

CDSA Finance and Administration

Michael Lee, Director

CDSA-Admin 101-1600	FY 22/23 Adopted Budget	FY 23/24 CAO Recommended	Change
EXPENDITURES			
Salaries and Benefits	\$2,102,302	\$2,295,409	\$193,107
Services and Supplies	\$193,119	\$245,832	\$52,713
Other Charges	\$279,463	\$279,463	\$0
Fixed Assets			\$0
TOTAL EXPENDITURES	\$2,574,884	\$2,820,704	\$245,820
REVENUE			
Fed/State			\$0
Grant			\$0
Realignment			\$0
Fees/Misc	\$2,574,884	\$2,820,704	\$245,820
TOTAL REVENUE	\$2,574,884	\$2,820,704	\$245,820
FUND BALANCE			\$0
NET COUNTY COST	\$0	\$0	\$0

Program Description

The Community Development and Services Agency (CDSA) strives to improve the overall quality of life for our residents and fiscal health of our businesses by coordinating the orderly growth and development of the County. We accomplish this by providing proper implementation of land use related regulations, access to community services, building and construction plan check and inspection services, administration and enforcement of environmental and public nuisance regulations, and operation, maintenance, and expansion of Public Works infrastructure.

CDSA Finance and Administration

Michael Lee, Director

The Finance and Administration Division (F&A) of CDSA provides the operational backbone and organizational support services for the agency. Consolidation of the agency's financial and administrative roles into a single division creates a unified workflow process and eliminates the potential for duplicate efforts within the individual departments. Over the past few years the division's role has evolved beyond its traditional tasks of accounting, financial reporting and management, personnel, payroll, and general office administration. In addition to providing fiscal oversight, the division has become an innovative resource hub that has the responsibility to cultivate new ways of doing business and to frame our operations so we can better partner with and serve the public and our local businesses. F&A includes all financial and administrative staff as well as the Administrative Services Manager, Business Engagement Manager, Financial Manager, Assistant Director, and the Director of the agency.

Accomplishments FY 2022-2023

- CDSA has continued to evolve and adapt to the times and meet new challenges as they arise. The COVID-19 pandemic ignited the agency's opportunity to serve by diverse means, thus paving the way for the investment in remote workstations and modifying policies to allow for staff to remain productive and responsive to the public while teleworking. The evolution of our duties and responsibilities is ever changing, however the demand for more online options is clear. Through our third-party payment provider, customers are able to pay online for services, and during the 2022 calendar year (January-December) CDSA processed a total of 4,140 Credit Card and eCheck transactions, with 55% of those being initiated online by the customer.
- CDSA partnered with Tyler Technologies in 2021 to upgrade the County's Permitting, Planning, and Environmental Health software. On August 22, 2022, Community Development went live with Tyler's Enterprise Permitting and Licensing software. The implementation created a customer-facing self-service website capable of accommodating permit and plan requests, online document submission, real-time inspection requests, and invoice processing. To date, there have been over 1,500 online applications. Likewise, this application established several internal back-office process changes including cross-departmental standards and ordinance reviews, real-time mobile field inspections, and automated fee estimates. Finally, based on Tyler's development of a new Environmental Health module, management negotiated a revised implementation schedule for Tyler's Community Health software. This will be done in 2023 based on Tyler's ongoing integration of a newly purchased software provider.

CDSA Finance and Administration

Michael Lee, Director

- Select CDSA financial staff have been actively participating as part of the project team for the Auditor-Controller's implementation of the Tyler Enterprise ERP software. This new financial system, which is set to go live in April 2023, will reshape the way financial data is communicated across all County departments and serve as a dynamic tool to support executive-level decision making and to streamline day-to-day accounting processes. Within F&A, new internal procedures are actively being developed to facilitate the introduction of the new system. An anticipated advantage is the integration between both Tyler Technologies systems: the Enterprise ERP and Enterprise Permitting and Licensing softwares.
- Due to concerns from the Yuba County Treasurer regarding the Sycamore Ranch online payment processing system, reservations were no longer available to customers via the website. F&A staff rose to the challenge, and during the 2022 camping season (April-November) a total of 1,613 reservations were handled manually through our office.

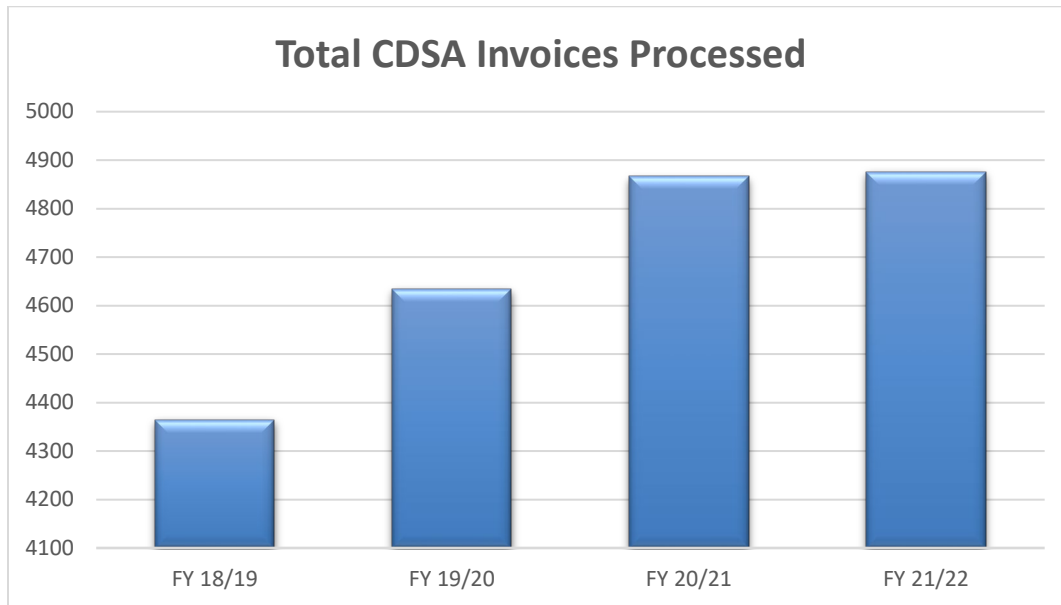
Performance Measures

FY 2022-2023

- Staffing the reception area in the CDSA lobby to provide customer support and answer/route multiple inbound phone lines for six of the agency's departments, including County Parks. CDSA utilizes a customer monitoring software to track traffic, busy times, and wait times for service. Statistics for this year are:
 - Number of in-office customer contacts
 - FY 21/22 Actual = 3,702
 - FY 22/23 Estimated to year-end = 3,300
 - Average wait time for service = 4 minutes
 - Average time for assistance = 10 minutes
- Processing and tracking A/P invoice payments for all CDSA departments

CDSA Finance and Administration

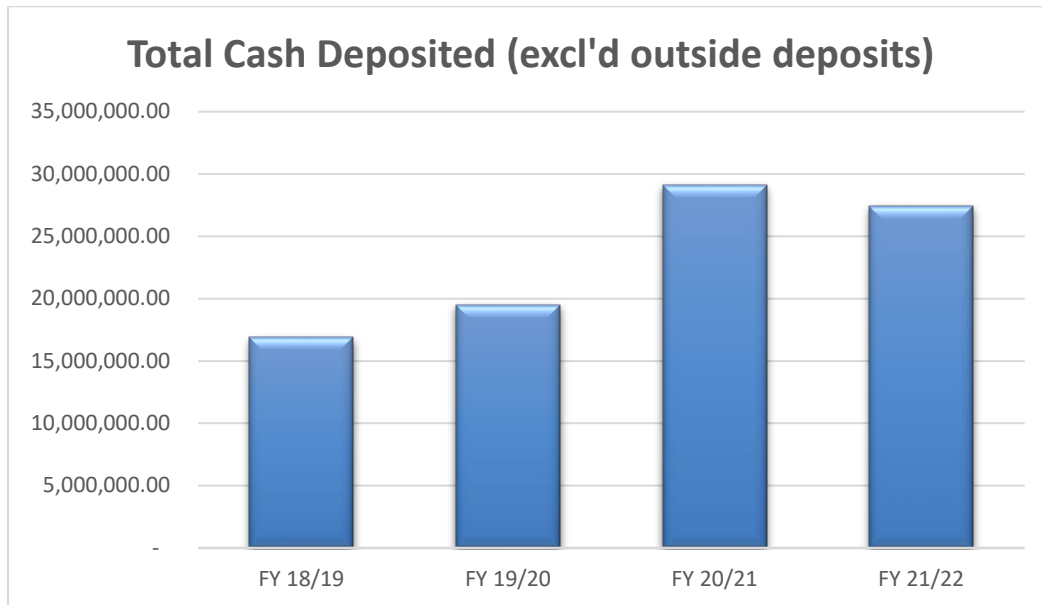
Michael Lee, Director



- Assisting each CDSA department with specific administrative and financial duties as needed. To highlight one particular department, F&A financially and administratively managed multiple Public Works projects including monitoring of expenditures, revenues, contracts, labor, billing, and closeout. This includes monitoring and an estimated 30 billings across a total of 28 road, bridge, and in-house capital projects, in addition to 27 separate contracts. RMRA-SB1 revenue and road project expenditures totaled an estimated \$3,000,000.
- Internally managing personnel records and payroll processing for all 108 current CDSA employees. F&A also facilitates all phases of the employee hiring and onboarding process, assisting the agency with 29 new hires this fiscal year.
- Performing all phases of the cash handling process for CDSA departments. F&A staff are responsible for receipting and depositing all payments received, and reconciling and balancing all CDSA department funds and accounts.

CDSA Finance and Administration

Michael Lee, Director



Goals and Objectives FY 2023-2024

- The CDSA of today and into the future must continue to strive to align with the ever-evolving demands of the public. Preparing now will allow the agency to double down on our past successes. CDSA is able to achieve success because of our staff and their willingness to step up to the biggest challenges and needs identified to enhance the services we provide to the surrounding communities. This mentality is rooted in our work culture as we work tirelessly to launch new software, engage the community, and administer and monitor more new funds than ever before, all while continuing to complete the day-to-day assignments.
- Continuing to reshape the organization to optimize resources remains an objective for the agency. Refining the overall structure and evaluating duties and responsibilities will allow CDSA to continue to maximize efficiencies all while supporting the County's strategic direction.
- Providing excellent customer service is the fundamental focus for CDSA. Our objective is to respond to customer inquiries quickly and effectively, resolve issues with empathy and attention, cultivate relationships and improve the public's perception of the agency. The purpose of our online services is to allow our customers to locate accurate and up-to-date information as quickly as possible, even as staff remains ready to assist with in-person visits or phone calls.

CDSA Finance and Administration

Michael Lee, Director

Pending Issues/Policy Considerations FY 2023-2024

CDSA encompasses nearly all of the County's land use regulatory departments in one agency. This is a concerted organization of resources to ensure better coordination regarding land use matters. Each of the agency's departments is tasked with various regulations outside the County's control such as the State of California Building Standards Commission, California Environmental Quality Act (CEQA), Subdivision Map Act, California Retail Food Code, etc. that the County is required to conform to and/or regulate. The agency attempts to evaluate the various state and federal regulations and implement them through County ordinances in a manner that is consistent with and conforms to the Board's adopted vision and strategic priorities. There are an unending number of state legislated actions that continually challenge CDSA's ability to balance these sometimes-conflicting directives. As needed, CDSA will bring these issues to the Board's attention for discussion.

A primary issue that needs timely resolution is the return of online park reservations/payments. Being forced to return to manual processing has absorbed ½ FTE and is not a valuable use of resources, nor is it convenient/handy for the patrons.

Building Inspection/Code Enforcement

Michael Lee, Director

CDSA-Building Ins 101-3500	FY 22/23 Adopted Budget	FY 23/24 CAO Recommended	Change
EXPENDITURES			
Salaries and Benefits	\$2,851,120	\$3,160,390	\$309,270
Services and Supplies	\$3,109,435	\$3,544,181	\$434,746
Other Charges	\$368,726	\$368,726	\$0
Fixed Assets	\$252,385		(\$252,385)
TOTAL EXPENDITURES	\$6,581,666	\$7,073,297	\$491,631
REVENUE			
Fed/State	\$0		\$0
Grant	\$115,000		(\$115,000)
Realignment			\$0
Fees/Misc	\$6,466,666	\$7,073,297	\$606,631
TOTAL REVENUE	\$6,581,666	\$7,073,297	\$491,631
FUND BALANCE			\$0
NET COUNTY COST	\$0	\$0	\$0

Program Description

The Yuba County Building Department is an integral part of the Community Development and Services Agency (CDSA) that combines Building, Construction, and Code Enforcement to safeguard public health, safety, and general welfare of the communities it serves within the County. Through its component programs, as described below, the department touches and supports each of the County's Strategic Priorities in the following ways:

- Organizational Excellence: Both Building and Code Enforcement services continue to be in high demand. The department helped lead the implementation of the agency's new permitting software system. The system offers workflow efficiency, greater transparency and interactive services to the public, data integrity and real-time data availability in the field. The department employs certified professionals and is committed to providing continuing educational opportunities for employee development to ensure a knowledgeable workforce to maintain public trust.

Building Inspection/Code Enforcement

Michael Lee, Director

- Public Safety: Public safety is by far the number one priority of every state, county, and city within the United States. Although public safety is often only associated with law enforcement or firefighters, the function extends beyond those civic duties. The department provides for public safety through a two-pronged approach that separates development from maintenance of property within the unincorporated areas of the County.
- Responsible Growth: The County's ability to regulate development is derived from an array of regulations. The department works hand-in-hand with a variety of departments, agencies, and associations during code updates to help create uniformity amongst all development and enforcement related regulations.
- Economic Development: The department continuously monitors and modifies its business practices to streamline our processes and offer more efficient and innovative ways to do business with our customers. We have dedicated staff to analyze our processes with the goal of finding and eliminating business constraints that increase time and cost to projects.

