

Clerk-Recorder

Donna Hillegass, Clerk-Recorder

Clerk-Recorder 101-0200	FY 22/23 Adopted Budget	FY 23/24 CAO Recommended	Change
EXPENDITURES			
Salaries and Benefits	\$830,827	\$906,074	\$75,247
Services and Supplies	\$205,053	\$236,706	\$31,653
Other Charges	\$241,207	\$241,207	\$0
Fixed Assets			\$0
TOTAL EXPENDITURES	\$1,277,087	\$1,383,987	\$106,900
REVENUE			
Fed/State			\$0
Grant			\$0
Realignment			\$0
Fees/Misc	\$617,921	\$640,433	\$22,512
TOTAL REVENUE	\$617,921	\$640,433	\$22,512
FUND BALANCE			\$0
NET COUNTY COST	\$659,166	\$743,554	\$84,388

Program Description

Ensure public land records remain readily available to the public while preserving the records and their integrity through use of technology, performance, and practical policies. Maintain an accurate index of real property documents authorized or required by law for recording.

Provide prompt, professional, and courteous service to those individuals accessing the Recorder and Clerk functions of Yuba County including Birth, Death, and Marriage Vital Records, Fictitious Business Name Statements, and Marriage Licenses.

Accomplishments

FY 2022-2023

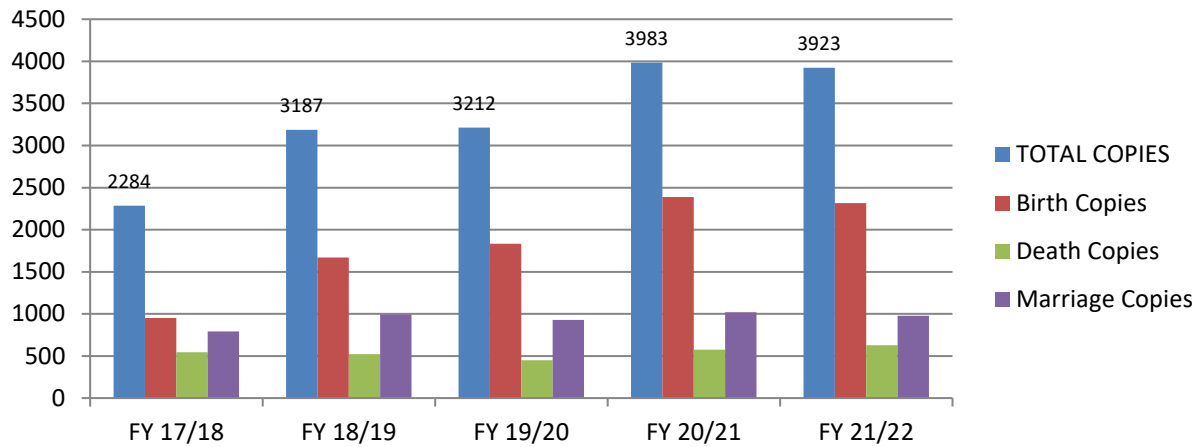
- Maintained high service levels in response to staffing shortages.
- Completed last phase of recording system server upgrade providing web services.
- Implemented electronic system for Statement of Economic Interest filings.
- Provided backup support for the 2022 election cycle.
- Consistently met mandated recording timelines.

