaster Recovery funds.
- Roadside fuel reduction project, for roadside clearing and mitigation of evacuation routes in the Yuba County foothills, utilizing \$500,000 in CDBG DR funds.
- Audible alarm system project, for installation of 14 warning sirens in the sierra foothills, utilizing \$500,000 in CDBG MIT funds.
- High intensity striping and pullout planning study, to analyze and mitigate safe evacuation routes in the sierra foothills, utilizing \$200,000 in CDBG MIT funds.
- Additional applications have been submitted to the State of California, for CDBG funding and implementation of housing related activity in excess of \$970,000 dollars. Applications currently pending approval include:
 - Homebuyer assistance program, to aide in homeownership of low-to-moderate income individuals/families within the borders of the County of Yuba, utilizing \$720,000 in CDBG Program Income funds.
 - Emergency homeless shelter planning study, to determine need, size, location, and accessibility to services, utilizing CDBG 20/21 funds.
- Maintained County's CDBG/HOME/NSP long-term loan portfolio, consisting of payments, payoffs, and loan mitigation, collecting approx. \$163,000 in CDBG PI revenue for FY 21-22.

Performance Measures

FY 2021-2022

- Reviewing invoices for allowable reimbursable charges and processing reimbursement requests for CDBG grant programs/projects. Approximately 31 invoices processed within the CDBG grant programs/projects this FY year.
- Performing cash handling process for CDBG current grant programs/projects, and prior CDBG loan payments. Receipt and deposit payments received, reconcile and balance grant funds, and all grant project/program accounts, CDBG program income, HOME program income, and fee account.
- Internally managing all program/project wage reports, staff time records, and monthly fund reimbursement processing for six (6) current year CDBG programs/projects.
- Internally managing monthly and quarterly financial and activity reporting submitted to the Department of Housing and Community Development Department (HCD), for six (6) current year CDBG programs/projects.
- Monitoring grant program/project, revenue collection, expenditures, and billing for contract payments grant program/projects totaling an estimated \$8.3 million.

CDSA Grants

Michael Lee – Director

Total Staff/Admin by fiscal year end								
Projects	Staff Funds Available	CoCo	Planning	Finance	PW	Misc. Admin	Used	Billed to date
Habitat	162,502.82	11,684.46	128,772.00	21,315.00		731.36	100.00%	162,502.82
Climate Change	21,103.00		3,167.00	1,936.00	7,398.00	1,243.89	65.13%	13,744.89
MHP	104,785.00		20,580.00	12,348.00		450.00	31.85%	33,378.00
CV1	38,177.00		21,021.00	16,611.00		545.00	100.00%	38,177.00
CV 2-3	16,500.00		9,408.00	6,615.00		477.00	100.00%	16,500.00
Fernwood Roadside Clearing	17,500.00		1,253.00	583.00			10.49%	1,836.00
Audible Alarm	-							
Striping/Pullout	-							
Total received	360,567.82	11,684.46	184,201.00	59,408.00	7,398.00	3,447.25		266,138.71

Goals and Objectives

FY 2022-2023

- Identify additional sources that provide funding for programs/projects that meet the ever-changing community need, and the County's vision and strategic priorities. The focus is to provide options when determining the priority of projects and grant applications.
- Continue to reshape and enhance the structure of the grant program to optimize resources and maximize efficiencies. This includes succession planning for the continuance and autonomy of the grant program, and continued maintenance of the County's loan portfolio.
- Continue to establish and maintain a consistent progression with the application process, project implementation, and financial and activity reporting of the CDBG grants. This will allow the County to preserve a valuable funding resource to meet the needs of the community, enhance countywide infrastructure improvements, provide essential affordable housing, and desired public service programs.
- Explore the possibility of joint-CDBG applications with the City of Wheatland and the City of Marysville that could expand the funding of existing CDBG programs.

Pending Issues/Policy Considerations

FY 2022-2023

The biggest issue facing CDBG has been receiving the final funding agreements that allow the County to spend our CDBG awarded and program income funds. The California Department of Housing and Community Development (HCD) has struggled in providing executed Standard Agreements to all

CDSA Grants

Michael Lee – Director

jurisdictions in the State for a host of COVID related reasons. HCD staff has confirmed to County CDBG staff that HCD is close to working through their logjam of Standard Agreements and have new procedures in place to expedite future CDBG applications. This delay in HCD executed Standard Agreements has delayed the commencement of CDBG programs for nearly two fiscal years from the time of CDBG funding award announcements.

Another policy consideration is balancing the number of CDBG projects/programs that the County pursues in consideration of limited staff resources. In our current environment, there is ample housing funding at the state and federal level. However, accessing the money takes a lot of effort and staff resources, so we have to prioritize and limit the number of projects/programs we pursue. So a policy consideration is whether the County wishes to hire additional staff to expand this program in anticipation of being able to pursue more competitive funding opportunities, or whether we maintain current staffing levels and prioritize number of CDBG projects/programs that current staff can adequately manage.

Public Works

Daniel Peterson – Director

Public Works	FY 21/22 Adopted	FY 22/23 CAO	
102-9100	Budget	Recommended	Change
EXPENDITURES			
Salaries and Benefits	\$4,648,938	\$5,990,763	\$1,341,825
Services and Supplies	\$4,492,575	\$5,380,723	\$888,148
Other Charges	\$498,550	\$599,460	\$100,910
Fixed Assets	\$28,576,855	\$28,453,739	(\$123,116)
TOTAL EXPENDITURES	\$38,216,918	\$40,424,685	\$2,207,767
REVENUE			
Fed/State	\$18,775,911	\$17,010,278	(\$1,765,633)
Grant			\$0
Realignment			\$0
Fees/Misc	\$16,214,573	\$21,018,112	\$4,803,539
TOTAL REVENUE	\$34,990,484	\$38,028,390	\$3,037,906
FUND BALANCE	\$3,060,384	\$2,249,481	(\$810,903)
NET COUNTY COST	\$166,050	\$146,814	(\$19,236)

Program Description

The Public Works Department is responsible for maintaining, repairing, designing, and constructing County roads, bridges, parks, and storm water drainage systems in accordance with local, state, and federal laws/standards. The Department also manages the County's floodplain management and water quality activities under state and federal oversight. New to the 2022-2023 fiscal year, the Department now helps support the County's Airport that was recently transferred from Administrative Services to the Community Development and Services Agency. The Department conducts all of these activities in a manner that maximizes public safety.

Due to the mountainous terrain in the eastern half of the County, road maintenance often includes snow plowing. The Yuba County Maintained Mileage for roads consists of 655 miles, 76 bridges (greater than 20' in length), and thousands of culverts/drainage structures.

The department also reviews and approves land development projects as they relate to the County road, drainage, and park systems. Public Works performs administration and maintenance of the County parks and County Services Areas.

Public Works

Daniel Peterson – Director

Accomplishments

FY 2021-2022

Organizational Excellence:

- In a stride toward sustainability, continuous improvement and efficient organizational performance of a high-performance organization, the Public Works Department has implemented software including:
 - C-MIS construction management software to streamline and improve quality of inspection reports, submittal logs, quantity calculation sheets and pay estimates for capital improvement projects.
 - Egnyte document management and file sharing to reduce the critical need of remote desktop and to allow the department to communicate and work together flawlessly from anywhere in the world.
 - Asana/Clickup productivity tools to increase transparency of resource workloads, manage projects and allow the entire team to communicate without email silos.
 - Bluebeam to centralize review of engineering designs and improve quality control, speed, and accuracy of designs.
 - OpenGov Procurement to automate construction and consultant solicitation and electronically evaluate proposal evaluations.