BUILDING AND CONSTRUCTION SERVICES

Building and Construction Services is responsible for application intake, plan-check, permit issuance and inspection for all buildings and structures, existing and new, within the unincorporated areas of the County, as well as the City of Wheatland. Our communities want and expect that all buildings are safe, healthy, and accessible, and that we protect our natural resources by making buildings energy efficient and sustainable. Regulations as set forth by the State of California Building Standard Commission, which are codified in Title 24 of the California Code of Regulations, set the minimum requirements to achieve these goals. These regulations also provide safety to firefighters and emergency responders during emergency operations. Each step in the building permit process certifies that every building meets these minimum requirements.

New development submittals are routed by the department to various agencies, including internal CDSA departments as well as local Fire, School, and Water Districts prior to permit issuance to ensure compliance with all regulatory requirements. The department's plan-check staff reviews plans to verify compliance with Title 24 requirements including structural, plumbing, mechanical, electrical, energy efficiency and green building standards. After approvals from all routed agencies have been received, a permit is issued and the inspection phase begins. Once the building inspection team verifies that a building complies with the approved plans, the building is certified for occupancy.

Building Inspection/Code Enforcement

Michael Lee, Director

CODE ENFORCEMENT

Code Enforcement is essentially the enforcement arm of CDSA. Code Enforcement's primary responsibility is for enforcement of the County's property maintenance regulations, which involves the identification and abatement of public nuisances throughout the unincorporated area of the County with emphasis directed towards urbanized areas together with points of entry into the County. Where conditions are determined to be in conflict with the County's regulations and are deemed detrimental to the health, safety or welfare of our residents, or where conditions have a blighted influence on the community, the division will cause those conditions to be abated either through voluntary compliance or, when necessary, through official action.

The primary focus of property maintenance is coupled with complimentary disciplines that include:

- Substandard Housing.
- Building – unpermitted development; dangerous buildings.
- Cannabis Enforcement.
- Vacant/Abandoned Properties.
- Illegal Occupancy – vehicles; structures.
- Abandoned Vehicle Abatement.
- Parking Enforcement – front yard; commercial vehicle; use of street for storage; improper parking.
- Visual Blight – accumulation of junk and trash; graffiti; dismantled vehicles.
- Illegal Dumping.
- Fire Hazards – fire breaks; excessive vegetation.
- Zoning/Land-Use – setbacks; conditions of approval; businesses; fencing; livestock; camping.
- Health – drug houses; vector/vermin; sanitation/sewage discharge; mobile food vendor; illegal camping.
- Public Works – grading; storm water; road encroachments.

Citizen complaints are what drive a concern to be investigated. However, where circumstances pose an immediate threat to the health and safety of our communities, a citizen complaint is not necessary. Case process includes complaint intake, investigation and inspection, education, abatement (either voluntary or by official action) and cost recovery. Although the process contains only a few steps, a case's lifecycle can be complex and lengthy. Once a code case is generated, responses are prioritized based on the nature of allegations as they affect the health, safety, and welfare of the community.

Building Inspection/Code Enforcement

Michael Lee, Director

Our approach to each complaint is with a fundamental respect of individual property rights. Once a violation is confirmed to exist, officers educate those who are in violation about the County's regulations and provide options to remedy the violation. Officers will continue to work with property owners as long as they move in a positive direction. If all violations are corrected within a reasonable timeframe, cases are often closed without any further action or cost recovery. In circumstances where voluntary abatement of violations is not achieved, officers will heighten enforcement strategies up to and including official abatement of the nuisance and recovery of operating costs for enforcement.

Accomplishments FY 2022-2023

Building & Construction:

- Completed software implementation Energov Permitting.
- Adopted 2022 California Building Codes.
- Adopted ordinance 10.12, Expedited Permitting for Electric Vehicle Charging Stations
- Off-Grid Energy Systems Policy.
- Service to 11 Production Housing Developers (24 community developments).
- Final occupancy approvals for Cedar Lane Apartments (Linda).
- Final review and permit issuance for Bear Ridge Apartments (Wheatland).
- Final review and permit issuance for River Oaks Apartments (Plumas Lake).
- Final review and permit issuance for Costco.
- Final review and permit issuance Yuba Water Agency Headquarters.
- Various County Facilities Approved (Tri-County Juvenile Hall, Sheriff Expansion, Public Works Yard X2, Library).
- Completion of five gas stations and convenience stores.
- Tesla Charging/Jamba Juice/Pizza Hut.

Building Inspection/Code Enforcement

Michael Lee, Director

Code Enforcement:

- Filled 4 of 6 vacant position and provided ongoing training
- Draft Hearing Officer Ordinance
- Continuous Camping Enforcement and community clean-up, high priority areas include:
 - Avondale
 - Simpson Lane
 - Gray's Beach
 - Star Bend
 - Thorntree
 - Horseshoe
 - District 10
 - Roadside Debris Removal
- Abatements:
 - McGowan Pkwy
 - Avondale
 - N. Beale
 - Doc Adams
 - Western Avenue
 - Lindhurst Avenue
- Pending Abatements:
 - 2nd Avenue
 - Seventh Avenue
 - Park Avenue
 - N. Beale Road
 - Ella Avenue

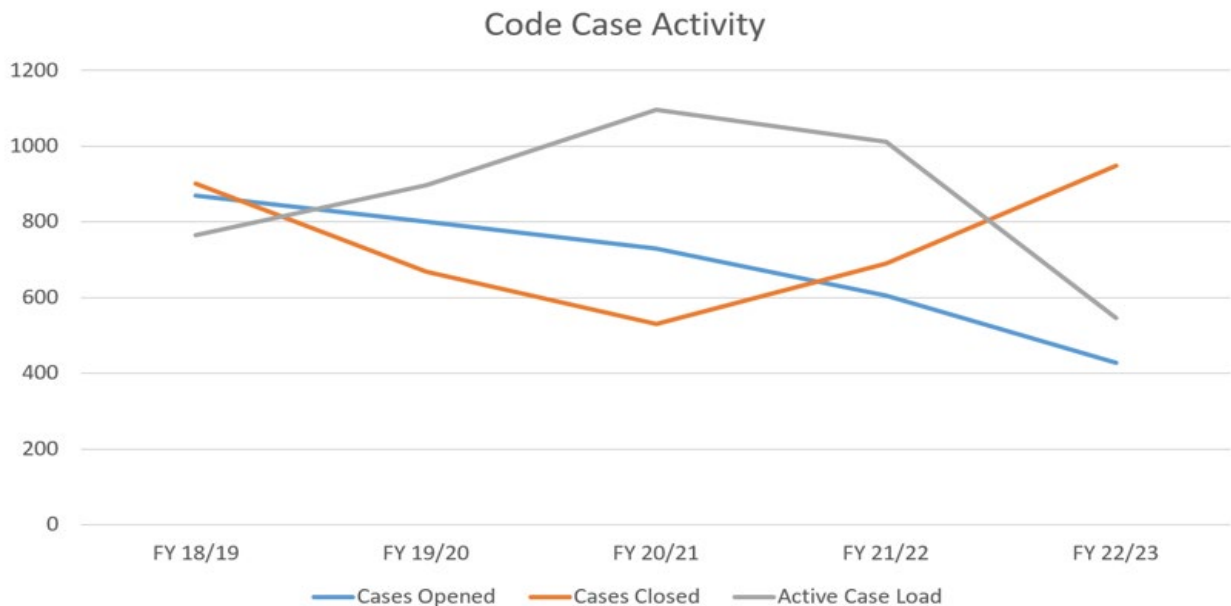
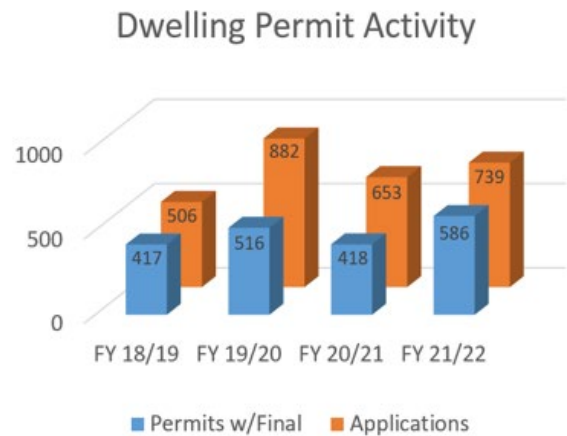
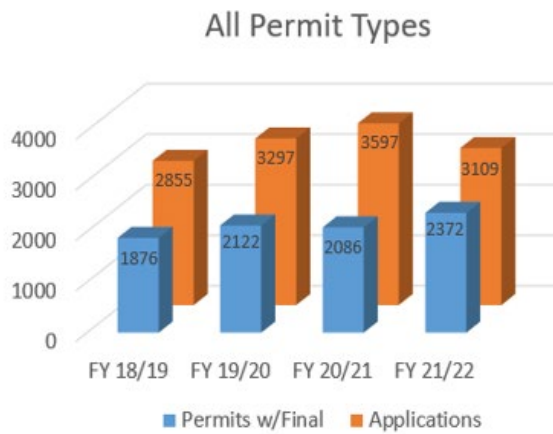
Fire Prevention:

- Attend community meetings
- Facilitate Fire-Wise education & outreach
- Facilities inspections
- Defensible space inspections
- Continuing education
- Draft Fireworks Ordinance
- Review and compare Minimum Fire-Safe Standards to current County ordinance requirements

Building Inspection/Code Enforcement

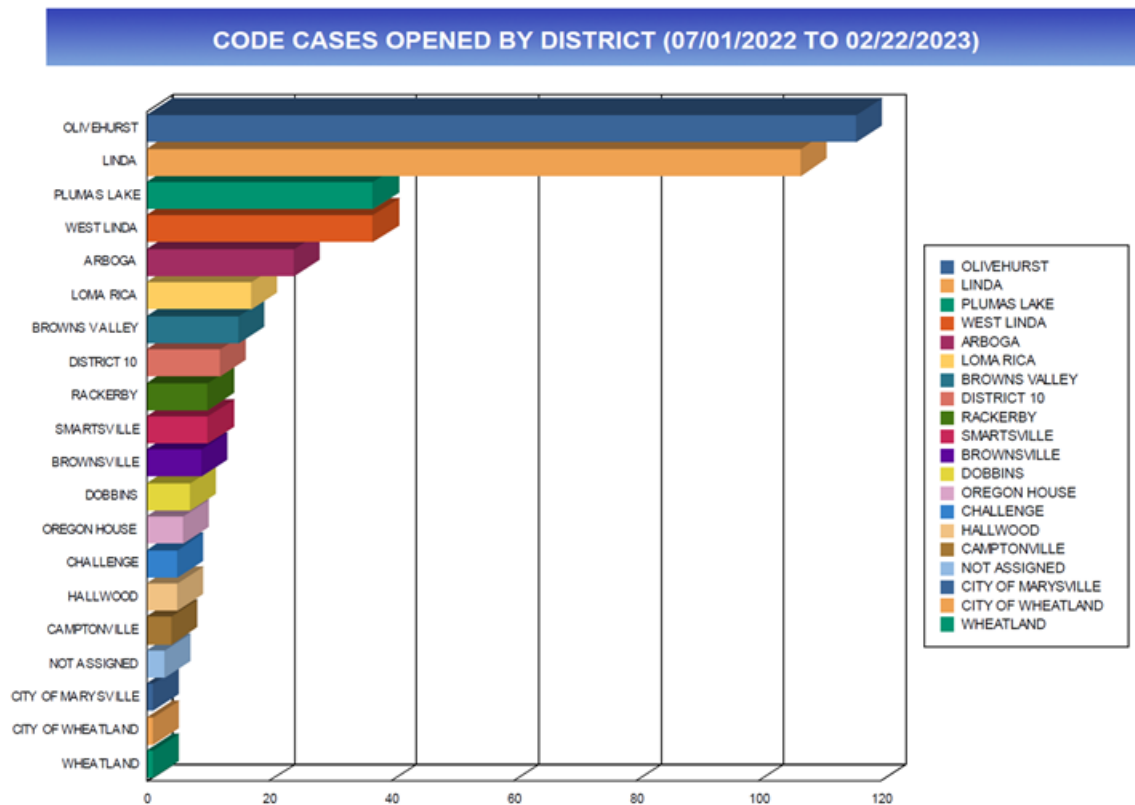
Michael Lee, Director

Performance Measures FY 2022-2023



Building Inspection/Code Enforcement

Michael Lee, Director



Goals and Objectives

FY 2023-2024

- Continue development of Fire Prevention Program
- Continue enhancement of Energov Permit Software
- Continue removing inactive complaints from Code caseload
- Reprioritize code cases

Pending Issues/Policy Considerations

FY 2023-2024

- Develop in-house training and certification for staff
- Hearings Officer Ordinance
- Fire Safe Ordinance- CalFIRE Minimum Fire-Safe Regulations
- Fire Works Ordinance
- Review of existing ordinance codes for potential updates

Environmental Health

Michael Lee, Director

CDSA-Env Health	FY 22/23 Adopted Budget	FY 23/24 CAO Recommended	Change
101-4800			
EXPENDITURES			
Salaries and Benefits	\$1,130,451	\$1,235,246	\$104,795
Services and Supplies	\$601,131	\$620,739	\$19,608
Other Charges	\$84,200	\$84,200	\$0
Fixed Assets			\$0
TOTAL EXPENDITURES	\$1,815,782	\$1,940,185	\$124,403
REVENUE			
Fed/State	\$1,093,600	\$239,000	(\$854,600)
Grant			\$0
Realignment			\$0
Fees/Misc	\$722,182	\$1,701,185	\$979,003
TOTAL REVENUE	\$1,815,782	\$1,940,185	\$124,403
FUND BALANCE			\$0
NET COUNTY COST	\$0	\$0	\$0

Program Description

Provides for the protection of the environmental health and wellbeing of the citizens of Yuba County through education and community awareness of environmental health issues and the administration and enforcement of environmental and public health laws. Funding for these services comes from grants, realignment funds, and service fees.

