

Yuba County Elections  
Voting Accessibility Advisory Committee (VAAC)  
Friday, December 3, 2021 at 10:00 a.m.

**MINUTES**

Meeting commenced at 10:00 AM

**I. Welcome & Introductions**

Participants: Savannah Ford, Toshia Vining, Carly Pacheco, Carl Sigmond, Paul Spencer, Karie Lew, Larry Platzek

**II. Update/Recap**

- a. VAAC Membership Update
  - i. No new membership inquiries received
- b. Recall Election Recap
  - i. 18 voting sites
  - ii. 127 poll workers
  - iii. Would like to see more robust staffing for future elections

**III. New Legislation**

- a. Pursuing the possibility of implementing electronic poll books
- b. New legislation mandating ballots be mailed to all voters and RAVBM (Remote Accessible Vote-By-Mail) be made available to all voters.
- c. ACTION ITEM: Savannah will provide RAVBM statistics for Recall Election 2021 to those requesting.

**IV. Redistricting**

- a. 12/14/2021 the county anticipates adopting new supervisorial boundary maps.

**V. Poll Worker Training**

- a. Video Review/Feedback
  - i. Confirm priority list for recreating videos as identified at 6/4/21 meeting:
    - 1. Poll Site Accessibility Video Suggestions
      - a. Make curbside voting available at all poll sites with the video including information about where the voter should go, how they will make contact with the poll worker and how poll workers should proceed. ACTION ITEM: Paul (DRC) will provide a picture of how another county has their curbside voting set up.
      - b. Remove segment showing facility door locked as this would not be expected to occur.
      - c. Update videos to reflect new equipment.
      - d. Show how to interact with voters with disabilities.
      - e. Be more specific when giving guidance. For example: Instead of "Make sure enough space is under the table" say what the

space requirement is or say where the exact requirement can be found in their materials.

- f. Provide poll workers information why set-up requirements are what they are and how they can impact voters. For example: Why we use the scent free materials we use.

## 2. Awareness & Etiquette

- a. Keep “actors” in the same role across all videos to reduce confusion.
- b. Include scenarios with language assistance provided.
- c. Have table layouts mirror Election Day setup.
- d. Consider addressing masking restrictions and how it impacts voters who read lips.
- e. Clarify poll worker permissions to assist voters. Voter is not required to bring someone to receive assistance.
- f. Remind poll workers individuals may request to vote a paper ballot or to use the electronic tablet. Poll workers should be familiar with some of the benefits provided by using the electronic tablet (ballot marking device).
- g. Eliminate “jargon” wherever possible.

## 3. Use of Accessible Handheld Audio Device

- a. Include Step-by-Step instructions with the ICX
- b. Demonstrate input methods
- c. Stress the importance of maintaining voter confidentiality when assisting a voter.

## ii. Discuss elements within priority videos for specific updates.

1. Freed and DRC would like to help script and provide volunteers for re-shooting of videos
2. Can we collaborate with Sutter Co. for videos?

## iii. Receive feedback regarding the number of possible volunteers to participate in filming.

1. Freed and DRC will both provide volunteers; we will be in contact about dates and scripts

## b. Poll Worker Recruitment Overview

## VI. Website Feedback

- a. Suggestion to revisit content and format of Accessibility page and RAVBM information to provide added clarify to voters and improve ease of use.

## VII. Future Agenda Topics

- a. Next Meeting currently scheduled for March 4, 2022
- b. Status on video updates.
- c. Status on legislative changes: electronic poll books

## VIII. Adjourned at 11:08AM