Public Safety:

- Completed a road rehabilitation contract targeting 26 different road segments, repairing and resurfacing approximately 14.4 miles of roads for a total of \$3,649,260 in work.
- Completed construction of Eleventh Avenue Bicycle Path and Pedestrian Route Improvement Project, which included 4,800 feet of sidewalk and bike lanes along with storm drain improvements to allow children at Yuba Gardens Intermediate safe access to school.
- Completed a county service area resurfacing project, which performed a slurry seal of 800,000 SY (125 football fields!) of roadway within the Olivehurst area.
- Completed 6.3 miles of roadway rehabilitation involving full-depth reclamation on Ostrom Road and 43,000 feet of drainage ditch maintenance. The project, from start of design to substantial construction completion, took a record-setting 4 months. After completion of the project, it was the first winter in historical knowledge that “road flooded” signs did not have to be posted on Ostrom Road.
- Begam construction of the North Beale Road Complete Streets Project Phase 2 (between Hammonton-Smartsville Road and Linda Avenue), which will include 7,600 feet of sidewalk and bike lanes, new landscaping, and new street lights to protect bicyclists and pedestrians, as well as enhance the corridor.

Public Works

Daniel Peterson – Director

- Continued toward implementation of several Safe Routes to School improvement projects including McGowan Parkway, Feather River Boulevard, Cedar Lane, and Garden Avenue.
- In conjunction with SYTIA, began Project Study Report for the South Beale Road Interchange to relieve the safety concerns for this Highway 65 intersection and enhance access Beale Air Force Base and the Sport & Entertainment area.
- Continued implementation of the County's Floodplain Management program.

Responsible Growth:

- Reviewed and processed dozens of parcel maps, tract maps, lot line adjustments, record of surveys, and other land development functions to ensure compliance with State and local codes as well as orderly development.

Economic Development:

- Continued design phase of the Plumas Lake Boulevard Interchange extension that will provide direct access to Plumas Arboga Road and the Hard Rock Casino.
- Continued acting as lead staff of the South Yuba Transportation Improvement Authority, and completed the Comprehensive Implementation Strategy that will provide direction forward on the different SYTIA projects.
- Continued design and procurement of funds for Goldfields Parkway, which will act as a critical route for connecting residents, commercial industries, and the substantial mining industry between Highway 20 and Linda.

Organizational Excellence / Project Funding:

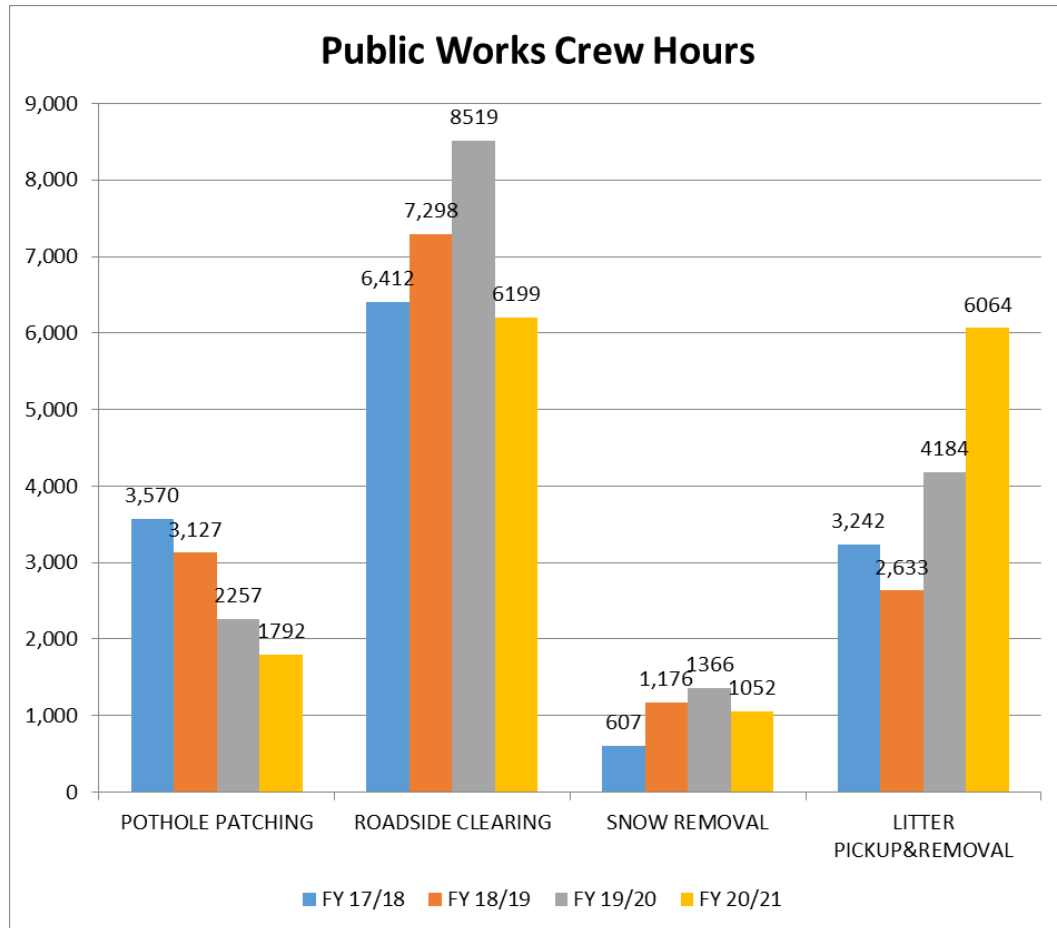
- Successfully applied for and received grant funding for a Gold Village Groundwater Improvement project, a countywide striping project, high-friction surface treatment project, park improvement project, and bike path project. Additional grant applications have been submitted, but are still pending, for a Friendship Park Beautification project and Lindhurst Avenue Beautification project.

Public Works

Daniel Peterson – Director

Performance Measures FY 2021-2022

Tables/Charts/Graphs



Public Works

Daniel Peterson – Director

Goals and Objectives

FY 2022-2023

- Complete construction of the North Beale Road Complete Streets Project Phase 2 (between Hammonton-Smartsville Road and Linda Avenue).
- Construct improvements along Feather River Boulevard between Garden Avenue and Alicia Avenue.
- Construct improvements at the intersection of Hammonton-Smartsville Road and Doolittle Drive.
- Construct new corporation yard on Skyway Drive and complete substantial improvements to the Loma Rica yard.
- Construct High-Friction Surface Treatment to North Beale Road between Feather River Boulevard and the SR 70 on-ramp.
- Complete an overlay contract of 10 to 13 miles of roadways totaling almost \$3 million.
- Construct McGowan Parkway Active Transportation project.
- Construct Feather River Boulevard State of Good Repair project.
- Complete environmental process and dredge sediment in Feather River at the Star Bend Boat Ramp.
- Complete design and install well and water improvements for Gold Village Groundwater Improvement project.
- Construct Cedar Lane Active Transportation project.
- Construct West Linda Drainage Basin project.
- Replace the existing bridge on Iowa City Road over Jack Slough.
- Complete design of the Spring Valley Road bridge replacement project.
- Complete design of the Garden Avenue Active Transportation project.
- Make significant progress on the design and environmental of the Ellis Road Bridge Replacement, Waldo Road Bridge Replacement, Hammonton-Smartsville Shoulder Widening, and Plumas Lake Interchange Phase II projects.
- Complete improvements at Sycamore Ranch and Hammon Grove Parks, including the installation of an upgraded floating bridge with swimming platform, development of new campsites, installation of additional lighting, and completing trail improvements.

Pending Issues/Policy Considerations

FY 2022-2023

- 2017 brought the passage of SB 1, a landmark comprehensive transportation funding bill, by the California legislature. Through SB 1, we will be realizing a sizeable amount of additional gas tax revenues for the foreseeable future. These revenues started at an additional \$940,000 in FY

Public Works

Daniel Peterson – Director

17/18, and will ramp up to an additional \$4.9 million in FY 26/27. With these additional revenues, we began ramping up a significant road overlay program beginning in summer of 2018, which we intend to continue moving forward, by performing sizeable overlay contracts each summer.