Accomplishments

FY 2022-2023

- Successfully submitted the annual Onsite Wastewater Treatment System (OWTS) and the five-year Water Quality Assessment report to the Central Valley Regional Water Quality Control Board under the requirements of the Local Agency Management Plan (LAMP). *(Responsible Growth)*
- The tri-annual evaluations of the Local Enforcement Agency (LEA) by CalRecycle and the Certified Unified Program Agency (CUPA) by CalEPA were conducted and the programs were found to meet or exceed state standards. *(Organizational Excellence)*

Environmental Health

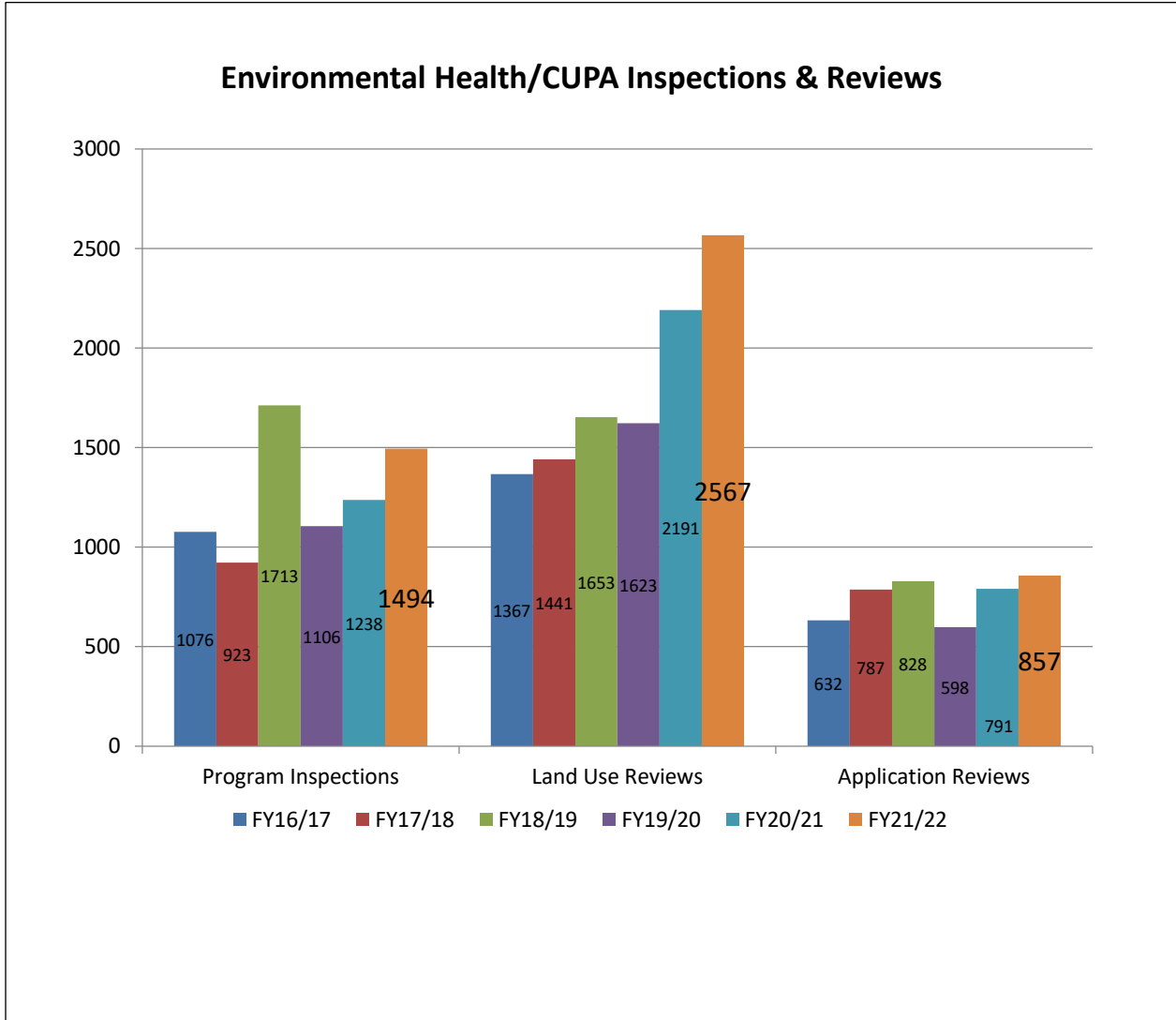
Michael Lee, Director

- The annual evaluation of the Local Primacy Agency (LPA) was conducted by the State Water Resources Control Board and the program was found to meet or exceed state standards. *(Organizational Excellence)*
- Applied for and received the Rural Reimbursement Grant for \$100,000 to provide EH funding to rural counties to reduce the financial burden on local businesses. *(Economic Development)*
- Applied for and received grants for Solid Waste and Waste Tire Enforcement for \$130,000 to provide funding to administer solid waste and waste tire programs. *(Economic Development)*
- Continued electronic upload of all septic applications, as-built plot plans, and permits to the Environmental Health database to improve efficiency in providing this information to the public. *(Organizational Excellence) (Responsible Growth)*
- Implementation of the revised septic ordinance under the LAMP to allow for reduced flow for homes with greater than two bedrooms. This allows for additional bedrooms or Accessory Dwelling Units (ADUs) to be added without the requirement to increase current septic size, while still not impacting public or environmental health. *(Responsible Growth)*
- Successfully provided support to the Olivehurst Public Utility District (OPUD), which received grant funding for planning activities to provide public water and sewer to segments within the OPUD service district that currently have no public services. This expansion in services would allow owners to further develop or split properties. *(Responsible Growth) (Public Safety & Health)*

Environmental Health

Michael Lee, Director

Performance Measures FY 2022-2023



Note: FY 16/17 & 17/18 Inspections were impacted by staffing shortages and Cascade Fire response. FY 19/20 was significantly impacted by the COVID-19 pandemic.

Environmental Health

Michael Lee, Director

Goals and Objectives

FY 2023-2024

- Coordinate and provide support to the Olivehurst Public Utility District (OPUD) to apply for grant funding for engineering and construction to extend public water and sewer to segments within the OPUD service district that currently have no public services. This expansion in services would allow owners to further develop or split properties. *(Responsible Growth) (Public Safety & Health)*
- Electronic upload of well applications, as-built plot plans and well logs to the Environmental Health database to improve efficiency in providing this information to the public. *(Organizational Excellence) (Responsible Growth)*.
- Implementation of electronic solutions to improve service and delivery to the public. Examples include electronic payments and permits, electronic availability to research and download common public record requests, the ability to receive large electronic documents by file sharing and joint electronic plan review among CDSA departments. *(Organizational Excellence) (Economic Development)*
- Created a dry well point of contact to collect Countywide data on well impacts due to drought or over-drafting of groundwater.

Pending Issues/Policy Considerations

FY 2023-2024

- The Environmental Health Department continues to manage the challenge of static or shrinking grant funding with increasing overhead costs.
- Department is committed to seeking available revenue to cover unfunded mandates.
- Managing current employment challenges to maintain appropriate qualified staffing levels.

Planning

Michael Lee, Director

CDSA-Planning 101-4300	FY 22/23 Adopted Budget	FY 23/24 CAO Recommended	Change
EXPENDITURES			
Salaries and Benefits	\$722,539	\$827,970	\$105,431
Services and Supplies	\$401,206	\$436,660	\$35,454
Other Charges	\$179,938	\$179,938	\$0
Fixed Assets			\$0
TOTAL EXPENDITURES	\$1,303,683	\$1,444,568	\$140,885
REVENUE			
Fed/State			\$0
Grant	\$25,000		(\$25,000)
Realignment			\$0
Fees/Misc	\$908,897	\$1,149,299	\$240,402
TOTAL REVENUE	\$933,897	\$1,149,299	\$215,402
FUND BALANCE			\$0
NET COUNTY COST	\$369,786	\$295,269	(\$74,517)

Program Description

The Planning Department is charged with implementing local, state, and federal policy, ordinances, and statutes related to development, land division and associated land use processes. Individual development proposals are reviewed for consistency with the County of Yuba General Plan and Development Code, California Environmental Quality Act (CEQA), Subdivision Map Act and other state and federally enacted legislation. Additionally, the Planning Department has recently taken on County duties related to housing programs, Community Development Block Grant (CDBG) program activities and the implementation of a broadband master planning and infrastructure effort.

Planning

Michael Lee, Director

In addition to processing land development applications and general zoning information to the public, current assignments include:

- Planning Commission
- Zoning Administrator
- Development Review Committee
- Plumas Lake Specific Plan Design Committee
- Building Permit Review
- Countywide CEQA/National Environmental Policy Act (NEPA) compliance
- Right of Way Acquisition Assistance
- County Housing Related Issues
- CDBG Funding and Program Management
- Broadband Master Planning Implementation
- California Department of Housing and Community Development (HCD) HOME Investment Partnerships Program (HOME) Program Long-Term Monitoring

Planning

Michael Lee, Director

Accomplishments FY 2022-2023

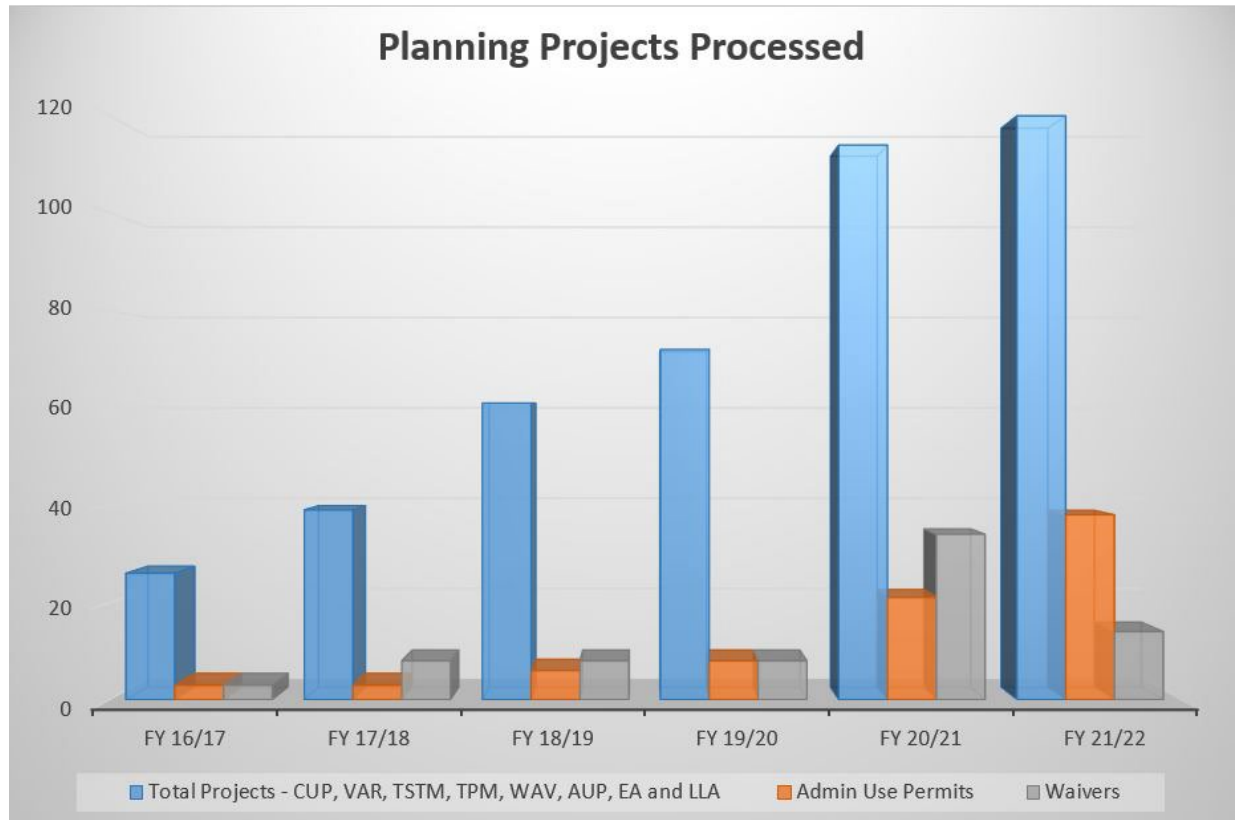
The Planning Department was able to hire two new employees during FY 22/23 and currently has a staff of six full-time employees. We continue to responsively process current planning projects at an increasing volume. Below are some of FY 22/23 accomplishments:

- Entitlement projects for commercial and residential developments in East Linda, Olivehurst, Plumas Lake, and the foothill region including new projects that will add over 500 new residential lots to Yuba County.
- Completed Annual Housing Reports required by California Department of Housing & Community Development ensuring state compliance.
- County future infrastructure projects – completed environmental documents for numerous County capital projects including roadway, bridge, park, and drainage projects.
- Updated the County's Development Code and zoning map to make sure County requirements are consistent with current best planning practices. Made the Development Code less restrictive for new housing production and more user friendly in terms of reading and navigating.
- Made project application submittals more user-friendly and electronic.
- Continued working with Hard Rock Hotel & Casino Sacramento at Fire Mountain staff on off-site land use needs and other Sports and Entertainment Zone current and future land-use needs.
- Collaborated with the Yuba Water Agency on numerous projects such as the proposed Power Systems Headquarters in Dobbins, amended ordinances related to Bullard Bar's recreation opportunities, economic development projects and habitat restoration projects.
- Finalized all development related approvals with Regional Housing on developing the River Oaks Family Apartment Project, which constitutes a \$30 million investment in the community of Plumas Lake.
- Submitted a Pro-Housing Designation application with HCD that will allow the County better funding opportunities on a number of state grant programs.
- Hired a Housing Project Manager that will work with Health & Human Services to ensure all County housing needs and opportunities are better coordinated both internally and with the state.
- Yuba County's Broadband team successfully received two separate planning grants that will allow the County to better plan/fund future broadband infrastructure needs in our valley and foothill communities.
- Expanded the department's role in helping to promote economic development and redevelopment in Yuba County.
- Executed a contract with Gridics to create a website that will allow our customers to easily determine zoning of properties online and provide hyperlink access to the County Development codes.
- Finalized a Vehicle Miles Travelled (VMT) Baseline Screening Table that will quickly determine if a project requires a VMT analysis.
- Performed an assessment of County's long-range planning future needs and workload.