Clerk-Recorder

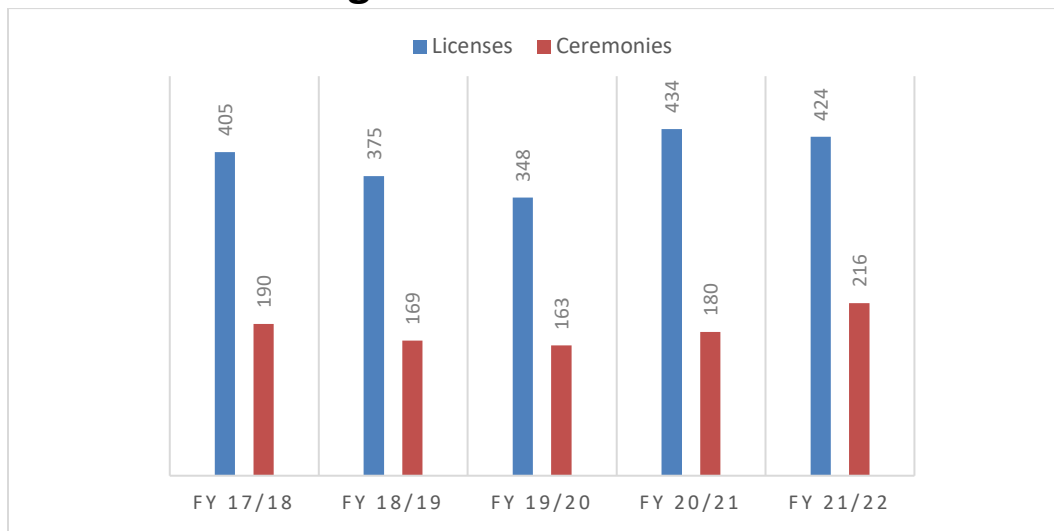
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Performance Measures FY 2022-2023

Vital Record Certified Copies Issued

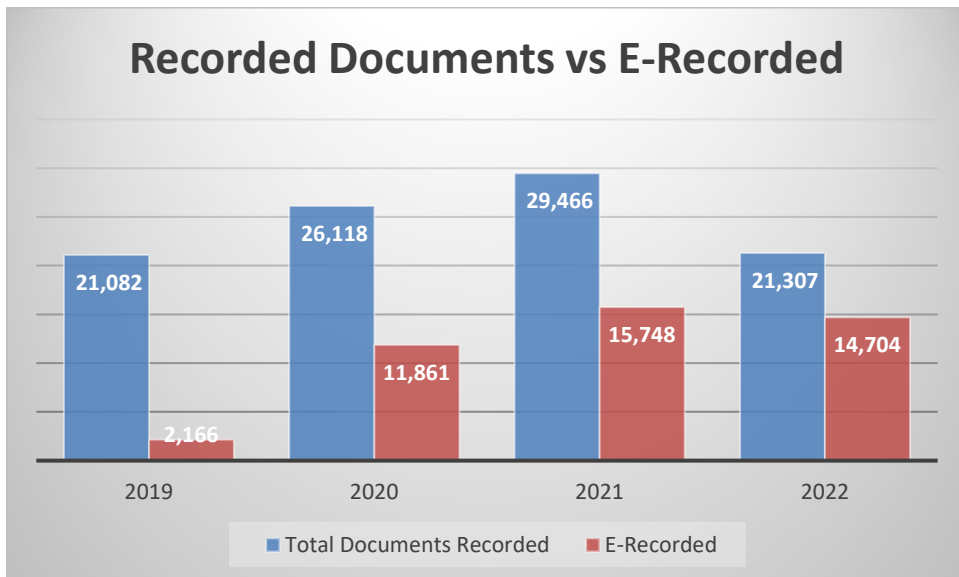
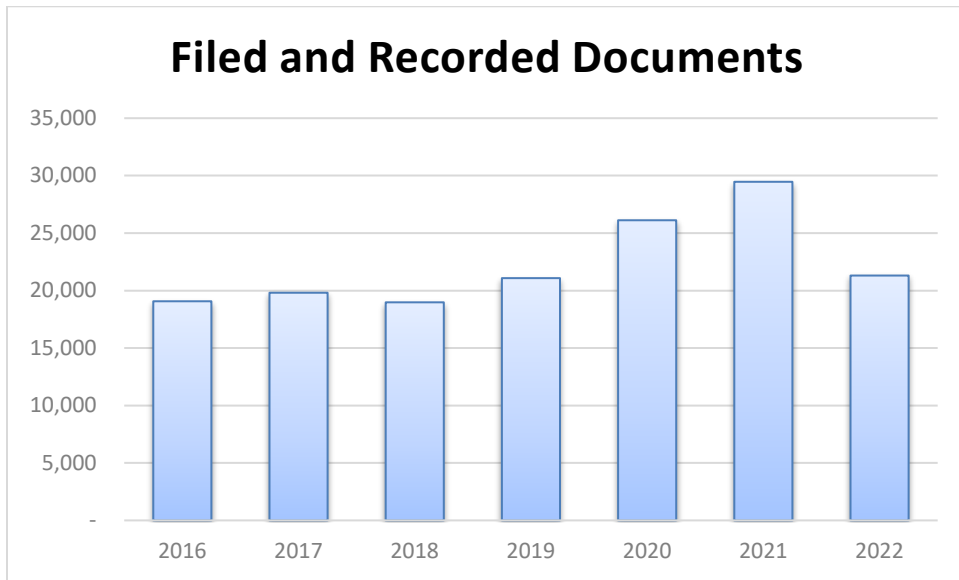