- With fewer people driving due to the Covid-19 pandemic, less fuel taxes are being realized, in turn impacting Public Works with less revenues. This is partially offset with the tiered escalating implementation of SB-1, however, a net year to year decline will be realized. The net result will be a smaller overlay contract than originally anticipated in our 5 year Transportation Master Plan.
- Public Works continues to be very successful in obtaining state and federal-aid funding for new capital improvement projects, well beyond our typical share. The County is recognizing major transformations to many of our main transportation corridors and increased work load for the engineering division.
- Public Works is at a critical staffing level for maintenance, engineering, and surveying.
 - The maintenance department has 11 vacancies (approximately 1/3 of the maintenance division) that are scheduled for recruitment. These vacancies are partially due to retirements, but primarily attributable to personnel leaving for higher paying jobs. With current inflation rates and increasing minimum wage rates, it is hard to retain workers in these physically demanding positions when the entry-level pay scale is marginally above minimum wage.
 - The recent retirements of some senior staff, coupled with an increase in workload, has created a need for additional engineering staff and construction inspectors with experience in the design and construction of roads and associated infrastructure. Due to the extremely competitive job market and increasing salaries in the private sector and State employment, Public Works foresees challenges in recruiting construction inspectors and potentially retaining engineering staff.
 - California has a dearth of surveyors, and we are currently experiencing difficulty recruiting experienced surveyors. Survey expertise is needed in the land development sector. With land development booming in Yuba County, this difficulty in recruiting workers with survey experience creates challenges to timely project review and map processing.

Surveyor

Daniel Peterson – Director

CDSA-Surveyor 101-1500	FY 21/22 Adopted Budget	FY 22/23 CAO Recommended	Change
EXPENDITURES			
Salaries and Benefits	\$364,352	\$363,183	(\$1,169)
Services and Supplies	\$238,438	\$263,707	\$25,269
Other Charges	\$5,758	\$21,339	\$15,581
Fixed Assets			\$0
TOTAL EXPENDITURES	\$608,548	\$648,229	\$39,681
REVENUE			
Fed/State			\$0
Grant			\$0
Realignment			\$0
Fees/Misc	\$493,049	\$532,730	\$39,681
TOTAL REVENUE	\$493,049	\$532,730	\$39,681
FUND BALANCE			\$0
NET COUNTY COST	\$115,499	\$115,499	\$0

Program Description

Perform all County Surveyor functions including processing/checking of parcel maps, subdivision/tract maps, records of surveys, lot line adjustments (LLA), corner records, and certificates of compliance (COC). For parcel maps and tract maps, various supporting documents, such as subdivision improvement agreements are prepared, along with the review of subdivision improvement plans. Work in this budget also includes processing tentative maps and preparing associated conditions of approval. Provide field surveying in support of the engineering group. Provide plats and legal descriptions to the engineering group in support of property acquisitions. Surveying related questions are answered for residents on a daily basis, with the most common questions being issues pertaining to property boundaries and access easements.

Staff responsible for administering County Service Area (CSA) work are primarily housed within this budget. Public Works actively manages approximately 50 CSAs, and is typically responsible for road and drainage maintenance, along with other miscellaneous duties. A significant amount of staff time can be taken up responding to inquiries and/or dealing with complaints from CSA property owners. Revenue from each CSA is placed into individual trust accounts with the money only being spent on work within that particular CSA. Total annual revenue collected Countywide for CSAs is approximately \$2.6 million.

Surveyor

Daniel Peterson – Director

Accomplishments

FY 2021-2022

Processed steady stream of project applications, including numerous parcel maps, subdivision/tract maps, records of surveys, corner records, LLAs, road abandonments, and COCs. Prepared conditions of approval for more than 50 new tentative map applications and use permits. Subdivision improvement plans were reviewed for more than a dozen new subdivisions, each of which require 50 to 100 hours for review.

Goals and Objectives

FY 2022-2023

This coming fiscal year we will continue to pursue our goal of integrating all of the County's historical records of survey and parcel/tract maps online in a GIS database format to provide easier public access to these valuable resources. Due to the time commitment to make this a reality, we are pursuing a full-service firm to take on this endeavor. We would like to decrease our average processing time for all types of projects submitted, while still responding to all inquiries from residents as quickly as possible.

Pending Issues/Policy Considerations FY 2022-2023

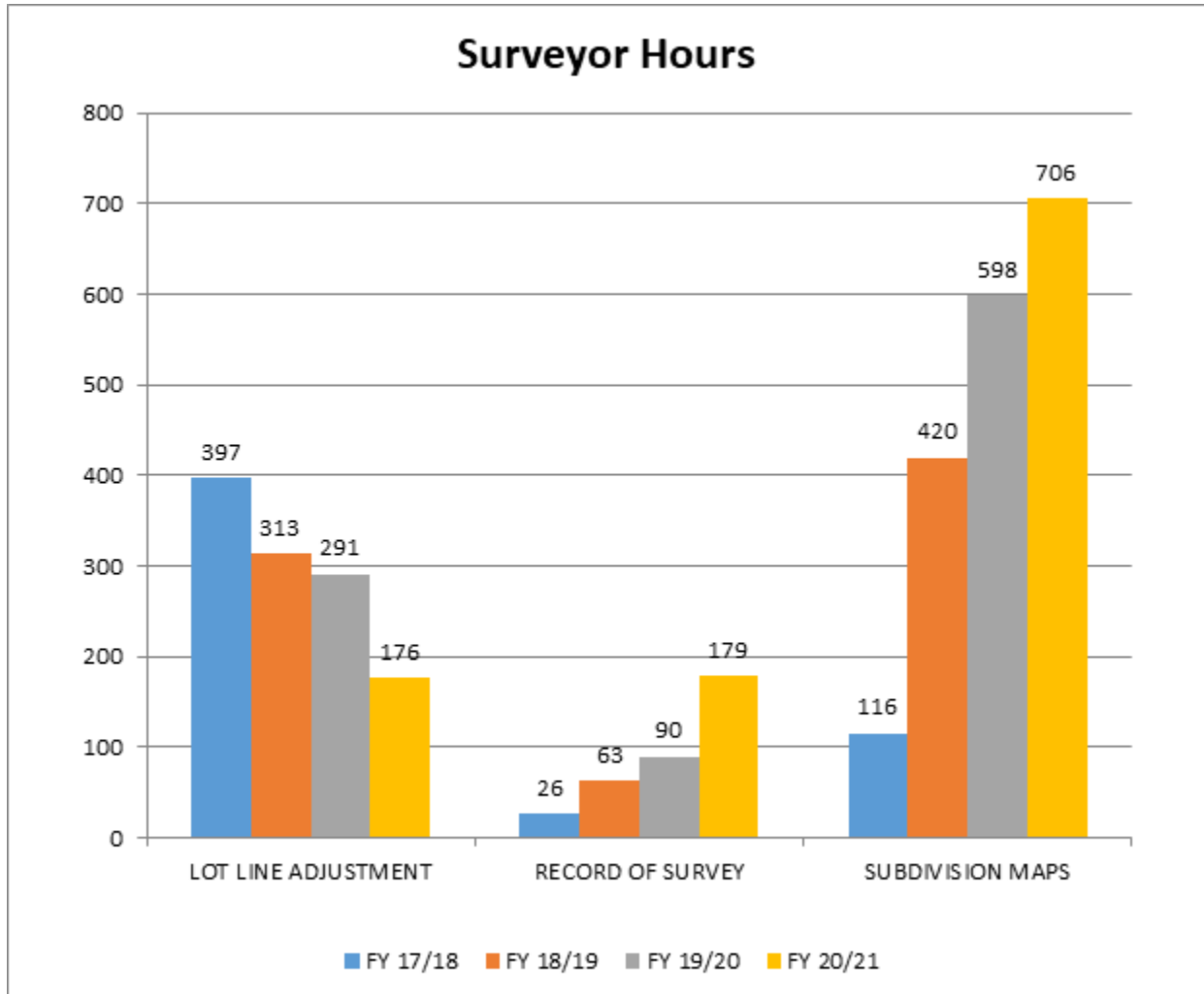
The majority of the CSAs have insufficient assessments to cover the costs for performing adequate maintenance. We are continuing to work with the CSAs to review their assessment levels against the cost to provide needed services. Staff will work with those CSAs wishing to increase funding levels for higher levels of service by going through the Proposition 218 process. We have recently been successful in increasing assessments within a few CSAs, but the overall success rate has been marginal.