Planning

Michael Lee, Director

Performance Measures FY 2022-2023



Goals and Objectives FY 2023-2024

The Yuba County Planning Department is accountable for preserving and carrying out the Yuba County General Plan, Development Code, and the Plumas Lake Specific Plan. These plans encompass long-term planning and provide the foundation for all development in the County, including economic development, historic preservation, public health and safety, housing, conservation of natural resources, and overall quality of life for residents. However, in FY 22/23 the Planning staff was preoccupied with an immense volume of development projects, which made it difficult to concentrate on updating ordinances and fulfilling the County's long-range planning requirements. Consequently, Planning staff have identified a number of County ordinances that require revamping or updating in fiscal year 23/24 to ensure that the County adheres to all mandated and applicable state laws and reflects current trends in planning and development.

Planning

Michael Lee, Director

Since the completion of the Development Code Update and Zoning Map in 2015, the Planning Department has been diligently monitoring its implementation on an annual basis. This includes documenting any issues and recommending necessary amendments to the Board. The process yielded multiple benefits, ranging from ensuring compliance with current state zoning regulations to simplifying and streamlining the development entitlement process for applicants, and resolving unintended code conflicts. However, due to the numerous housing-related state laws approved in FY 22/23, a more comprehensive update will be required in FY 23/24, necessitating the adoption of entirely new sections. Given the state's proclivity to pass new housing and land-use laws, updating the Development Code will remain a top priority for the Planning Department in the coming fiscal years.

Affordable housing and housing production have been prominent topics in California for some time, and Yuba County has done an excellent job identifying and providing suitable zoning for our multi-family housing needs. In FY 22/23 the Planning Department hired a Housing Project Manager to help address affordable housing-related matters and homelessness in the County. The primary goal of the role is to work more closely with Health & Human Services to ensure that all County departments involved in housing coordinate and work together seamlessly. Additionally, the Planning Department plans to collaborate with our affordable housing partners, such as the Regional Housing Authority and Y-S Habitat for Humanity, to identify future housing project sites and seek more funding for affordable housing initiatives.

In FY 23/24 the Planning Department aims to continue expanding its Geographic Information System (GIS) technology to create a series of maps and GIS layers that can promote the County's economic development and provide property-related information to potential developers and citizens in an easily accessible format.

Lastly, the Planning Department intends to engage in broadband policy by advocating for efforts to speed up the delivery of state broadband funds to benefit County residents. Advocacy efforts will include collaborating with the State of California Middle-Mile Broadband Initiative and the California Public Utility Commission's California Advanced Services Fund (CASF) Last-Mile Grant program. The Planning Department also expects to collaborate with the Rural County Representatives of California and its broadband-centric affiliates, such as the Golden State Connect Authority and Golden State Finance Authority.

Other goals and objectives include:

- Continue to evaluate and improve internal processes to increase efficiencies.
- Work with production housing builders to make sure CDSA can help support their construction timeline needs.
- Continue developing County policy and procedures related to Broadband infrastructure.
- Create processes for all electronic project application submittals.
- Make project application forms more user friendly to the public.

Planning

Michael Lee, Director

Pending Issues/Policy Considerations FY 2023-2024

Despite the Planning Department having additional employees to manage the increased workload, most of the department planners are relatively inexperienced and would significantly benefit from more educational and training opportunities. Increasing the budget allocated for educational and training purposes would help enhance the professionalism of Planning staff and foster the development of the recently acquired talent.

CDSA Grants

Michael Lee, Director

CDSA CDBG DR GRNT INFRA RDS 113-8030	FY 22/23 Adopted Budget	FY 23/24 CAO Recommended	Change
EXPENDITURES			
Salaries and Benefits			\$0
Services and Supplies	\$500,000	\$430,700	(\$69,300)
Other Charges	\$0	\$0	\$0
Fixed Assets			\$0
TOTAL EXPENDITURES	\$500,000	\$430,700	(\$69,300)
REVENUE			
Fed/State			\$0
Grant	\$500,000	\$430,700	(\$69,300)
Realignment			\$0
Fees/Misc			\$0
TOTAL REVENUE	\$500,000	\$430,700	(\$69,300)
FUND BALANCE			\$0
NET COUNTY COST	\$0	\$0	\$0

CDSA GRANTS-Audible Alarm System 120-8032	FY 22/23 Adopted Budget	FY 23/24 CAO Recommended	Change
EXPENDITURES			
Salaries and Benefits			\$0
Services and Supplies	\$6,650	\$140,000	\$133,350
Other Charges	\$0	\$0	\$0
Fixed Assets	\$493,350		(\$493,350)
TOTAL EXPENDITURES	\$500,000	\$140,000	(\$360,000)
REVENUE			
Fed/State			\$0
Grant	\$500,000	\$140,000	(\$360,000)
Realignment			\$0
Fees/Misc			\$0
TOTAL REVENUE	\$500,000	\$140,000	(\$360,000)
FUND BALANCE			\$0
NET COUNTY COST	\$0	\$0	\$0

CDSA Grants

Michael Lee, Director

Fernwood Residen Infill 114-8022	FY 22/23 Adopted Budget	FY 23/24 CAO Recommended	Change
EXPENDITURES			
Salaries and Benefits			\$0
Services and Supplies	\$259,353	\$123,500	(\$135,853)
Other Charges	\$0	\$0	\$0
Fixed Assets			\$0
TOTAL EXPENDITURES	\$259,353	\$123,500	(\$135,853)
REVENUE			
Fed/State			\$0
Grant	\$259,353	\$123,500	(\$135,853)
Realignment			\$0
Fees/Misc			\$0
TOTAL REVENUE	\$259,353	\$123,500	(\$135,853)
FUND BALANCE			\$0
NET COUNTY COST	\$0	\$0	\$0

CDSA Permanent Local Housing 117-8031	FY 22/23 Adopted Budget	FY 23/24 CAO Recommended	Change
EXPENDITURES			
Salaries and Benefits			\$0
Services and Supplies	\$412,812	\$412,812	\$0
Other Charges	\$0	\$0	\$0
Fixed Assets			\$0
TOTAL EXPENDITURES	\$412,812	\$412,812	\$0
REVENUE			
Fed/State			\$0
Grant	\$412,812	\$412,812	\$0
Realignment			\$0
Fees/Misc			\$0
TOTAL REVENUE	\$412,812	\$412,812	\$0
FUND BALANCE			\$0
NET COUNTY COST	\$0	\$0	\$0

CDSA Grants

Michael Lee, Director

CDSA Grants	FY 22/23	FY 23/24	
CDBG OWN OCCUP REHAB	Adopted	CAO	
121-8023	Budget	Recommended	Change
EXPENDITURES			
Salaries and Benefits			\$0
Services and Supplies	\$1,115,000	\$1,915,000	\$800,000
Other Charges	\$0	\$0	\$0
Fixed Assets			\$0
TOTAL EXPENDITURES	\$1,115,000	\$1,915,000	\$800,000
REVENUE			
Fed/State			\$0
Grant	\$200,000	\$1,000,000	\$800,000
Realignment			\$0
Fees/Misc	\$915,000	\$915,000	\$0
TOTAL REVENUE	\$1,115,000	\$1,915,000	\$800,000
FUND BALANCE			\$0
NET COUNTY COST	\$0	\$0	\$0

CDBG-Disaster Relief MHP	FY 22/23	FY 23/24	
122-8026	Adopted	CAO	
	Budget	Recommended	Change
EXPENDITURES			
Salaries and Benefits			\$0
Services and Supplies	\$1,652,191	\$1,260,000	(\$392,191)
Other Charges	\$0	\$0	\$0
Fixed Assets			\$0
TOTAL EXPENDITURES	\$1,652,191	\$1,260,000	(\$392,191)
REVENUE			
Fed/State			\$0
Grant	\$1,652,191	\$1,260,000	(\$392,191)
Realignment			\$0
Fees/Misc			\$0
TOTAL REVENUE	\$1,652,191	\$1,260,000	(\$392,191)
FUND BALANCE			\$0
NET COUNTY COST	\$0	\$0	\$0

CDSA Grants

Michael Lee, Director

CDSA Grants CDBG HOMEBUYER ASST 127-8024	FY 22/23 Adopted Budget	FY 23/24 CAO Recommended	Change
EXPENDITURES			
Salaries and Benefits			\$0
Services and Supplies	\$720,000	\$297,587	(\$422,413)
Other Charges	\$0	\$0	\$0
Fixed Assets			\$0
TOTAL EXPENDITURES	\$720,000	\$297,587	(\$422,413)
REVENUE			
Fed/State			\$0
Grant			\$0
Realignment			\$0
Fees/Misc	\$720,000	\$297,587	(\$422,413)
TOTAL REVENUE	\$720,000	\$297,587	(\$422,413)
FUND BALANCE			\$0
NET COUNTY COST	\$0	\$0	\$0

CDSA CDBG-ER HOMELESS SHELTER 123-8025	FY 22/23 Adopted Budget	FY 23/24 CAO Recommended	Change
EXPENDITURES			
Salaries and Benefits			\$0
Services and Supplies		\$210,533	\$210,533
Other Charges	\$0	\$0	\$0
Fixed Assets			\$0
TOTAL EXPENDITURES	\$0	\$210,533	\$210,533
REVENUE			
Fed/State			\$0
Grant		\$210,533	\$210,533
Realignment			\$0
Fees/Misc			\$0
TOTAL REVENUE	\$0	\$210,533	\$210,533
FUND BALANCE			\$0
NET COUNTY COST	\$0	\$0	\$0

CDSA Grants

Michael Lee, Director

CDSA GRANTS High Visibility Strip/Pull	FY 22/23 Adopted Budget	FY 23/24 CAO Recommended	Change
120-8033			
EXPENDITURES			
Salaries and Benefits			\$0
Services and Supplies	\$200,000	\$85,000	(\$115,000)
Other Charges	\$0	\$0	\$0
Fixed Assets			\$0
TOTAL EXPENDITURES	\$200,000	\$85,000	(\$115,000)
REVENUE			
Fed/State			\$0
Grant	\$200,000	\$85,000	(\$115,000)
Realignment			\$0
Fees/Misc			\$0
TOTAL REVENUE	\$200,000	\$85,000	(\$115,000)
FUND BALANCE			\$0
NET COUNTY COST	\$0	\$0	\$0

CDSA Prohousing Incentive Program	FY 22/23 Adopted Budget	FY 23/24 CAO Recommended	Change
119-8034			
EXPENDITURES			
Salaries and Benefits			\$0
Services and Supplies		\$960,000	\$960,000
Other Charges		\$0	\$0
Fixed Assets			\$0
TOTAL EXPENDITURES	\$0	\$960,000	\$960,000
REVENUE			
Fed/State			\$0
Grant		\$960,000	\$960,000
Realignment			\$0
Fees/Misc			\$0
TOTAL REVENUE	\$0	\$960,000	\$960,000
FUND BALANCE			\$0
NET COUNTY COST		\$0	\$0

CDSA Grants

Michael Lee, Director

Program Description

The Community Development Block Grant (CDBG) is a Housing and Urban Development (HUD) program. This federal program was developed to ensure decent affordable housing for all, provide services to the most vulnerable in our communities, create jobs and expand business opportunities, and build stronger and more resilient communities.

The CDBG Department of CDSA oversees the Community Development Block Grant (CDBG) program activities, project implementation and monitoring. In addition to processing CDBG project applications and providing project information to the public, current assignments include:

- CDBG Funding and Program Management.
- California Department of Housing and Community Development (HCD) CDBG/HOME Investment Partnerships Program (HOME)/Neighborhood Stabilization Program (NSP) Long-Term Loan Monitoring.
- Grant Writing and application submission.
- Monthly and Quarterly grant financial and activity reporting.
- Request for Reimbursements.
- National Environmental Policy Act (NEPA) compliance.
- Income Qualifications.
- Preparation of legal documents, note and deed of trust, subrecipient agreement, regulatory agreement, reconveyance, loan modification, resolution, and staff report.
- Public Notice of proposed projects, programs, and use of Program Income (PI) funds to public.
- Develop Program Guidelines and Policies and Procedures.
- Monitor and report Section 3 and Davis Bacon wages, requirements, and regulations.
- Prepare (Schedule of Expenditures of Federal Awards (SEFA) reporting and external audit balances and documentation.

CDSA Grants

Michael Lee, Director

Accomplishments FY 2022-2023

The CDBG Department of CDSA operated with one (1) full time staff member to responsively process CDBG projects/programs at an increasing volume. In addition to the surge in project/program workload, the CDBG staff has created administrative and financial processes, such as Guidelines and Policies and Procedures, to allow for accuracy and consistency in project implementation and grant reporting. Below are some of FY 22/23 accomplishments:

- Financially and administratively managed multiple CDBG grant projects/programs totaling over \$7 million, including monitoring of expenditures, revenue, contracts, labor, invoicing, and grant closeout. CDBG Program/projects include:
 - Collaborated with Yuba Sutter Gleaners Food Bank to implement a low-income meal delivery program for both Yuba and Sutter Counties.
 - Completed the Climate Change Vulnerability Study in the Linda/Olivehurst communities to assess current drainage inventory and infrastructure, and updated the South County Hydrologic and Hydraulic Study.
 - Began residential infill planning study known as Fernwood Park, which is seeking to develop over 80 half-plex housing units for homeownership of low-to-moderate income individuals and families, and the reconstruction of an existing park.
 - Multifamily housing project, to mitigate lost housing due to the 2017 Cascade Fire, worked on final agreements to award over \$1.9 million in CDBG Disaster Recovery funding for the Habitat for Humanity Prosperity Village project.
 - Rewrote CDBG loan committee guidelines for the Owner-Occupied Rehab and First-time Homebuyer programs.
 - Was awarded the Emergency Homeless Shelter Planning Study, to determine need, size, location, and accessibility to services.
- Additional applications were submitted to the State of California for CDBG funding and implementation of housing related activity in excess of \$700,000 dollars. Applications currently pending approval include:
 - North Beale Road Corridor Cleanup
 - Yuba County Senior Food Program
- Maintained County's CDBG/HOME/NSP long-term loan portfolio consisting of payments, payoffs, and loan mitigation.
- Managed all program/project wage reports, invoices, reimbursements, contracts, and monthly/quarterly financial and activity reporting to HCD for thirteen (13) current year CDBG programs/projects.
- Performed cash handling process for CDBG current grant programs/projects and prior CDBG loan payments. Receipt and deposit payments received, reconciled and balanced grant funds, and all grant project/program accounts, CDBG program income, HOME program income, and fee account.

