



# EVICTON INSTRUCTION SHEET TO THE SHERIFF OF THE COUNTY OF YUBA

CASE NAME: \_\_\_\_\_ COURT CASE# \_\_\_\_\_

**WAS THE PREJUDGMENT CLAIM OF RIGHT SERVED** YES \_\_\_ NO \_\_\_

**IS THIS A FORCLOSURE** YES \_\_\_ NO \_\_\_ **DWELLING:** SINGLE \_\_\_ MULTIPLE \_\_\_

LOCATION OF THE EVICTION \_\_\_\_\_

**DEFENDANT INFORMATION:**

NAME/S \_\_\_\_\_ AGE \_\_\_\_\_ MALE/FEMALE \_\_\_\_\_ RACE \_\_\_\_\_

CDL# (if known) \_\_\_\_\_ SSN# (if known) \_\_\_\_\_

IDENTIFYING MARKS \_\_\_\_\_

**FAILURE TO COMPLETE ANY PART OF THE FORM BELOW MAY RESULT IN A DELAY OF THE EVICTION TO ALLOW THE SHERIFF TO EVALUATE SAFETY ISSUES FOR ALL PARTIES AND MAY POSTPONE YOUR EVICTION.**

Note: Read and sign that you have read this and agree:

- The property and individual unit(s) must be clearly marked with property address and unit designation.
- Arrive at the property promptly on the date and time notified.
- DO NOT enter the property or make contact with anyone at the property before the Deputy arrives. If you do, the eviction WILL NOT take place. Deputy will be in a "marked" car.
- Before the eviction, it is suggested that you park or wait several dwellings away from the property.
- Be sure Sheriff has your current and correct contact phone number.
- Identify yourself to the deputies.
- Plaintiff or agent must have the keys or means to open the door. (If using a locksmith or maintenance person for entry, arrangements must be made in advance.)
- Deputies will not go through windows, allow you to go through windows or break a door to gain entry.

**PRINT PLAINTIFF/ATTORNEY'S NAME AND MAILING ADDRESS WITH ZIP CODE:**

Name \_\_\_\_\_

Address \_\_\_\_\_

Phone Number \_\_\_\_\_ Signature \_\_\_\_\_

**PLEASE CONTACT THE FOLLOWING PERSON TO SCHEDULE THE EVICTION.**

**THIS AGENT MUST BE AT THE EVICTION.**

Name(s) \_\_\_\_\_

Daytime Phone/Cell Number \_\_\_\_\_ Locksmith/Maintenance Yes No