Marriage Licenses & Ceremonies



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Goals and Objectives

FY 2023-2024

- Continue document examiner training for newer staff.
- Continue implementation of newly enacted legislation.
- Continue building an effective team that will serve the public competently and professionally.

Pending Issues/Policy Considerations

FY 2023-2024

- Continue ongoing training to comply with ever-changing legislation to maintain high level of service and operations to the public.

Elections

Donna Hillegass, Clerk-Recorder

Elections 101-0800	FY 22/23 Adopted Budget	FY 23/24 CAO Recommended	Change
EXPENDITURES			
Salaries and Benefits	\$415,698	\$357,025	(\$58,673)
Services and Supplies	\$415,453	\$433,478	\$18,025
Other Charges	\$210,088	\$210,088	\$0
Fixed Assets			\$0
TOTAL EXPENDITURES	\$1,041,239	\$1,000,591	(\$40,648)
REVENUE			
Fed/State			\$0
Grant			\$0
Realignment			\$0
Fees/Misc	\$69,000	\$5,000	(\$64,000)
TOTAL REVENUE	\$69,000	\$5,000	(\$64,000)
FUND BALANCE			\$0
NET COUNTY COST	\$972,239	\$995,591	\$23,352

Program Description

Provide mandated election services for federal, state, county, special, and local elections as required by California Elections Code, California Government Code, and the California Constitution. Mandated services include voter registration, voter outreach, candidate services, election services, and vote by mail and petition processing.

Accomplishments

FY 2022-2023

- Voting Accessibility Advisory Committee (VAAC) completed inaugural year with participation from the public and accessibility advocacy groups.
- Completed a successful implementation of electronic poll books for in person voting at the November 2022 General Election.
- Implemented special district and voting precinct changes resulting from 2020 Census redistricting efforts.
- Conducted November 2022 General Election.