CDSA Grants

Michael Lee, Director

Goals and Objectives

FY 2023-2024

- Find additional sources of funding for programs and projects that align with the County's strategic priorities and the evolving needs of the community. By doing so, it will create more options when evaluating the importance of projects and grant applications.
- Continuously evaluate and improve the grant program's structure and processes to optimize efficiency and ensure the program's long-term sustainability and regularly assessing the County's loan portfolio.
- Maintain consistent communication and collaboration with grantees to ensure a smooth and efficient application and implementation process for CDBG grants. This will help the County to maintain a valuable funding resource that supports community needs, improves infrastructure, provides affordable housing, and delivers essential public services.
- Identify potential partnerships with neighboring municipalities, including the City of Wheatland and the City of Marysville, to explore opportunities for joint grant applications and funding that support shared goals and priorities.

Pending Issues/Policy Considerations

FY 2023-2024

The main challenge that has been affecting the County's CDBG program for the past few fiscal years is the delayed receipt of final funding agreements from the HCD. Due to various issues, HCD has been unable to provide executed Standard Agreements to jurisdictions across the state, including the County. However, HCD has assured the County that they are working on resolving this problem and have implemented new procedures to expedite future CDBG agreements. The delay in receiving funding agreements has caused a delay in the start of CDBG programs for almost three fiscal years from the time of funding award announcements.

Additionally, staff resources are limited, and the County must balance the number of CDBG projects and programs it pursues accordingly. While there are ample housing funding opportunities at the state and federal level, accessing these funds requires significant effort and staff resources. Therefore, the County must prioritize and limit the number of projects and programs it pursues to operate the CDBG grant program with a staff of one (1) employee moving forward.

Public Works

Michael Lee, Director

Public Works	FY 22/23	FY 23/24	
	Adopted	CAO	
102-9100	Budget	Recommended	Change
EXPENDITURES			
Salaries and Benefits	\$6,363,317	\$6,713,798	\$350,481
Services and Supplies	\$5,475,830	\$4,603,248	(\$872,582)
Other Charges	\$599,460	\$600,960	\$1,500
Fixed Assets	\$34,859,074	\$29,324,117	(\$5,534,957)
TOTAL EXPENDITURES	\$47,297,681	\$41,242,123	(\$6,055,558)
REVENUE			
Fed/State	\$17,073,778	\$19,978,459	\$2,904,681
Grant			\$0
Realignment			\$0
Fees/Misc	\$27,431,238	\$19,343,718	(\$8,087,520)
TOTAL REVENUE	\$44,505,016	\$39,322,177	(\$5,182,839)
FUND BALANCE	\$2,645,851	\$1,792,709	(\$853,142)
NET COUNTY COST	\$146,814	\$127,237	(\$19,577)

Program Description

The Public Works Department is responsible for maintaining, repairing, designing, and constructing County roads, bridges, parks, and storm water drainage systems in accordance with local, state, and federal laws/standards. The Department also manages the County's floodplain management and water quality activities under state and federal oversight. New this last fiscal year (22/23), the Department now helps support the County's Airport that was recently transferred from Administrative Services to the Community Development and Services Agency. The Department conducts all these activities in a manner that maximizes public safety.

Due to the mountainous terrain in the eastern half of the County, road maintenance often includes snow plowing. The Yuba County Maintained Mileage for roads consists of 655 miles, 76 bridges (greater than 20' in length), and numerous culverts/drainage structures.

The Department also reviews and approves land development projects as they relate to the County road, drainage, and park systems. Public Works performs administration and maintenance of the County parks and County Services Areas.

Public Works

Michael Lee, Director

Accomplishments FY 2022-2023

Organizational Excellence:

- In a stride towards sustainability, continuous improvement and efficient organizational performance of a high-performance organization, the Public Works Department continued expanding software capabilities including:
 - C-MIS construction management software to streamline and improve quality of inspection reports, submittal logs, quantity calculation sheets, and pay estimates for capital improvement projects.
 - Egnyte document management and file sharing to accommodate the critical need of remote desktop and to allow the Department to communicate and work together flawlessly from anywhere in the world.
 - Asana/Clickup productivity tools to increase transparency of resource workloads, manage projects, and allow the entire team to communicate without email silos.
 - Bluebeam to centralize review of engineering designs and improve quality control, speed, and accuracy of designs.
 - OpenGov Procurement to automate construction and consultant solicitation and electronically evaluate proposal evaluations.
- Although Public Works has not been successful adding outside Senior and Principal Engineers, it did recruit three Assistant Engineers and kicked-off a training regimen to grow the expertise of the team, investing in the Department's future successes.
- Partnered with agencies such as Olivehurst Public Utility District (OPUD) to administer and manage the construction of the McGowan Parkway portion of their South County Annexation Project to reduce their future costs and burden.

Public Works

Michael Lee, Director

Public Safety:

- Started construction of McGowan Parkway Bicycle Lane and Pedestrian Project. This project will construct approximately 6,000 feet of bike lanes and sidewalks, improve traffic with a two-way left-turn lane, and install sewer and water infrastructure for OPUD through a County provided grant using American Rescue Plan Act (ARPA) funds.
- Completed a road rehabilitation contract targeting 11 different road segments, repairing and resurfacing approximately 12.4 miles of roads for a total of \$3,435,000 in work.
- Completed construction of Camptonville Emergency Storm Drain project which installed a new storm drain to alleviate a failing storm drain. Calculations and Design to Construction took less than 3 weeks and was completed in time for the winter weather events.
- Completed construction of the North Beale Road Complete Streets Project Phase 2 (between Hammonton-Smartsville Road and Linda Avenue), which included 7,600 linear feet of sidewalk and bike lanes, new landscaping and new street lights to protect bicyclists and pedestrians as well as enhance the corridor.
- Replaced the structurally deficient bridge on Iowa City Road and raised the profile of the road to alleviate localized flooding.
- Continued toward implementation of several Safe Routes to School improvement projects, including Feather River Boulevard, Cedar Lane, and Garden Avenue.
- Continued administration of the County's Floodplain Management program.

Responsible Growth:

- Reviewed and processed dozens of parcel maps, tract maps, lot line adjustments, record of surveys, and other land development functions to ensure compliance with state and local codes as well as orderly development.
- Completed construction of two Public Works corporation yards, allowing Public Works adequate space to accommodate future growth of the Department.

Economic Development:

- Continued design phase of the Plumas Lake Boulevard Interchange extension that will provide direct access to Plumas Arboga Road and the Hard Rock Casino.
- Continued acting as lead staff of the South Yuba Transportation Improvement Authority and started Project Study Reports for the South Beale Road Interchange and East Wheatland Expressway.
- Continued design and procurement of funds for Goldfields Parkway, which will act as a critical transportation corridor in East Linda and provide improved access to the Goldfields and associated mining industry, ultimately connecting Highway 65 to Highway 20 and providing an alternative route to circumvent Marysville.

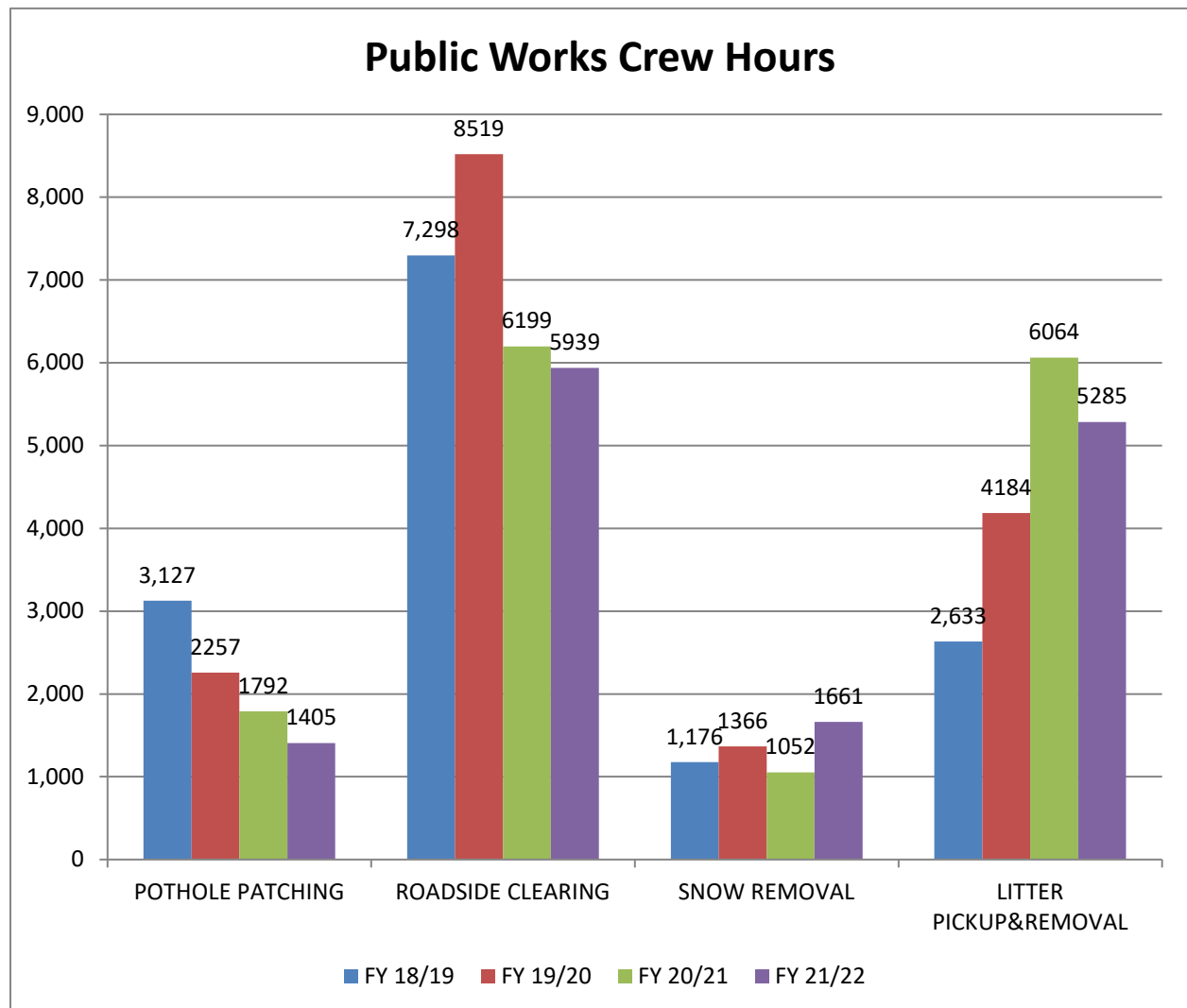
Public Works

Michael Lee, Director

Organizational Excellence / Project Funding:

- Successfully applied for and received grant funding for one of the state's biggest Active Transportation (ATP) awards, which allocated approximately \$21 million to the West Linda area for bicycle lanes and sidewalks. As well, Yuba Water Agency awarded \$6 million to be used in conjunction with the West Linda ATP project to support drainage improvements. Other awards include a countywide mobility plan and regional safety plan. Additional grant applications submitted, but pending, are the Friendship Park Beautification project, Lindhurst Avenue Beautification project, Loma Rica Rehabilitation project and South Beale Road State of Good Repair project.

Performance Measures FY 2022-2023



Public Works

Michael Lee, Director

Goals and Objectives

FY 2023-2024

- Complete construction of the McGowan Parkway Bicycle Lane and Pedestrian Route Improvement project.
- Construct improvements to the intersection of Hammonton-Smartsville Road and Doolittle Drive.
- Construct High-Friction Surface Treatment to North Beale Road between Feather River Boulevard and the SR 70 on-ramp.
- Complete an overlay contract of 5 miles of roadways totaling approximately \$3.7 million.
- Construct Feather River Boulevard State of Good Repair project.
- Complete environmental process and dredge sediment in Feather River at the Star Bend Boat Ramp.
- Complete design and install well and water improvements for Gold Village Groundwater Improvement project.
- Construct Cedar Lane Active Transportation project.
- Construct West Linda Drainage Basin project.
- Construct the Spring Valley Road bridge replacement project at Dry Creek.
- Complete design of the Garden Avenue Active Transportation project.
- Construct drainage improvements to the 10th Avenue pump.
- Make significant progress on the design and environmental of the Ellis Road Bridge Replacement, Waldo Road Bridge Replacement, Hammonton-Smartsville Shoulder Widening and Plumas Lake Interchange Phase II projects.

Public Works

Michael Lee, Director

Pending Issues/Policy Considerations FY 2023-2024

- With fewer people driving due to telecommuting and the increase in electric vehicles, less fuel taxes are being realized, in turn impacting Public Works with less revenues. Fortunately, this is partially offset with the tiered escalating implementation of SB-1. However, coupled with exponentially increasing construction costs due to inflation, this will result in smaller overlay contracts than originally anticipated in our 5 year Transportation Master Plan.
- Public Works continues to be very successful in obtaining state and federal aid funding for new capital improvement projects, well beyond our typical share. The County is realizing major transformations to many of our main transportation corridors, however this comes with large increases in workload for the Engineering Division, which already struggles to maintain adequate staffing levels. Relatedly, the leverage funding provided by YWA for the drainage components of our capital improvement projects is of paramount importance to help absorb the large construction costs and highlight our grant applications with the state and federal governments.
- Public Works is at a critical staffing level for Engineering, and Surveying, but has recently been successful in hiring maintenance workers.
 - In the Maintenance Department, over 10 spots were filled. This has greatly helped with our maintenance needs, especially during winter storms.
 - For the Engineering Division, there is a dire need for senior engineering staff and construction inspectors. Due to the extremely competitive labor market and more competitive salaries in the private industry, Caltrans, and surrounding counties, the Department foresees a continued uphill battle to recruit. In order to plan for the future and with the lack of success in hiring senior engineering staff, the Department recently hired three Assistant Engineers. Although this won't fill the immediate need, it will hopefully pay dividends in the future.
 - California has a dearth of surveyors, and we are currently experiencing difficulty recruiting in the field. Survey expertise is needed in the land development sector. With land development still progressing, the difficulty in recruiting workers with survey experience leads to challenges in regards to project and map processing. In order to handle critical surveying work, the Engineering staff has attempted to support the surveying workload whenever possible. Out of necessity, the Department is also using consultant surveyors on a limited basis for support.