With development continuing at near-record levels, combined with lean staffing levels in the Survey department, managing workload will continue to be a focus for this coming year. We have cross-trained some engineering staff on survey functions, so we have more support for the Survey Department. Due to the steady heavy workload and a recent significant retirement, we are also sending some project reviews to consultants in order to process all maps and supporting documents in a timely fashion, while still being able to respond to the numerous property boundary, easement, and right-of-way inquiries from our residents.

Surveyor

Daniel Peterson – Director

Performance Measures FY 2021-2022



Drainage Ditch Maintenance/County Landfill

Daniel Peterson – Director

CDSA-Drainage Ditch	FY 21/22 Adopted	FY 22/23 CAO	
101-3300	Budget	Recommended	Change
EXPENDITURES			
Salaries and Benefits			\$0
Services and Supplies	\$1,276,946	\$1,298,359	\$21,413
Other Charges	\$0	\$3,784	\$3,784
Fixed Assets			\$0
TOTAL EXPENDITURES	\$1,276,946	\$1,302,143	\$25,197
REVENUE			
Fed/State			\$0
Grant			\$0
Realignment			\$0
Fees/Misc	\$1,274,936	\$1,300,133	\$25,197
TOTAL REVENUE	\$1,274,936	\$1,300,133	\$25,197
FUND BALANCE			\$0
NET COUNTY COST	\$2,010	\$2,010	\$0

Program Description

Maintenance and improvement of County-owned waterways, detention basins, roadside ditches, and storm drain systems. Administer the County's floodplain management program in compliance with the National Flood Insurance Program (NFIP) and Community Rating System (CRS) effort. Implement the County's Storm Water Management program, adhering to the State's Phase II MS4 General Permit for small local agencies and the National Pollutant Discharge Elimination System (NPDES) program.

This program also includes installing new storm drain systems in the Linda/Olivehurst areas when funding is available. Unfortunately, these urbanized areas were largely developed decades ago without the storm drainage systems customary with current development. As a result, there are many pockets of localized flooding due to poor drainage conditions.

In recent years, the drainage budget has been funded by a combination of the Road Fund, General Fund, State grants, and the Yuba Water Agency. Only those portions of drainage facilities associated with roadways can be funded by the Road Fund.

Yuba County also owns the closed Ponderosa Landfill, which is located near Brownsville. The State regulates this 16-acre facility. Yuba County, as the closed facility's owner, is responsible for compliance with State requirements.

Drainage Ditch Maintenance/County Landfill

Daniel Peterson – Director

Recology Yuba-Sutter, Inc. maintains the closed landfill as part of an agreement to operate the Ponderosa Transfer Station. However, the County does have financial obligations relating to monitoring and reporting.

Accomplishments FY 2021-2022

The bulk of the drainage budget continues to be spent on administering unfunded federal and state mandates/programs. The programs include Stormwater Compliance (Phase II MS4 General Permit), NFIP's Floodplain Administration, and the associated Community Rating System.

Over this past year, Public Works successfully administered the County's floodplain management (NFIP) and CRS programs, maintaining the County's CRS rating of 6, and saving property owners money on flood insurance. We also completed installation of storm drain systems in portions of North Beale Road and Eleventh Avenue using funding from YWA and the Road Fund, providing much improved drainage conditions for these streets.

Additionally, the County successfully secured a grant and has actively been working on a Climate Change Vulnerability Analysis of the Linda and Olivehurst communities. Using this Analysis, the County can complete a master drainage plan which will act as a document to properly schedule drainage and flooding solutions throughout the Linda and Olivehurst communities. The County is coordinating the development of both the analysis and master drainage plan with Reclamation District 784.

The County successfully implemented all five year's requirements of the MS4 Phase II General Permit and is currently operating under a permit extension. The County is awaiting issuance of the new permit from the SWRCB. Some of the more important components include:

- Updating the County's water quality ordinance
- Continuing the County's public outreach and education program for water quality issues
- Conducting staff training
- Maintaining an outfall map for all points where runoff discharges to a receiving water body
- Maintaining an inventory of all industrial/commercial facilities
- Updating and continued implementation of the County's Spill Response Plan
- Implementing the County's Post Construction Design Manual
- Annually updating and implementing a Comprehensive Storm Water Education & Outreach Plan
- Updating and implementing the County's Program Effectiveness Assessment and Improvement Plan
- Implementing the County's Enforcement Response Plan
- Developing and distributing education materials for construction site operators
- Conducting annual facility assessments
- Implementing Hydro-modification measures into drainage designs

Drainage Ditch Maintenance/County Landfill

Daniel Peterson – Director

- Conducting Illicit Discharge Detection and Elimination training
- Conducting water quality sampling at priority outfall areas
- Maintaining inventory of all construction projects and update as new projects are permitted/completed
- Creating and conducting a Water Quality Monitoring Program
- Preparing for new State requirements mandating installation of trash capturing devices
- Inventorying and inspecting all structural post-construction Best Management Practices
- Complete Total Maximum Daily Loads compliance reporting requirements.

Goals and Objectives FY 2022-2023

Continue efforts addressing local drainage problem areas. Continue installing storm drains in the Linda/Olivehurst areas as capital improvement funding is secured from YWA or other grant funding sources. For example, the County will begin construction of new storm drains along Cedar Lane, Alicia Avenue, McGowan Parkway, and Feather River Boulevard this year. The County will also construct a new 4.3 acre-foot stormwater retention basin adjacent to Friendship Park as part of this effort.

Complete the Climate Change Vulnerability Analysis and begin development of a design/study for a Master Drainage Plan in the communities of Linda, West Linda, and Olivehurst. The ultimate goal is to gather and develop all the hydraulic and hydrologic information the County needs to design a comprehensive storm drain system for these communities. This will help us plan, design, and budget for capital improvement projects in these communities to develop a comprehensive storm drain system.

Another primary goal over the next several years will be to continue increasing storm water quality protection efforts to adhere to the requirements of the State's Phase II Small MS4 General Permit, specifically the new Trash Amendments. The requirements of the new General Permit are onerous and failure to comply can bring large fines.

Going forward, the workload associated with the General Permit compliance will require continued financial support from YWA, as it is an otherwise unfunded mandate.

Pending Issues/Policy Considerations FY 2022-2023

Continue increasing stormwater quality protection efforts to adhere to the requirements of the State's onerous Phase II Small MS4 General Permit and the terms of this unfunded mandate.

Continue maintaining floodplain management efforts at current levels to maintain our good CRS rating, saving property owners money on flood insurance. Work with the Central Valley Flood Protection Board and FEMA to resolve issues with FEMA's new methodology for setting flood insurance premiums. The new methodology (Risk Rating 2.0) does not rely on flood zones for establishing flood insurance

