

Yuba County Elections  
Voting Accessibility Advisory Committee (VAAC)  
Friday, March 5, 2021  
10:00 a.m.

**MINUTES**

Meeting commenced at 10:03am.

**I. Welcome & Introductions**

Participants: Ashley Stottlemeyer, Carl Sigmond, Paul Spencer, Jason Connor, Larry Platzek

**II. 2021 Meeting Schedule**

Meetings will start at 10:00am and last approx. 1 hour. Meetings will be conducted via ZOOM/ call-in until further notice.

Current Meeting Schedule

- Friday, 6/4/2021
- Friday, 9/3/2021
- Friday, 12/3/2021

Committee Structure: Under the direction of the Registrar of Voters, Ashley Stottlemeyer (filling in for Bobbi Schoeneck) of Yuba County Elections Office will lead the committee. Committee membership will be flexible to encourage maximum participation and interest.

**III. Goals of the Committee**

Provide recommendations on the following:

- Voting independently and privately.
- Poll worker training.
- Poll site mitigation items.
- Availability and accessibility of election materials.
- Voter education and outreach.
- Provide feedback on accessibility webpage.

**IV. Voting Process Overview**

Yuba County currently has 22 Voting Precincts and 12 Mail Ballot Precincts but is expected to change as the result of redistricting.

Voting System used is Dominion Democracy Suite; ICX with Central Tally; Dominion RAVBM and Accessible CVIG. (Nov. 2020 RAVBM: 34 Requested / 10 Used)

- Voters can choose to vote in person, by mail, or by Remote Accessible VBM (online)
- Precincts have paper ballots and accessible voting booths or an accessible tablet with handheld audio device for voters to use

Action Item: RAVBM statistics requested for Mar. 2020 election. (J. Connor)

Suggestion(s):

- Use a hook to display headphones for audio unit within the voting booth to increase visibility and supplement with signage above. (P. Spencer)
- Train poll workers to explain all the functions of the ICX tablet (i.e. contrast, font size, etc.) to all voters for a more user-friendly experience. (P. Spencer)

**V. Future Agenda Topics**

Currently Identified: Poll Worker Recruitment/Training, Election Officer Training Materials and Voting Equipment Overview.

Additional topics suggested: Outreach materials (envelopes, mailers, etc.), site mitigation, post-election debriefs, hands-on with voting equipment and recruitment.

**VI. Adjourned** at 10:48am.