Surveyor

Michael Lee, Director

CDSA-Surveyor 101-1500	FY 22/23 Adopted Budget	FY 23/24 CAO Recommended	Change
EXPENDITURES			
Salaries and Benefits	\$320,513	\$198,456	(\$122,057)
Services and Supplies	\$306,377	\$290,052	(\$16,325)
Other Charges	\$21,339	\$21,339	\$0
Fixed Assets			\$0
TOTAL EXPENDITURES	\$648,229	\$509,847	(\$138,382)
REVENUE			
Fed/State			\$0
Grant			\$0
Realignment			\$0
Fees/Misc	\$532,730	\$413,868	(\$118,862)
TOTAL REVENUE	\$532,730	\$413,868	(\$118,862)
FUND BALANCE			\$0
NET COUNTY COST	\$115,499	\$95,979	(\$19,520)

Program Description

Perform all County Surveyor functions including processing/checking of parcel maps, subdivision/tract maps, records of surveys, lot line adjustments (LLA), corner records, and certificates of compliance (COC). For parcel maps and tract maps, various supporting documents, such as subdivision improvement agreements are prepared, along with the review of subdivision improvement plans. Work in this budget also includes processing tentative maps and preparing associated conditions of approval. Provide field surveying in support of the Engineering group. Provide plats and legal descriptions to the Engineering group in support of property acquisitions. Surveying related questions are answered for residents on a daily basis, with the most common questions being issues pertaining to property boundaries and access easements.

Staff responsible for administering County Service Area (CSA) work are primarily housed within this budget. Public Works actively manages approximately 50 CSAs and is typically responsible for road and drainage maintenance, along with other miscellaneous duties. A significant amount of staff time can be taken up responding to inquiries and/or dealing with complaints from CSA property owners. Revenue from each CSA is placed into individual trust accounts with the money only being spent on work within that particular CSA. Total annual revenue collected countywide for CSAs is approximately \$2.6 million.

Surveyor

Michael Lee, Director

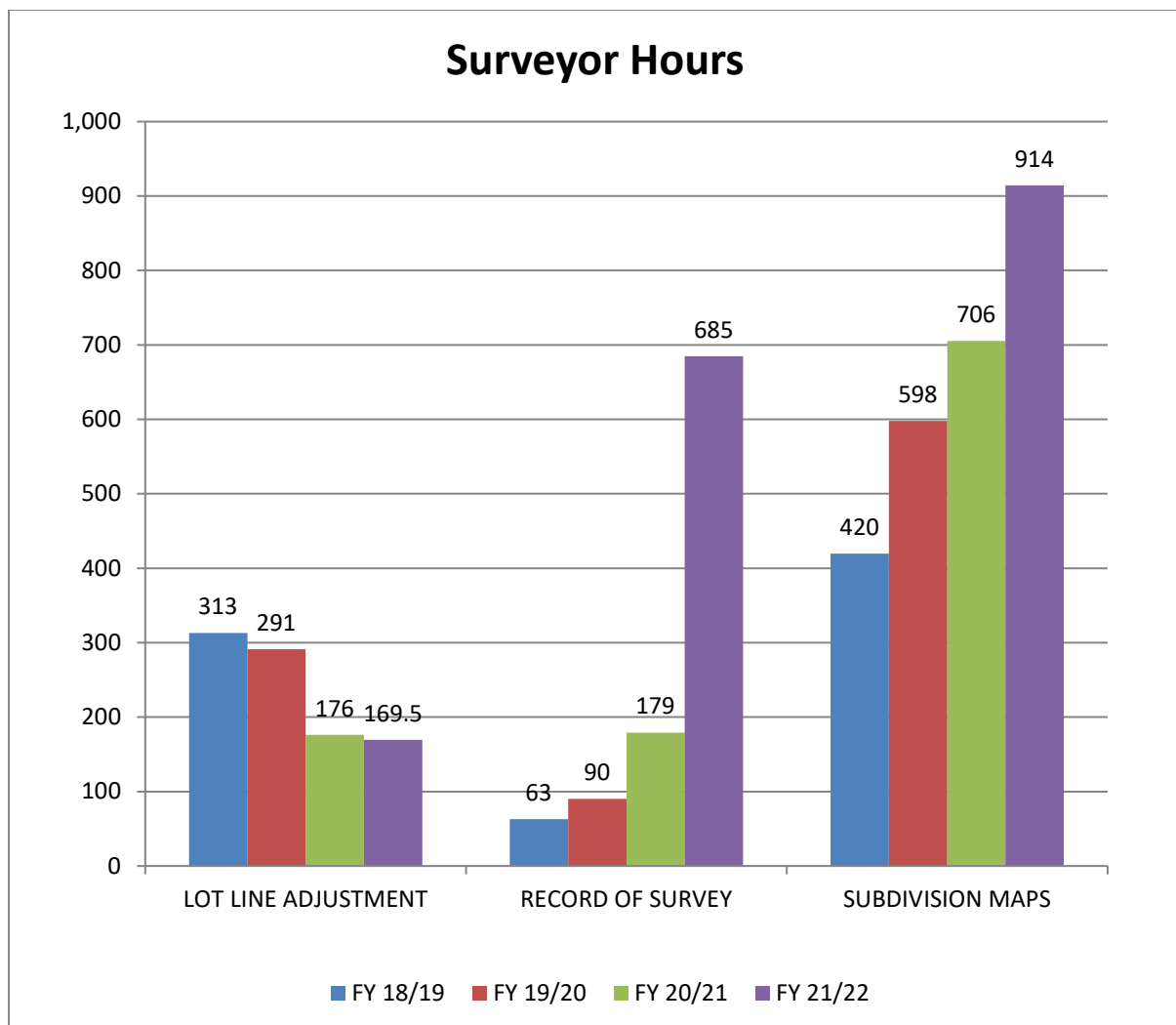
Accomplishments

FY 2022-2023

Processed steady stream of project applications, including numerous parcel maps, subdivision/tract maps, records of surveys, corner records, LLAs, road abandonments, and COCs. Prepared conditions of approval for more than 70 new tentative map applications and use permits. Subdivision improvement plans were reviewed for more than a dozen new subdivisions, each of which required 50 to 100 hours for review.

Performance Measures

FY 2022-2023



Michael Lee, Director

Goals and Objectives FY 2023-2024

This coming fiscal year we will continue to pursue our goal of integrating all County historical records of survey and parcel/tract maps online in a Geographic Information System (GIS) database format to provide easier public access to these valuable resources. Due to the time commitment to make this a reality, we are pursuing a full-service firm to take on this endeavor. We would like to decrease our average processing time for all types of projects submitted, while still responding to all inquiries from residents as quickly as possible.

Pending Issues/Policy Considerations FY 2023-2024

Most of the CSAs have insufficient assessments to cover the costs for performing adequate maintenance. We are continuing to work with the CSAs to review their assessment levels against the cost to provide needed services. Staff will work with those CSAs wishing to increase funding levels for higher levels of service by going through the Proposition 218 process. We have recently been successful in increasing assessments within a few CSAs, but the overall success rate has been marginal.

With development continuing at a significant pace, combined with lean staffing levels in the Survey Department, managing workload will continue to be a focus for this coming year. We have cross-trained some engineering staff on basic survey functions, so we have some support for the Survey Department. However, due to the steady heavy workload and a recent significant retirement and attrition, we are also sending some project reviews to consultants in order to process all maps and supporting documents in a timely fashion, while still being able to respond to the numerous property boundary, easement, and right-of-way inquiries from our residents.

Drainage Ditch Maintenance/County Landfill

Michael Lee, Director

CDSA-Drainage Ditch	FY 22/23 Adopted Budget	FY 23/24 CAO Recommended	Change
101-3300			
EXPENDITURES			
Salaries and Benefits			\$0
Services and Supplies	\$1,123,359	\$1,657,052	\$533,693
Other Charges	\$3,784	\$3,784	\$0
Fixed Assets			\$0
TOTAL EXPENDITURES	\$1,127,143	\$1,660,836	\$533,693
REVENUE			
Fed/State			\$0
Grant			\$0
Realignment			\$0
Fees/Misc	\$1,125,133	\$1,658,826	\$533,693
TOTAL REVENUE	\$1,125,133	\$1,658,826	\$533,693
FUND BALANCE			\$0
NET COUNTY COST	\$2,010	\$2,010	\$0

Program Description

Maintenance and improvement of County-owned waterways, detention basins, and storm drain systems. Administer the County's floodplain management program (NFIP) and Community Rating System (CRS). Implement the County's NPDES (Storm Water Management) program, adhering to the State's Phase II MS4 General Permit for small local agencies.

This program also includes installing new storm drain systems in the Linda/Olivehurst areas when funding is available. Unfortunately, these urbanized areas were largely developed decades ago without the storm drainage systems customary with current development. As a result, there are many pockets of localized flooding due to poor drainage conditions.

In recent years, the drainage budget has been funded by a combination of the Road Fund, General Fund, and the Yuba Water Agency (YWA). Only those portions of drainage facilities associated with roadways can be funded by the Road Fund.

Yuba County also owns the closed Ponderosa Landfill, which is located near Brownsville. The state regulates this 16-acre facility. Yuba County, as the closed facility's owner, is responsible for compliance with state requirements.

Drainage Ditch Maintenance/County Landfill

Michael Lee, Director

Recology Yuba-Sutter, Inc. maintains the closed landfill as part of an agreement to operate the Ponderosa Transfer Station. However, the County does have financial obligations relating to monitoring and reporting.

Accomplishments FY 2022-2023

The bulk of the drainage budget continues to be spent on administering unfunded federal and state mandates/programs. The programs include Stormwater Compliance (Phase II MS4 General Permit), NFIP's Floodplain Administration, and the associated Community Rating System.

Over this past year, Public Works successfully administered the County's floodplain management (NFIP) and CRS programs, and completed an audit with the Federal Emergency Management Agency (FEMA) of the CRS. The County is awaiting a CRS grade from FEMA that will indicate flood insurance savings. We are also constructing storm drain systems in portions of McGowan Parkway and Feather River Boulevard/North Beale Road using funding from YWA and the Road Fund, providing much improved drainage conditions for these streets and enabling future development. Public Works also completed an emergency storm drain project in the Camptonville area to allow abandonment of a failing storm drain. Additionally, the County successfully completed a Climate Change Vulnerability Analysis of the Linda and Olivehurst communities. Using this analysis, the County can complete a master drainage plan which will act as a document to properly schedule drainage and flooding solutions throughout the Linda and Olivehurst communities. This analysis and master drainage plan will be coordinated with Reclamation District 784.

Drainage Ditch Maintenance/County Landfill

Michael Lee, Director

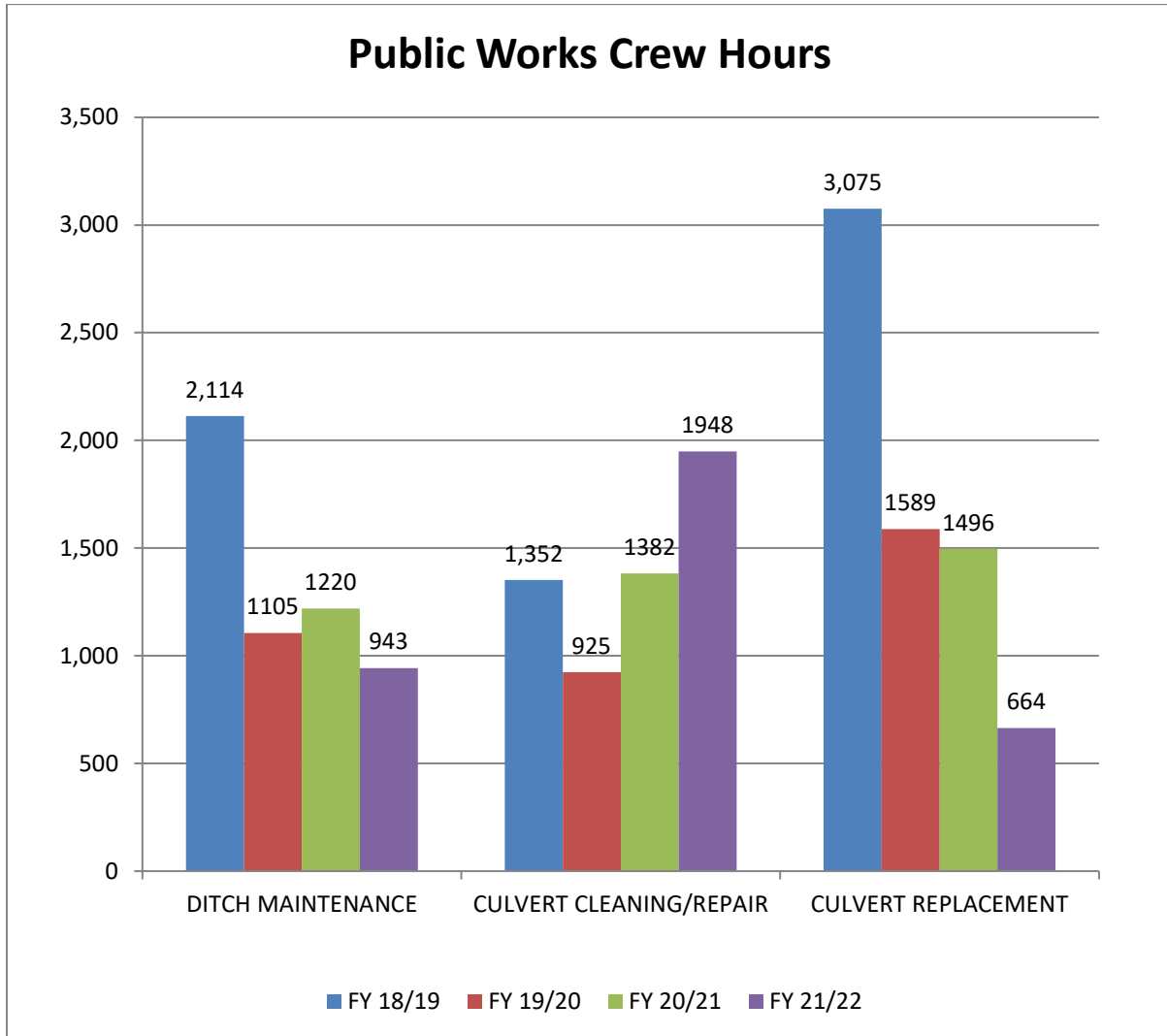
The County has now successfully implemented all five year requirements of the MS4 Phase II General Permit, currently has a permit extension, and is now awaiting issuance of the new permit from the SWRCB. Some of the more important components include:

- Updating the County's water quality ordinance.
- Continuing the County's public outreach and education program for water quality issues.
- Conducting staff training.
- Maintaining an outfall map for all points where runoff discharges to a receiving water body.
- Maintaining an inventory of all industrial/commercial facilities.
- Updating and continued implementation of the County's Spill Response Plan.
- Implementing the County's Post Construction Design Manual.
- Annually updating and implementing a Comprehensive Storm Water Education & Outreach Plan.
- Updating and implementing the County's Program Effectiveness Assessment and Improvement Plan.
- Implementing the County's Enforcement Response Plan.
- Developing and distributing education materials for construction site operators.
- Conducting annual facility assessments.
- Implementing Hydro-modification measures into drainage designs.
- Conducting Illicit Discharge Detection and Elimination training.
- Conducting water quality sampling at priority outfall areas.
- Maintaining inventory of all construction projects and update as new projects are permitted/completed.
- Creating and conducting a Water Quality Monitoring Program.
- Preparing for new state requirements mandating installation of trash capturing devices.
- Inventorying and inspecting all structural post-construction Best Management Practices.
- Complete Total Maximum Daily Loads compliance reporting requirements.