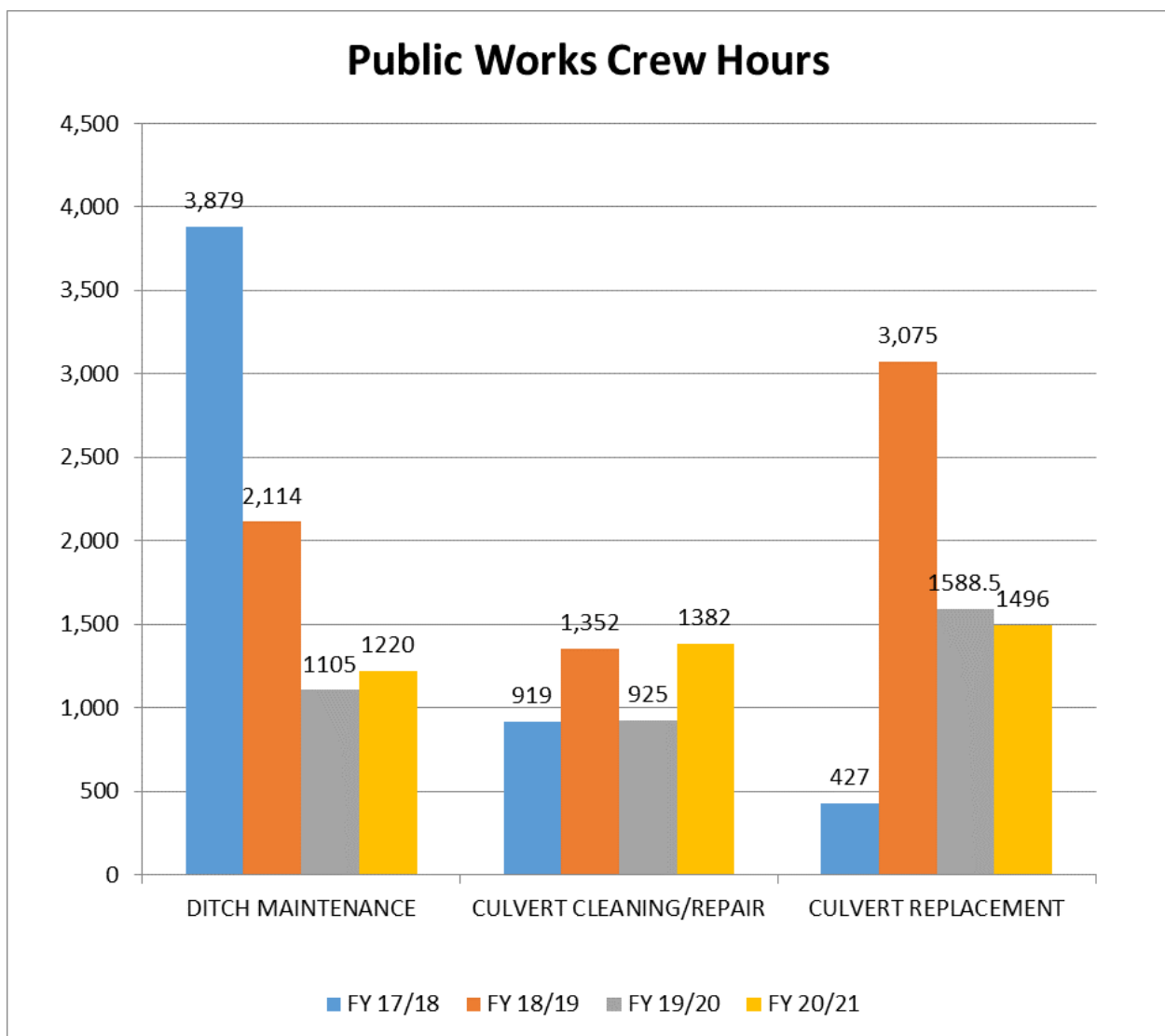
Drainage Ditch Maintenance/County Landfill

Daniel Peterson – Director

premiums, but instead considers other factors. Local flood insurance premiums for new policies falling under Risk Rating 2.0 are significantly higher than previous premiums.

Continue partnering with YWA for helping fund the County's drainage function, including additional storm drain improvement projects.

State permitting requirements relating to the closed Ponderosa Landfill continue to evolve. At this time, future costs for maintaining, monitoring, and reporting have not been identified as the State continues to require additional tasks under their annual permit.



County Parks

Daniel Peterson – Director

County Parks	FY 21/22 Adopted	FY 22/23 CAO	
101-4900	Budget	Recommended	Change
EXPENDITURES			
Salaries and Benefits			\$0
Services and Supplies	\$858,779	\$879,987	\$21,208
Other Charges	\$0	\$58,652	\$58,652
Fixed Assets		\$1,000,000	\$1,000,000
TOTAL EXPENDITURES	\$858,779	\$1,938,639	\$1,079,860
REVENUE			
Fed/State			\$0
Grant	\$400,000	\$250,000	(\$150,000)
Realignment			\$0
Fees/Misc	\$318,779	\$1,489,987	\$1,171,208
TOTAL REVENUE	\$718,779	\$1,739,987	\$1,021,208
FUND BALANCE			\$0
NET COUNTY COST	\$140,000	\$198,652	\$58,652

Program Description

Improve and maintain County parks and open spaces in accordance with local, state, and federal laws/standards, and in a manner that maximizes public safety and enjoyment. The County is responsible for maintaining the following County parks/facilities:

- Hammon Grove Park
- Sycamore Ranch
- Star Bend Boat Ramp
- Shad Pad River Access
- Fernwood Park
- Friendship Park
- POW/MIA Park
- Purple Heart Park

The Parks budget is funded by the General Fund and user fees at Hammon Grove Park and Sycamore Ranch Campground, as well as certain direct assessment charges.

Additional funding sources are available for certain parks: Gledhill Landscape District funds maintenance of Friendship Park and Fernwood Park using a direct assessment charged on each parcel in the District.

Funding is also acquired for park improvement projects through various grant opportunities such as those given through the Yuba Water Agency and the Parks and Water Bond Act of 2018.

County Parks

Daniel Peterson – Director

POW/MIA Park and Purple Heart Park are also maintained using direct assessment charges, but the mechanism is different than Gledhill. POW/MIA Park and Purple Heart Park are within County Service Area 52, and fees are collected with the ad valorem property taxes on properties within CSA 52 to cover maintenance of these two parks (among several other maintenance tasks).

Accomplishments FY 2021-2022

This year was especially trying in Parks due to the continued COVID-19 global pandemic and extreme weather. Although these conditions resulted in periods of closures and restrictions, all County parks saw an increase of use due to the increase of the public engaging in outdoor activities. Staff continued maintaining County parks to the maximum extent possible on a limited budget, and the public was kept safe while having fun at the parks. Partnerships with local organizations resulted in increased park usage, community involvement, cleanup efforts, project funding, and campground revenue boosts.

- Maintained COVID-19 safety protocols to align with State/Federal guidance to protect public health in County parks.
- Parks & Landscape Coordinator continued to closely manage projects, conduct maintenance, and guide the development of parks & landscape matters.
- Successfully hosted the UNTZ festival, which opens doors for future events and will increase park revenue in the future.
- Several projects were completed at Sycamore Ranch including a communication tower, park-wide WiFi, camp site expansion, and a new pedestrian bridge that was repurposed from elsewhere in the County.
- Repaired and enhanced Sycamore Ranch after an extreme weather event that damaged roads and drainage systems.
- Safety was improved at Sycamore Ranch by installing new bollards, rocks in aesthetic locations, and gates.
- At Hammon Grove, projects included renovation of the park along HWY 20 due to Caltrans's highway expansion, which included a 10' walking/biking path to connect the two parks.
- Fernwood and Friendship parks had the playgrounds painted, graffiti removed, and new bark thanks to a partnership with a not-for-profit agency.

Goals and Objectives FY 2022-2023

An overall increase to the usage and enjoyment of County Parks will be pursued in efforts to improve the quality of life for our residents. This will be achieved through continued maintenance, park enhancements and the pursuit of increased funding sources.

- Embrace hosting at Sycamore Ranch & Hammon Grove for events such as music festivals, fundraisers, and life events. This will meet increased demand, bring in interest from outside the County, and boost revenue to offset maintenance and renovation costs.
- Continue increasing revenues at Sycamore Ranch & Hammon Grove through improvements,

County Parks

Daniel Peterson – Director

expansion, development, increasing access, and broadening promotional efforts.

- Pursue grant funding opportunities for Sycamore Ranch/Hammon Grove, the beautification of Friendship Park, bike paths in Plumas Lake and hiking trails throughout the County.
- Reinforce partnerships with local organizations, including Caltrans, Yuba County Sheriff's Department, and non-profits.
- Increase park usage, involvement, pride, and volunteer work through improvements and community outreach.
- Increase the customer service at Sycamore Ranch/Hammon Grove through new programs and policies such as increasing and designating additional roles for camp hosts and caretakers.
- Repair and bring back into service the bathrooms at POW/MIA Park.
- Repair and replace aging play equipment.
- Construct Humanity Park.
- Renovate entrances to Sycamore Ranch & Hammon Grove at the completion of the Highway 20 improvement Caltrans project to increase security of the park.
- Revitalize look and ease of use of Yuba County Parks representation online.
- Increase camping fees to offset increasing costs of maintenance.
- Complete design and construction of a segment of a proposed bike bath in the Plumas Lake community.

