

Yuba County Elections
Voting Accessibility Advisory Committee (VAAC)
Friday, June 4, 2021
10:00 a.m.

MINUTES

Meeting commenced at 10:00am.

I. Welcome & Introductions

Participants: Ashley Stottlemeyer, Bobbi Schoeneck, Carl Sigmond, Paul Spencer, Allison Lim

II. Membership and Meeting Updates

- No new membership requests received.
- Paul (DRC) and Carl (FREED) will reach out to their contacts about the VAAC participation.
- Future meetings
 - Time: 10:00am – 11:00 a.m.
 - Location/Format: Conducted via ZOOM/ call-in until further notice.
 - Schedule: (subject to change due to possible Recall Election)
 - Friday, 9/3/2021
 - Friday, 12/3/2021

III. Poll Worker Recruitment

Due to the possible upcoming recall, we will be ramping up our poll worker recruitment efforts.

- Reviewed Poll Worker Requirements
- Discussed staffing levels and possible recruitment sources.
 - Staffing Levels
 - Usually 5 – 7 Poll workers per site total of 22 precincts.
 - Recruitment sources.
 - Carl suggested utilizing Sutter One Stop as a place to advertise for poll workers.
 - Paul suggested updating our Poll Worker web page to explicitly say we are seeking bilingual and disabled individuals to be poll workers.

IV. Poll Worker Training Videos

Poll worker accessibility training is at the heart of a successful election.

- VAAC members can help us perfect our message to poll workers and identify the most important parts/ topics of our Accessibility Videos to update.

After reviewing three accessibility videos created in 2016 through a collaboration with FREED the following was the suggested order of priority for “re-shooting”:

- Poll Site Accessibility
 - Suggestions:
 - Add: Poll site must remain accessible at all times throughout the day.
 - Weather changes – ensure signs stay in place, path of travel is clear.
 - Add: Curbside voting is available, place sign near accessible parking spot so voters can call to request it.
 - Use of accessible handheld audio device.
 - Previously part of Poll Site Accessibility video. But suggested this be a separate video.
 - Video should include step by step walk through.
 - Awareness and Etiquette Video
 - Video conforms to what the DRC would outline.
 - Suggested to add that signature guide and magnifier should be on the check in table at all times.
 - Introduction Video

Action Items:

- Elections will email scripts to VAAC members for review and feedback prior to filming.
- Carl will reach out to colleagues at FREED regarding volunteer actors for the video.

V. Future Agenda Topics

Currently Identified: Accessibility Video Development – Update on Status

Ideas for Committee Consideration: Poll Worker Training Materials Review, RAVBM Communications, Website Appearance, Accessibility Debrief

VI. Adjourned at 11:00am