Drainage Ditch Maintenance/County Landfill

Michael Lee, Director

Performance Measures FY 2022-2023



Drainage Ditch Maintenance/County Landfill

Michael Lee, Director

Goals and Objectives

FY 2023-2024

Continue efforts addressing local drainage problem areas. Continue installing storm drains in the Linda/Olivehurst areas as capital improvement funding is secured from YWA or other grant funding sources. For example, the County will begin construction of new storm drains along Cedar Lane, Alicia Avenue, and Feather River Boulevard this year. Begin development of a design/study for a Master Drainage Plan in the communities of Linda, West Linda, and Olivehurst. The ultimate goal will be to lay out and appropriately size needed storm drain improvements throughout these communities. This will help us plan, design, and budget for capital improvement projects in these communities to develop a comprehensive storm drain system.

Another primary goal over the next several years will be to continue increasing storm water quality protection efforts to adhere to the requirements of the State's Phase II Small MS4 General Permit, specifically the new Trash Amendments. The requirements of the new General Permit are onerous and failure to comply can bring large fines.

Going forward, the workload associated with the General Permit compliance will require continued financial support from YWA, as it is an otherwise unfunded mandate.

Pending Issues/Policy Considerations

FY 2023-2024

The State is requiring increasingly onerous storm water quality protection efforts to adhere to the requirements of the State's Phase II Small MS4 General Permit, and unfunded mandate. Addressing these ever-increasing requirements will continue to cost more and more money over time, which will become more and more challenging without additional revenues.

Continue maintaining floodplain management efforts at high enough levels to maintain a good CRS rating, saving property owners money on flood insurance. This is becoming increasingly difficult, though, as FEMA is making the CRS requirements more and more onerous. We estimate spending 500 hours of staff time this past year trying to maintain our current CRS rating, yet we will likely still drop one classification level. At some point there is a level of diminishing returns, as we will spend \$75,000 to \$100,000 in staff time, to save residents \$50,000 to \$75,000 in insurance premiums. We are currently at an approximate breakeven with \$75,000 in staff time versus \$75,000 in premium savings.

The County will continue to rely on and partner with YWA for helping fund the County's drainage function, including additional storm drain improvement projects. Approximately 1/3 of the cost of our complete street improvement projects is attributable to water-related components (e.g. storm drains, drop inlets, gutters). Leveraging YWA to fund these water-related components makes our grant projects more enticing to the state and federal governments, and provides us the resources to construct many more miles of improvements than we otherwise would be able to.

Drainage Ditch Maintenance/County Landfill

Michael Lee, Director

State permitting requirements relating to the closed Ponderosa Landfill continue to evolve. In the past year, costs for maintaining, monitoring, and reporting have increased as the state continues to require additional tasks under their annual permit. This has resulted in some increases to costs at the Ponderosa Transfer Station. If costs continue to escalate though, it will not be reasonable to increase transfer station rates excessively to cover them, and an alternative funding mechanism may need to be sought.

County Parks

Michael Lee, Director

County Parks	FY 22/23 Adopted	FY 23/24 CAO	
101-4900	Budget	Recommended	Change
EXPENDITURES			
Salaries and Benefits			\$0
Services and Supplies	\$988,953	\$411,389	(\$577,564)
Other Charges	\$58,652	\$58,652	\$0
Fixed Assets	\$1,460,699	\$1,782,755	\$322,056
TOTAL EXPENDITURES	\$2,508,304	\$2,252,796	(\$255,508)
REVENUE			
Fed/State			\$0
Grant	\$325,689	\$240,000	(\$85,689)
Realignment			\$0
Fees/Misc	\$1,983,963	\$1,835,117	(\$148,846)
TOTAL REVENUE	\$2,309,652	\$2,075,117	(\$234,535)
FUND BALANCE			\$0
NET COUNTY COST	\$198,652	\$177,679	(\$20,973)

Program Description

Improve and maintain County parks and open spaces in accordance with local, state, and federal laws/standards, and in a manner that maximizes public safety and enjoyment. The County is responsible for maintaining the following County parks/facilities:

- Hammon Grove Park
- Sycamore Ranch
- Star Bend Boat Ramp
- Shad Pad River Access
- Fernwood Park
- Friendship Park
- POW/MIA Park
- Purple Heart Park
- Humanity Park

This budget is funded by the General Fund and user fees at Hammon Grove Park and Sycamore Ranch Campground, as well as certain direct assessment charges. Additional funding sources are available through Gledhill Landscape District for maintenance of Friendship Park and Fernwood Park using a direct assessment charged on each parcel in the District. Funding is also acquired for park improvement projects through various grant opportunities such as those given through the Yuba Water Agency and the Parks and Water Bond Act of 2018.

County Parks

Michael Lee, Director

POW/MIA Park and Purple Heart Park are also maintained using direct assessment charges, but the mechanism differs from that used for Gledhill. POW/MIA Park and Purple Heart Park are within County Service Area 52 and 52B, and fees are collected with the ad valorem property taxes on properties within CSA 52 and 52B to cover maintenance of these two parks (among other maintenance tasks).

Accomplishments FY 2022-2023

With careful planning and steady governance, exciting developments occurred this fiscal year with Yuba County Parks. Staff implemented new processes, designed solutions and stayed the course on successful methodology from the past. Yuba County Parks saw the opening of a new neighborhood park and the development of trails and existing facilities.

Staff continued maintaining County parks to the maximum extent possible on a limited budget, and the public was kept safe while recreating at the parks. Internal and external collaborations resulted in increased park usage, community involvement, cleanup efforts, project funding, and usage fee revenue boosts.

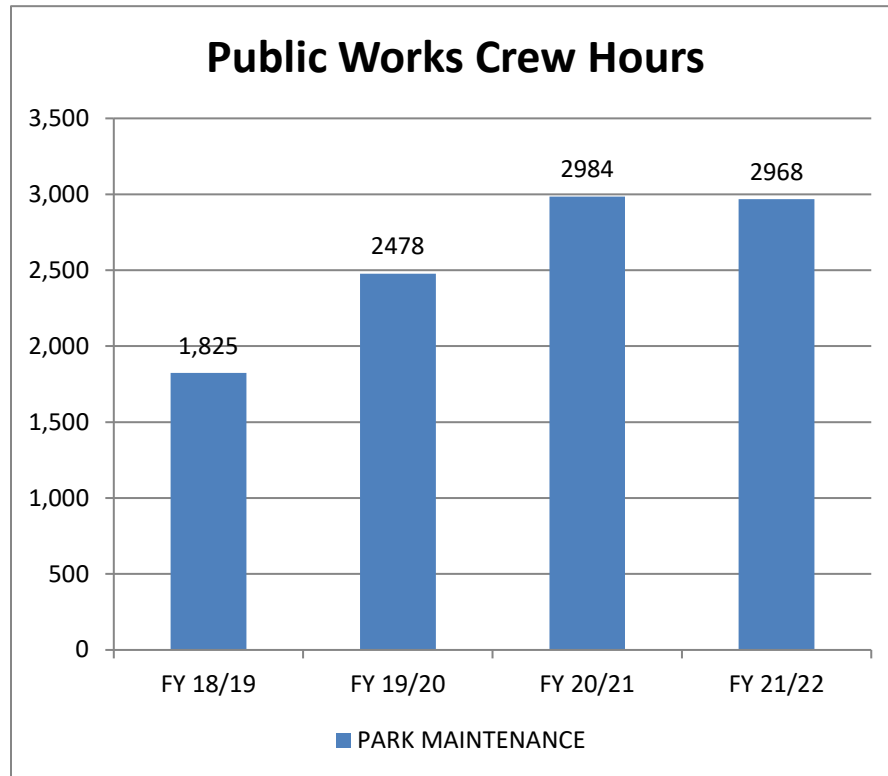
Major accomplishments:

- Overhaul of Sycamore Ranch operations with improved safety and cleanliness standards.
- Implementation of a new park volunteer recruitment and retention program.
- Expansion to campground including nine new campsites with power and water RV connections and the supportive infrastructure, including paving, lighting, plumbing, and electrical systems.
- Planning and design phase of Plumas Lake Bike Trail II—a Prop 68 grant-funded project.
- Construction completion and the grand opening of Humanity Park in the Sierra Vista development.
- Successful hosting of another year of a musical festival with global recognition, the Untz Festival.
- Quick recovery from seasonal flooding at Sycamore Ranch thanks to advanced planning, including seasonal closure, removal of certain facilities and equipment, and responsive maintenance staff.
- Design and development of a new methodology for processing online credit card payments for park reservations; pending approval of the County Treasurer.
- Addition of a second pedestrian bridge to link Hammon Grove Park to Sycamore Ranch.
- Renovation to irrigation system at POW/MIA Park to save on water, increase safety and reduce conflicts with morning and evening users.
- Ratification of a mutually beneficial agreement with Caltrans to plant over 100 trees and shrubs and develop 1.45 acres of restored habitat at both Sycamore Ranch and Hammon Grove.
- Acquisition of a new landscape contractor for County park and landscape maintenance through a newly developed selection process that incorporates both qualitative and quantitative evaluation metrics.
- Assist First 5 Yuba County for the hosting of a public outreach event at POW/MIA Park.

County Parks

Michael Lee, Director

Performance Measures



County Parks

Michael Lee, Director

Goals and Objectives

FY 2023-2024

Overall, increase the use and enjoyment of Yuba County Parks for the improvement in the quality of life for Yuba County residents. This will be achieved through continued maintenance and development and through the pursuit of increased funding sources.

- Parks and Landscape Coordinator will continue to closely manage projects and maintenance, and guide the development of parks and landscape matters.
- At Sycamore Ranch and Hammon Grove, embrace hosting events such as music festivals, fundraisers, and life events to meet increased demand, bring in outside interests, boost revenue, and offset increasing operations costs.
- Add and improve facilities and services available to rent at Sycamore Ranch.
- Increase Sycamore Ranch camping fees to offset increased costs of operations.
- Renovate entrances to Sycamore Ranch and Hammon Grove for beautification and improved security.
- Acquisition of land that comprises portions of Hammon Grove, currently being leased from the Bureau of Land Management.
- Support and partner with Yuba Water Agency on the potential development of a Water Education Center at Hammon Grove.
- Repair and bring back into service the restroom facility at POW/MIA park.
- Develop an event hosting policy for POW/MIA Park to satisfy demand.
- Begin construction of Plumas Lake Bike Path Phase II.
- Pursue more grant funding opportunities for development and operations of parks, trails, and associated facilities.
- Increase the presence and revitalize the look and ease of Yuba County Parks online.
- Increase park usage through improvements, expansion, development, increased access, and broadened promotional efforts.
- Reinforce collaborations both inside and outside the organization.
- Continue to increase customer service, usage, involvement, pride, and volunteer work at parks through new programs and policies.

Pending Issues/Policy Considerations

FY 2023-2024

- Continue evaluating the way special events are being processed and managed, including permitting, assurances, insurance requirements, forms, fees, rules, and regulations.
- Ratification of methodology for processing online credit card payments for park reservations.
- Negotiation of the development and dedication agreement with LGI homes for a potential new park, with the pending name of Marigold Park, on Goldfields Parkway.

Airport

Michael Lee – CDSA Director

Airport	FY 22/23 Adopted Budget	FY 23/24 CAO Recommended	Change
130-9500			
EXPENDITURES			
Salaries and Benefits	\$198,036	\$315,638	\$117,602
Services and Supplies	\$329,254	\$615,076	\$285,822
Other Charges	\$76,161	\$65,559	(\$10,602)
Fixed Assets	\$1,974,150	\$230,000	(\$1,744,150)
TOTAL EXPENDITURES	\$2,577,601	\$1,226,273	(\$1,351,328)
REVENUE			
Fed/State			\$0
Grant	\$1,227,958	\$10,000	(\$1,217,958)
Realignment			\$0
Fees/Misc	\$1,164,604	\$1,216,273	\$51,669
TOTAL REVENUE	\$2,392,562	\$1,226,273	(\$1,166,289)
FUND BALANCE	\$185,039		(\$185,039)
NET COUNTY COST	\$0	\$0	\$0

Program Description

The Yuba County Airport is a regional general aviation facility serving Yuba and Sutter Counties and surrounding area. The primary runway is 6,006 feet long, 150 feet wide, and the crosswind runway is 3,261 feet long. The Airport budget is maintained through an Enterprise Fund and operates as a business, relying on those revenues generated from airport operations. There are approximately 106 leases, agreements, and permits in place at the Airport.