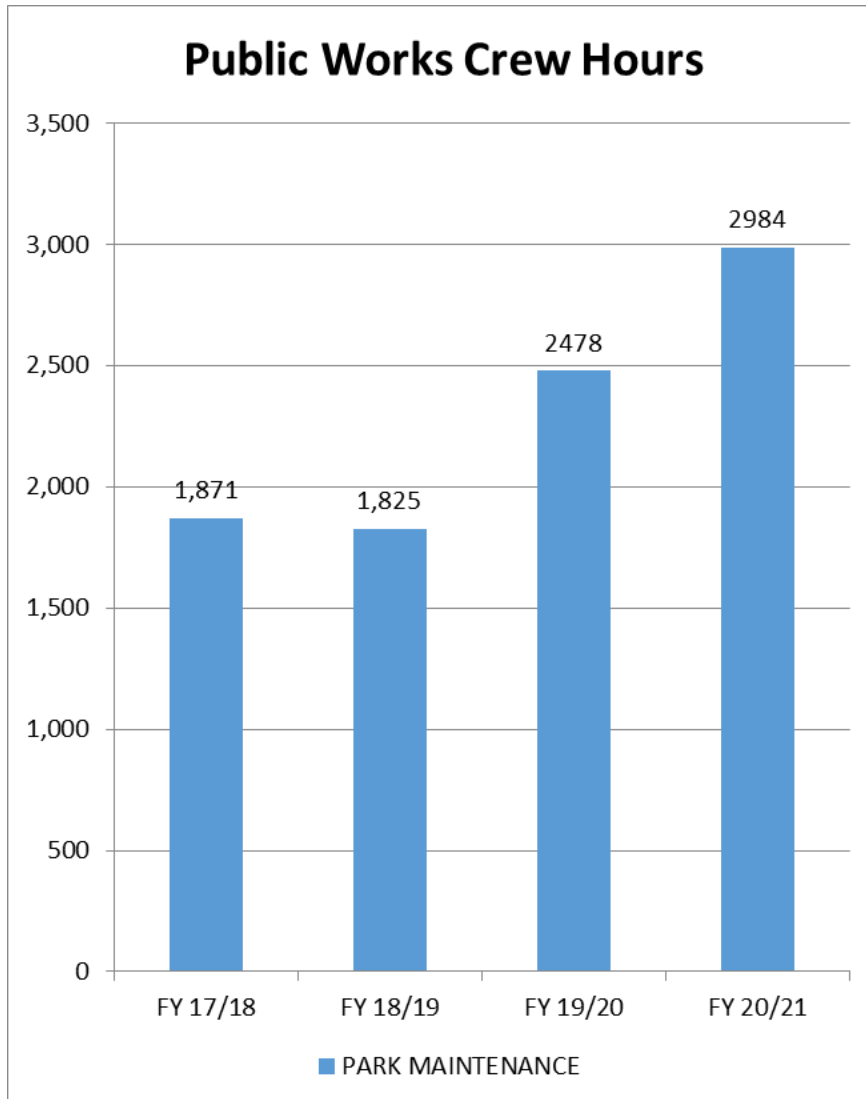
Pending Issues/Policy Considerations FY 2022-2023

- Update the rules and ordinances pertaining to Sycamore Ranch, camping, and park use in general.
- Continue evaluating the way special events are processed, permitted, charged, and managed. This includes insurance requirements, forms, fees, rules, and regulations.
- Implement newly-written Caretaker & Camp Host program to resolve current or future issues with staffing in that regard. This effort should also consider enticing individuals travelling from outside the area with a positive work history in park volunteer work.
- Continue winter closure for the campground, as it has proved to be a success. With historic seasonal flooding, the goal is to mitigate safety concerns and costs associated with repeated temporary closures. The loss of revenue during the winter closure was valued at less than the risks of staying open. Additionally, during the closure period, Public Works is able to perform maintenance and improvement activities that would otherwise be difficult to do.

County Parks

Daniel Peterson – Director

Performance Measures FY 2021-2022



Airport

Michael Lee – Director

Airport	FY 21/22 Adopted Budget	FY 22/23 CAO Recommended	Change
130-9500			
EXPENDITURES			
Salaries and Benefits	\$198,483	\$190,230	(\$8,253)
Services and Supplies	\$387,888	\$299,013	(\$88,875)
Other Charges	\$222,538	\$76,161	(\$146,377)
Fixed Assets	\$1,570,476	\$1,794,648	\$224,172
TOTAL EXPENDITURES	\$2,379,385	\$2,360,052	(\$19,333)
REVENUE			
Fed/State			\$0
Grant	\$1,217,863	\$1,230,574	\$12,711
Realignment			\$0
Fees/Misc	\$1,094,024	\$1,050,849	(\$43,175)
TOTAL REVENUE	\$2,311,887	\$2,281,423	(\$30,464)
FUND BALANCE	\$67,498	\$78,629	\$11,131
NET COUNTY COST	\$0	\$0	\$0

Program Description

The Yuba County Airport is a regional general aviation facility serving Yuba and Sutter Counties and surrounding areas of north-central California. The primary runway is 6,006 feet, 150 feet wide, and the crosswind runway is 3,261 feet long. The Airport budget is maintained through an Enterprise Fund and operates as a business through its revenues generated from airport operations. There are approximately 106 leases, agreements, and permits in place at the Airport.

Accomplishments

FY 2021-2022

Public Safety and Health

- Initiated a temporary cessation of ultralight operations, until such time the FAA is able to conduct analysis and recommend safe operations at Yuba County Airport.
- Airport security gate repaired, maintained, and updated to ensure safe and continued operations/access at Yuba County Airport.

Responsible Growth

- Conducted analysis regarding operable vs. inoperable aircraft utilizing County hangars. There is an opportunity to grow activity at Yuba County Airport through proactive engagement with owners of inoperable aircraft.
- Participated in RCRC analysis of Yuba County infrastructure needs. Identified roadway and

Airport

Michael Lee – Director

infrastructure needs at Sky Harbor Drive, Skyway, and interior perimeter ring-road.

