

**Instructions to the Sheriff of Yuba County**  
(Personal Property Levy)

Plaintiff \_\_\_\_\_ Levy Officer File Number \_\_\_\_\_  
Defendant \_\_\_\_\_ Court Case Number \_\_\_\_\_

**To the Sheriff of Yuba County**, pursuant to the attached writ you are instructed to execute the levy as described below.

**List the type of writ and code section that pertains to the specific method of levy you are requesting:**

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**Name and address of the judgement debtor(s) whose property is subject to this Levy:**

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**Who has possession of the property?** (debtor, third party): \_\_\_\_\_

Third party name and address \_\_\_\_\_

**Address where property is located:**

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**Description of property to be levied on:** (must match property listed on back of writ)

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**Is the property being used as a dwelling? If so, do you have an order to remove occupants?**

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**Do you have a Private Place order?** (if so, attach a certified copy): \_\_\_\_\_

**List other persons required to be served a notice of levy:**

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**Additional comments or instructions:**

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**Requestor's information** (Attorney of Record/Plaintiff if no Attorney):

**Name/Title:** \_\_\_\_\_ **Phone:** \_\_\_\_\_

**Address** \_\_\_\_\_

**Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

Yuba County Sheriff-Civil Division  
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