Accomplishments FY 2022-2023

The “NEW” Taxiway Project is completed. This project was made possible through Grant Funding provided by the Economic Development Administration (EDA) and local-match dollars allocated by the Yuba County CAO’s Office. The EDA Taxiway project was completed in September of 2022. This enables parcels on the east side of Skyway Drive to connect to the Airport.

The “Hangar” Food Trucks & More launched a pilot to track community participation. This successful test period from October to December was very well supported by the community. Initial data supports pursuit of a facility (permanent) serving the Airport, the surrounding industrial park and our neighboring residents.

Airport

Michael Lee – CDSA Director

The County Airport received a Federal Aviation Administration Airports Capital Improvement Plan (FAA ACIP) grant award to assess airport infrastructure needs, by conducting an update to the Airport Pavement Management Plan (APMP). The APMP establishes a foundation for current and future pavement needs, which will support future grant applications and projects.

Airport Maintenance and Ongoing Items:

- **Drainage!** The Airport, in partnership with Public Works, is addressing decades of deferred maintenance on the drainage infrastructure at the airport.
- **Solar Panel Cleaning.** This was the first cleaning for these panels. An annual cleaning will be scheduled, going forward.
- Due to safety concerns (falling branches and trees) a project to address the needed tree removal and pruning along Sky Harbor Drive was completed.
- The airport infrastructure sweeping program has had an impact in the past 2 years. The amount of collected debris from the runways and taxiways has diminished to the point where we will modify the program to include a single sweep, annually. This should meet needs and save some money.
- **Putting “Safety” First** – Due to current and historical safety concerns regarding ultralight operations, management continues to uphold the moratorium on ultralight operations until a safe and reasonable accommodation can be made.
- Remodeled Airport management office to improve efficiency among staff and better accommodate pilots.

Airport

Michael Lee – CDSA Director

Performance Measures FY 2022-2023



Goals and Objectives FY 2023-2024

Apron lighting and rotating-beacon improvement project. The Airport Team is working with the FAA to complete the application for this project. Initial cost estimate is approximately \$570,000. If approved by the FAA, they will fund 90% of the cost for these improvements.

The Hangar Food Trucks & More should become permanent, utilizing the Airport restaurant building as a commissary.

Continue increasing revenues and hopefully surpass \$1 million annually this next fiscal year. It has been an unspoken goal of the Airport Team to reach one million dollars in revenue, a feat that we believe has never been attained before.

Create an Airport Maintenance Manager (working manager) position. The need has been there and continues to be there for this position, but revenues historically have not been high enough to allow for the position. With our increasing revenues resulting from effective management, revenues have reached a level that will allow for such a position.

Airport

Michael Lee – CDSA Director

Pending Issues/Policy Considerations FY 2023-2024

There is a need at the Yuba County Airport to improve and enhance service provided by the Fixed Base Operator (FBO). The role of the FBO at General Aviation Airports, like Yuba County, is critical to the overall customer (pilot) experience. It is more than a shiny building with gas pumps. The FBO's ability to partner with on premise, as well as arriving/departing aviators, is crucial to sustainable growth and flourishing at any airport. Furthermore, top-notch customer service has long been a priority in Yuba County. With that said, a focus this coming year will be needed improvements to FBO services.

Economic Development

Michael Lee – CDSA Director

CDSA Econ Dev 101-1602	FY 22/23 Adopted Budget	FY 23/24 CAO Recommended	Change
EXPENDITURES			
Salaries and Benefits			\$0
Services and Supplies	\$613,838	\$556,035	(\$57,803)
Other Charges	\$2,225	\$2,225	\$0
Fixed Assets			\$0
TOTAL EXPENDITURES	\$616,063	\$558,260	(\$57,803)
REVENUE			
Fed/State			\$0
Grant			\$0
Realignment			\$0
Fees/Misc	\$500,000	\$460,000	(\$40,000)
TOTAL REVENUE	\$500,000	\$460,000	(\$40,000)
FUND BALANCE			\$0
NET COUNTY COST	\$116,063	\$98,260	(\$17,803)

Program Description

Yuba County’s economic strategy is deeply rooted in collaboration, creating a holistic approach throughout County departments and bolstered with community partnerships. While the primary budget responsibilities are facilitated by the Community Development and Services Agency (CDSA), synergy between the County Administrator’s Office, the Yuba Sutter Economic Development Corporation (YSEDC), Greater Sacramento Economic Council (GSEC), Yuba Water Agency, and the incorporated Cities is paramount for success.

As published in *A Strategic Plan for Economic Growth in Yuba County* by Applied Development Economics, the strategy encompasses four areas of focus: **Infrastructure Expansion; Education and Workforce Development; Tourism and Hospitality;** and, **Technology Clusters and Industry Diversification.**

To enhance each of these strategic areas, Yuba County is working together as one, across jurisdictional boundaries and community sectors, as a *Yes to Yuba* initiative. *Yes to Yuba* has been a culture within Yuba County for over a decade, creating a business friendly attitude and pro-development environment among leadership and staff alike. We have enhanced the development process, where the County serves as a resource for businesses, and helps build bridges between public and private project stakeholders. Established on the pillars of Connecting | Developing | Navigating, the collective initiative connects businesses with local resources, bolsters the vision of development within the County, and provides a feeling of concierge service in navigating local permits and licenses.

Economic Development

Michael Lee – CDSA Director

Accomplishments

FY 2022-2023

- **Yuba County “Business Friendly” Brand** - Through in-person business engagement and online tools like YestoYuba.com and social media channels, Yuba County’s “YES” movement increased Yuba County’s local and regional brand awareness as a pro-development friendly community. Additionally, YSEDC maintains regular communications with regional commercial real estate brokers, providing development updates and site tours, as needed.
- **Development Liaison** - As the primary epicenter for development and business-related projects, CDSA, alongside partner organizations like YSEDC and the Chamber, enhanced the development process for current and future businesses, including connections to customized resources, providing relevant updates on planned residential and/or capital improvement development, and navigating through permitting and licensing.
- **Sports and Entertainment Zone** – The Yes to Yuba partnership network collectively supported the coordination for water/wastewater infrastructure expansion, including data/research efforts through YSEDC to support Enterprise Rancheria in developing an area Master Plan.
- **Linda Commercial Corridor** – To complement the private development throughout Linda, the County rallied resources and prioritized complimentary public investments including:
 - Solidifying funding to design comprehensive road improvements along Lindhurst Avenue and North Beale Road, similar to recent improvements on North Beale Road.
 - Identification of funding and rapid design for community drainage infrastructure.
 - A business facade grant program offering \$15,000 per business to improve items like paint, lighting, landscaping, and signage.
 - \$620,000 grant from the state for Code Enforcement and Public Works to clean up blighted properties.
- **Direct Business Connections** – Through a variety of avenues, Yuba County bolstered the direct connection to businesses, including but not limited to 35-plus walks facilitated by YSEDC, onsite business visits prior to relevant infrastructure projects and proactive community engagement to facilitate potential private projects.

Economic Development

Michael Lee – CDSA Director

- **Business Resource Connections**
 - **Enhancing Local Business' Access to Government Contracting** – Yes to Yuba, Yuba Water Agency, Small Business Development Center (SBDC) and Veterans Business Outreach Center (VBOC) have worked with Beale Air Force Base (BAFB) 9 CONS, the primary contracting squadron, to enhance regional business' government contract readiness. BAFB manages \$100M in annual purchasing power, and this effort endeavors to localize this economic impact to the greatest extent possible.
 - **Food INCubator Program** – Launched a SBDC 4-week educational program for local food-related businesses on how to get products to market, ensure profit margins and scale up recipes for growth through the Yuba College Culinary Kitchen "Flavors."
 - **Resource Fair** – Coordinated by YSEDC, partner agencies hosted a business resources fair in May 2023 to support small business including subjects like workforce development training, franchise tax board, loan programs, and more.
- **MJUSD Industrial Tours** – Hosted a 2nd Annual Professional Development Day for MJUSD Career and Technical Education (CTE) instructors at Yuba County industrial businesses located at or near the Yuba County Airport. Connecting teachers directly to businesses informs relevant curriculum and provides direct avenues for student's future local employment.
- **Yuba County Airport Taxiway** – Yuba County, in partnership with YSEDC, received an Economic Development Administration (EDA) construction grant for the expansion of a western Yuba County Airport Taxiway. Construction was completed in 2022.
- **Comprehensive Economic Development Strategy (CEDS)** – YSEDC updated the regional CEDS 2020-2025 report, including Yuba County priority project listings with goals and objectives, and will seek funding opportunities to achieve goals presented in the CEDS.
- **Data and Analytics Reports** – In partnership with YSEDC and GSEC, Yes to Yuba provided multiple commercial property owners and developers retail analytics, to promote development and sales tax generating operations.

Economic Development

Michael Lee – CDSA Director

Performance Measures

FY 2022-2023

Grants & Loans

Yuba Sutter Economic Development Corporation

\$62,500

25 Micro Business Grants
\$2,500 Each

\$139,836

2 Loans
4 Jobs Created

400 Businesses

PPE, EIDL & SBA Loan Guidance

Business Advising

Small Business Development Center - Referrals

\$78,500 Infusion

29 Referrals
12 Participants
3 Business Start-Ups
9 Jobs Created
306 Coaching Hours

Economic Development

Michael Lee – CDSA Director

Goals and Objectives FY 2023-2024

Infrastructure Expansion

Scalable and modernized infrastructure, including transportation routes and water/wastewater services, are fundamental to economic vibrancy in Yuba County. The need for enhanced infrastructure is named in both the *Strategic Plan for Economic Growth* and the *Yuba Sutter Comprehensive Economic Development Strategy* (CEDS), as a priority focus for economic improvement.

- Continue studies for a SR 65 bypass of Wheatland including its northern terminus, the South Beale Road Interchange.
- Continue studies for a SR 65/70 County built and maintained connector road.
- In conjunction with partner agencies, support a grant request to the California State Water Resources Control Board for a regional water and wastewater services solution that lowers development and operations costs, including extending services to the Sports Entertainment Zone and the City of Wheatland. Continuation of support for this project through data, analysis, research and land development strategies.
- Improve storm drainage and active transportation facilities including sidewalks and bike lanes in existing developed areas such as East and West Linda, and Olivehurst through Public Works infrastructure and community and business engagement strategies to support grant applications.
- Prioritization of the Lindhurst Avenue and North Beale Road commercial corridors for future complete street improvements to enhance esthetic appearance, increase safety for all modes of travel and attract commercial neighborhood services.

Economic Development

Michael Lee – CDSA Director

Education and Workforce Development

Nationwide, communities of all sizes are struggling to balance their local labor markets due to a variety of state, federal, and global economic climates. While the factors are innumerable, Yuba County benefits from collective partnerships striving to build strong workforce pipelines.

Actionable Items:

- Continued engagement between County Staff, School Districts, Yuba Water Agency, and Yuba County Office of Education's (YCOE) One Stop for expanded Career Technical Education (CTE) programming, internship/externship opportunities, and teacher to industry connections.
- Through a monthly Business Consortium, the YSEDC and partner agencies streamline current inventory of workforce training and education programming.
- Enhance connections to employment opportunities for veterans and military dependents through BAFB, in collaboration with workforce development agencies and businesses.
- Facilitate connections between employers and workforce training programs, including but not limited to the YCOE One Stop's Workforce Innovation and Opportunities Act (WIOA) and Yuba County Health and Human Services (HHS) California Work Opportunity and Responsibility to Kids (CalWORKS).
- In partnership with Yuba County HHSD, a West Linda Community Needs Assessment was completed (as of June, 2023) for a future "community services hub" at the 1 acre County-owned parcel, adjacent to the Cedar Lane Affordable Housing Project. Further action is needed to enhance this site for economic quality of life purposes including comprehensive safety net services, anti-poverty initiatives and employment development opportunities.

Tourism and Hospitality

- Continued collaboration between the Hard Rock Hotel & Casino Sacramento at Fire Mountain, County staff and YSEDC for demographic research, marketing assistance, and workforce development. Yes to Yuba and partner agencies continue to provide robust communication regarding countywide development of housing and infrastructure to support future phases of growth.
- Participate and represent the County in tourism-related activities. YSEDC staff currently serves on the board of the Yuba-Sutter Lodging Association and acts as treasurer.
- Partnership between Yuba County HHS and CDSA, completed (as of June 2023) a community supported food system needs assessment in the foothill region. This will inform continued focus on employment development opportunities, agro-tourism and agriculture entrepreneurship.
- Continue to provide commercial developers with economic leakage reports and analyze market opportunities for additional retail and/or food beverage in targeted concentrated areas.

Economic Development

Michael Lee – CDSA Director

Technology Clusters & Industry Diversification

- As a member of the Greater Sacramento Economic Council (GSEC), Yuba County has the opportunity to participate in the Economic Development Directors Taskforce (EDDT), a bi-monthly gathering to promote the Capital Region, including Yuba County, foster economic competitiveness, connect with site selectors, and advocate for Yuba County economic priorities.
- Dream Fund Program: Create and manage a small business innovation incubator, as piloted by the State in 2022. In partnership with HHSD, the SBDC and Yes to Yuba, launching a fully online business basics course, incentivized with grant funding at completion for working business capital.
- Implementation of countywide Master Broadband Plan recommendations, published by Valley Vision in FY 21/22.
- Analyze Yuba County Development Impact Fees by comparing multiple commercial and industrial scenarios against other jurisdictions, to determine Yuba County's regional competitiveness and areas for policy improvement.
- Through YSEDC, develop and distribute Yuba County's Economic Development Profile, which highlights useful data and general information concerning Yuba County's economy.
- Continue to provide and manage a business loan program through YSEDC, to assist start-ups and expansions of existing businesses throughout Yuba County.

Yes to Yuba Presents... “On the Horizon”

A comprehensive economic strategy for Yuba County builds on the foundation of the existing business friendly culture of the leadership, staff, and community partners. One additional noteworthy objective to be championed through this countywide movement is “On the Horizon,” presented by Yes to Yuba. It is a re-envisioned annual event for local businesses, developers, and community leaders to showcase what's on the horizon in development, and why one should say YES to investing in Yuba County.