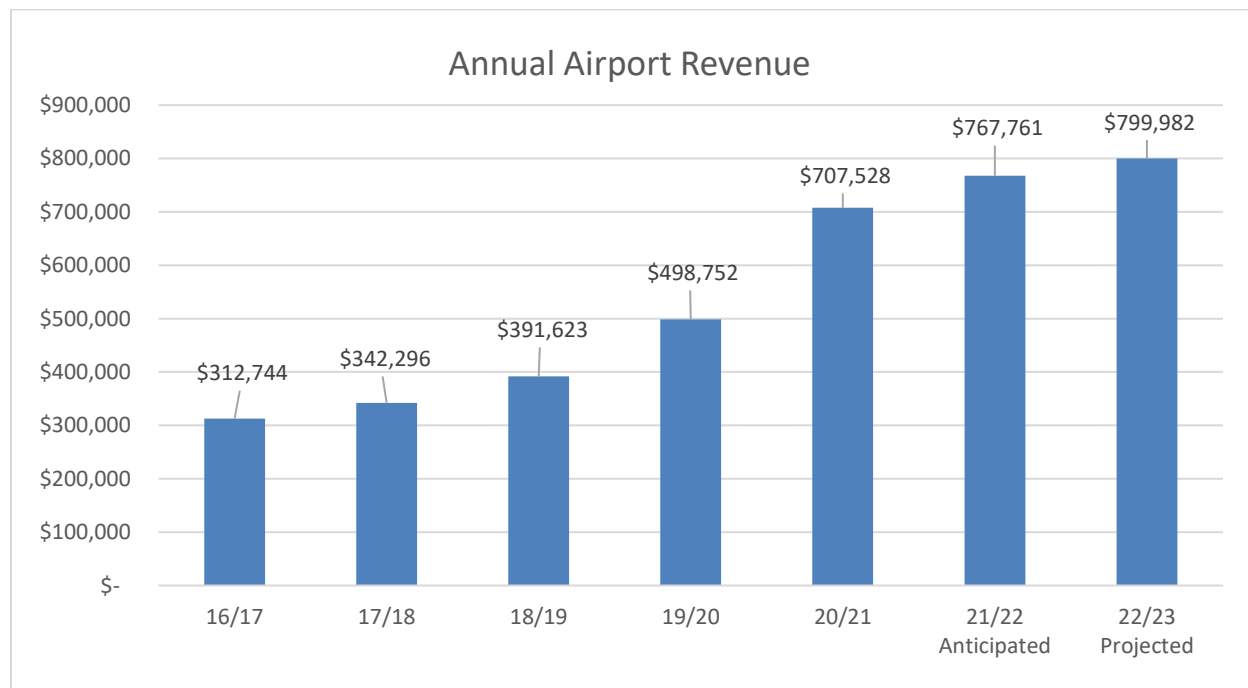
Economic Development

- EDA taxiway project experienced a small setback with Rice Aircraft Services leaving the state. The shortfall of local funding created by this change was backfilled by Yuba County, and the pre-construction phase of project is nearly complete.
- Received and processed grant funding available to the Airport in response to the pandemic. Airport staff pursued, received, and benefitted from known available federal grant funds to date.

Organizational Excellence

- The transition of Airport management to Community Development and Services Agency will strengthen the current relationship with Public Works and may remove the need for the Airport to procure a replacement tractor in the future.
- Engaged with the Yuba County Airport, Fixed Base Operator, in meetings to improve communication, reporting, customer service and public benefit offerings at the airport. Meetings found a middle-ground on fuel-flowage fee reporting, and it is expected that continued discussions and engagement will serve to improve the customer experience at Yuba County Airport.

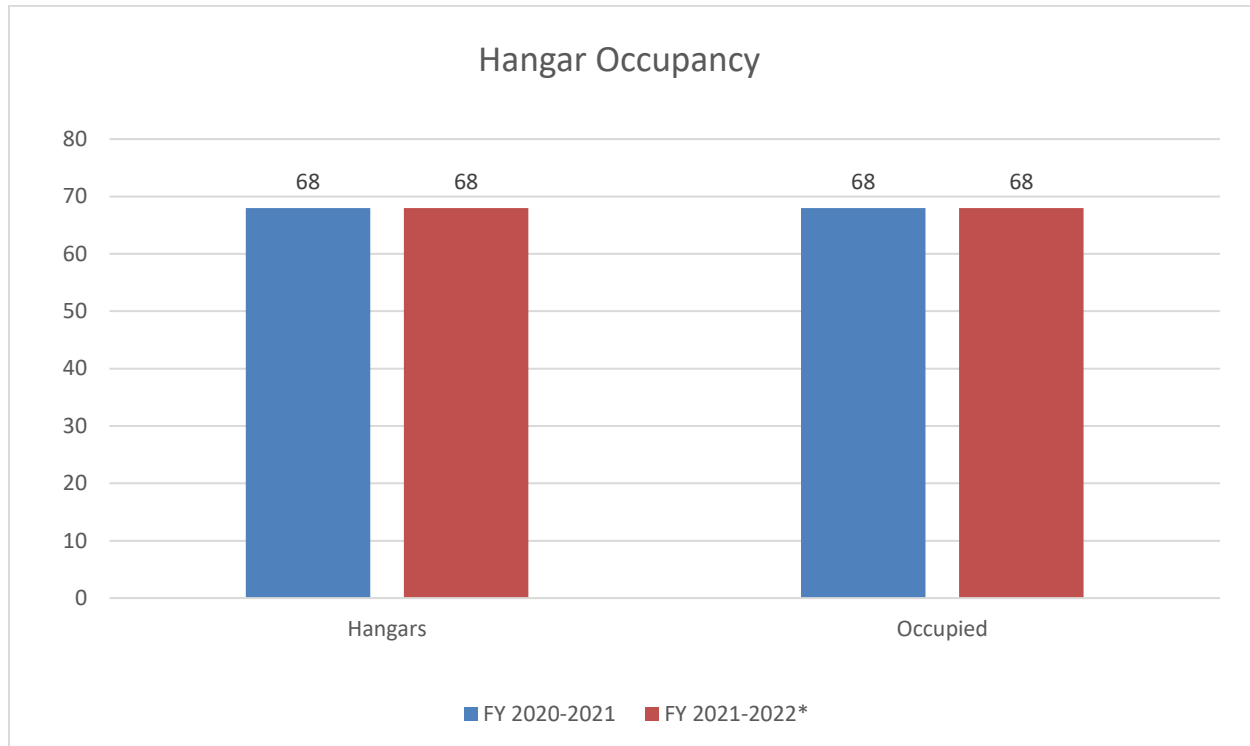
Performance Measures FY 2021-2022



Airport

Michael Lee – Director

- Airport revenue has more than doubled in the last five years
- Fiscal Year 2021-2022 is projected to June 30, 2022 (Anticipated)



- *Fiscal Year 2021-2022 is projected to June 30, 2022
- 68 Total Hangars at the Airport - 100% Occupied
- There are 16 people on the waiting list for Hangars, an increase from 7 for last year.

Goals and Objectives

FY 2022-2023

Public Safety and Health

- Work directly with FAA to find an approved ultralight operations solution at Yuba County Airport.
- There is still a goal to build a navigable roadway inside the Airport perimeter fencing. This will improve access to all parts of the Airport property, aiding in security, surveillance, and inspection. Cost estimates have been created and funding opportunities are being pursued. Fence penetrations have been cited and will require repairs.

Airport

Michael Lee – Director

Responsible Growth

- Continue Identifying and maximizing new revenues to maintain self-sufficiency. Make every possible airport asset an income generator.
- Approximately 30% of occupied county-owned hangars are storing inoperable and/or dilapidated aircraft. Proposing the creation of a program wherein the airport management team works with these aircraft owners, coupled with an increase in rents/fees for storing dilapidated aircraft, will hopefully lead to more operable aircraft using the Yuba County Airport.

Economic Development

- Pursue renegotiations or new agreements with long-term leaseholders to best represent the interests of Yuba County constituents.
- Through competitive bidding, pursue an entity that will reestablish a restaurant at the Yuba County Airport.

Organizational Excellence

- Continue to remedy any discrepancies with the current Yuba County Airport fixed base operator. The goal is to make the Yuba County Airport customer-service focused, attracting aviation activity.
- Pursue a full-time maintenance resource. There is sufficient daily, weekly, and on-going work/projects to justify this resource need.

Pending Issues/Policy Considerations FY 2022-2023

- The temporary cessation of Ultralight Operations at the Yuba County Airport is a topic worthy of further mention. It is of great concern that ultralight operations at Yuba County Airport have historically included ultralights crossing an active runway without the use of 2-way radio communication. The FAA has concurred that current operations haven't been approved by the FAA; that the appropriate analysis must be conducted and a safer alternative considered.
- As was mentioned in last year's budget, the Yuba County Airport relies on a contract with a Fixed Base Operator (FBO) to provide support and services to on-field and arriving air craft and pilots. This support is not only expected by aviators, it is required to ensure continuity of flight and, most importantly, safety. Although conversations were held and correspondence exchanged in the last fiscal year, there remains opportunity for improvement. It is considered an ongoing need to stay engaged and work with the FBO to improve customer support.
- The mention above, in accomplishments and goals regarding inoperable aircraft, merits more discussion here. The overall plan is more than just charging the incremental increase proposed in the FY 2022-2023 fee schedule for storing an inoperable aircraft. The intention is that the incremental fee increase will open the door for a discussion with each individual aircraft owner. In these discussions, we will discuss the fee increase with each lessee, asking them to take proactive measures to remedy the situation by repairing their aircraft and, once again, taking them to the skies. The end-goal being that the aircraft are made operable and increase the activity at Yuba County Airport.