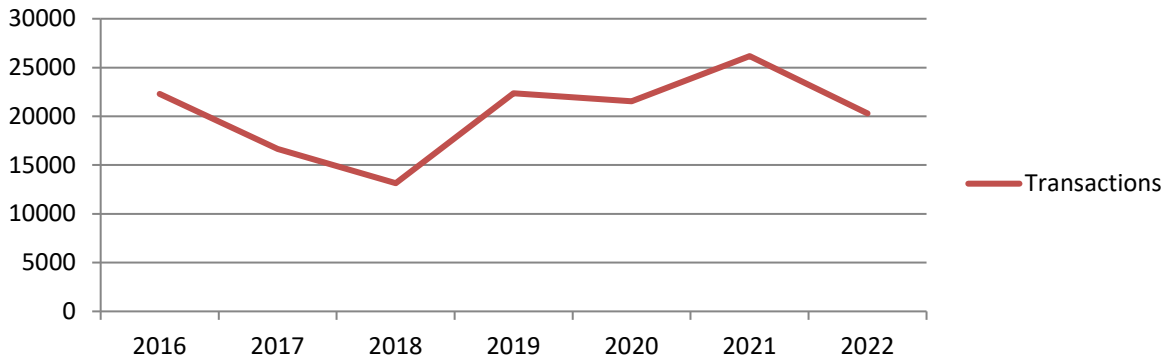
Elections

Donna Hillegass, Clerk-Recorder

Performance Measures FY 2022-2023

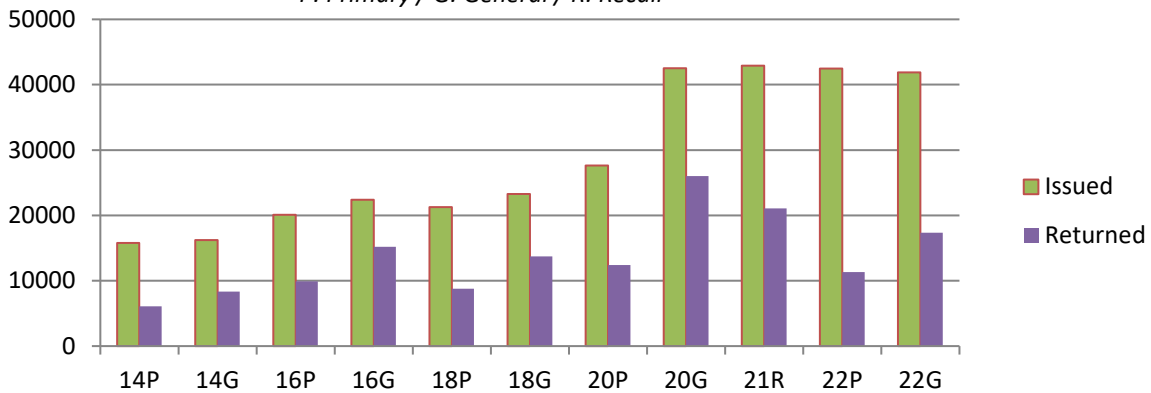
New / Update / Cancel Voter Transactions

(Excluding Ballot Processing Transactions)



Vote by Mail Ballots Issued & Counted Returns

P: Primary / G: General / R: Recall

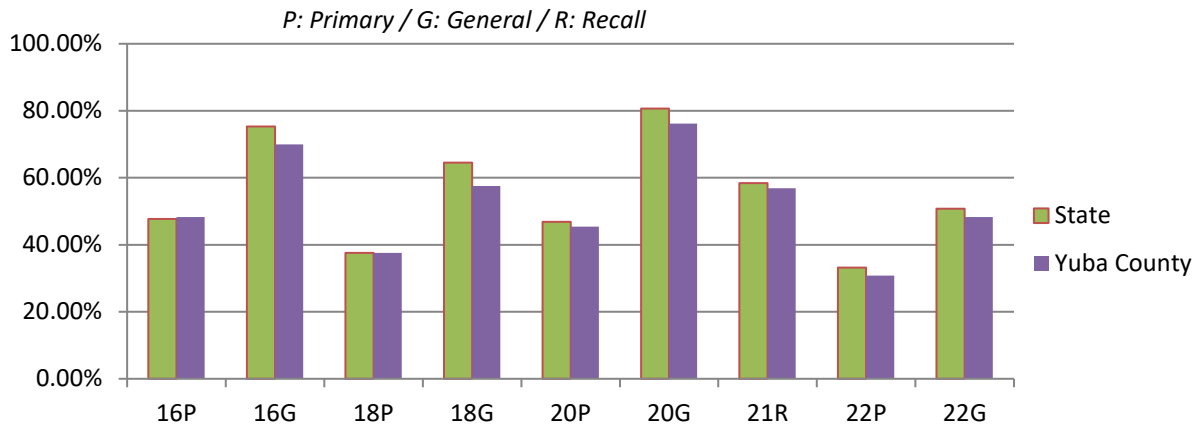


* Beginning November 2020 all registered voters received a ballot by mail.

Elections

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State and County Voter Turnout by Election



Goals and Objectives

FY 2023-2024

- Implement special district boundary changes for district(s) moving from at large to “by division” voting.
- Re-evaluate voting precinct boundaries as related to special district boundaries and make corresponding system changes.
- Re-evaluate mail ballot precincts, where possible, in an attempt to incorporate these voters into a voting precinct allowing them the opportunity for in-person voting.
- Implement additional functionality on electronic poll books to include crossover voting for presidential primary election.
- Conduct 2024 Presidential Primary Election.

Pending Issues/Policy Considerations

FY 2023-2024

- Identify and analyze impacts for currently proposed legislation and policy related to election costs, processes, procedures and timelines.
- An increased difficulty in recruiting poll workers has created challenges for staffing in person voting on Election Day.
- Evaluate impacts resulting from newly enacted legislation (AB 1416) that requires additional information to be printed on ballots for state measures. Currently identified impacts include the possibility of a third ballot card where Yuba County typically has a two card ballot. Because no additional time was built into the timelines any legal challenges could impact the ability to meet mailing and printing deadlines.