Economic Development

Michael Lee – CDSA Director

CDSA Econ Dev 101-1602	FY 21/22 Adopted Budget	FY 22/23 CAO Recommended	Change
EXPENDITURES			
Salaries and Benefits			\$0
Services and Supplies		\$111,519	\$111,519
Other Charges		\$2,225	\$2,225
Fixed Assets			\$0
TOTAL EXPENDITURES	\$0	\$113,744	\$113,744
REVENUE			
Fed/State			\$0
Grant			\$0
Realignment			\$0
Fees/Misc			\$0
TOTAL REVENUE	\$0	\$0	\$0
FUND BALANCE	\$0		\$0
NET COUNTY COST	\$0	\$113,744	\$113,744

Program Description

Yuba County's economic strategy is deeply rooted in collaboration, creating a holistic approach throughout County departments and bolstered with community partnerships. While the primary budget responsibilities will be facilitated by the Community Development and Services Agency in FY 22/23, synergy between the County Administrator's Office, Yuba Sutter Economic Development Corporation, Yuba Water Agency, and the incorporated Cities is paramount for success.

As published in *A Strategic Plan for Economic Growth in Yuba County* by Applied Development Economics, the strategy encompasses four areas of focus: **Infrastructure Expansion; Education and Workforce Development; Tourism and Hospitality; and Technology Clusters and Industry Diversification.**

To enhance each of these strategic areas, Yuba County is working across jurisdictional boundaries and community sectors as the *Yes to Yuba* initiative. *Yes to Yuba* has been a culture within Yuba County for over a decade, creating a business friendly attitude and pro-development environment among leadership and staff alike. It is an enhancement to the existing development process, where the County serves as a resource for businesses and helps build bridges between public and private project stakeholders. Established on the pillars of Connecting | Developing | Navigating, the collective initiative connects businesses with local resources, bolsters the vision of development within the County and provides a feeling of concierge service in navigating local permitting and licensing.

Economic Development

Michael Lee – CDSA Director

Accomplishments

FY 2021-2022

- **Yes to Yuba** - Launched the rebranding of *Yuba County Enterprise Solutions* “business friendly” initiative, including a website and social media presence.
- **Sports and Entertainment Zone** – Supported the coordination for water/wastewater infrastructure expansion, including a specialized effort through YSEDC to seek masterplan funding.
- **Business Recovery Grants** – In response to COVID-19, staff worked directly with YSEDC to administer CARES ACT funding for small business grants, followed by additional navigation through recovery programs such as SBA EIDL, PPP, and California Relief grants for Yuba County businesses.
- **Direct Business Connections** – Through a variety of avenues, Yuba County bolstered the direct connection to businesses, including but not limited to multiple business connection walks facilitated by YSEDC, onsite business visits prior to relevant infrastructure projects and proactive community engagement to facilitate potential private project questions.
- **Development Liaison** - As the primary epicenter for development and business related projects, CDSA, alongside partner organizations like YSEDC and the Chamber, enhanced the unique roadmap for current and future businesses, including connection to customized resources, relevant updates on planned residential and/or capital improvement development and navigation through permitting and licensing.
- **Updated County Development Map** – Staff prepared a comprehensive update to our South County Development map highlighting all significant commercial and residential development projects. This is a tool that can be used by future developers and business owners to help guide their business decisions.

Goals and Objectives

FY 2021-2022

Infrastructure Expansion

Scalable and modernized infrastructure, including transportation routes and water/waste water services, are fundamental to economic vibrancy in Yuba County. The need for enhanced infrastructure is named in both the *Strategic Plan for Economic Growth* and the *Yuba Sutter Comprehensive Economic Development Strategy* (CEDS), as a priority focus for economic improvement.

Actionable Items:

- Began initial studies for a SR 65 bypass at Wheatland including its northern terminus, the South Beale Road Interchange.
- Highway 70 improvements, including expansion of Goldfields Parkway, a County built and maintained alternative traffic route.
- Began initial studies for a SR 65/70 County built and maintained connector road
- Yuba County, in partnership with YSEDC, received an Economic Development Administration (EDA) construction grant for the expansion of a western Yuba County Airport Taxiway. Construction and grant administration will continue through FY 22/23.

Economic Development

Michael Lee – CDSA Director

- Design regional solutions for water and wastewater services that lower development and operations costs, including extending services to the Sports Entertainment Zone and the City of Wheatland.
- Improve storm drainage and active transportation facilities including sidewalks and bike lanes in existing developed areas such as East and West Linda, and Olivehurst.
- Prioritization of the Lindhurst Avenue and North Beale Road commercial corridors for future complete street improvements to enhance esthetic appearance, increase safety for all modes of travel, and attract commercial neighborhood services.

Education and Workforce Development

Nationwide communities of all sizes are struggling to balance their local labor markets due to a variety state, federal, and global economic climates. While the factors are innumerable, Yuba County benefits from collective partnerships striving to build strong workforce pipelines.

Actionable Items:

- Continued engagement between County Staff, School Districts, Yuba Water Agency, and Yuba County Office of Education's (YCOE) One Stop for expanded Career and Technical Educations (CTE) programming, internship/externship opportunities and teacher-to-industry connections.
- Through a monthly Business Consortium, the YSEDC and partner agencies streamline current inventory of workforce training and education programming.
- Enhance connections to employment opportunities for veterans and military dependents, especially at Beale AFB, in collaboration with workforce development agencies and businesses.
- Facilitate connections between employers and workforce training programs, including but not limited to the YCOE One Stop's Workforce Innovation and Opportunities Act (WIOA) and Yuba County Health and Human Services (HHS) California Work Opportunity and Responsibility to Kids (CalWORKS).
- Partnership between Yuba County HHS and CDSA to fund a community needs assessment in West Linda for the future development of the one acre County-owned parcel adjacent to the Cedar Lane Affordable Housing Project, including but not limited to comprehensive safety net services, anti-poverty initiatives, and employment development opportunities.

Tourism and Hospitality

- Continue collaboration between the Hard Rock Hotel & Casino Sacramento at Fire Mountain, County staff, and YSEDC through demographic research, marketing assistance and workforce development. Robust communication regarding countywide development of housing and infrastructure, and support of future phases of growth.
- Partnership between Yuba County HHS and CDSA to fund a community needs assessment in the foothill region, in regard to employment development opportunities, agro-tourism, and agriculture entrepreneurship.
- Further collaboration with the Yuba Sutter Lodging Association and Visit Yuba Sutter to promote Yuba County as a tourism destination, facilitated by YSEDC board member engagement.

Economic Development

Michael Lee – CDSA Director

Technology Clusters & Industry Diversification

- As a member of the Greater Sacramento Economic Council (GSEC), Yuba County has the opportunity to participate in the Economic Development Directors Taskforce, a bi-monthly gathering to promote economic competitiveness in the Capital Regions, including Yuba County, connect with site selectors and advocate for Yuba County economic priorities.
- Implementation of countywide Master Broadband Plan recommendations, published by Valley Vision in FY 21/22.
- Complete Yuba County Industrial Park inventory and assessment, to promote awareness of tradeable sector industry and facilitate development of under-utilized parcels.

Additional Objectives

A comprehensive economic strategy for Yuba County builds on the foundation of the existing business-friendly culture of the aforementioned leadership, staff, and community partners. Additional objectives championed through this countywide movement are as follows:

- Bolstering the collective concierge service through the development process.
- Providing direct connections to business consulting and business training through private sector grant funding facilitated by the YSEDC and enhanced partnership with the Small Business Development Center (SDBC).
- Lindhurst Avenue / North Beale Road commercial corridor revitalization. Allocation of \$500,000 of American Rescue Plan Act (ARPA) funds to provide mini-grants to existing business owners along the corridor to perform façade improvements.